

RESOLUTION NO. T-2020-09-011R

**A RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN AGREEMENTS
WITH SOCIAL SERVICE PROVIDERS FOR GRANTS DISBURSED THROUGH THE
CONSOLIDATED SOCIAL SERVICE FUNDS FOR FY 2021**

WHEREAS, Cunningham Township and the City of Urbana have partnered annually to provide funding to local social service agencies who meet the needs of Urbana residents through Consolidated Social Service Funding (CSSF); and

WHEREAS, a grants review committee made up of the Township Supervisor, a member of the Urbana City Council, and Urbana City Staff reviewed all CSSF applications to make recommendations to the City Council/Town Board on funding allocations; and

WHEREAS; CSSF applicants were given the opportunity to revise their applications in light of changes during the COVID-19 pandemic; and

WHEREAS, on June 15, 2020, the Town Board of Cunningham voted on an Ordinance Approving the Annual Budget and Appropriation Ordinance (Fiscal Year 2020-2021) that included \$100,000 for grants to Social Service agencies serving low income Urbana residents with programs that extend the Township's service to the community; and

WHEREAS; the Cunningham Town Board on August 10th, 2020 already approved the following agencies be funded at the following levels: Health Care Consumers for \$20,000, Sola Gratia Farm at \$6,500, and Wesley Food Pantry at \$10,000; and

WHEREAS; the City Council received a report from City Staff and the Township Supervisor recommending the following agencies be funded at the following levels:

Agency	Program	FY21 Grant
The Refugee Center	Supporting Immigrant Families Program	\$6,500
The Refugee Center	Newcomer Immigrant Student Support Program	\$7,500
University YMCA	New American Welcome Center	\$21,000
Channing Murray Foundation	Red Herring Meal Voucher Program/Bucket Brigade	\$8,000

WHEREAS, the Township Supervisor and City of Urbana staff have determined these grantees are best served by the Cunningham Township;

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign the attached agreement with The Refugee Center for \$14,000, University YMCA for \$21,000 and the Channing Murray Foundation for \$8,000, and the Board authorizes the Supervisor of the Town of Cunningham to sign said agreements.

Approved this September 14, 2020 by the Township Board of the Town of Cunningham,
Champaign County, State of Illinois.

AYES:

NAYS:

Phyllis D. Clark, Town Clerk

Diane Wolfe Marlin, Chair



Cunningham Township
Danielle Chynoweth, Supervisor
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**AN AGREEMENT CONCERNING THE DISPOSITION AND USE
OF FUNDS DISBURSED THROUGH THE CUNNINGHAM TOWNSHIP
CONSOLIDATED SOCIAL SERVICE PROGRAM, FISCAL YEAR 2020-2021**

THIS AGREEMENT is made effective July 1, 2020, by and between the CUNNINGHAM TOWNSHIP, Illinois, body corporate and politic, hereinafter referred to as the Township, and **(Name of agency)**, a not-for-profit corporation, hereinafter referred to as the Grantee, in consideration of the following mutual covenants and conditions:

1. The Township will disburse to the Grantee the sum of \$**xxxx.xx**, which said sum will be paid in **2** equal installments of \$**xxx.xx** in accordance with the provisions of this Agreement, to the Treasurer of the said Agency, commencing on the 1st day of July, 2020 with **no installment to be issued after June 30th, 2021.**
2. The Grantee will use the funds received under this Agreement as outlined the grantee's application and only for the purpose of the following program:

(Program Name)

This grant comes with the following condition/s:

3. Prior to payment of the 1st installment, the Grantee will provide two signed copies of this agreement. **Failure to return the signed agreements by November 15, 2020 may result in the termination of this agreement and loss of the grant.**
4. Prior to payment of the 1st installment, the Grantee will provide to the Township an audit or certified financial report of the Grantee's most recently completed fiscal year, or the most recent audit or certified financial report that has been completed.
5. Prior to payment to the Grantee of the second installment of the sum to be paid under this Agreement beyond the initial installment, the Grantee will furnish to the Township, in a form satisfactory to the Township:
 - a. Certificate of Compliance indicating funds from the previous installment were allocated in accordance with the signed agreement.
 - b. Agency reporting form, listing expenditures, attaching receipts, and providing a narrative of impacts.

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| 6. | Failure to request payment and provide documents described in paragraphs four or five by May 31st, 2021 will result in the termination of this agreement and loss of the grant. |
| 7. | The Grantee agrees to notify the Cunningham Township Supervisor in writing at supervisor@cunninghamtownship.org of any significant changes in programming no later than the first day of those program changes. Significant changes in programming include but are not limited to: cancellation of the program, an unexpected pause in the program, significant reduction (by 25% or more) in the scope of services, change in major deliverables outlined in the application. |

8. The Grantee agrees to cooperate with site visits with Cunningham Township, as requested, for Township staff to tour and review programs in progress.
9. The Grantee will establish on its books and records a separate set of accounts for the funds received under this Agreement, in which it will account for the receipt and expenditure of the funds.
10. The Grantee will use fiscal, accounting, and audit procedures that conform to accepted accounting practices and applicable statutes.
11. The Grantee will provide to the Township, upon reasonable notice, access to and the right to examine such books and records of the Grantee, the Grantee will make such reports to the Township, as the Township may reasonably require so that the Township may determine whether there has been compliance with this Agreement.

12. If it is determined by the Supervisor of the Cunningham Township that any expenditure made with the funds provided under this Agreement is prohibited by law, the Grantee will reimburse the Township any amount that is determined to have been spent in violation of the Agreement and/or grant.
13. No person shall be excluded from participation in programs the Township is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this Agreement on the ground of race, color, national origin, sex, sexual orientation, gender identity, religion, or on any other ground upon which such discrimination is prohibited by law.
14. The Grantee will comply with all applicable statutes, ordinances and regulations.
15. The Grantee will not use any of these funds for lobbying purposes.
16. In the event that the Grantee does not use all or a part of the funds received under this Agreement for the purposes set forth herein by the end of the Township's fiscal year in which this Agreement is made, the Grantee will repay to the Township all such funds not so used, and any interest earned thereon.
17. All provisions of this Agreement concerning the funds provided under this Agreement shall apply to any interest earned on those funds.
18. This Agreement may be terminated by the Township upon a thirty-day notice in writing to the Grantee for failure of the Grantee to comply with the covenants and conditions set forth herein.
19. The Grantee will save and hold harmless the Township and any officer or employee or agent of any kind of the Township from and against all actions, claims or demands of any kind or character whatsoever, which may in any way be caused by or arise out of the Grantee's conduct, activities or programs in the performance and completion of promises and functions or in the achievement of goals and objectives pursuant to this Agreement executed by and between the Township and the Grantee.
20. This Agreement may be amended only by an agreement of the parties executed in the same manner in which this Agreement is executed.
21. The foregoing constitutes the entire Agreement and no verbal statements made before, on, or after the date hereof shall be binding on the parties.

IN WITNESS WHEREOF, the parties hereto, pursuant to authority granted by their respective governing bodies, have executed this Agreement by their authorized officers and with their corporate or official seals attached, on the date first set forth above.

CUNNINGHAM TOWNSHIP:

Supervisor

Danielle Chynoweth

Date signed

GRANTEE:

Executive Director

Printed Name

Date signed

ATTEST:

Township Clerk

Phyllis Clark

Date signed

ATTEST:

Board President or Vice President

Printed Name

Date signed