



# Urbana's Poet Laureate Application

The City of Urbana's Poet Laureate Program celebrates poetry by recognizing a resident poet who honors and serves our diverse community and elevates the importance of the creative writing art form through sharing their work with Urbana residents. The Poet Laureate acts as an advocate for poetry, language, and the arts. They create a unique artistic legacy by conducting outreach activities, special programs, and presentations of individual works. The role of the Poet Laureate is to build upon the City's local poetry scene, foster appreciation of poetry in all its forms, and support Urbana residents and visitors in deepening their appreciation of the art of creative writing. The poet laureate receives a \$2,000 honorarium for the one-year term (November 8, 2022 - November 8, 2023) funded by the City of Urbana's Arts and Culture Program. To apply, please fill out and submit this application no later than 5:00 P.M. (CST), on Monday, October 24th.

Guidelines and other information about the Poet Laureate Program can be found by visiting the Poet Laureate website: [www.urbanaininois.us/poet](http://www.urbanaininois.us/poet) or email Stepheny McMahon [econdevurbana@gmail.com](mailto:econdevurbana@gmail.com)

*Directions: Please complete application and submit to Stepheny McMahon at the City Building.*

**Name of Applicant:**

**Email:**

**Telephone:**

**Are you a resident of Champaign County? (Yes/No):**

**Below, please include your biography, written in third person. (150 word max)**

**Provide a full proposal of how you hope to benefit, represent, and bring poetry into civic life in the City of Urbana. (1000 word max)**

**The Urbana Arts and Culture Program is committed to broadening the scope of arts programming and connecting with underserved populations in the City of Urbana and the broader community. Please detail what steps you hope to take to connect with underserved populations in the community (100 words max)**

**In an email, please attach the following:**

1. Attach Curriculum vitae (CV)/ Resume detailing relevant experience
2. Submit an Index of Work Samples, as a .PDF document. The Index of Work Samples must include for each work sample: Artist name or organization name, Title of work, Date of work, duration (if applicable), Link (if using a site such as Youtube, Vimeo, SoundCloud, or Dropbox for audio or video sample)
3. Please provide up to 4 Work Samples. Work Samples are to be limited to: Digital Images (.JPG or .PNG files only), Audio Works (MP3 file format, or links to SoundCloud or Dropbox), Video Works (please provide a Youtube or Vimeo link - each link is considered 1 work sample and must be 5 minutes or less), or Manuscript Samples (.PDF format only). If submitting any Video or Sound Work Samples, please link video url. Reminder that you are limited to 4 TOTAL Work Samples.

The Urbana Arts and Culture Program is committed to helping stop the spread of COVID-19. In light of the COVID-19 pandemic, the Urbana's Poet Laureate program requires the following:

If moving forward with any adapted in-person events, the Poet Laureate is expected to work closely with the City of Urbana and Champaign-Urbana Public Health Department to ensure COVID-19 health and safety compliance and thoughtful planning in accordance with approved special event permitting and Governor Pritzker's Restore Illinois phased reopening plan. This may include contact tracing, limited gathering size, sanitization planning, etc.