

Joint and Crack Sealing 2023 Section 23-00660-00-PP March 29, 2023 City of Urbana Department of Public Works

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SECTION A

IDOT Proposal Forms



Proposal Submitted By:		
Contractor's Name	1	
Contractor's Address	City	State Zip Code
STATE OF ILLINOIS		
Local Public Agency	County	Section Number
City of Urbana	Champaign	23-00660-00-PP
Street Name/Road Name		Type of Funds
2023 Joint and Crack Sealing Project		Local MFT
Material proposal X Deliver and Install Proposal X Plans		
	For a M	unicipal Project
	Submittee	I/Approved/Passed
	Signature & Date	
	John C. Zem	an 3/29/2023
	Official Title	
	City Engineer	

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

Local Public Agency	County	Section Number
City of Urbana	Champaign	23-00660-00-PP

NOTICE TO BIDDERS

Sealed proposals for the project described below will be received at the office of	the	City c	of Ui	rbana	Public	Works	Department
--	-----	--------	-------	-------	--------	-------	------------

		Name of Office	e		
706 Glover Avenue, Urbana, Illinois 61802	until	2:30 PM	on	April 14, 2023	
Address		Time		Date	

1. Plans and proposal forms will be available in the office of

Public Works Department 706 Glover Avenue, Urbana, Illinois 61802 or Register online at the City of Urbana website: <u>https://www.urbanaillinois.us/bids-rfps</u> to receive bid documents.

2. Prequalification

If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57) in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work.

- 3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Material/Deliver and Install Proposals.
- 4. A proposal guaranty in the proper amount, as specified in the BLRS Special Provision for Bidding Requirements and Conditions for Material/Deliver and Install Proposals, will be required. See the attached Special Provisions for specific instructions for proposal guaranty for this proposal packet.
- 5. The Notice of Award cannot be issued until the Contractor's equal opportunity compliance and certification forms have been approved by Urbana's Human Relations Commission. Contractors are encouraged to pre-qualify with the City prior to the bid opening to expedite issuance of the Notice of Award. Required certification forms are included in this packet.
- 6. The successful bidder at the time of execution of the contract will be required to deposit a contract bond or proposal guaranty as provided for in the special provisions. Failure on the part of the contractor to deliver the material within the time specified or to do the work specified herein will be considered just cause to forfeit his surety as provided in Article 108.10 of the Standard Specifications.
- 7. Proposals shall be submitted on forms furnished by the Awarding Authority and shall be enclosed in an envelope endorsed "Material Proposal, Section 22,00((0,00, PR)), "

By Order of	23-00660-00-PP	'
Awarding Authority		

County Engineer/Superintendent of Highways/

		Date
City of Urbana	John C. Zeman	3/24/2023

Material Proposal or Deliver & Install Proposal

Awarding Authority

То

City of Urbana			
Awarding Authority Address	City	State Zip Co	de
706 Glover Avenue	Urbana	IL 61802	2

If this bid is accepted within 45 days from the date of opening, the undersigned agrees to furnish or to deliver & install any or all of the materials, at the quoted unit prices, subject to the following:

- It is understood and agreed that the "Standard Specifications for Road and Bridge Construction", adopted <u>January 1, 2022</u>, and the "Supplemental Specifications and Recurring Special Provisions", adopted <u>January 1, 2023</u>, prepared by the Department of Transportation, shall govern insofar as they may be applied and insofar as they do not conflict with the special provision and supplemental specifications attached hereto.
- 2 It is understood that quantities listed are approximate only and that they may be increased or decrease as may be needed to properly complete the improvement within its present limits or extensions thereto, at the unit prices stated and that bids will be compared on the basis of total price bid for each group.
- 3. Delivery in total or partial shipments as ordered shall be made within the time specified in the special provisions or by the acceptance at the point and in the manner specified in the "Schedule of Prices". If delivery on the job site is specified, it shall mean any place or places on the road designed by the awarding authority or its authorized representative.
- 4. The contractor and/or local public agency performing the actual material placement operations shall be responsible for providing work zone traffic control, unless otherwise specified in this proposal. Such devices shall meet the requirements of and be installed in accordance with applicable provisions of the "Illinois Manual on Uniform Traffic Control Devices" and any referenced Illinois Highway Standards.

Local Public Agency	County	Section Number
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- 5. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
- 6. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. The proposal guaranty as specified in the special provisions is attached.

If a bid bond is allowed or required, Department form BLR 12230 or a proposal guaranty check, complying with the specifications,

made	payable	to:
nauc	payable	ιυ.

Treasurer of the City of Urbana

The amount of the check is_____

Attach Cashier's Check or Certified Check Here

In the event that one proposal guaranty check is intended to cover two or more bid proposals, the amount must be equal to the sum of the proposal guaranties which would be required for each individual bid proposal. If the proposal guaranty check is place in another bid proposal, state below where it may be found.

The proposal guaranty check will be found in the bid proposal for: Section Number 23-00660-00-PP).

Discounts will be allowed for payment as follows:	calendar days		calendar days
Discounts will not be considered in determining the low bidder			
Bidder	7		
By	Title		
		01-1-	755 Oc de
Address	City	State	e Zip Code



Material Proposal Schedule of Prices

Section Number
ign 23-00660-00-PP
1

Material Proposal Schedule of Prices

							1
0	Group No.	Item(s)	Delivery	Unit	Quantity	Unit Price	Total
+	45100100	CRACK ROUTING (PAVEMENT)		FOOT	55,136		
+	45100200	CRACK FILLING		POUND	17,838		
+		JOINT OR CRACK ROUTING (PC CONCRETE PAVEMENT AND SHOULDER)		FOOT	157,649		
+ -		JOINT OR CRACK FILLING		POUND	49,265		
+		MOBILIZATION		L SUM	1		
+ -	X7010216	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)		L SUM	1		
+ •							
+							
+							
+							

The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of State laws prohibiting bid-rigging or bid rotating.

Bidder Signature & Date

 Address
 City
 State
 Zip Code



Local Public Agency	County	Section Number
City of Urbana	Champaign	23-00660-00-PP
WE,		as PRINCIPAL and

as SURETY, are held jointly,

severally and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids, whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LPA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LPA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LPA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LPA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LPA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their reanactive officers this

Day Month and Year	Principal	
Company Name		Company Name
Signature & Date		Signature & Date
By:	By:	
- ,.		
Title		Title
(If Principal is a joint venture of two or more contractors, the contractors)	 mpany name	s. and authorized signatures of each contractor must be
affixed.)	Surety	, 3
Name of Surety	Ourcey	Signature of Attorney-in-Fact Signature & Date
	By:	
STATE OF IL		
COUNTY OF		
L	, a Notary	Public in and for said county do hereby certify that
(Insert names of individuals s	signing on beha	alf of PRINCIPAL & SURETY)
who are each personally known to me to be the same persons		
PRINCIPAL and SURETY, appeared before me this day in pers instruments as their free and voluntary act for the uses and pur		
· · · · · · · · · · · · · · · · · · ·		
Given under my hand and notarial seal this Day	day of	Month and Year
		Notary Public Signature & Date
(SEAL, if required by the LPA)		
		Date commission expires

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ELECTRONIC BID BOND

Electronic bid bond is allowed (box must be checked by LPA if electronic bid bond is allowed)

The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LPA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

Electronic Bid Bond ID Code

Company/Bidder Name

Signature & Date

Title



Apprenticeship and Training Program Certification

Local Public Agency	County	Street Name/Road Name	Section Number
City of Urbana	Champaign	Joint & Crack Sealing 2023	23-00660-00-PP

All contractors are required to complete the following certification

For this contract proposal or for all bidding groups in this deliver and install proposal.

For the following deliver and install bidding groups in this material proposal.

Illinois Department of Transportation policy, adopted in accordance with the provisions of the Illinois Highway Code, requires this contract to be awarded to the lowest responsive and responsible bidder. The award decision is subject to approval by the Department. In addition to all other responsibility factors, this contract or deliver and install proposal requires all bidders and all bidder's subcontractors to disclose participation in apprenticeship or training programs that are (1) approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training, and (2) applicable to the work of the above indicated proposals or groups. Therefore, all bidders are required to complete the following certification:

1. Except as provided in paragraph 4 below, the undersigned bidder certifies that it is a participant, either as an individual or as part of a group program, in an approved apprenticeship or training program applicable to each type of work or craft that the bidder will perform with its own employees.

2. The undersigned bidder further certifies, for work to be performed by subcontract, that each of its subcontractors either (A) is, at the time of such bid, participating in an approved, applicable apprenticeship or training program; or (B) will, prior to commencement of performance of work pursuant to this contract, establish participation in an approved apprenticeship or training program applicable to the work of the subcontract.

3. The undersigned bidder, by inclusion in the list in the space below, certifies the official name of each program sponsor holding the Certificate of Registration for all of the types of work or crafts in which the bidder is a participant and that will be performed with the bidder's employees. Types of work or craft that will be subcontracted shall be included and listed as subcontract work. The list shall also indicate any type of work or craft job category for which there is no applicable apprenticeship or training program available.

4. Except for any work identified above, if any bidder or subcontractor shall perform all or part of the work of the contract or deliver and install proposal solely by individual owners, partners or members and not by employees to whom the payment of prevailing rates of wages would be required, check the following box, and identify the owner/operator workforces and positions of ownership.

The requirements of this certification and disclosure are a material part of the contract, and the contractor shall require this certification provision to be included in all approved subcontracts. The bidder is responsible for making a complete report and shall make certain that each type of work or craft job category that will be utilized on the project is accounted for and listed. The Department at any time before or afterward may require the production of a copy of each applicable Certificate of Registration issued by the United States Department of Labor evidencing such participation by the contractor and any or all of its subcontractors. In order to fulfill the participation requirement, it shall not be necessary that any applicable program sponsor be currently taking or that it will take applications for apprenticeship, training or employment during the performance of the work of this contract or deliver and install proposal.

