



DRAFT

**CONSOLIDATED ANNUAL PERFORMANCE
AND EVALUATION REPORT (CAPER)**

**CITY OF URBANA AND
URBANA HOME CONSORTIUM
JULY 1, 2019 – JUNE 30, 2020**

A Report of Activities Undertaken by the City of Urbana and
The Urbana/Champaign/Champaign County HOME Consortium
Through the Community Development Block Grant, and
The HOME Investment Partnership Grant
During the Year Ending June 30, 2019

Prepared by:
City of Urbana
Grants Management Division
October 15, 2020

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Urbana and Urbana HOME Consortium have made considerable strides towards achieving the goals and anticipated outcomes for the activities undertaken in FY 2019-2020. HOME funds have resulted in the completion of two (2) whole house rehabilitation projects in Urbana, as well as four (4) full-home improvement projects in Champaign. The Champaign County Regional Planning Commission (CCRPC), Rosecrance (formerly Community Elements), and Courage Connection have supported a total of fifty-three (53) persons in need of affordable rental housing with tenant-based rental assistance (TBRA) funds. Habitat for Humanity of Champaign County continued their outstanding work as a high-performing local Community Housing Development Organization (CHDO) by completing two (2) new affordable single-family home projects with the assistance of HOME funding.

CDBG funds committed by the City of Urbana resulted in seventeen (7) owner-occupied housing units being rehabilitated through the City's Emergency/Access Grant Program and Senior Repair Program. The City's Consolidated Social Service Fund provided public services to over 2,667 low/moderate -income persons, a portion of whom were assisted by projects funded through CDBG public service funds. Two (2) formerly homeless families received stable housing and case management through the City of Urbana's Transitional Housing Program, which was funded through the CDBG program.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Address Barriers to Affordable Housing	Affordable Housing Non-Housing Community Development	CDBG: \$407341 / HOME: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	120	0	0.00%			
Address Barriers to Affordable Housing	Affordable Housing Non-Housing Community Development	CDBG: \$407341 / HOME: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	300	0	0.00%			
Address Barriers to Affordable Housing	Affordable Housing Non-Housing Community Development	CDBG: \$407341 / HOME: \$	Rental units constructed	Household Housing Unit	50	0	0.00%	180	0	0.00%
Address Barriers to Affordable Housing	Affordable Housing Non-Housing Community Development	CDBG: \$407341 / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	300	8	2.67%			
Address Barriers to Affordable Housing	Affordable Housing Non-Housing Community Development	CDBG: \$407341 / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	0	7		15	0	0.00%

Address Barriers to Affordable Housing	Affordable Housing Non-Housing Community Development	CDBG: \$407341 / HOME: \$	Other	Other	200	0	0.00%			
Coordinate with Housing Authority	Affordable Housing Public Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	60	0	0.00%			
Coordinate with Housing Authority	Affordable Housing Public Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	120	0	0.00%			
Preserve Consortium Neighborhoods	Affordable Housing Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	6	2	33.33%			
Preserve Consortium Neighborhoods	Affordable Housing Non-Housing Community Development	CDBG: \$	Other	Other	16	0	0.00%			
Preserve Existing Affordable Housing Supply	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	0	0		180	0	0.00%

Preserve Existing Affordable Housing Supply	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	200	25	12.50%	6	0	0.00%
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$214722 / HOME: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	80		0	80	
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$214722 / HOME: \$	Rental units constructed	Household Housing Unit	50	0	0.00%	180	0	0.00%
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$214722 / HOME: \$	Homeowner Housing Added	Household Housing Unit	0	19		5	17	340.00%
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$214722 / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	19		3	11	366.67%
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$214722 / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	100	7	7.00%	10	0	0.00%
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$214722 / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	90	75	83.33%	24	23	95.83%

Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$214722 / HOME: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$214722 / HOME: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
Reduce Lead Exposure Risk	Lead Based Paint Hazard Removal	CDBG: \$	Other	Other	50	0	0.00%			
Support Homeless Needs	Homeless	CDBG: \$ / HOME: \$	Homeless Person Overnight Shelter	Persons Assisted	500	0	0.00%			
Support Homeless Needs	Homeless	CDBG: \$ / HOME: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	30	0	0.00%			
Support Homeless Needs	Homeless	CDBG: \$ / HOME: \$	Homelessness Prevention	Persons Assisted	200	0	0.00%			
Support Homeless Needs	Homeless	CDBG: \$ / HOME: \$	Housing for Homeless added	Household Housing Unit	2	0	0.00%			
Support Infrastructure Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	400	0	0.00%			

Support Services & Training for Low-Income Persons	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$294966	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	500	0	0.00%			
Support Services & Training for Low-Income Persons	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$294966	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		25	0	0.00%
Support Services & Training for Low-Income Persons	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$294966	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	500	2606	521.20%	25	0	0.00%
Support Services & Training for Low-Income Persons	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$294966	Homelessness Prevention	Persons Assisted	200	0	0.00%			
Support Services & Training for Low-Income Persons	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$294966	Businesses assisted	Businesses Assisted	0	0		5	0	0.00%

Support Services & Training for Low-Income Persons	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$294966	Housing for Homeless added	Household Housing Unit	2	0	0.00%			
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Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Urbana’s Community Development Block Grant funds have been specifically targeted towards the priorities and objectives identified in the City of Urbana’s FY 2019-2020 Annual Action Plan to benefit low- and moderate-income residents. The first goal noted on the Plan under section AP-20 is to provide decent affordable housing opportunities. CDBG funds have been leveraged to advance this goal through rehabilitation of the homes of low-income owner-occupants and transitional housing rental units for homeless families. HOME funds are used throughout the Consortium geography to develop new homeownership units for sale to low-income homebuyers and assist low-income homebuyers with down payment, while tenant-based rental assistance funds are used to ensure that households in need of funding assistance are able to maintain housing. The HOME funded whole-housing rehabilitation program also helps in this regard by bringing single-family houses occupied by low-income households up to code.

The second goal noted on the Plan is to preserve the existing affordable housing supply. This goal is primarily advanced through the CDBG-and HOME funded housing rehabilitation activities. Further goals call for the City to address barriers to affordable housing and preserve Consortium neighborhoods, both of which have been furthered by the use of CDBG funds through rehabilitation, neighborhood cleanup activities, and demolition activities. The goal of supporting services and training for low-income persons has also been supported through assistance given to the Urbana Park District for youth employment. Coordination with the Housing Authority of Champaign County (HACC) was accomplished through collaboration on new permanent supportive housing units at Pinewood Place in Urbana and the construction of Bristol Place. Staff from the cities of Urbana and Champaign regularly attend HACC Board meetings. The Mayors of Urbana and Champaign appoint Board members to the HACC Board of Commissioners. The Urbana HOME Consortium supported the rental development of Pinewood Place by being a partner on the development team. Pinewood Place is a new Permanent Supportive Housing complex in Urbana with anticipated completion in the spring

of 2020. The development proposes adding 25 units to the affordable housing stock. The support of homeless needs was accomplished by operating transitional housing units using CDBG funds. CDBG funding was allocated in the City 's capital improvements plan toward infrastructure development in the CD target area.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	11	101
Black or African American	66	207
Asian	0	8
American Indian or American Native	0	0
Native Hawaiian or Other Pacific Islander	0	5
Total	77	321
Hispanic	2	7
Not Hispanic	75	314

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CDBG funds were consistently expended throughout the program year on rehabilitation projects, demolition activities in support of the abandoned properties program, public service activities, and other projects, as well as for administration support and project delivery. HOME funds were similarly expended to reimburse eligible costs related to new single-family home construction, TBRA, and rehabilitation activities, as well as administrative costs and project delivery.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	692,063	
HOME	public - federal	785,645	
Other	public - federal	294,966	

