



## **MINUTES OF A REGULAR MEETING**

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### **URBANA HUMAN RELATIONS COMMISSION**

**DATE:** Wednesday, December 14, 2016

**TIME:** 5:30 p.m.

**PLACE:** City Council Chambers  
400 South Vine Street  
Urbana, Illinois 61801

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**MEMBERS PRESENT:** Frances Rigberg Baker, Stacie Burnett, Samuel Byndom, Daniel Larson,  
Lisa Mosley, Katalyna Thomas

**MEMBERS NOT PRESENT:** Carol Bradford, Peter Resnick

**STAFF PRESENT:** Alex Bautista

#### **1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

- a. Chair Larson called this meeting of the Urbana Human Relations Commission to order at 5:35 p.m. Roll was taken. A quorum was present.

#### **2. APPROVAL OF AGENDA**

- a. Ms. Mosley made a motion that the Commission approve the agenda as presented. Ms. Burnett seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

#### **3. APPROVAL OF MINUTES**

- a. November 9, 2016 Meeting
  - i. Ms. Mosley made a motion that the Commission approve the draft minutes of the November 9, 2016 meeting as presented. Mr. Byndom seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

#### **4. PUBLIC PARTICIPATION**

- a. John Palin addressed the Commission, introducing himself as a member of the local chapter of the American Civil Liberties Union, which had selected Mr. Palin to attend this and future Commission meetings as an observer.

#### **5. OLD BUSINESS**

- a. There was none.

## **6. NEW BUSINESS**

- a.** Update – Local and Nationwide Anxiety in the Immigrant Community
  - i.** Mr. Bautista discussed this item with the Commission. Comments and questions from the Commission were addressed during the course of discussion.
- b.** Discussion – A Resolution Affirming Civil and Human Rights in Urbana
  - i.** Mr. Bautista began discussion on this item. Discussion followed. Comments and questions from the Commission were addressed by Mr. Bautista during the course of discussion. Ms. Rigberg Baker made a motion that the Human Relations Commission draft a public statement reaffirming human rights and reaffirming the Commission's commitment to protecting human rights in Urbana. Ms. Burnett seconded the motion. Discussion followed, with Ms. Rigberg Baker agreeing to work with the Human Relations Office to draft said public statement. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

## **7. STAFF REPORT**

- a.** Approval of EEO Workforce Statistics
  - i.** The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
    - 1.** Bailey Edward Design, Inc.
      - a.** Recommend 1 year
    - 2.** Berns Clancy & Associates
      - a.** Recommend 1 year
    - 3.** Chris & Company, Inc.
      - a.** Recommend 2 years
    - 4.** Insituform Technologies USA, LLC
      - a.** Recommend 1 year
    - 5.** Reliable Plumbing & Heating Co.
      - a.** Recommend 6 months

Mr. Bautista gave a brief presentation to the Commission regarding the workforce statistics for each new and renewing contractor/vendor. Comments and questions from the Commission were addressed by Mr. Bautista. Mr. Byndom recommended that the Commission approve Berns Clancy & Associates for one year with the provision that the organization provide a progress report to the Human Relations Office in six months. There were no objections. Ms. Mosley made a motion that the Commission approve Bailey Edward Design, Inc. for one year; Berns Clancy & Associates for one year with the provision that the organization provide a progress report to the Human Relations Office six months from the date of approval; Chris & Company, Inc. for two years; Insituform Technologies USA, LLC for one year; and Reliable Plumbing & Heating Co. for six months. Ms. Thomas seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

- b.** HRO Activity Report
  - i.** Mr. Bautista presented the monthly activity report to the Commission. Comments and questions from the Commission were addressed by Mr. Bautista during the course of his presentation.
- c.** Budget Report
  - i.** Mr. Weck presented the Commission with the budget report.

**8. ANNOUNCEMENTS**

- a.** Ms. Burnett announced that a re-entry research forum would be held on December 16, 2016, from 6:00 until 8:00 p.m. at the Pilgrim Missionary Baptist Church.
- b.** Mr. Bautista announced the winners of the 2017 Rev. Dr. Martin Luther King, Jr. Countywide Celebration Awards.

**9. ADJOURNMENT**

- a.** There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 6:15 p.m.

Respectfully submitted,

Tony Weck  
Recording Secretary