Bidder	1	Signature & Date		
Title	1			
Address	City	Si	tate	Zip Code



Affidavit of Illinois Business Office

Local Public Agency	County	Street Name/Road Name	Section Number
City of Urbana	Champaign	Joint & Crack Sealing 2023	23-00660-00-PP
L	of		
Name of Affiant		City of Affiant	State of Affiant
being first duly sworn upon oath, state as fo	bllows:		
1. That I am the	of		
Officer or Pos		Bidder	-
2. That I have personal knowledge of the fa	ects herein stated.		
3. That, if selected under the proposal desc	ribed above,	, will m	aintain a business office in th
State of Illinois, which will be located in	Co	bunty, Illinois.	
State of Illinois, which will be located in	County	burity, minois.	
4. That this business office will some as the	•	ant for any parages ampleyed in the as	notruction contemplated by
4. That this business office will serve as the this proposal.	e primary place of employm	ient for any persons employed in the co	instruction contemplated by
5. That this Affidavit is given as a requirement	ent of state law as provided	l in Section 30-22(8) of the Illinois Proc	urement Code.
		Signature & Date	
		Print Name of Affiant	
Notary Public			
Notary Public State of IL			
-			
State of IL County	ne on	by	
State of IL		by	
State of IL County	ne on(date)		authorized agent(s) of
State of IL County	(date)		, authorized agent(s) of
State of IL County			, authorized agent(s) of
State of IL County Signed (or subscribed or attested) before r	(date)		, authorized agent(s) of
State of IL County	(date)		, authorized agent(s) of
State of IL County Signed (or subscribed or attested) before r	(date)		, authorized agent(s) of
State of IL County Signed (or subscribed or attested) before r	(date)		
State of IL County Signed (or subscribed or attested) before r	(date)		
State of IL County Signed (or subscribed or attested) before r	(date)		
State of IL County Signed (or subscribed or attested) before r	(date)		

SECTION B

City of Urbana Proposal Forms

CITY OF URBANA CERTIFICATION FORMS

The Notice of Award cannot be issued until the Contractor's equal opportunity compliance and certification forms have been approved by Urbana's Human Relations Commission. Contractors are encouraged to pre-qualify with the City prior to the bid opening to expedite issuance of the Notice of Award.

Consultants can check to see if they are Equal Employment Opportunity (EEO) qualified with the City by contacting the City Human Relations Office at <u>HRO@urbanaillinois.us</u> or (217)384-8455.

The following Urbana Certification Forms should be completed and submitted to the City of Urbana as soon as possible by Consultants that are not EEO qualified:

- (1) Vendor Representations and Additional Duties Form
- (2) Equal Employment Opportunity (E.E.O.) Workforce Statistics Form

The forms can be mailed to:

City of Urbana Attn: Human Relations Office 400 South Vine Street Urbana, IL 61802 217-384-2466 – Phone <u>HRO@urbanaillinois.us</u>



The Vendor agrees that following representations and additional duties are a material part of the contract. The undersigned, having been duly sworn under oath, certifies and agrees as follows:

1. None of the Vendor or its partners, officers, owners, employees, or agents have been barred from contracting with a unit of State or local government in the past five years as a result of a conviction for bid rigging, in violation of 720 ILCS 5/33E-3 or any similar offense of any state or the United States which contains the same elements as this offense. 720 ILCS 5/33E-11.

2. None of the Vendor or its partners, officers, owners, employees, or agents have ever been barred from contracting with a unit of State or local government as a result of a conviction for bid rotating, in violation of 720 ILCS 5/33E-4 or any similar offense of any state or the United States which contains the same elements as this offense. 720 ILCS 5/33E-11.

3. If the Vendor holds any elected or appointed office under the laws or Constitution of this State, the Vendor is in compliance with the Public Officer Prohibited Activities Act. 50 ILCS 105/3.

4. The Vendor is not a municipal officer with a prohibited financial interest in this contract, directly in the officer's own name or indirectly in the name of any other person, association, trust, or corporation, in accordance with 65 ILCS 5/3.1-55-10.

- 5. Please initial one statement, in accordance with 65 ILCS 5/11-42.1-1:
 - A. _____ The Vendor is not delinquent in the payment of any tax administered by the Department of Revenue unless the Vendor is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of tax.
 - B. _____ The Vendor has entered into an agreement with the Department of Revenue for the payment of all such taxes that are due and is in compliance with the agreement.

6. If the Vendor employs commercial motor vehicle operators, the Vendor is in compliance with the Federal Highway Administration rules for controlled substances and alcohol use and testing. 49 CFR Parts 40 and 382.

7. During the term of this contract, the Vendor shall comply with (a) Urbana City Code Section 2-119, which prohibits employment discrimination by contractors and vendors with the City; (B) the Equal Employment Opportunity provisions of III. Admin. Code tit. 44, § 750; and (C) Article 2 of the Illinois Human Rights Act, 775 ILCS 5/2-101 *et seq.*, including without limitation the requirement that the Vendor have a written sexual harassment policy in conformance with 775 ILCS 5/2-105.

8. If this contract involves the construction, reconstruction, alteration, repair, improvement, or maintenance of public works, the Vendor has filed with the City and made available to the general public a copy of the Vendor's written substance abuse prevention program, which meets or exceeds the requirements of 820 ILCS 265/15.



9. If this contract involves the construction, reconstruction, alteration, repair, improvement, or maintenance of public works, the Vendor shall use United States produced steel products, in compliance with 30 ILCS 565/4.

10. If this contract involves the construction, addition to, or alteration of public works, the Vendor shall employ laborers in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*) and the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 *et seq.*).

11. The Vendor shall comply with all applicable provisions of the Prevailing Wage Act, which requires the payment of the prevailing rate of wage to all laborers, workers, and mechanics employed by or on behalf of a public body in the construction, demolition, maintenance, or repair of public works. 820 ILCS 130/0.01 *et seq.* The prevailing wage rates are established and revised by the Department of Labor and are available at www.state.il.us/agency/idol/rates/rates.htm.

12. The Vendor shall obtain from all subcontractors to be used in the performance of this contract a sworn statement agreeing to the representations and additional duties contained on this document. The Vendor shall maintain the sworn statements on file for the duration of this contract and shall promptly provide them to the City upon request. If a subcontractor is or becomes ineligible for a contract with the City, the Vendor promptly shall terminate its subcontract upon the City's request. The Vendor shall include adequate provisions in all subcontracts to allow it to terminate such subcontracts as required herein.

The representations contained on this document are true, complete, and correct in all respects. The representations contained herein are continuing. If any such representation is no longer true or correct, the Vendor promptly shall notify the City in writing.

Vendor:	
Ву:	
Printed name:	
Title:	
Date:	
State of	
County of	
Signed and sworn (or affirmed) to before me on _	(date)
by	_ (name of person making statement).
(seal)	

Signature of notary public

OFFICE OF HUMAN RIGHTS AND EQUITY 400 SOUTH VINE ST URBANA, ILLINOIS 61801 217-384-2455 hro@urbanaillinois.us



Equal Employment Opportunity (EEO) Workforce Statistics Form

Failure to properly complete each section of this form as instructed may result in a delay or denial of eligibility to bid or do business with the City of Urbana.

Section I. Identification

1. Company Name and Address

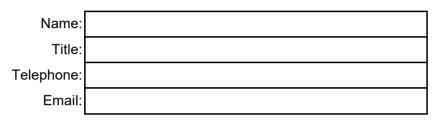
	Name:			
	d/b/a:			
	Address:			
	City/State/Zip:			
	Telephone:			
2.	New Certification	3. Please check one	Corporation	Partnership
	Renewal	of the following:	Individual Proprietorship	Limited Liability Corporation
4. FE	El Number:			
5. Na		ame as above, skip to que	ny's Principal Offi estion #6.)	се
	City/State/Zip:			
	oject on which ease describe th major product o	ne	s bidding (or indicat	e general renewal):
	of your compar	iy:		

8. City of Urbana staff member assigned to your contract or to the RFP:

HR&E EEO WS 3-2023

Section II. Policies and Practices

- **1.** Is it the company's policy to recruit, hire, train, upgrade, promote and discipline persons without regard to race, color, creed, class, national origin, religion, sex, age, marital status, mental and/or physical disability, personal appearance, sexual preference, family responsibilities, matriculation, political affiliation, prior arrest, conviction record, or source of income?
- **2.** Has someone been assigned to develop procedures, which will assure that the EEO policy is implemented and enforced by managerial, administrative, and supervisory personnel? If so, please indicate the name, title, and contact information of the official charged with this responsibility.



3. Does the company have a written Equal Employment Opportunity Statement? (Note: An example of an EEO Statement is on the same webpage as this form.) Please attach an EEO Statement in order to be considered eligible to do business with the City of Urbana.

Questions? 217-384-2455 or hro@urbanaillinois.us.

- **4.** Has the company developed a written policy statement prohibiting sexual harassment? (Note: An example of a Sexual Harassment Policy statement is on the same webpage as this form.) Please attach a copy of your company's Sexual Harassment Policy in order to be considered eligible to do business with the City of Urbana.
- **5.** Have all recruitment sources been notified that the company will consider all qualified applicants without regard to race, color, creed, class, national origin, religion, sex, age, marital status, mental and/or physical disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest, conviction record, or source of income?
- **6.** Are you currently seeking to renew an existing or expired Urbana EEO certificate? (If yes, please complete Table B. If no, skip to question #8.)
- 7. Were you previously issued a "Provisional Certificate"? (If yes, please refer to the letter you received when your provisional certificate was issued and respond to all stipulations required for renewal. Questions? 217-384-2455 or hro@urbanaillinois.us.)