Table 3 - Resources Made Available

Narrative

CDBG funds were consistently expended throughout the program year on rehabilitation projects, demolition activities in support of the abandoned properties program, public service activities, and other projects, as well as for administration support and project delivery. HOME funds were similarly expended to reimburse eligible costs related to new single-family home construction, TBRA, and rehabilitation activities, as well as administrative costs and project delivery.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Beardsley Park Neighborhood Improvement Plan Area			
Bristol Park Neighborhood Plan Area			
CENSUS TRACT NUMBERS 53, 54, 55, AND 56	70		
City of Champaign			
City of Urbana	10		
Garden Hills United Neighborhood Association Action Plan			
Urbana Consortium-wide Area	20		

Table 4 – Identify the geographic distribution and location of investments

Narrative

The majority of the non-public service CDBG funds were expended on projects that met the area benefit national objective category through investment in the City's low/moderate-income Community Development Target Area, consisting of Census Tracts 53, 54, 55, and 56. A significant portion of the public service funds were also committed to projects in the Community Development Target Area, such as the neighborhood cleanup and a portion of the transitional housing activities.

Urbana's allocation of HOME funds are commonly expensed in the target area as well, especially expenses related to the Whole House Rehabilitation Program, which specifies that applicant households must be located in the Community Development Target Area. A sizeable portion of the HOME CHDO funds expensed on new construction of affordable housing are also invested in the target area. TBRA and other new construction funds are invested throughout the Consortium geography.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

CDBG funds are typically used to defray remaining costs following demolition activities undertaken as part of the Abandoned Properties Program (APP). During this fiscal year, CDBG funds were used to assist in the demolition of two properties and one more is planned for demolition. The ability to use CDBG funds along with the APP funding is critical to the City's ability to effectively use the \$71,000 in APP funding secured from the Illinois Housing Development Authority.

The City of Urbana/Cunningham Township Consolidated Social Service Fund is funded partly with City/Township funding and partly with CDBG funding.

The City of Champaign uses local funding on some acquisition-rehabilitation projects that are primarily HOME-funded, and also uses local funding to support affordable housing and community development initiatives. As a subrecipient of the Urbana HOME Consortium, Habitat for Humanity uses HOME entitlement and CHDO funds to leverage additional funding from the community.

All members of the Urbana HOME Consortium meet matching requirements through either cash match or match credit. Habitat for Humanity of Champaign County provided the Urbana HOME Consortium with a surplus of matching funds through contributions of non-Federal funds on each of their projects, volunteer hours, donated materials, and sweat equity from the homeowners towards match.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	24	0
Number of Non-Homeless households to be provided affordable housing units	200	0
Number of Special-Needs households to be provided affordable housing units	100	0
Total	324	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	24	0
Number of households supported through The Production of New Units	185	0
Number of households supported through Rehab of Existing Units	3	0
Number of households supported through Acquisition of Existing Units	5	0
Total	217	0

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The one-year goal for providing affordable housing units to homeless households was not met because the City of Urbana and Urbana HOME Consortium primarily used HOME and CDBG funding for permanent affordable housing development, TBRA, and owner-occupied housing rehabilitation. However, the City of Urbana received ESG funds through the State of Illinois to provide emergency shelter for the homeless. Other HUD- and locally-funded programs are currently being leveraged to provide affordable housing opportunities for homeless households.

Discuss how these outcomes will impact future annual action plans.

Future annual action plans will like require an adjustment in the expected number of housing units for homeless and special needs households to reflect the above considerations as well as other factors.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	3	0
Low-income	3	0
Moderate-income	1	0
Total	7	0

Table 13 – Number of Households Served

Narrative Information

Recent trends and prioritization patterns have played a significant role in the outcomes shown in this section. As such trends and preferences change to meet shifting needs, the result of CDBG and HOME investments will likely shift over time as well.

