



## MINUTES OF A REGULAR MEETING

---

### URBANA I.D.O.T. TRAFFIC STOP DATA TASK FORCE

**DATE:** Wednesday, August 19, 2015

**TIME:** 5:30 p.m.

**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801

---

**MEMBERS PRESENT:** Andrew Charles, Alejandra Coronel, Eric Jakobsson, Peter Resnick, Paul Testa

**MEMBERS NOT PRESENT:** Patricia Avery, Shinjinee Chattopadhyay, Nicole Anderson Cobb, Will Kyles

**STAFF PRESENT:** Alex Bautista

#### 1. CALL TO ORDER

- a. The meeting was called to order at 5:37 p.m. by Chair Resnick.

#### 2. ROLL CALL & DELCARLATION OF QUORUM

- a. Roll was taken. A quorum was not present at the time of roll call. A quorum was achieved at 5:46 p.m. with the arrival of Ms. Summerville.

#### 3. APPROVAL OF AGENDA

- a. Chair Resnick proposed that Items 5B(1-5) on the agenda (Discuss and take action on edits suggested by Task Force members) be placed under the heading of item 5A (Discuss and take action on comments offered by the public). Further, Chair Resnick proposed that comments submitted by Ms. Coronel be added to agenda item 6B(1). There were no objections. Mr. Testa made a motion that the agenda be approved as amended. Ms. Summerville seconded the motion. Chair Resnick called for a voice vote. All were in favor. The motion carried unanimously.

#### 4. APPROVAL OF MINUTES

- a. July 15, 2015
  - i. Mr. Testa made a motion that the Task Force approve the draft minutes of the July 15, 2015 meeting as presented. Mr. Jakobsson seconded the motion. Chair Resnick called for a voice vote. All were in favor. The motion carried unanimously.

## 5. OLD BUSINESS

- a. Discuss and Take Action on Comments Offered by the Public
  - i. Wording revisions from *Public Comment: D. Kruse 07/07/2015* (P. Testa)
    1. Mr. Testa provided a summary of wording changes made to the Preliminary Report. Comments and questions from the Task Force were addressed by Mr. Testa during the course of his summary. Discussion followed. Mr. Testa made a motion that the Task Force approve said wording changes as presented. Mr. Jakobsson seconded the motion. Chair Resnick called for a voice vote. All were in favor. The motion carried unanimously. **Assignment accepted by Mr. Jakobsson:** to prepare draft language for a recommendation that the HRC study cannabis enforcement.
  - ii. Recommendations #1 through #4 from *Public Comment: D. Kruse 07/07/2015* (A. Charles)
    1. Mr. Charles provided a summary of changes to the Preliminary Report pursuant to the above referenced recommendations. Comments and questions from the Task Force were addressed by Mr. Charles during the course of his summary. Mr. Charles made a motion that the Task Force approve said changes as presented. Ms. Summerville seconded the motion. Chair Resnick called for a voice vote. All were in favor. The motion carried unanimously.
  - iii. Recommendations #5 through #7 from *Public Comment: D. Kruse 07/07/2015* (E. Jakobsson)
    1. Mr. Jakobsson provided a summary of changes to the Preliminary Report pursuant to the above referenced recommendations. Comments and questions from the Task Force were addressed by Mr. Jakobsson during the course of his summary. Discussion followed. Mr. Jakobsson made a motion that the Task Force approve said changes as presented. Mr. Testa seconded the motion. Chair Resnick called for a voice vote. All were in favor. The motion carried unanimously.
  - iv. Draft text to address summary recommendations in *Public Comment: D. Kruse 07/12/2015 A & B* (P. Avery)
    1. Ms. Avery being absent from this meeting, Chair Resnick noted that he would follow up with her with regards to this agenda item and report back to the Task Force at a later date.
  - v. Recommendations for changes to text pertinent to the 2014 Traffic Stop Study in *Public Comment: D. Kruse 07/14/2015* (P. Testa)
    1. This agenda item was covered in Mr. Testa's motion in item 5A(i)(1).
- b. Discuss and Take Action on Edits Suggested by Task Force Members
  - i. There were none.

