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**DATE:** Wednesday, March 27, 2024

**TIME:** 4:00 P.M.

**PLACE:** Urbana City Council Chambers, 400 S. Vine St., Urbana, IL 61801

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The Urbana Civil Service Commission met in regular session on March 27, 2024.

Commissioners present: Thomas Betz, William Gray

Commissioners absent: Traci Nally

Staff present: Femi Fletcher, Human Resources Manager

### **Proceedings**

Commissioner Gray called the meeting to order at 4:08 p.m., and Femi Fletcher recorded the minutes. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

### **Approval of Minutes**

Staff presented to the Commission the minutes of the February 28, 2024 meeting of the Commission for approval. Commissioner Betz moved to approve the minutes; Commissioner Gray seconded, and the minutes were approved as written.

### **Public Participation**

None.

### **Action Items**

A. Request to establish passing scores: Firefighter/EMT

Human Resources staff presented this item and explained that the recommended passing score would establish the initial eligibility list for a new Firefighter/EMT register. Betz moved approval; Gray seconded. Motion approved.

### **Informational Items**

City of Urbana staff provided the following updates in Civil Service positions:

- Promotions: Electrician II, Traffic Signal Technician II
- Separations: GIS Specialist

### **Adjournment**

There being no further business to come before the Commission, the meeting adjourned at approximately 4:11 p.m.

Respectfully submitted,

Femi Fletcher, Human Resources Manager