



## MINUTES OF A REGULAR MEETING

---

### URBANA CIVILIAN POLICE REVIEW BOARD

**DATE:** Wednesday, October 28, 2015

**TIME:** 5:30 p.m.

**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801

---

**MEMBERS PRESENT:** Scott Dossett, Diane Gottheil, Megan McGinty, Grace Mitchell, Ivy Williams

**MEMBERS NOT PRESENT:** Tom Costello, Ricardo Díaz

**STAFF PRESENT:** Alex Bautista, Chief Patrick Connolly

#### 1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

- a. Chair Mitchell called this meeting of the Urbana Civilian Police Review Board to order at 5:32 p.m. Roll was taken. A quorum was present.

#### 2. CHANGES TO THE AGENDA

- a. There were two changes to the agenda:
  - i. The addition of a staff report by Chief Connolly under agenda item 4, Staff Report;
  - ii. The addition of the discussion topic of placement of items on future meeting agendas under agenda item 7, New Business

Said changes to the agenda were made by consensus of the Board, with no objections from the same.

#### 3. APPROVAL OF MINUTES

- a. Ms. Gottheil made a motion that the draft minutes of the April 22, 2015 meeting be approved as presented. Mr. Dossett seconded the motion. Chair Mitchell called for a voice vote. All were in favor. The motion carried unanimously.

#### 4. STAFF REPORT

- a. Chief Connolly apprised the Board that the police department completed their internal review of the TASER displays and welcomes CPRB review. The Chief further advised, to avoid any confusion, that although a TASER Discharge occurred in May 2015, it involved a County Sheriff's Deputy responding to an Urbana incident and as such is not part of the Urbana CPRB Taser Review process. Comments and questions from the Board were addressed by Chief Connolly during the course of his presentation.

**5. PUBLIC PARTICIPATION**

- a. Durl Kruse addressed the Board. Comments from Chair Mitchell were heard following Mr. Kruse’s remarks.

**6. OLD BUSINESS**

- a. There was none.

**7. NEW BUSINESS**

- a. CPRB Review of Recent TASER Utilizations

- i. Chair Mitchell gave preliminary comments on the order of proceedings for the review of recent TASER utilizations by the Urbana Police Department. Lieutenant Richard Surles reviewed each TASER display case individually with the Board, presenting audiovisual recordings of each event. Comments and questions from the Board were addressed by Lt. Surles and Mr. Bautista during the course of the presentation. Discussion among members of the Board and City staff followed.

Following discussion, Ms. Gottheil made a motion that the Board make no policy changes regarding TASER utilization at this time. Mr. Dossett seconded the motion. Discussion ensued. Following discussion, Chair Mitchell called for a roll call vote. Roll was taken and the votes were as follows:

Dossett:	yes	Mitchell:	yes
Gottheil:	yes	Williams:	yes
McGinty:	yes		

With five “yes” votes and zero “no” votes, the motion carried unanimously.

Mr. Dossett recommended a review be undertaken of the order of proceedings regarding TASER utilization review by the Board. There were no objections. The Board requested that City staff place said review as an agenda item for the next quarterly meeting, scheduled for January 27, 2016: *Review and establish and order of proceedings for TASER policy review*. Discussion followed. Mr. Dossett gave comments on the review process conducted at this meeting. Lieutenant Surles addressed Mr. Dossett’s comments during the course of discussion. Lieutenant Surles and members of the Board discussed additional needs with regards to future TASER display reviews.

- b. Placement of Items on Future Meeting Agendas

- i. Discussion was not undertaken on this item at this point in the meeting. (See item 8c.)

**8. ANNOUNCEMENTS**

- a. Chair Mitchell reminded members of the Board to participate in ride-alongs with the Urbana Police. Discussion followed.
- b. Mr. Dossett initiated discussion regarding an informal review process for citizen complaints against the Urbana Police Department. Discussion among members of the Board followed.
- c. Mr. Bautista initiated discussion regarding the placement of items on future CPRB agendas. Discussion followed.

**9. ADJOURNMENT**

- a.** With no further business to come before the Board, Chair Mitchell called for a motion to adjourn. Mr. Dossett made a motion that the meeting be adjourned. Ms. Williams seconded the motion. Chair Mitchell called for a voice vote. All were in favor. The motion carried unanimously. The meeting was adjourned at 7:31 p.m.

Respectfully submitted,

Tony Weck  
Recording Secretary