## 6. NEW BUSINESS

- a. Discuss and Take Action on Public Comments Received Since Last Meeting
  - i. Public Comment: D. Kruse 07/18/2015
    1. The Task Force discussed the above referenced public comment. Mr. Jakobsson made a motion that the Task Force add to the Preliminary Report's list of appendices an additional appendix entitled, "Traffic Stop Forms," as suggested in the above referenced public comment. Ms. Summerville seconded the motion. Chair Resnick called for a voice vote. All were in favor. The motion carried unanimously.
      - a. **Assignment given to Mr. Charles:** to prepare an explanation of the changes made to the forms and prepare an explanation of the forms themselves.

- b. **Assignment accepted by Mr. Bautista:** Prepare an appendix to contain the forms utilized by the police department in documenting traffic stops.
        - ii. Public Comment: D. Kruse 08/10/2015
          - 1. The Task Force discussed the above referenced public comment.
        - iii. Public Comment: D. Kruse 08/12/2015
          - 1. The Task Force discussed the above referenced public comment.
            - Assignment accepted by Ms. Coronel:** to gather additional information on the numbers referenced by the Mayor in her public comment.
      - b. Discuss and Take Action on Edits Suggested by Task Force Members Since Last Meeting
        - i. The Task Force reviewed and discussed the above referenced comments submitted by Alejandra Coronel.
          - 1. **Assignment accepted by Ms. Coronel:** to seek input from Ms. Avery on proposed changes.
          - 2. **Assignment accepted by Mr. Jakobsson:** to draft language summarizing the experience of a minister’s experience driving in non-diverse communities.
      - c. Receive and Discuss New Edits Suggested by Task Force Members
        - i. Chair Resnick gave a brief report to the Task Force regarding his recent presentation to the City Council on the Task Force’s activities and the status of the Preliminary Report and asked Mr. Charles questions about the STEP program that came up during the presentation to the council.

## 7. PUBLIC INPUT

- a. Receive New Public Comment on the Task Force Preliminary Report of 07/02/2015
  - i. Durl Kruse addressed the Task Force regarding the Preliminary Report. Mr. Kruse also provided general public comment during the course of his address. Comments and questions from the Task Force were addressed by Mr. Kruse following his presentation. Discussion followed.
    - 1. **Assignment accepted by Mr. Kruse:** to prepare language describing his recommendation that the UPD have a way to collect data by race on stops involving an investigatory component that will identify why the stop was made, the outcome of the stop and the purpose.
- b. All Other Public Input
  - i. Rev. Dr. Evelyn Underwood addressed the Task Force.
  - ii. Eldress Melinda Carr addressed the Task Force. Comments and questions from the Task Force were addressed by Eldress Carr during the course of her address. Discussion followed.
    - 1. **Assignment accepted by Mr. Jakobsson:** review the current report to evaluate a recommendation that an informal means be made available for community members to share their “experience” of any given police interaction, separate and apart from the formal complaint process.

## 8. STAFF REPORT

- a. There were none.

**9. ANNOUNCEMENTS**

- a. Mr. Charles suggested that a version of the Preliminary Report showing tracked changes be added to the Task Force's page on the City of Urbana's website.
  - i. **Assignment accepted by Mr. Bautista:** to prepare a draft updated Preliminary Report that containing the changes approved to date with "tracked changes" enabled and a second version without tracked changes enabled, both reports to contain the date of revision.
- b. Mr. Bautista noted that the Human Relations Office now has its own e-mail address: hro@urbanaininois.us.

**10. ADJOURNMENT**

- a. There being no further business to come before the Task Force, Chair Resnick declared the meeting adjourned at 7:04 p.m.

Respectfully submitted,

Tony Weck  
Recording Secretary