

**AREA-WIDE RECORDS MANAGEMENT SYSTEM (ARMS)
POLICY BOARD**

NOTICE OF MEETING

DATE: November 17, 2016

TIME: 3:30 PM

LOCATION: 400 S. Vine St.
Executive Conference Room

Those wishing to attend should dial 128 on the phone located next to the 2nd floor security door.

A G E N D A

1. Call to Order and Roll Call
2. Additions to the Agenda
3. Approval of Minutes of Previous Meeting: August 18, 2016.
4. Public Input
5. Staff Report
 - ARMS Annual Report
 - eCitations
 - o Update on Procurement.
 - o Discussion of ARMS programming needed for eCitations.
 - Development update
 - o Field Reporting Permissions (cross-jurisdiction reports) - Completed
 - o Crisis Intervention Team form - In Progress
 - o Enhancements as prioritized by User Group
 - o Rantoul Conversion is complete
6. Reports of committees and officers.
 - Treasurer's Report.
7. Unfinished business.
 - ARMS Security Policy
 - Revising the makeup of the ARMS User Group.
 - Special Alerts across Jurisdictions.
8. New business.
9. Adjournment.

Persons with disabilities needing special services or accommodations for this meeting should contact the City of Urbana's Americans with Disabilities Coordinator at 384-2466 or TDY at 384-2447.