Yes No

- **8.** If advertising is used, does it specify that all qualified applicants will be considered for employment without regard to race, color, creed, class, national origin, religion, sex, age, marital status, mental and/or physical disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest, convention record, or source of income?
- **9.** Has the contractor notified all of its sub-contractors of their obligations to comply with the Equal Opportunity requirements either in writing, by inclusion in subcontract, or purchase orders?
- **10.** Is the company a state certified minority/women owned business? If yes, please attach a copy of state certification.
- **11.** Does the company have collective bargaining agreements with labor organizations? (If your answer is "N/A", skip to question #13.)
- **12.** Have the labor organizations been notified of the company's responsibility to comply with the Equal Employment Opportunity requirements in all contracts with the City of Urbana?
- **13.** Does the company perform construction, rehabilitation, alteration, conversion, demolition or repair of buildings, highways, or other improvements to real property? (If yes, please complete Table C.)

Section III. Employment Information

IMPORTANT: Please complete the company workforce analysis below. Use the number of employees as of the most recent payroll period. Complete this form in its entirety and submit your organization's (1) EEO Statement and (2) Sexual Harassment Policy in order to be eligible to do business with the City of Urbana. For descriptions of Job Categories, as well as Race/Ethnic Categories, please see the last page of this form.

			Not o	Not of Hispanic Origin					Not of Hispanic Origin					
									Asi	an;	Nat	tive	Otl	her
		otal							-	aiian	American		Races;	
	Empl	oyees				k or				ther	-	r	Two or	
		n				can-	-	anic		ific	Alas		More	
Job		gory	Wh	nite	Ame	rican	or La	atino	Islander		Nat	tive	Races	
Categories	Μ	F	М	F	Μ	F	Μ	F	Μ	F	Μ	F	Μ	F
Officials & Managers														
Professionals														
Technicians														
Sales Workers														
Office & Clerical														
Craft Workers (Skilled)														
Operatives (Semi-Skilled)														
Laborers (Unskilled)														
Service Workers														
OVERALL TOTALS														

TABLE A - TOTAL CONTRACTOR/VENDOR WORKFORCE

Please note any additional information unique to your workforce (for example, the number of employees who non-disclose race/ethnicity; staff members identifying as non-binary; someone splitting their time in two or more departments):

Date of this Data:

TABLE B - WORKFORCE TURNOVER SINCE PREVIOUS EEO REPORT

Job		nployees rated	Minority Employees Separated			nployees Hired	Total Minorities Newly Hired		
Categories	М	F	М	F	M	F	M	F	
Officials & Managers									
Professionals									
Technicians									
Sales Workers									
Office & Clerical									
Craft Workers (Skilled)									
Operatives (Semi-Skilled)									
Laborers (Unskilled)									
Service Workers									
OVERALL TOTALS									

Please complete if your company previously received certification from the City of Urbana and now seeks renewal.

TABLE C* - EMPLOYEES TO BE ASSIGNED TO THE CITY OF URBANA CONTRACT

	Total Employees in Category		Afri	ck or can- rican	_	nic or ino	Hawa	ian; iian or Pacific nder	Ame or Ala	tive rican askan tive	Races or N	her s; Two lore ces
Job Categories	М	F	М	F	М	F	М	F	М	F	М	F
Officials & Managers												
Professionals												
Technicians												
Sales Workers												
Office & Clerical												
Craft Workers (Skilled)												
Operatives (Semi-Skilled)												
Laborers (Unskilled)												
Service Workers												
OVERALL TOTALS												

Please complete if your answer to Section II, Question #13 (on page 3 of this form) was "Yes".

*Totals included in Table C should be a projection of the number of persons to be employed in the performance of the City contract.

For Contractors: Data provided in Table C will be verified by worksite inspections.

Section IV. Certification

By signing below, the company certifies that it has answered all of the foregoing questions truthfully to the best of its knowledge and belief and agrees to comply and abide by the City of Urbana's Code of Ordinances (Section 2-119).

Check box to authorize electronic signature	
Signature	Printed Name and Title
E-mail	Date

Section V. Verification

Prior to Submitting this form, please check the answers to the following questions to verify your completion of this form:

Yes No

- **1.** Did you fill in all of the appropriate boxes in the tables in Section III, including the "TOTAL" row?
- 2. Have you enclosed/attached your company's EEO statement?
- 3. Have you enclosed/attached your company's Sexual Harassment policy?

Yes N/A

4. If your company is renewing and previously received a "Provisional Certificate", have you enclosed/attached a "Good Faith Efforts" plan or update?

DEFINITIONS OF TERMS LISTED ON THIS WORKFORCE STATISTICS FORM

DESCRIPTION OF RACE/ETHNIC CATEGORIES

Race/ethnic designations as used by the Office of Human Rights & Equity do not denote definitions of anthropological origins. For the purpose of this report, an employee may be included in the group to which he or she appears to belong, identifies with, or a community regards as belonging. However, please count no person in more than one column. The race/ethnic categories for this report are:

<u>White</u> (Not of Hispanic origin). All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Black of African-American (not of Hispanic origin). All persons having origins in any of the Black racial groups of Africa.

<u>Hispanic or Latino</u>. All persons of Mexican, Puerto Rican, Cuban, Central, or South American, or other Spanish culture or origin, regardless of race.

Asian, Hawaiian, or other Pacific Islander. All persons having origins in any of the original peoples of the Asian continent or the

Pacific Islands. This category includes, but is not limited to, China, India, Japan, Korea, the Philippine Islands, and Samoa.

Native American or Alaskan Native. All persons having origins in any of the original peoples of North America. Includes those referred to as members of First Nations, and those who maintain cultural identification through tribal affiliation, or community recognition.

Other Races; Two or More Races. All persons who do not selfidentify with the above categories, or who self-identify with two or more of the above categories.

DESCRIPTION OF JOB CATEGORIES

Count each employee in only one job category. Select the category containing the jobs most similar to that performed by the employee. The jobs listed in each category provide examples, not a complete list, of all job titles falling into that category.

Officials and managers. Occupations requiring administrative and managerial personnel who set broad policies, exercise overall responsibility for execution of these policies, and direct individual departments or special phases of a firm's operations. Includes: officials, executives, middle management, plant managers, department managers, and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, railroad conductors and yardmasters, ship captains, mates and other officers, farm operators and managers, and kindred workers.

Professionals. Occupations requiring either college graduation or experience of such kind and amount as to provide a comparable background. Includes: accountants and auditors, airplane pilots and navigators, architects, artists, chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientist, registered professionals nurses, personnel and labor relations specialist, physical scientist, physicians, social scientist, teachers, surveyors and kindred workers.

Technicians. Occupations requiring a combination of basic scientific knowledge and manual skill, obtainable through 2-years of post-high school education, such as offered in many technical institutes and union colleges, or through equivalent on-the-job training. Includes: computer programmers, drafters, engineering aides, junior engineers, mathematical aides, licensed, practical or vocational nurses, photographers, radio operators, scientific assistants, technical illustrators, technicians (medical, dental, electronic, physical science), and kindred workers.

Sales. Occupations engaging wholly or primarily in direct selling. Includes: advertising agents and sales workers, insurance agents and brokers, real estate agents, and brokers, stock and bond sales workers, demonstrators, sales workers and sales clerks, grocery clerks, and cashiers/checkers, and kindred workers.

Office and clerical. Includes all clerical-type work regardless of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. Includes: bookkeepers, collectors (bills and accounts), messengers and office helpers, office machine operators (including computer), shipping and receiving clerks, stenographers, typists and secretaries, telegraph and telephone operators, legal assistants, and kindred workers.

<u>Craft workers (skilled).</u> Manual workers of relatively high skill level having a thorough and comprehensive knowledge of the processes involved in their work. These workers exercise considerable independent judgment and usually receive an extensive period of training. Includes: the building trades, hourly paid supervisors, and lead operators who are not members of occupations, compositors and typesetters, electricians, engravers, painters (construction and maintenance), motion picture projectionists, pattern and model makers, stationary hand painters, coaters, bakers, decorating occupations, and kindred workers.

Operatives (semiskilled). Workers who operate machine or processing equipment or perform other factory-type duties of an intermediate level, skills mastered in a few weeks and requiring only limited training. Includes: apprentices (auto service and stitchers, dryers, furnace workers, heaters, laundry and dry cleaning operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (manufactured articles), photographic process workers, truck and tractor drivers, knitting, looping, taping and weaving machine operators, welders and flame cutters, electrical and electronic equipment assemblers, butchers and meat cutters, inspectors, testers and graders, hand packers and packagers, and kindred workers.

Laborers (unskilled). Workers in manual occupations, which generally require no special training who perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. Includes: garage laborers, car washers and greasers, groundskeepers and gardeners, farmworkers, stevedores, woodchoppers, laborers performing lifting, digging, mixing, loading and pulling operation and kindred workers.

Service workers. Workers in both protective and nonprotective service occupations. Includes: Attendants (hospital and other institutions, professional and personal service, including nurses aides, and orderlies), barbers, char workers and cleaners, cooks, counter and fountain workers, elevator operators, firefighters and fire protection, guards, doorkeepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, amusement and recreation facilities attendants, guides, ushers, public transportation attendants, and kindred workers.

