

**CITY OF URBANA**  
**COMMITTEE OF THE WHOLE – Monday, June 26, 2017 – 7:00 P.M.**  
**CITY COUNCIL CHAMBERS – 400 S. VINE STREET, URBANA, IL**

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The City Council Committee of The Whole of the City of Urbana, Illinois, met in regular session Monday, June 26, 2017, in the Council Chambers of the Urbana City Building.

**ELECTED OFFICIALS PHYSICALLY PRESENT:** Aaron Ammons; Dean Hazen; Jared Miller; Dennis Roberts; Maryalice Wu; Diane Wolfe Marlin; Charles A. Smyth

**ELECTED OFFICIALS PRESENT VIA TELECONFERENCE:** None

**ELECTED OFFICIALS ABSENT:** Bill Brown; Eric Jakobsson

**STAFF PRESENT:** Lila Bagby; Brandon Boys; William Gray; Kay Meharry; Mike Monson; Sylvia Morgan; Derrick Odle; John Schneider; James Simon; Elizabeth Tyler;

**OTHERS PRESENT:** Elderess Melinda Carr; Theresa Michelson; Tracy Parsons; Bishop King James Underwood; Kathy Wallig; Members of the Media

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1. **CALL TO ORDER AND ROLL CALL**

There being a quorum, Chair Dennis Roberts called the meeting of the Committee of the Whole to order at 7:00pm.

2. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

Alderman Ammons made a motion to approve minutes from the meeting held on June 12, 2017. Motion seconded by Alderman Miller and carried by voice vote.

3. **ADDITIONS TO THE AGENDA**

There were none.

4. **PETITIONS AND COMMUNICATIONS**

Bishop King James Underwood did not wish to speak but wanted his concerns about the Dr. Ellis Subdivision sewer problems entered into the record.

Elderess Melinda Carr did not wish to speak, but asked that her concerns about the Dr. Ellis Subdivision sewer problems and historic impact be entered into the record.

Theresa Michelson voiced her support for the Southeast Urbana overlay district ordinance. She praised the work Maximillian Mahalek put into this project, and asked that council approve Ordinance 2017-06-032 for the Silver/ Vawter area of Urbana.

Kathy Wallig spoke in appreciation of the work of Maximillian Mahalek for the study in the Southeast Urbana district. She asked that council approve Ordinance No. 2017-06-032 to help make the Silver/Vawter area of Urbana safer.

5. **Presentations**

There were none.

6. **Staff Report**

Retiring Community Development Director Elizabeth Tyler gave a synopsis of her accomplishments in the 17 years she has been at the City. She said it has been an honor serving the city and the residents of Urbana. Alderman Roberts praised her work and accomplishments, as did Mayor Marlin.

7. **Resolution No. 2017-06-040R:** Resolution Approving a Memorandum of Understanding (Memorandum of Understanding to Participate in the ICJIA Partnerships and Strategies to Reduce Violent Crime Program Jag-Grant Number 414503)  
Police Chief Sylvia Morgan said this is part of the Fresh Start initiative. As part of the grant process there is a requirement to enter into a memorandum of understanding with the police agencies involved. This will help clarify the role of the police department and the involvement of the police department. Tracy Parsons, a Community Relations Manager for the Community Coalition with the City of Champaign, gave a brief overview of the Community Coalition. Mr. Parsons said this is a one year planning grant and is \$127,500. Chief Morgan said the contribution of the Urbana Police Department is the getting the data the researchers need to submit all the paperwork for grant that was received in October 2016.  
After discussion, Alderman Ammons made a motion to send Resolution No. 2017-06-040R to council with recommendation for approval. Motion seconded by Alderwoman Wu and carried by voice vote.  
Presentation and discussion of this resolution can be found at:  
<https://www2.city.urbana.il.us/Scripts/CouncilVideo/Video.asp?v=/ Video/City Council /2017/20170626/04. Resolution 2017-06-040R.mp4>
8. **Resolution No. 2017-06-041R:** A Resolution Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund (2017)  
City Clerk Charles Smyth explained that the Illinois Municipal Retirement Fund requires the city to name new agent and have the participation limits reset at 1,000 hours.  
Alderman Miller made a motion to send Resolution No. 2017-06-041R to council with recommendation for approval. The motion was seconded by Alderman Ammons and carried by voice vote.
9. **Resolution No. 2017-06-042R:** A Resolution Appointing the Human Resources Director as the Authorized Agent for the Illinois Municipal Retirement Fund (2017)  
Alderwoman Wu made a motion to send Resolution No. 2017-06-042R to council with recommendation for approval. Motion seconded by Alderman Miller and carried by voice vote.
10. **Ordinance No. 2017-06-034:** An Ordinance Amending Urbana City Code Chapter Three, Section 3-43 (Increasing number of Class BW liquor licenses for Downtown Creations, LLC, d/b/a Blackbird., 119 W. Main, Urbana, IL 61801)  
Alderman Miller recused himself from voting on this item due to the fact he works for a business that holds a liquor license in the City of Urbana.  
Mayor Marlin explained that this would allow Blackbird to have a sidewalk cafe which would allow them to serve liquor outdoors.  
Motion to send Ordinance No. 2017-06-034 to council with recommendation was made by Alderman Ammons, seconded by Alderwoman Wu and carried by voice vote.
11. **Ordinance No. 2017-06-035:** An Ordinance Amending Urbana City Code Chapter Three, Section 3-43 (Increasing number of Class R-2 liquor licenses for Lumen, Inc., 300 S. Broadway Ave., unit #142, Urbana, IL 61801)  
Alderman Miller recused himself from voting on this item due to the fact he works for a business that holds a liquor license in the City of Urbana.  
Motion to send Ordinance No. 2017-06-035 to council with recommendation was made by Alderman Ammons, seconded by Alderwoman Wu and carried by voice vote.

