



CITY OF URBANA  
LANDSCAPE RECYCLING CENTER  
CHARGE APPLICATION



**GENERAL INFORMATION**

Name of Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Owner: \_\_\_\_\_ Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**BANK REFERENCES**

Bank: \_\_\_\_\_ City: \_\_\_\_\_

Account Number: \_\_\_\_\_ Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**CREDIT REFERENCES**

Trade: \_\_\_\_\_ Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Trade: \_\_\_\_\_ Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**AUTHORIZED SITE USERS (SIGNATURES)**

Name \_\_\_\_\_ Name \_\_\_\_\_ Name \_\_\_\_\_

**THE USER SHALL:**

- 1) Assume full responsibility for credit extended on the basis of this agreement and to be responsible for all charges to his or her account unless he or she notifies the City in writing prior to the charges being made to that account.
- 2) Pay all finance charges levied against his or her account. No finance charge will be added if the account is paid within thirty (30) days of the billing date. The finance charge is computed by a periodic percentage rate of one percent (1%) which is equivalent to a maximum annual rate of 12%.
- 3) Pay monthly bills within thirty (30) days. If any monthly bill is not paid thirty (30) days from the date of billing, the account will be placed on a cash only basis. If a monthly bill is not paid within sixty (60) days from the date of billing, the account will be placed on a no service basis. No changes in account status will be considered until the past due amount, including finance charges, is paid in full, or a payment schedule has been negotiated. The User further agrees that in the event of suit to collect the past due amount, including finance charges, the User shall pay all reasonable attorney's fees and actual court costs.

*The City of Urbana on behalf of an Intergovernmental Agreement between the City of Urbana and the City of Champaign operates the LANDSCAPE RECYCLING CENTER.*

*This intergovernmental facility, its agents and/or employees make no guarantee or warranty of the products available at this facility and assume no liability for any damages that may occur to persons or property while on the Site.*

**\*\*\*Due to recent federal regulations regarding identity theft, we now require additional documentation for LRC charge accounts. Such items include: Business card, business letterhead, or driver's license with name & address matching the name & address on the account application.**

**OWNER SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

Return Completed Form to: City of Urbana, Accounting Department, 400 South Vine St., Urbana, IL 61801  
Fax (217) 384-2370

(updated March 2009)

<b>FOR CITY USE</b>
References checked _____
Account# _____