Champaign County Prevailing Wage Rates posted on 3/1/2023

						Overtime								
Trade Title	Rg	Туре	С	Base	Foreman	M-F	Sa	Su	Hol	H/W	Pension	Vac	Trng	Other Ins
ASBESTOS ABT-GEN	All	BLD		35.12	36.37	1.5	1.5	2.0	2.0	7.25	18.61	0.00	0.90	
ASBESTOS ABT-MEC	All	BLD		25.45	26.45	1.5	1.5	2.0	2.0	9.95	8.25	0.00	0.50	
BOILERMAKER	All	BLD		42.13	45.13	1.5	1.5	2.0	2.0	7.07	24.01	0.00	2.07	
BRICK MASON	All	BLD		35.16	36.92	1.5	1.5	2.0	2.0	9.25	16.30	0.00	0.91	
CARPENTER	All	BLD		37.83	40.08	1.5	1.5	2.0	2.0	9.25	17.23	0.00	0.78	
CARPENTER	All	HWY		38.10	39.85	1.5	1.5	2.0	2.0	9.25	19.40	0.00	0.75	
CEMENT MASON	All	BLD		36.36	38.86	1.5	1.5	2.0	2.0	10.00	11.70	0.00	0.50	
CEMENT MASON	All	HWY		37.24	39.24	1.5	1.5	2.0	2.0	10.00	13.00	0.00	0.50	
CERAMIC TILE FINISHER	All	BLD		33.17	33.17	1.5	1.5	2.0	2.0	9.25	12.70	0.00	0.50	
ELECTRIC PWR EQMT OP	All	ALL		50.97	60.48	1.5	1.5	2.0	2.0	8.53	14.27	0.00	0.76	
ELECTRIC PWR GRNDMAN	All	ALL		34.63	60.48	1.5	1.5	2.0	2.0	8.04	9.70	0.00	0.52	
ELECTRIC PWR LINEMAN	All	ALL		56.74	60.48	1.5	1.5	2.0	2.0	8.70	15.88	0.00	0.85	
ELECTRIC PWR TRK DRV	All	ALL		36.35	60.48	1.5	1.5	2.0	2.0	8.09	10.18	0.00	0.54	
ELECTRICIAN	All	BLD		46.05	50.66	1.5	1.5	2.0	2.0	7.85	11.95	0.00	0.69	
ELECTRONIC SYSTEM TECH	All	BLD		35.06	38.06	1.5	1.5	2.0	2.0	7.35	11.79	0.00	0.40	
ELEVATOR CONSTRUCTOR	All	BLD		53.26	59.92	2.0	2.0	2.0	2.0	16.07	20.56	4.26	0.70	
FENCE ERECTOR	All	ALL		35.50	37.50	1.5	1.5	2.0	2.0	11.74	15.00	0.00	1.11	
GLAZIER	All	BLD		37.95	39.95	1.5	1.5	2.0	2.0	7.45	12.57	0.00	0.68	
HEAT/FROST INSULATOR	All	BLD		34.90	36.40	1.5	1.5	2.0	2.0	8.49	13.79	0.00	0.30	0.6
IRON WORKER	All	ALL		35.50	37.50	1.5	1.5	2.0	2.0	11.74	15.00	0.00	1.11	
LABORER	All	BLD		32.12	33.37	1.5	1.5	2.0	2.0	7.25	18.61	0.00	0.80	
LABORER	All	HWY		35.17	36.17	1.5	1.5	2.0	2.0	7.25	18.73	0.00	0.80	
LATHER	All	BLD		37.83	40.08	1.5	1.5	2.0	2.0	9.25	17.23	0.00	0.78	
MACHINIST	All	BLD		53.18	57.18	1.5	1.5	2.0	2.0	9.93	8.95	1.85	1.47	
MARBLE FINISHER	All	BLD		33.17	33.17	1.5	1.5	2.0	2.0	9.25	12.70	0.00	0.50	
MARBLE MASON	All	BLD		34.69	34.69	1.5	1.5	2.0	2.0	9.25	12.70	0.00	0.50	
MILLWRIGHT	All	BLD		34.58	36.83	1.5	1.5	2.0	2.0	9.25	20.94	0.00	0.78	
MILLWRIGHT	All	HWY		38.82	40.57	1.5	1.5	2.0	2.0	9.25	21.71	0.00	0.75	
OPERATING ENGINEER	All	ALL	1	43.85	46.85	1.5	1.5	2.0	2.0	11.35	12.50	0.00	1.30	
OPERATING ENGINEER	All	ALL	2	28.75	46.85	1.5	1.5	2.0	2.0	11.35	12.50	0.00	1.30	
OPERATING ENGINEER	All	ALL	3	45.85	46.85	1.5	1.5	2.0	2.0	11.35	12.50	0.00	1.30	

PAINTER	All	ALL		37.45	38.95	1.5	1.5	2.0	2.0	9.85	7.79	0.00	0.60	
PAINTER - SIGNS	All	ALL		37.45	38.95	1.5	1.5	2.0	2.0	9.85	7.79	0.00	0.60	
PILEDRIVER	All	BLD		38.83	41.08	1.5	1.5	2.0	2.0	9.25	17.23	0.00	0.78	
PILEDRIVER	All	HWY		38.10	39.85	1.5	1.5	2.0	2.0	9.25	19.40	0.00	0.75	
PIPEFITTER	All	BLD		48.54	51.55	1.5	1.5	2.0	2.0	8.75	11.14	0.00	2.14	0.10
PLASTERER	All	BLD		36.05	38.05	1.5	1.5	2.0	2.0	9.85	13.77	0.00	0.50	
PLUMBER	All	BLD		48.54	51.55	1.5	1.5	2.0	2.0	8.75	11.14	0.00	2.14	0.10
ROOFER	All	BLD		36.00	39.00	1.5	1.5	2.0	2.0	10.47	9.34	0.00	0.56	
SHEETMETAL WORKER	All	BLD		41.30	43.80	1.5	1.5	2.0	2.0	10.05	15.97	0.00	0.55	2.02
SPRINKLER FITTER	All	BLD		44.98	47.98	1.5	1.5	2.0	2.0	11.45	14.92	0.00	0.52	
STONE MASON	All	BLD		35.16	36.92	1.5	1.5	2.0	2.0	9.25	16.30	0.00	0.91	
TERRAZZO FINISHER	All	BLD		33.17	33.17	1.5	1.5	2.0	2.0	9.25	12.70	0.00	0.50	
TERRAZZO MASON	All	BLD		34.69	34.69	1.5	1.5	2.0	2.0	9.25	12.70	0.00	0.50	
TILE MASON	All	BLD		34.69	34.69	1.5	1.5	2.0	2.0	9.25	12.70	0.00	0.50	
TRUCK DRIVER	All	ALL	1	40.91	45.27	1.5	1.5	2.0	2.0	14.69	7.16	0.00	0.25	
TRUCK DRIVER	All	ALL	2	41.50	45.27	1.5	1.5	2.0	2.0	14.69	7.16	0.00	0.25	
TRUCK DRIVER	All	ALL	3	41.77	45.27	1.5	1.5	2.0	2.0	14.69	7.16	0.00	0.25	
TRUCK DRIVER	All	ALL	4	42.16	45.27	1.5	1.5	2.0	2.0	14.69	7.16	0.00	0.25	
TRUCK DRIVER	All	ALL	5	43.26	45.27	1.5	1.5	2.0	2.0	14.69	7.16	0.00	0.25	
TRUCK DRIVER	All	O&C	1	32.73	36.22	1.5	1.5	2.0	2.0	14.69	7.16	0.00	0.25	
TRUCK DRIVER	All	O&C	2	33.20	36.22	1.5	1.5	2.0	2.0	14.69	7.16	0.00	0.25	
TRUCK DRIVER	All	O&C	3	33.42	36.22	1.5	1.5	2.0	2.0	14.69	7.16	0.00	0.25	
TRUCK DRIVER	All	O&C	4	33.73	36.22	1.5	1.5	2.0	2.0	14.69	7.16	0.00	0.25	
TRUCK DRIVER	All	O&C	5	34.61	36.22	1.5	1.5	2.0	2.0	14.69	7.16	0.00	0.25	
TUCKPOINTER	All	BLD		35.16	36.92	1.5	1.5	2.0	2.0	9.25	16.30	0.00	0.91	

<u>Legend</u>

Rg Region

Type Trade Type - All, Highway, Building, Floating, Oil & Chip, Rivers

C Class

Base Base Wage Rate

OT M-F Unless otherwise noted, OT pay is required for any hour greater than 8 worked each day, Mon through Fri. The number listed is the multiple of the base wage.

OT Sa Overtime pay required for every hour worked on Saturdays

OT Su Overtime pay required for every hour worked on Sundays

OT Hol Overtime pay required for every hour worked on Holidays

H/W Health/Welfare benefit

Vac Vacation

Trng Training

Other Ins Employer hourly cost for any other type(s) of insurance provided for benefit of worker.

Explanations CHAMPAIGN COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

ELECTRONIC SYSTEMS TECHNICIAN

Installation, service and maintenance of low-voltage systems which utilizes the transmission and/or transference of voice, sound, vision, or digital for commercial, education, security and entertainment purposes for the following: TV monitoring and surveillance, background/foreground music, intercom and telephone interconnect, field programming, inventory control systems, microwave transmission, multi-media, multiplex, radio page, school, intercom and sound burglar alarms and low voltage master clock systems.