12. **Ordinance No. 2017-06-032:** An Ordinance Amending the Zoning Ordinance (Addition of Section XIII-8 to Create the Southeast Urbana Overlay District and Special Procedures/ Plan Commission Case No. 2302-T-17)

Community Development Director Elizabeth Tyler and Community Development Associate Lila Bagby presented Ordinance No. 2017-06-032. Ms. Tyler explained that this overlay was the result of a study done by a previous Community Development intern and the design is specific to the Southeast neighborhood, specifically, the Silver/ Vawter area. The design would not apply to, and could not be used in any other neighborhood in Urbana. This type of design is part of an effort by Community Development to improve the pattern of development as it changes over time.

Ms. Bagby went over the findings of Maximillian Mahalek from the study he did in this area. She showed examples from cities in other areas where the Crime Prevention through Environmental Design (CPTED) has been used to help make neighborhoods safer.

Chair Dennis Roberts relinquished the chair to Alderman Hazen from 8:29pm to 8:36pm to take part in the discussion.

After extensive discussion, during which Ms. Tyler and Ms. Bagby answered questions and concerns from committee members, Alderman Miller made a motion to send Ordinance No. 2017-06-032 to council with recommendation for approval. Motion was seconded by Alderman Hazen and carried by voice vote.

The presentation of this ordinance and discussion can be found at:

<https://www2.city.urbana.il.us/Scripts/CouncilVideo/Video.asp?v=/ Video/City Council /2017/20170626/09. Ordinance 2017-06-032.mp4>

13. **Rules and Procedures Discussion** - City Clerk, Legal

City Clerk Charles Smyth presented this item with clarification by City Attorney James Simon. He told committee members that when each term of council begins, the City Clerk has given council members a rules and procedure guide, written by the clerk and legal. He explained that the updated version he provided is not much different than the version that was passed in 2005. He went through details of some of the rules. He told committee members the rules can be changed within the guidelines of the state. Differences in the rules between council meetings and committee by the whole meetings were discussed and it was clarified that committee meetings could be more relaxed than council meetings.

After discussion, Alderman Roberts suggested a cleaner version of this item be presented to committee of the whole. Alderman Ammons made a motion clean up item 13 in the rules and bring it back to committee of the whole for further consideration. Motion seconded by Alderman Hazen and carried by voice vote.

This presentation and discussion can be found at:

<https://www2.city.urbana.il.us/Scripts/CouncilVideo/Video.asp?v=/ Video/City Council /2017/20170626/10. Rules and Procedures Discussion.mp4>

14. **Ordinance No. 2017-06-033:** An Ordinance Amending Urbana City Code Chapter 2, Sections 2-24, 2-25 and 2-27 – City Clerk, Legal

City Clerk Smyth presented this item. The first section of this ordinance addresses the title used for representatives of council or committee, which allows using council member as a substitute as alderman, alderwoman or alderperson. State statute accepts only alderman and aldermen in a mayor/ council form of government.

The second part of this ordinance addresses the procedure used for cancellation of council meetings.

Section three addresses the language used in agendas. “Public Input” will replace “Petitions and Communications” and “Unfinished Business” will replace “Old Business”, giving the council agenda the more modern terminology currently used for the committee agenda.

There was discussion, after which Alderman Miller made a motion to keep Ordinance No. 2017-06-033 in committee for further discussion. Motion seconded by Alderwoman Wu.

Alderman Miller amended his motion to add discussion about discontinuing the Pledge of Allegiance after certain holidays. Alderwoman Wu seconded the amended motion. Amended motion carried by voice vote.

15. **Resolution No. 2017-06-043R:** A Resolution to Amend the Urbana City Council Rules of Procedure (Rule to Set Time for Meeting Adjournment from 11:00 p.m. to 10:30 p.m.)

Alderman Ammons made a motion to send Resolution No. 2017-06-043R to council with recommendation for approval. Motion seconded by Alderman Miller and carried by voice vote.

City Attorney James Simon pointed out that Resolution No. 2016-04-023 sets a mandatory adjournment time for 10:30, but can be extended 30 minutes by 2/3 vote. Mr. Smyth said there is a draft version of Resolution No. 2017-06-043R in the books, but it was not the version which was printed and signed. He explained that he also included a section in the resolution on how to continue a meeting.<sup>6</sup>

16. **Closed Session to Discuss Minutes of Closed Sessions:** Review of closed session minutes pursuant to 5 ILCS 120/2(c)(21)

Alderman Ammons made a motion to go into closed session. Motion seconded by Alderman Miller and carried by roll call vote as follows:

Ammons – aye	Miller – aye
Hazen – aye	Roberts – aye
Wu – aye	Marlin – aye

Committee entered into closed session at 9:56pm.

Committee ended closed session at 10:29. Alderwoman Wu made a motion to enter back into open session at 10:29pm. Motion seconded by Alderman Ammons and carried by voice vote.

17. **ADJOURNMENT**

With no further business before the committee, Chair Roberts declared the meeting adjourned at 10:31pm.

Video and materials for this meeting can be found at: <http://www.urbanailinois.us/node/6457>

Kay Meharry  
Recording Secretary

This meeting was taped.

This meeting was broadcast on cable television.

Minutes Approved: July 10, 2017