



CITY OF URBANA

**RFQ: Architectural & Engineering Design Services for Two New Fire Stations
(Solicitation #2122-16)**

Addendum #2

ADDENDUM DATE: 09/30/2021

This Addendum has been issued to clarify questions concerning Solicitation #2122-16.

This addendum, along with any and all other addendums, must be acknowledged in your submittal.

Final questions and comments pertaining to this request for qualifications shall be submitted to the City no later than 5:00 p.m. on Tuesday October 5th, 2021 and the final addendum, if necessary, will be issued no later than 5:00 p.m. on Wednesday October 6th, 2021. Additional questions and comments received after this time will not be answered.

Important Dates:

RFQ Issue Date: 9/10/2021
Addendum #1: 9/22/2021
Addendum #2: 9/30/2021
Last Day for Questions: 10/5/2021
Last Addendum: 10/6/2021 (if needed)
Responses Due: 10/8/2021 (unchanged)

Contact

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Items of Clarification

- 1) Is the intent that the final design will be constructed twice or is the City looking to select two final concepts?**

Being as each location may have variable needs and site limitations the City anticipates two separate design efforts specific to each station.

- 2) Will there be preference given for local firms? Is proximity one of the evaluation factors being considered?**

Generally firm location is not a factor for the overall work but there is perceived value in a local representative during construction for the resident project representative.

- 3) If you've gone through some level of programming it would be beneficial to understand the overall size of each station, with a general description of the program. E.g. apparatus bays, crew sizes, community space, etc.**

The final recommendations from the facilities master plan indicated that both stations would vary in size from 5,000 to 7,000 square feet, would be LEED certified, and that one of the stations would include space for Fire HQ staff. It should be noted that all of these were recommendations but are not formal requirements at this time; the City is interested in exploring all manners of sustainable construction practices, including net zero but ultimately the final design will depend on a cost/benefit analysis. Our capital improvement plan indicates the stations should each have 3 apparatus bays (ideally drive-thru, if feasible and not cost-prohibitive). The typical crew size for each station is comprised of 4 employees per shift. Community space is not specifically included in the scope, but this is an alternative the City would be interested in exploring in terms of cost/benefit. The City's Capital Improvement Plan and Facilities Master Plan (further down the webpage) can be viewed at the following web address:

<https://www.urbanillinois.us/departments/public-works/about-public-works/engineering/capital-improvement-plan>

- 4) Do you have an anticipated construction delivery method?**

The City intends to pursue a Design-Bid-Build method at this time.

- 5) Do you expect furniture, fixtures, and equipment to be in our scope of work for procurement by the selected contractors?**

Yes, we expect these items to be in the scope of work.

- 6) Is it possible to tour the existing stations?**

No formal tours will be scheduled at this time. The existing facilities will be available for tour with firms who are selected for further interviews/evaluation as the City deems necessary.