Excluded from this classification are energy management systems, life safety systems, supervisory controls and data acquisition systems not intrinsic with the above listed systems, fire alarm systems, nurse call systems and raceways exceeding fifteen feet in length.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vactor trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four

axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION Class 1. Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart- Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Class 3. Power Cranes, Truck or Crawler Crane, Rough Terrain Crane (Cherry Picker), Tower Crane, Overhead Crane.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If

a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

SECTION C

City of Urbana Special Provisions

CITY OF URBANA SPECIAL PROVISIONS

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	Advertisement for Bids INFORMATION FOR BIDDERS GENERAL CONTRACTUAL CONDITIONS COORDINATION OF CONTRACT DOCUMENTS PAYMENTS TO CONTRACTORS PRE-CONSTRUCTION MEETING GUARANTEE PERIOD INSURANCE CONSTRUCTION AND MAINTENANCE NOISE TECHNICAL PROVISIONS LOCATION OF PROJECT DESCRIPTION OF WORK COMPLETION DATE ROUTING DEBRIS CLEAN UP

PART 1 – GENERAL INFORMATION

1.1 Advertisement for Bids

City of Urbana Department of Public Works 706 South Glover Avenue Urbana, Illinois 61802

Sealed BIDS for the construction of **Joint and Crack Sealing 2023 (Section 23-00660-00-PP)** including: routing, cleaning, and sealing cracks in existing hot-mix asphalt pavement and joints and cracks in existing portland cement concrete pavement that will be received by the City of Urbana at the Public Works Department, 706 South Glover, Urbana, Illinois 61802 until **2:30 PM** prevailing time on **Friday**, **April 14, 2023** and publicly opened and read aloud at said office.

Register online at the City of Urbana website: <u>https://urbanaillinois.us/bids-rfps</u> to receive bid documents.

The plans and proposals are each a call for bids containing all requirements governing the letting and performance of the particular contract including but not limited to any applicable requirements for the payment of prevailing rates of wages for labor as required by law. Any questions regarding individual plans and proposals should be directed to the City of Urbana Public Works Department.

Each proposal shall be accompanied by a bid bond according to BLRS Special Provision for Bidding Requirements and Conditions for Material Proposals.

All bidders are hereby notified that the City of Urbana is required to affirmatively insure that the contract, entered into pursuant to this advertisement, will be awarded to the lowest responsible bidder and on a non-discriminatory basis. The lowest responsible bidder must have an active Equal Employment Opportunity (EEO) Certificate of Compliance from the City of Urbana before the contract can be awarded. Applications for EEO Certificate of Compliance are reviewed only once per month by the City of Urbana; therefore, all bidders are encouraged to apply for EEO certification in advance of the bid opening.

All bidders are hereby notified that any proposal requiring work to be performed by a contractor requires the prime and subcontractors to participate in an approved training program. All bidders must complete BLR 12325 and return with the bidders' proposals. If BLR 12325 is not completed, the bid will not be read.

John C. Zeman, PE, SE City Engineer

1.2 Information for Bidders

Bids will be received by the City of Urbana (herein called the "Owner") acting through the City Council at 706 South Glover Avenue, Urbana, Illinois 61802 until **2:30 PM** prevailing time on **Friday, April 14, 2023** and publicly opened and read aloud at said office.

All bids and accompanying data must be submitted in conformity with, be based upon, and be subject to all the requirements of the Contract Documents. The following documents must be submitted as part of the Bid:

- EEO Workforce Statistics Form
- Vendor Representation and Additional Duties Form
- Acknowledgement of Addenda (if applicable)

Each Bid must be submitted in a sealed envelope, addressed to the City of Urbana in care of the City Engineer, 706 South Glover Avenue, Urbana, Illinois 61802. Each sealed envelope containing a Bid must be plainly marked on the outside as **Joint and Crack Sealing 2023 Section 23-00660-00-PP** and the envelope should bear on the outside the name of the Bidder, his/her address, and his/her license number if applicable. If forwarded by mail, the sealed envelope containing the Bid must be enclosed in another envelope addressed to the City of Urbana in care of the City Engineer, 706 South Glover Avenue, Urbana, Illinois 61802.

Should the City issue any Addendum to the Bid documents, the bidder shall acknowledge receipt of the amendment by including a copy of the Addendum with their bid form. The bid shall be based on all Addenda. Any Addendum issued by the City shall be considered part of the bid documents and failure to submit acknowledgement of the receipt of all Addenda shall be cause for the City to reject the bid.

The Bidder and their subcontractors shall comply fully with all applicable City of Urbana Ordinances including, but not limited to the City of Urbana's Human Rights Ordinance as well as all other laws and ordinances pertaining to equal employment opportunity. Pursuant to the guidelines, the Bidder must have on file a Certificate of Compliance from the City of Urbana before a bid can be awarded to the Bidder. In addition, before a subcontractor can be utilized on this project the subcontractor must have on file a Certificate of Compliance from the City of Urbana. The Notice of Award <u>cannot</u> be issued until the Contractor's equal employment opportunity Certificate of Compliance forms have been approved by Urbana's Human Relations Commission. Contractors and Subcontractors are encouraged to pre-qualify with the City prior to the Bid opening to expedite issuance of the Notice of Award. Inquiries concerning this requirement may be directed to the Human Relations Officer, 400 South Vine Street, Urbana, Illinois 61801 or by telephone at (217) 384-2466.

City of Urbana and State of Illinois Sales Tax and Federal Excise taxes are not applicable to this project and must be excluded. The Urbana City Clerk, upon request, will execute the exemption certificates in connection with all orders when Federal Excise Tax would otherwise be due.

The Engineer is the City Engineer, 706 South Glover Avenue, Urbana, Illinois, or his/her designee.

Construction is to be performed within City rights-of-way and easements.

PART 2 – GENERAL CONTRACTUAL CONDITIONS

2.1 Coordination of Contract Documents

The following table supplements the hierarchy of contract documents according to Article 105.05 of the Standard Specifications.

Authorized Change Orders	Hold over:	Addenda to Contract Documents, Special Provisions, Plans, Recurring Special Provisions, Supplemental Specifications, and Standard Specifications.
Addenda to Contract Documents	Hold over:	Special Provisions, Plans, Recurring Special Provisions, Supplemental Specifications, and Standard Specifications.
Special Provisions ⁽¹⁾	Hold over:	Plans, Recurring Special Provisions, Supplemental Specifications, and Standard Specifications.
Plans ⁽²⁾	Hold over:	Recurring Special Provisions, Supplemental Specifications, and Standard Specifications.

Notes:

- (1) The term "Special Provisions" includes General Information, General Contractual Conditions, and Technical Provisions.
- (2) Detail plans hold over Urbana Standard Details, and Urbana Standard Details hold over IDOT District or Highway Standards.

2.2 Payments to Contractors

Payment will be made by check; no payments will be made with bonds.

2.3 Pre-Construction Meeting

As soon as possible after receipt of the Notice to Proceed, the ENGINEER will schedule a Preconstruction Meeting for the project. The CONTRACTOR shall have his/her General Superintendent and Jobsite Superintendent present at the appropriate meeting to discuss all details of the project. At these meetings, the CONTRACTOR shall submit for approval information and drawings where appropriate on all major equipment and materials planned for use on the projects to the ENGINEER for approval. Information shall be included on a minimum of the following items:

- A. List of Subcontractors and Material Suppliers
- B. Shop Drawings
- C. Erosion Control Plan and Inlet Filter Systems
- D. Construction Staging and Access to Properties
- E. Traffic Control Plan
- F. Progress Schedule

2.4 Guarantee Period

The CONTRACTOR shall warrant all work performed for a period of one (1) year from the date of completion and acceptance by the OWNER.

2.5 Insurance

For "Employers Liability" (part (a)(2) of Article 107.27 of the Standard Specifications), change the coverage limit to \$1,000,000 for each category.

Add the following requirements to "Commercial General Liability" (part (b) of Article 107.27 of the Standard Specifications): "...shall provide coverage for the usual Personal Liability endorsement with no exclusions pertaining to employment..."

Add the following paragraphs to Article 107.27 of the Standard Specifications:

The CONTRACTOR shall purchase a Builder's Risk-Installation Floater in a form acceptable to the OWNER covering property of the Project for the full cost of replacement as of the time of any loss which shall include, as named insured, (1) the CONTRACTORS, (2) all SUBCONTRACTORS, (3) all Sub-SUBCONTRACTORS, (4) the OWNER, the ENGINEER(S) or Architect(s), as their respective interest may prove to be at the time of loss, covering insurable property which is the subject of this CONTRACT, whether in place, stored at the job site, stored elsewhere, or in transit at the risk of the insured(s).

Coverage shall be affected on an "All Risk" form including, but not limited to, the perils of fire, wind, vandalism, collapse, theft and earthquake, with exclusions normal to the coverage. With approval of the ENGINEER, the CONTRACTOR may arrange for such deductibles as (s)he deems to be within his/her ability to self-assume, but (s)he will be held solely responsible for the amount of such deductible and for any co-insurance penalties. Any insured loss shall be adjusted with the OWNER and the CONTRACTOR and paid to the OWNER and CONTRACTOR as Trustee for the other insured.

The following subrogation clause shall appear in all policies of insurance, "Subrogation Clause - it is hereby stipulated that this insurance shall not be invalidated should the insured waive in writing prior to a loss any or all right of recovery against any part for loss occurring to the property described herein."

2.6 Construction and Maintenance Noise

The contractor shall adhere to the City of Urbana noise ordinance Section 16-7 in scheduling work windows. According to the ordinance, it is unlawful to use any construction equipment to perform any construction or maintenance work associated with this project at any time between the hours noted below where such construction equipment is operated within six hundred (600) feet of any residence, hospital, or place of worship.

- 8:00 pm through 7:00 am Monday through Saturday
- 8:00 pm Saturday through 12:00 pm (noon) Sunday
- 8:00 pm Sunday through 7:00 am Monday

This time regulation shall not apply to sawing contraction joints, maintenance or operation of safety and traffic control devices such as barricades, signs and lighting, or to construction of an emergency nature.

Any arrow boards used for traffic control that is to remain in place overnight shall be of a non-motorized type in order to eliminate noise and comply with the City's Ordinance.

Exception: Any machine or device or part thereof which is regulated by or becomes regulated by Federal or State of Illinois noise standards shall conform to those above standards. Such equipment shall be operated as designated above.