The City of Urbana is actively taking steps to alleviate the “worst case housing needs” experienced by Urbana residents. In particular, the City of Urbana is subgranting State ESG funds to local emergency shelters that are experiencing a funding gap, but are not able to apply for at least \$25,000 from the State of Illinois. Acting in this capacity helps to provide much needed gap funding to emergency shelters, and allows smaller shelters to build capacity.

The City of Urbana has also undertaken other actions to foster and maintain affordable housing, such as supporting developers in their application for Low-Income Housing Tax Credits for the Pinewood Place development in Urbana.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Urbana HOME Consortium consistently work with agencies that serve the homeless population to assess and meet their needs. Staff from the City of Urbana, City of Champaign, and CCRPC regularly attend meetings of the Champaign County Continuum of Service Providers to the Homeless (CCCoSPH) to hear the needs of agencies that serve the homeless directly. Staff from CCRPC, City of Champaign, and City of Urbana are also on the Executive Committee of the CCCoSPH. The City of Urbana partners with Courage Connection to provide Supportive Housing Program (SHP) funds to operate a transitional housing program. Transitional housing has been an effective strategy for helping members of the sheltered or unsheltered homeless population learn necessary skills to ensure that they are able to maintain permanent housing. This fiscal year, the City of Urbana administered the Emergency Solutions Grant on behalf of Crisis Nursery and C-U Men's Emergency Shelter for operating funds. City of Urbana also volunteered during the 2020 Point in Time unsheltered count.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Urbana participates in the Champaign County Continuum of Service Providers to the Homeless by acting as a State recipient of ESG funds and serving on the Executive Committee. The City subgranted these funds to emergency shelters offered at C-U Men's Emergency Shelter and Crisis Nursery. Through a partnership with the City of Champaign's Neighborhood Stabilization Program, Courage Connection has six affordable housing rentals in the community. Through this program, Courage Connection's clients and other community members in need of affordable housing now have additional quality options in Champaign.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Urbana and Urbana HOME Consortium work closely with the Housing Authority of Champaign County to ensure that affordable housing opportunities are made available within the Consortium geography. Many subrecipients of HOME funds, in addition to providing housing assistance, also perform case management and work with individuals who are either housing insecure or

transitioning into homeownership to develop necessary self-sufficiency components in their HOME funded TBRA programs. The City of Urbana's Transitional Housing Program also includes case management and a self-sufficiency component.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The CDBG funded City of Urbana Transitional Housing Program is specifically designed to leverage City-owned property and use it to house families working toward permanent housing and independent living. The City of Urbana and Urbana HOME Consortium members also work together with the Champaign County Continuum of Service Providers to the Homeless to ensure that the needs of homeless households in the Consortium geography are being met to the greatest extent possible. As mentioned above, many subrecipients of HOME TBRA funds perform case management and work with individuals who may be formerly homeless to develop necessary self-sufficiency skills.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Urbana has partnered with the Housing Authority of Champaign County on various housing developments, most recently with Brinshore and Highland Green developers. Highland Green consists of 33 housing units with 8 – 9 units set aside for veterans. In FY 19/20 the City worked with the Housing Authority of Champaign County to build 24 permanent affordable housing units at Pinewood Place.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The HACC Board meetings are always held publicly and are open for all to attend. Also the HACC Resident Advisory Board (RAB) provides the PHA and the residents with a forum for sharing information about the Agency's Annual Moving to Work Plan.

