



MEMORANDUM

TO: Urbana City Council
FROM: Diane Wolfe Marlin, Mayor
DATE: October 25, 2021
RE: City Staff Appointment

I am pleased to appoint Tim Cowan, P.E., as Director of Public Works. A summary of his qualifications is attached to this memo. He has served as Interim Director of Public Works and City Engineer for the past year. He has 14 years of experience working in the private and public sector, including City of Danville, IL; Farnsworth Group, C2 Engineers, and Donohue and Associates while holding a variety of positions related to municipal engineering. He earned a BS in Civil Engineering from Southern Illinois University, Carbondale and completed the Land Surveying Certificate Program at Parkland College, Champaign. This appointment is effective October 26, 2021 through June 30, 2022.



PROFESSIONAL LICENSURE
Illinois PE: 062.063966

YEARS OF EXPERIENCE
14

EDUCATION
Bachelor of Science
Civil Engineering
Southern Illinois University
Carbondale, IL
2007

Land Surveying Certificate Program
Parkland College
Champaign, IL
2019

EXPERIENCE

2007 to 2009

Civil Engineer I • Farnsworth Group, Inc. • Bloomington, IL

2009 to 2012

Civil engineer II • City of Danville • Danville, IL

2013 to 2018

Partner/Principal • C2 Engineers, LLC • Danville, IL

2019 to 2020

Project Manager • Donohue & Associates, LLC • Champaign, IL

2020 to Present

Interim Director of Public Works & City Engineer • City of Urbana, IL (via Gov Temps)

BIOGRAPHY

Tim has worked professionally for over 14 years in a variety of positions related to municipal engineering in both the private and the public sectors. He has worked for multiple engineering consultant firms, owned/operated an engineering consultant firm, and worked for municipal engineering departments. The bulk of his experience includes working with municipalities and private utility companies on a variety of projects related to drinking water distribution/treatment, wastewater collection/treatment, stormwater management, transportation rehabilitation and improvements, and site development. He has experience working with a variety of revenue sources including local funds, state motor-fuel tax funds, private funds, enterprise funds, and funds from a variety of grant/loan programs (including IEPA, USDA, CDAP, CDBG, and others). He has a wide variety of professional expertise directly applicable to this position including:

- development of long-term capital improvement plans,
- development and implementation of maintenance plans,
- public infrastructure condition and life-cycle assessment,
- public infrastructure asset management planning,
- staff management,
- professional contract writing,
- consultant, subconsultant, & contractor coordination,
- led community engagement and public input efforts,
- design, management, and quality review of large- and small-scale capital projects,
- grant application assistance,
- utility rate studies, and
- operating and project budget management,

He recognizes that the City has ever-changing needs with competing resources and is excited for the opportunity to be part of the leadership team to provide sustainable public services to the community.

Tim is a native of Danville, Illinois and relocated to Urbana in 2017 with his family.