PART 3 - TECHNICAL PROVISIONS

The following Special Provisions supplement the "Standard Specifications for Road and Bridge Construction, Adopted January 1, 2022", the latest edition of the "Manual on Uniform Traffic Control Devices for Streets and Highways", and the "Manual of Test Procedures for Materials" in effect on the date of invitation for bids, and the "Supplemental Specifications and Recurring Special Provisions" indicated on the Check Sheet included herein, which apply to and govern the construction of "Joint and Crack Sealing 2023" (Section 23-00660-00-PP) and in case of conflict with any part, or parts, of said Specifications, the said Special Provisions shall take precedence and shall govern.

3.1 Location of Project

Various locations in the City of Urbana.

3.2 Description of Work

Rout, clean, and seal cracks in existing hot-mix asphalt pavement and joints and cracks in existing portland cement concrete pavement.

3.3 Completion Date

The completion date for this project shall be Monday, July 31, 2023, according to Article 108.05(a) of the Standard Specifications.

3.4 Routing Debris Clean Up

Eff. 01-17-2006

Rev. 01-01-2014

In addition to the requirements of Article 107.15 of the Standard Specifications, in rural areas the Contractor shall blow the routed debris ahead of the areas to be sealed and toward the aggregate shoulder minimizing the amount of material that gets into the adjacent travel lane. In rural or urban areas with multiple lanes and/or a curb and gutter cross section, the Contractor shall blow the routed debris ahead of the areas to be sealed minimizing the amount blown into open adjacent travel lanes or inlets. Debris blown into inlets shall be cleaned out by the Contractor, as directed by the Engineer. The routed material shall be collected and disposed of in a manner approved by the Engineer.

It shall be the responsibility of the Contractor and a requirement of this contract that on structures carrying the roadway over railroad tracks, the Contractor shall sweep and pick up the routed debris to minimize the amount of material that may be deposited on the tracks below.

No additional compensation shall be given for compliance with this special provision. It shall be considered included in the cost of the pay items for CRACK ROUTING and CRACK FILLING.

3.5 Traffic Control and Protection

Traffic control shall be in accordance with the applicable sections of the Standard Specifications for Road and Bridge Construction, the applicable guidelines contained in the Illinois Manual on Uniform Traffic Control Devices for Streets and Highways, these Special Provisions and any special details and highway standards contained herein and in the plans.

Special attention is called to Articles 107.09 and 107.14 of the Standard Specifications, the following Highway Standards related to Traffic Control, and the listed Supplemental Specifications and Recurring Special Provisions.

Highway Standards:

701006-05	701011-04	701101-05	701201-05	701301-04
701306-04	701311-03	701501-06	701502-09	701601-09
701602-10	701606-10	701611-01	701701-10	701801-06
701901-08				

- LRS 3 Work Zone Traffic Control Surveillance
- LRS 4 Flaggers in Work Zone

Traffic: It is the intention of the City that streets be kept open to traffic at all times during the construction of this section, unless otherwise approved by the Engineer. One-way traffic will be permitted in the immediate work areas during construction. At all other times, two-way traffic shall be maintained throughout the project.

Advanced Notice

The City of Urbana will be responsible for notifying the public, the United States Postal Service and the emergency service agencies for road closures and changes in the traffic maintenance plans.

The contractor shall notify the City 72 hours in advanced of implementing new or adjusting existing traffic control.

Public Safety and Convenience

The Contractor shall maintain entrances and side roads along the proposed improvement. Interference with traffic movements and inconvenience to owners of abutting property and the public shall be kept to a minimum. Any delays or inconveniences caused to the Contractor by complying with these requirements shall be considered as incidental to the contract and no additional compensation will be allowed.

Basis of Payment

Traffic Control and Protection will be paid for at the contract lump sum price for TRAFFIC CONTROL AND PROTECTION (SPECIAL).

SECTION D

IDOT Special Provisions

INDEX

FOR SUPPLEMENTAL SPECIFICATIONS AND RECURRING SPECIAL PROVISIONS

Adopted January 1, 2023

This index contains a listing of SUPPLEMENTAL SPECIFICATIONS, frequently used RECURRING SPECIAL PROVISIONS, and LOCAL ROADS AND STREETS RECURRING SPECIAL PROVISIONS.

ERRATA Standard Specifications for Road and Bridge Construction (Adopted 1-1-22) (Revised 1-1-23)

SUPPLEMENTAL SPECIFICATIONS

Std. Spe	<u>ec. Sec.</u> Pa	ige No.
202	Earth and Rock Excavation	. 1
204	Borrow and Furnished Excavation	
207	Porous Granular Embankment	. 3
211	Topsoil and Compost	
407	Hot-Mix Asphalt Pavement (Full-Depth)	. 5
420	Portland Cement Concrete Pavement	. 6
502	Excavation for Structures	. 7
509	Metal Railings	
540	Box Culverts	
542	Pipe Culverts	
586	Granular Backfill for Structures	
644	High Tension Cable Median Barrier	
782	Reflectors	. 36
801	Electrical Requirements	. 38
821	Roadway Luminaires	. 40
1003	Fine Aggregates	
1004	Coarse Aggregates	
1020	Portland Cement Concrete	. 43
1030	Hot-Mix Asphalt	. 44
1067	Luminaire	. 45
1097	Reflectors	. 52

Check Sheet for Recurring Special Provisions

Local Public Agency	County	Section Number	
City of Urbana	Champaign	23-00660-00-PP	

Check this box for lettings prior to 01/01/2023.

The Following Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Cho	ck Sheet #		<u>Page No.</u>
1		Additional State Requirements for Federal-Aid Construction Contracts	<u>1 age 110.</u> 53
2		Subletting of Contracts (Federal-Aid Contracts)	56
3		EEO	57
4		Specific EEO Responsibilities Non Federal-Aid Contracts	67
5		Required Provisions - State Contracts	72
6		Asbestos Bearing Pad Removal	78
7		Asbestos Waterproofing Membrane and Asbestos HMA Surface Removal	79
8		Temporary Stream Crossings and In-Stream Work Pads	80
9		Construction Layout Stakes	81
10		Use of Geotextile Fabric for Railroad Crossing	84
11		Subsealing of Concrete Pavements	86
12		Hot-Mix Asphalt Surface Correction	90
13		Pavement and Shoulder Resurfacing	92
14		Patching with Hot-Mix Asphalt Overlay Removal	93
15		Polymer Concrete	95
16		Reserved	97
17		Bicycle Racks	98
18		Temporary Portable Bridge Traffic Signals	100
19		Nighttime Inspection of Roadway Lighting	102
20		English Substitution of Metric Bolts	103
21		Calcium Chloride Accelerator for Portland Cement Concrete	104
22		Quality Control of Concrete Mixtures at the Plant	105
23		Quality Control/Quality Assurance of Concrete Mixtures	113
24		Reserved	129
25		Reserved	130
26		Temporary Raised Pavement Markers	131
27		Restoring Bridge Approach Pavements Using High-Density Foam	132
28		Portland Cement Concrete Inlay or Overlay	135
29		Portland Cement Concrete Partial Depth Hot-Mix Asphalt Patching	139
30		Longitudinal Joint and Crack Patching	142
31		Concrete Mix Design - Department Provided	144
32		Station Numbers in Pavements or Overlays	145

Recurring Special Provisions

Local Public Agency	County	Section Number
City of Urbana	Champaign	23-00660-00-PP

The Following Local Roads And Streets Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Local Roads And Streets Recurring Special Provisions

Check	k Sheet #	<u>+</u>	Page No.
LRS 1		Reserved	147
LRS 2		Furnished Excavation	148
LRS 3	\boxtimes	Work Zone Traffic Control Surveillance	149
LRS 4	\boxtimes	Flaggers in Work Zones	150
LRS 5	\boxtimes	Contract Claims	151
LRS 6		Bidding Requirements and Conditions for Contract Proposals	152
LRS 7	\boxtimes	Bidding Requirements and Conditions for Material Proposals	158
LRS 8		Reserved	164
LRS 9		Bituminous Surface Treatments	165
LRS 10		Reserved	169
LRS 11	\boxtimes	Employment Practices	170
LRS 12	\boxtimes	Wages of Employees on Public Works	172
LRS 13	\boxtimes	Selection of Labor	174
LRS 14		Paving Brick and Concrete Paver Pavements and Sidewalks	175
LRS 15		Partial Payments	178
LRS 16	\boxtimes	Protests on Local Lettings	179
LRS 17	\boxtimes	Substance Abuse Prevention Program	180
LRS 18		Multigrade Cold Mix Asphalt	181
LRS 19		Reflective Crack Control Treatment	182

BDE SPECIAL PROVISIONS For the April 28, 2023 and June 16, 2023 Lettings

The following special provisions indicated by a "check mark" are applicable to this contract and will be included by the Project Coordination and Implementation Section of the Bureau of Design & Environment (BDE).

