

**URBANA FIREMEN'S PENSION BOARD OF TRUSTEES SPECIAL MEETING
FRIDAY, NOVEMBER 6, 2020**

The Firemen's Pension Board of Trustees of the City of Urbana, Illinois, met at 11:00am, Friday, November 6, 2020. Due to Emergency Declarations of the governor and mayor, the meeting was held via Zoom.

MEMBERS PRESENT: Josh Ingold, FF/Fund Secretary – end of term 7/28/2022
Mark Clapp, Retired Firefighter – end of term 4/30/2021
Richard Schnuer, City Appointment – end of term 6/30/2021

MEMBERS ABSENT: Brian Hoff, Firefighter/Fund President – end of term 7/28/2022
Elizabeth Hannan, Fund Treasurer – end of term 6/30/2021

OTHERS PRESENT: April Smysor, Recording Secretary; James Dobrovolny, Fund Attorney

OTHERS ABSENT: Ronald Eldridge, Fund Assistant Treasurer

1. Call to Order

FF/Fund Secretary Ingold called the meeting to order at 11:02 am.

2. Approval of Quarterly Financial Report and Pension Benefit Changes

No further discussion than what was had in the quarterly discussion on October 30, 2020.

Motion to approve the quarterly financial report and the annual financial report was made by Trustee Clapp, seconded by Trustee Schnuer, and carried by roll call vote as follows:

Yes: Ingold, Schnuer, Clapp

No: None

3. Public Input

There was none.

3. Unfinished Business

a. Approval of operating procedures for the pension fund

Trustee Clapp made a motion to move this to the next meeting, seconded by Trustee Schnuer, and carried by roll call vote as follows:

Yes: Ingold, Clapp, Schnuer

No: None

b. Larry Bundy date of death and October 2019 pension payment

FF/Fund Secretary Ingold stated he has made several attempts to contact family to obtain a date of death but has not been successful. Fund Attorney Dobrovolny recommended contacting the Coroner's office in the county in which Bundy passed. This item will be placed on the next meeting agenda for further discussion.

4. **New Business**

- a. Approval of annual funding request to city
No further discussion than what was had in the quarterly discussion on October 30, 2020. Fund Attorney Debrovolny reiterated that the actuary report showed an estimated funding amount needed to be \$1,723,669. The amount calculated by the methods that the city has endorsed is \$1,403,000. Trustee Schnuer made a motion to approve the quarterly financial report and the annual financial report. Motion seconded by Trustee Clapp and carried by roll call vote as follows:
Yes: Ingold, Schnuer, Clapp
No: None
- b. Approval of annual actuarial report
No further discussion than what was had in the quarterly discussion on October 30, 2020.
- c. Approval of new Recording Secretary
Trustee Clapp made a motion to approve the new Recording Secretary, April Smysor. Motion seconded by FF/Fund Secretary Ingold and carried by roll call vote as follows:
Yes: Ingold, Clapp, Schnuer
No: None
- d. Training for board members
Fund Attorney Dobrovolny stated 8 hours of training is required for existing members and new members require 16 hours.
- e. Retirement of Tommy Long 10/16/2020
Trustee Clapp made a motion to accept Tommy Long's retirement, Trustee Schnuer seconded and carried by roll call vote as follows:
Yes: Ingold, Clapp, Schnuer
No: None
- f. Retirement of Phil Edwards 9/4/2020
Trustee Clapp made a motion to accept Phil Edward's retirement, Trustee Schnuer seconded and carried by roll call vote as follows:
Yes: Ingold, Clapp, Schnuer
No: None
- g. New hire Greg Ray – Tier 2 9/14/2020
Trustee Clapp made a motion to accept Greg Ray into the pension fund, FF/Fund Secretary Ingold seconded and carried by roll call vote as follows:
Yes: Ingold, Clapp, Schnuer
No: None

- h. Resignation of Daniel Meyer 9/9/2020
FF/Fund Secretary Ingold stated Meyer has not requested to withdraw his contributions at this time. Trustee Clapp made a motion to accept Daniel's resignation, FF/Fund Secretary Ingold seconded and carried by roll call vote as follows:
Yes: Ingold, Clapp, Schnuer
No: None
- i. Death of pensioner William Marshall
FF/Fund Secretary Ingold reported Marshall's date of death was August 7, 2020 and his pension was transferred to his spouse, Rebecca Marshall.
Trustee Clapp made a motion to terminate William's pension and transfer to his spouse Rebecca Marshall, seconded by FF/Fund Secretary Ingold and carried by roll call vote as follows:
Yes: Ingold, Clapp, Schnuer
No: None
- j. Death of pensioner Doyle Skinner
FF/Fund Secretary Ingold reported Skinner's date of death was October 3, 2020 and his pension was transferred to his spouse.
Trustee Clapp made a motion to terminate Doyle's pension and transfer to his spouse, seconded by FF/Fund Secretary Ingold and carried by roll call vote as follows:
Yes: Ingold, Clapp, Schnuer
No: None
- k. Board election of active firefighter spots: Brian Hoff and Josh Ingold
FF/Fund Secretary Ingold reported they held an election on October 15, 2020 and there were no other nominations so Brian Hoff and Josh Ingold won by acclamation.
Trustee Clapp made the motion to accept Brian Hoff and Josh Ingold by acclamation, Trustee Schnuer seconded and carried by roll call vote as follows:
Yes: Clapp, Ingold, Schnuer
No: None
- l. Deputy Chief Position
Fund Attorney Dobrovolny stated the Deputy will be a part of the fund based on the job description and will have to make contributions. No further discussion as this time.
- m. Meeting dates for 2021 – January 29, April 30, July 30, October 29
Trustee Clapp made a motion to accept the meeting dates for 2021, FF/Fund Secretary Ingold seconded and carried by roll call vote as follows:
Yes: Ingold, Clapp, Schnuer

No: None

5. **NEXT QUARTERLY MEETING**

The next quarterly meeting will be held January 29, 2021 at 9:30 am.


6. **ADJOURNMENT**

Having no further business to discuss, the meeting was adjourned at 11:27am.

Respectfully Submitted:

April Smysor
Recording Secretary

Date Approved: 1/29/21



Josh Ingold
Firefighter/ Fund Secretary