



City of Urbana
 400 S. Vine St.
 Urbana, IL 61801
 (217) 384-2346

**Resident & Property Owner
Waiver of Permit Requirement**

(Please print)

Name of Resident/
 Property Owner: _____

Address: _____

Phone: _____

Type of Event:

Duration of Event:

Beginning Time: _____ Date: _____

Ending Time: _____ Date: _____

Waiver of Permit Requirement

Both owners of property and residents of the zone can obtain a waiver of the permit requirement for special events, such as meetings, estate sales and garage sales, by applying to the City Finance Department for such a waiver at least 48 hours in advance of the event. Proof of residency or ownership of property is required.

 Signature of Resident/Property Owner Date

OFFICE USE ONLY

 Finance Dept Emp – Initials Date