Fil	le Name	#		Special Provision Title	Effective	Revised
	80099	1		Accessible Pedestrian Signals (APS)	April 1, 2003	Jan. 1, 2022
	80274	2		Aggregate Subgrade Improvement	April 1, 2012	April 1, 2022
	80192	3		Automated Flagger Assistance Devices	Jan. 1, 2008	April 1, 2023
	80173	4		Bituminous Materials Cost Adjustments	Nov. 2, 2006	Aug. 1, 2017
	80426	5		Bituminous Surface Treatment with Fog Seal	Jan. 1, 2020	Jan. 1, 2022
	80436	6		Blended Finely Divided Minerals	April 1, 2021	
*	80241	7		Bridge Demolition Debris	July 1, 2009	
*	5053I	8		Building Removal	Sept. 1, 1990	Aug. 1, 2022
*	5026I	9		Building Removal with Asbestos Abatement	Sept. 1, 1990	Aug. 1, 2022
	80384	10		Compensable Delay Costs	June 2, 2017	April 1, 2019
*	80198	11		Completion Date (via calendar days)	April 1, 2008	
*	80199	12		Completion Date (via calendar days) Plus Working Days	April 1, 2008	
	80261	13		Construction Air Quality – Diesel Retrofit	June 1, 2010	Nov. 1, 2014
	80434	14		Corrugated Plastic Pipe (Culvert and Storm Sewer)	Jan. 1, 2021	
*	80029	15		Disadvantaged Business Enterprise Participation	Sept. 1, 2000	Mar. 2, 2019
	80229	16		Fuel Cost Adjustment	April 1, 2009	Aug. 1, 2017
	80447	17		Grading and Shaping Ditches	Jan. 1, 2023	
	80433	18		Green Preformed Thermoplastic Pavement Markings	Jan. 1, 2021	Jan. 1, 2022
	80443	19		High Tension Cable Median Barrier Removal	April 1, 2022	
	80446			Hot-Mix Asphalt - Longitudinal Joint Sealant	Nov. 1, 2022	
		21		Illinois Works Apprenticeship Initiative – State Funded Contracts	June 2, 2021	Sept. 2, 2021
	80045			Material Transfer Device	June 15, 1999	Jan. 1, 2022
	80441			Performance Graded Asphalt Binder	Jan. 1, 2023	
*	34261	24		Railroad Protective Liability Insurance	Dec. 1, 1986	Jan. 1, 2022
	80445			Seeding	Nov. 1, 2022	
	80448			Source of Supply and Quality Requirements	Jan. 2, 2023	
	80340			Speed Display Trailer	April 2, 2014	Jan. 1, 2022
	80127		Ц	Steel Cost Adjustment	April 2, 2004	Jan. 1, 2022
	80397		Ц	Subcontractor and DBE Payment Reporting	April 2, 2018	
	80391		Ц	Subcontractor Mobilization Payments	Nov. 2, 2017	April 1, 2019
	80437		Ц	Submission of Payroll Records	April 1, 2021	Nov. 1, 2022
	80435		Ц	Surface Testing of Pavements – IRI	Jan. 1, 2021	Jan. 1, 2023
	80410		Ц	Traffic Spotters	Jan. 1, 2019	
*	20338		Ц	Training Special Provisions	Oct. 15, 1975	Sept. 2, 2021
	80429		Ц	Ultra-Thin Bonded Wearing Course	April 1, 2020	Jan. 1, 2022
	80439	36	Ц	Vehicle and Equipment Warning Lights	Nov. 1, 2021	Nov. 1, 2022
	80440		Ц	Waterproofing Membrane System	Nov. 1, 2021	
	80302		Ц	Weekly DBE Trucking Reports	June 2, 2012	Nov. 1, 2021
	80427	39	Ц	Work Zone Traffic Control Devices	Mar. 2, 2020	
*	80071	40		Working Days	Jan. 1, 2002	

Highlighted items indicate a new or revised special provision for the letting.

An * indicates the special provision requires additional information from the designer, which needs to be submitted separately. The Project Coordination and Implementation Section will then include the information in the applicable special provision.

The following special provisions have been deleted from use.

<u>File Name</u>	Special Provision Title	Effective Revised
50481	Building Removal-Case II (Non-Friable Asbestos)	Sept. 1, 1990 April 1, 2010
50491	Building Removal-Case III (Friable Asbestos)	Sept. 1, 1990 April 1, 2010

The following special provisions are in the 2023 Supplemental Specifications and Recurring Special Provisions.

<u>File Name</u>	Special Provision Title	New Location(s)	Effective	<u>Revised</u>
80293	Concrete Box Culverts with Skews > 30 Degrees and Design Fills ≤ 5 Feet	Articles 540.04 & 540.06	April 1, 2012	July 1, 2016
80311	Concrete End Sections for Pipe Culverts	Articles 540.07, 542.01, 542.02, 542.07, 542.11 & 542.12	Jan. 1, 2013	April 1, 2016
80422	High Tension Cable Median Barrier	Articles 644.02, 644.05, 782.01, 782.04, 782.07 & 1097.02	Jan. 1, 2020	Jan. 1, 2022
80442	Hot-Mix Asphalt	Articles 1030.09 & 1030.10	Jan. 1, 2022	Aug. 1, 2022
80444	Hot-Mix Asphalt – Patching	Errata – Article 442.08(b)	April 1, 2022	-
80411	Luminaires, LED	Articles 801.05(a), 821.02(d), 821.03, 821.08 & 1067.01-1067.06	April 1, 2019	Jan. 1, 2022
80418	Mechanically Stabilized Earth Retaining Walls	Articles 1003.07 & 1004.06	Nov. 1, 2019	Nov. 1, 2020
80430	Portland Cement Concrete – Haul Time	Article 1020.11(a)(7)	July 1, 2020	
80395	Sloped Metal End Section for Pipe Culverts	Articles 540.07, 542.01, 542.02, 542.07, 542.11 & 542.12	Jan. 1, 2018	
80318	Traversable Pipe Grate for Concrete End Sections	Articles 540.04, 540.07, 540.08 & 542.01, 542.02, 542.07, 542.11 & 542.12	Jan. 1, 2013	Jan. 1, 2018

COMPENSABLE DELAY COSTS (BDE)

Effective: June 2, 2017 Revised: April 1, 2019

Revise Article 107.40(b) of the Standard Specifications to read:

- "(b) Compensation. Compensation will not be allowed for delays, inconveniences, or damages sustained by the Contractor from conflicts with facilities not meeting the above definition; or if a conflict with a utility in an unanticipated location does not cause a shutdown of the work or a documentable reduction in the rate of progress exceeding the limits set herein. The provisions of Article 104.03 notwithstanding, compensation for delays caused by a utility in an unanticipated location will be paid according to the provisions of this Article governing minor and major delays or reduced rate of production which are defined as follows.
 - (1) Minor Delay. A minor delay occurs when the work in conflict with the utility in an unanticipated location is completely stopped for more than two hours, but not to exceed two weeks.
 - (2) Major Delay. A major delay occurs when the work in conflict with the utility in an unanticipated location is completely stopped for more than two weeks.
 - (3) Reduced Rate of Production Delay. A reduced rate of production delay occurs when the rate of production on the work in conflict with the utility in an unanticipated location decreases by more than 25 percent and lasts longer than seven calendar days."

Revise Article 107.40(c) of the Standard Specifications to read:

- "(c) Payment. Payment for Minor, Major, and Reduced Rate of Production Delays will be made as follows.
 - (1) Minor Delay. Labor idled which cannot be used on other work will be paid for according to Article 109.04(b)(1) and (2) for the time between start of the delay and the minimum remaining hours in the work shift required by the prevailing practice in the area.

Equipment idled which cannot be used on other work, and which is authorized to standby on the project site by the Engineer, will be paid for according to Article 109.04(b)(4).

(2) Major Delay. Labor will be the same as for a minor delay.

Equipment will be the same as for a minor delay, except Contractor-owned equipment will be limited to two weeks plus the cost of move-out to either the

Contractor's yard or another job and the cost to re-mobilize, whichever is less. Rental equipment may be paid for longer than two weeks provided the Contractor presents adequate support to the Department (including lease agreement) to show retaining equipment on the job is the most economical course to follow and in the public interest.

(3) Reduced Rate of Production Delay. The Contractor will be compensated for the reduced productivity for labor and equipment time in excess of the 25 percent threshold for that portion of the delay in excess of seven calendar days. Determination of compensation will be in accordance with Article 104.02, except labor and material additives will not be permitted.

Payment for escalated material costs, escalated labor costs, extended project overhead, and extended traffic control will be determined according to Article 109.13."

Revise Article 108.04(b) of the Standard Specifications to read:

- "(b) No working day will be charged under the following conditions.
 - (1) When adverse weather prevents work on the controlling item.
 - (2) When job conditions due to recent weather prevent work on the controlling item.
 - (3) When conduct or lack of conduct by the Department or its consultants, representatives, officers, agents, or employees; delay by the Department in making the site available; or delay in furnishing any items required to be furnished to the Contractor by the Department prevents work on the controlling item.
 - (4) When delays caused by utility or railroad adjustments prevent work on the controlling item.
 - (5) When strikes, lock-outs, extraordinary delays in transportation, or inability to procure critical materials prevent work on the controlling item, as long as these delays are not due to any fault of the Contractor.
 - (6) When any condition over which the Contractor has no control prevents work on the controlling item."

Revise Article 109.09(f) of the Standard Specifications to read:

"(f) Basis of Payment. After resolution of a claim in favor of the Contractor, any adjustment in time required for the work will be made according to Section 108. Any adjustment in the costs to be paid will be made for direct labor, direct materials, direct equipment, direct jobsite overhead, direct offsite overhead, and other direct costs allowed by the resolution. Adjustments in costs will not be made for interest charges, loss of anticipated profit, undocumented loss of efficiency, home office overhead and unabsorbed overhead other than as allowed by Article 109.13, lost opportunity, preparation of claim expenses and other consequential indirect costs regardless of method of calculation.

The above Basis of Payment is an essential element of the contract and the claim cost recovery of the Contractor shall be so limited."

Add the following to Section 109 of the Standard Specifications.

"**109.13 Payment for Contract Delay.** Compensation for escalated material costs, escalated labor costs, extended project overhead, and extended traffic control will be allowed when such costs result from a delay meeting the criteria in the following table.

Contract Type	Cause of Delay	Length of Delay
Working Days	Article 108.04(b)(3) or Article 108.04(b)(4)	No working days have been charged for two consecutive weeks.
Completion Date	Article 108.08(b)(1) or Article 108.08(b)(7)	The Contractor has been granted a minimum two week extension of contract time, according to Article 108.08.

Payment for each of the various costs will be according to the following.