Actions taken to provide assistance to troubled PHAs

The Housing Authority of Champaign County is not a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Think Urbana is a program of the Urbana Enterprise Zone that provides financial incentives including property tax abatement and sales tax exemptions to eligible residential, commercial, and industrial construction within the Zone. The tax abatements can function to significantly lower the cost of new housing construction within the Urbana Enterprise Zone.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City of Urbana has continued working with the Housing Authority of Champaign County to remove barriers to affordable housing. The City has also successfully worked with Habitat for Humanity, who received HOME funding from the Urbana HOME Consortium, to remove the barriers to affordable housing. Habitat works with families to purchase affordable housing by working with them to improve their credit, and by offering down payment assistance.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Grants Management Division of the City has continued to ensure compliance with Title X lead based paint regulations. The Grants Management Division staff is committed to meeting these obligations through the most cost-effective methods available. The City of Urbana is required to hold refresher courses at least once every three years. The City of Urbana and other members of the Urbana HOME Consortium are aware of the latest lead-based paint requirements and best practices as promulgated by HUD and EPA. The City of Urbana remains interested in applying for such funding should it become available. All projects use lead-safe work practices and interim controls as stipulated by HUD according to the amount of funding invested

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of Urbana and Urbana HOME Consortium are always looking to find innovative ways to link local contractors to investments of Federal community development and affordable housing funds. CDBG funds were allocated to the Urbana Park District for a summer youth employment program. Family Service of Champaign County was also supported through the Consolidated Social Service Fund with funding from Cunningham Township. State ESG funds were passed through the City of Urbana to Crisis Nursery and C-U Men's Shelter to ensure emergency services and shelter needs were met.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Urbana staff has worked to foster creative ideas for improving the institutional structure that is part of a larger, more holistic network of services that benefit low-income households. By supporting various social service agencies through staff participation on the Continuum of Service Providers to the Homeless, the City of Urbana has played a role in developing programmatic improvements that will further the impact of these services in the community.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Urbana staff regularly attend board meetings for the Housing Authority of Champaign County. The City has also maintained an active presence on the Champaign County Continuum of Service Providers to the Homeless , offering assistance with various reporting and application systems inherent to the successful delivery of the Continuum of Care network.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

One recommendation from the latest Analysis of Impediments of Fair Housing Choice undertaken in 2010 was that 1) the City should work with Persons Assuming Control of their Environment (PACE) to create better cooperation between the landlords and realtors of the area, facilitating the housing process for persons with disabilities and ensuring tha the accessible housing units listing be as up-to-date as possible; and 2) that the Grants Management Division should work together with the Human Relations Commission and the Champaign Urbana Tenant Union to create a marketing strategy aimed at better educating community members of their rights as tenants and homeowners. The Grants Management Division works closely with the Human Relations Office at the City of Urbana to establish a mutual understanding of recent fair housing complaints. The age of housing in the City of Urbana was cited as another impediment to fair housing due to the affordability issues created by upkeep for older homes, since maintenance could be deferred at times.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Monitoring of CDBG and HOME subrecipients of the City of Urbana and Urbana HOME Consortium respectively is undertaken on an annual basis. Habitat, courage Connection, Rosecrance - Crystal view - Highland Green - Bristol.....

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Draft verions of the CAPER and similar notices were placed at the Urbana Free Library. At the conclusion of the public comment period.....

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

In the past, CDBG funds were able to cover a greater portion of the neighborhood cleanup events, but rising costs have caused the CDBG funds only be able to fund a smaller portion of one event. The City of Urbana held one event this year and is currently looking into possible solutions which could involve more changes to the program.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Due to staff turnover, the City of Urbana will inspect all affordable rental housing units in the Fall of

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The City of Urbana and Urbana HOME Consortium members provide marketing materials for all HOME-funded services and programs. These materials are available on the website and at the primary office of each Consortium member.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

N/A

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The Urbana HOME Consortium actively worked with the Housing Authority of Champaign County to ensure that VASH vouchers will be used at the Highland Green development to secure affordable housing for veterans. Additionally, the Urbana HOME Consortium members strive to consistently ensure that the affordability and quality existing rental housing is preserved. The City of Urbana has a rental registration program, the purpose of which is to help ensure a safe rental housing stock, protect property values, and improve accountability of rental units.

