MISCELLANEOUS PERMIT APPLICATION DATE:__________________

CITY OF URBANA

COMMUNITY DEVELOPMENT SERVICE

BUILDING SAFETY DIVISION
400 S. VINE ST., URBANA, IL 61801
217-384-2443 or FAX 217-384-0200

PROJECT ADDRESS : ____

APPLICANT-NAME :______________________________Phone : ________________

Address :____

PROPERTY OWNER :_____________________________Phone :________________

Address: ____

DESCRIPTION OF WORK OR CHANGE IN USE :___________________________

____

PERMIT FOR: (Check One) ESTIMATED COMPLETION DATE:_______________

1. ☐ ***CHANGE IN USE/CERTIFICATE OF OCCUPANCY***

   (Square footage of space ____________)

2. ☐ **TEMPORARY CERTIFICATE OF OCCUPANY**

   (Square footage of space ____________)

3. ☐ **FENCE:** (Complete site/plot plan)

   Height__________ Length__________ Type______________

4. ☐ **PARKING LOT:** (Complete site/plot plan) Estimated Cost:_______________

5. ☐ **OTHER**: ____

***Note: Any building, electrical, plumbing, mechanical, or right-of-way work requires separate permits.**

______________________________ Certifies that all information given is correct and that all pertinent City Codes will be complied with in performing the work for which this application is made.
(Print Name Here)

____
(Signature of applicant)

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OFFICE USE ONLY EZ Yes________No__________

PI #______________________ZONING DIS._______PERMIT #_____________PERMIT $__________
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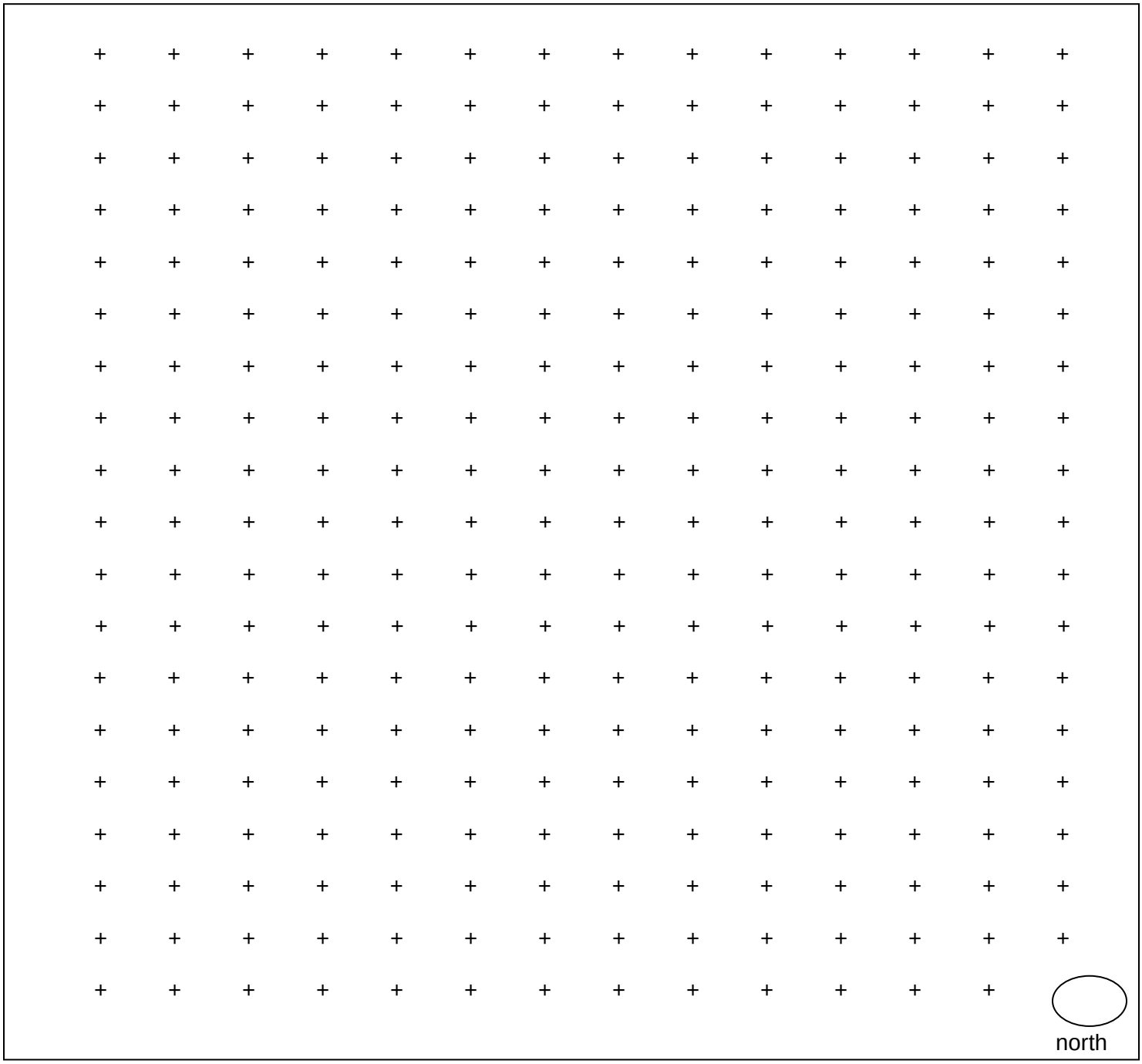

SCALE:_____ **SITE OR PLOT PLAN**

PROJECT ADDRESS:_____

NOTE:

1. PLOT PLAN MUST SHOW: PROPERTY LINES, ANY EXISTING OR PROPOSED CONSTRUCTION ON THE LOT, AND DISTANCES (SETBACKS) FROM PROPERTY LINES TO BUILDING. ALSO SHOW APPLICABLE STREETS AND DRIVES, EXISTING OR PROPOSED.

2. IF THERE ARE ANY PARCELS OF PROPERTIES WHICH ADJOIN THE AFOREMENTIONED PROPERTY AND ARE NOT NOTED ABOVE, THIS APPLICATION IS NULL AND VOID.