



Urbana Police Department Crime Statistics Request Form

It is the policy of the Police Department to process crime data statistics requests for the public. However, some data requests are beyond the Department's capacity to process or would involve so many resources that honoring the request would hamper the Department's ability to conduct daily business. The Urbana Police Department will provide data only; it will not provide analysis of data or conduct studies. The Department is limited by statute as to what type of information can be released. This form is used only for crime data – data represented by numbers. People wanting any other type of information about specific incidents should consider Freedom of Information Act requests or subpoenas.

The City of Urbana has a highly educated citizenry who are involved in a myriad of various research projects. The Urbana Police Department receives hundreds of crime statistics requests annually. This form is provided so that the data request can be as specific in nature as possible. Due to volume, requests may take from two to three weeks to complete. The Urbana Police Department also publishes an Annual Report every calendar year. This report contains a lot of crime data and other facts about the Department. The Annual Report may have the data you need. It is available at the Urbana Police Department or at the Urbana Free Library.

The Urbana Police Department also has a "crime map" available for public inspection. As a part of the METCAD and ARMS projects, the City of Urbana has been divided into approximately 200 neighborhoods. The crime map has the total crime number for each of those neighborhoods. If your request is geographically based, then the crime map may be what you need.

Requestor's Information

Date Submitted

Name: _____

Address: _____

Home Tx: _____ Work Tx: _____

Fax Tx: _____ E-mail: _____

Best Time to Contact You: _____

What is the purpose of the request? (Give a brief description of how the data will be used.)

Data Requested

Between what two dates?

Specifically, what crimes or incident types? (This does not include phrases like "gang-related" or drug-related. They must be specific incident types or crimes)

What geographic area? (This must include specific street boundaries; not descriptions like campus, Amvets subdivision, etc.)

Any other data that may be pertinent or necessary?

Upon completion of this form, you may: fax the form to 217-384-2363 – Attention: Robert Fitzgerald; drop the form in the mail to Urbana Police, 400 S. Vine, Urbana, IL 61801; drop the form off at the Police Department; or e-mail to: crimeanalysis@urbanaininois.us.