

MINUTES OF REGULAR MEETING

URBANA CIVILIAN POLICE REVIEW BOARD

DATE: May 2, 2012

TIME: 5:30 p.m.

PLACE: Urbana City Council Chambers
Urbana City Building
400 South Vine Street
Urbana, Illinois 61801

MEMBERS PRESENT: Tom Costello, Scott Dossett, Diane Gottheil, James McNeely,
Grace Mitchell

STAFF PRESENT: Todd Rent, Human Relations Officer

OTHERS PRESENT: none

1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM

The meeting was called to order at 5:35 p.m. by Chair Tom Costello. Roll was taken and a quorum was declared present.

2. CHANGES TO THE AGENDA

There were none.

3 APPROVAL OF MINUTES

A. March 6, 2012 special meeting

Ms. Mitchell made a motion to approve as presented the minutes of the March 6, 2012 special meeting. The motion was seconded by Mr. Dossett. A voice vote was taken. All voted aye. The motion carried unanimously.

B. January 25, 2012 regular quarterly meeting

Mr. Dossett made a motion to approve as presented the minutes of the January 25, 2012 regular quarterly meeting. The motion was seconded by Ms. Gottheil. A voice vote was taken. All voted aye. The motion carried unanimously.

4 STAFF REPORT

Mr. Rent presented the police complaint report spanning from 2011 to the present. Comments and questions from Board members were addressed by Mr. Rent.

5. PUBLIC PARTICIPATION

There was none.

6. OLD BUSINESS

A. Discussion of Hearing Rules and Procedures

Mr. Rent began the discussion of the Board's hearing rules and procedures. Comments and questions from the Board on specific points contained in the rules and procedures were addressed during discussion by Mr. Rent.

B. Outreach Plan Discussion

Mr. Rent began the discussion of the Board's plan of outreach activities. The Board discussed its plan and formulated ideas for specific activities. It was suggested that members of the Board: attend the Market at the Square to distribute information to the public; visit Urbana High School; attend meetings of the Ministerial Alliance of Champaign-Urbana and the Champaign County N.A.A.C.P.; attend meetings of Urbana's various neighborhood organizations; attend the Scottswood Health & Wellness Fair on June 30, 2012 at the Champaign County Brookens Administrative Center; and attend the Urbana Park District's *Music in the Park* series to distribute information to the public.

7. NEW BUSINESS

There was none.

8. ANNOUNCEMENTS

Mr. Rent announced that all public board and commission members, including members of the Civilian Police Review Board, were required by the State of Illinois to complete online Open Meetings Act training. The requirement stipulates that training must be completed by each Board member by the end of calendar year 2012.

9. ADJOURNMENT

There being no further business to come before the Board, Mr. Dossett made a motion that the meeting be adjourned. Mr. McNeely seconded the motion. A voice vote was taken. All voted aye. The motion carried unanimously and Chair Costello declared the meeting adjourned at 6:08 p.m.

Submitted,

Tony Weck
Recording Secretary