- (a) Escalated Material and/or Labor Costs. When the delay causes work, which would have otherwise been completed, to be done after material and/or labor costs have increased, such increases will be paid. Payment for escalated material costs will be limited to the increased costs substantiated by documentation furnished by the Contractor. Payment for escalated labor costs will be limited to those items in Article 109.04(b)(1) and (2), except the 35 percent and 10 percent additives will not be permitted.
- (b) Extended Project Overhead. For the duration of the delay, payment for extended project overhead will be paid as follows.
 - (1) Direct Jobsite and Offsite Overhead. Payment for documented direct jobsite overhead and documented direct offsite overhead, including onsite supervisory and administrative personnel, will be allowed according to the following table.

Original Contract Amount	Supervisory and Administrative Personnel
Up to \$5,000,000	One Project Superintendent
Over \$ 5,000,000 - up to \$25,000,000	One Project Manager, One Project Superintendent or Engineer, and One Clerk
Over \$25,000,000 - up to \$50,000,000	One Project Manager, One Project Superintendent, One Engineer, and

	One Clerk
Over \$50,000,000	One Project Manager, Two Project Superintendents,
Over \$30,000,000	One Engineer, and One Clerk

- (2) Home Office and Unabsorbed Overhead. Payment for home office and unabsorbed overhead will be calculated as 8 percent of the total delay cost.
- (c) Extended Traffic Control. Traffic control required for an extended period of time due to the delay will be paid for according to Article 109.04.

When an extended traffic control adjustment is paid under this provision, an adjusted unit price as provided for in Article 701.20(a) for increase or decrease in the value of work by more than ten percent will not be paid.

Upon payment for a contract delay under this provision, the Contractor shall assign subrogation rights to the Department for the Department's efforts of recovery from any other party for monies paid by the Department as a result of any claim under this provision. The Contractor shall fully cooperate with the Department in its efforts to recover from another party any money paid to the Contractor for delay damages under this provision."

80384

SUBCONTRACTOR MOBILIZATION PAYMENTS (BDE)

Effective: November 2, 2017 Revised: April 1, 2019

Replace the second paragraph of Article 109.12 of the Standard Specifications with the following:

"This mobilization payment shall be made at least seven days prior to the subcontractor starting work. The amount paid shall be at the following percentage of the amount of the subcontract reported on form BC 260A submitted for the approval of the subcontractor's work.

Value of Subcontract Reported on Form BC 260A Mobilization Percenta	
Less than \$10,000	25%
\$10,000 to less than \$20,000	20%
\$20,000 to less than \$40,000	18%
\$40,000 to less than \$60,000	16%
\$60,000 to less than \$80,000	14%
\$80,000 to less than \$100,000	12%
\$100,000 to less than \$250,000	10%
\$250,000 to less than \$500,000	9%
\$500,000 to \$750,000	8%
Over \$750,000	7%"

80391

State of Illinois Department of Transportation Bureau of Local Roads and Streets

SPECIAL PROVISION FOR INSURANCE

Effective: February 1, 2007 Revised: August 1, 2007

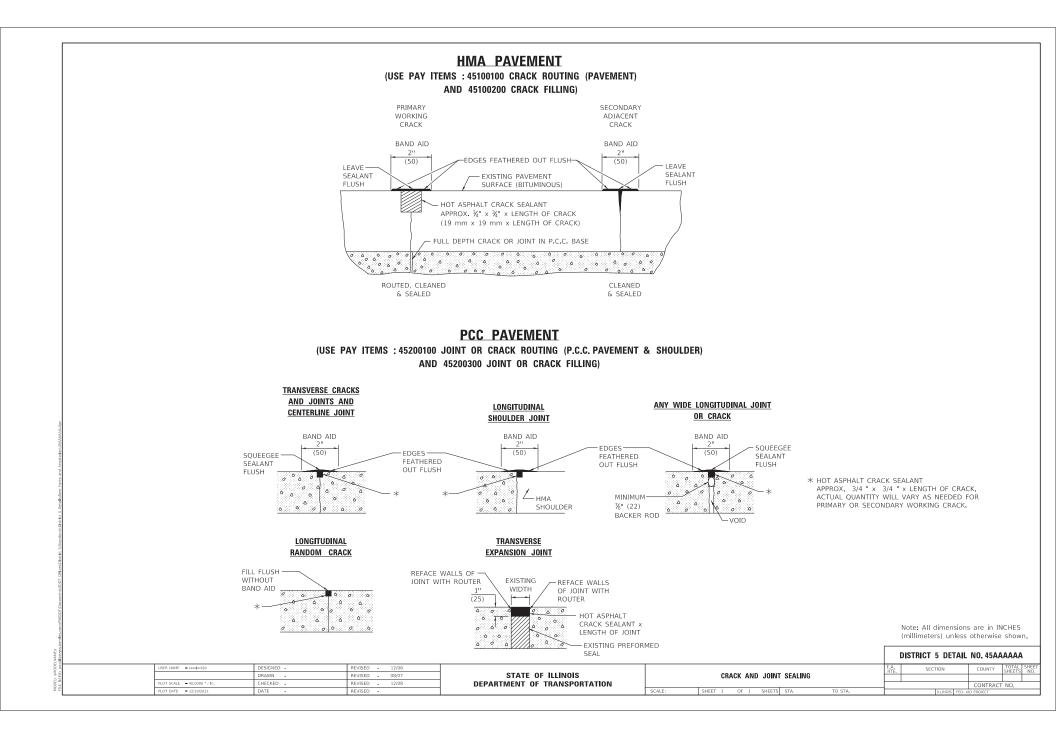
All references to Sections or Articles in this specification shall be construed to mean specific Section or Article of the Standard Specifications for Road and Bridge Construction, adopted by the Department of Transportation.

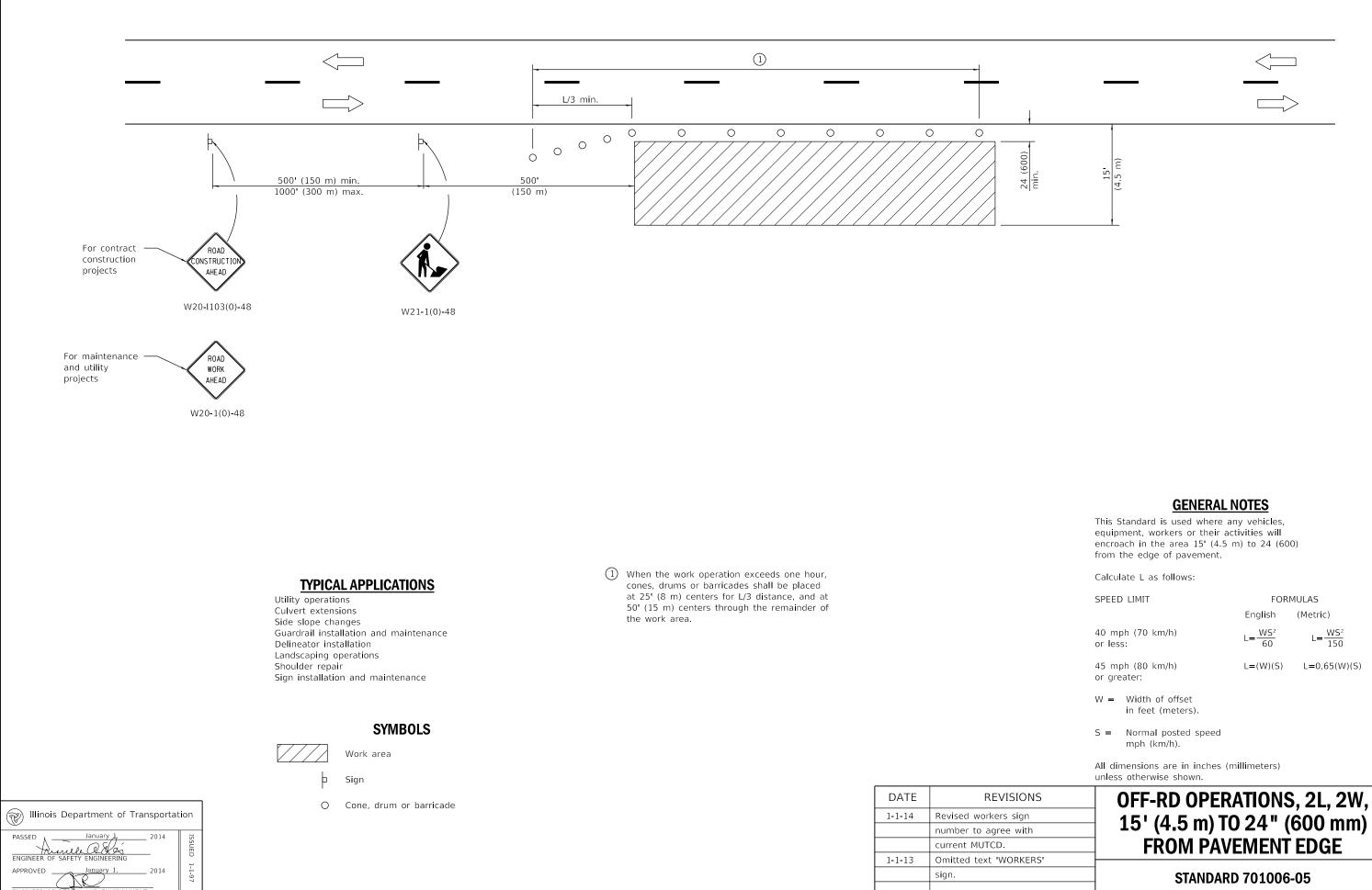
The Contractor shall name the following entities as additional insured under the Contractor's general liability insurance policy in accordance with Article 107.27:

The entities listed above and their officers, employees, and agents shall be indemnified and held harmless in accordance with Article 107.26.

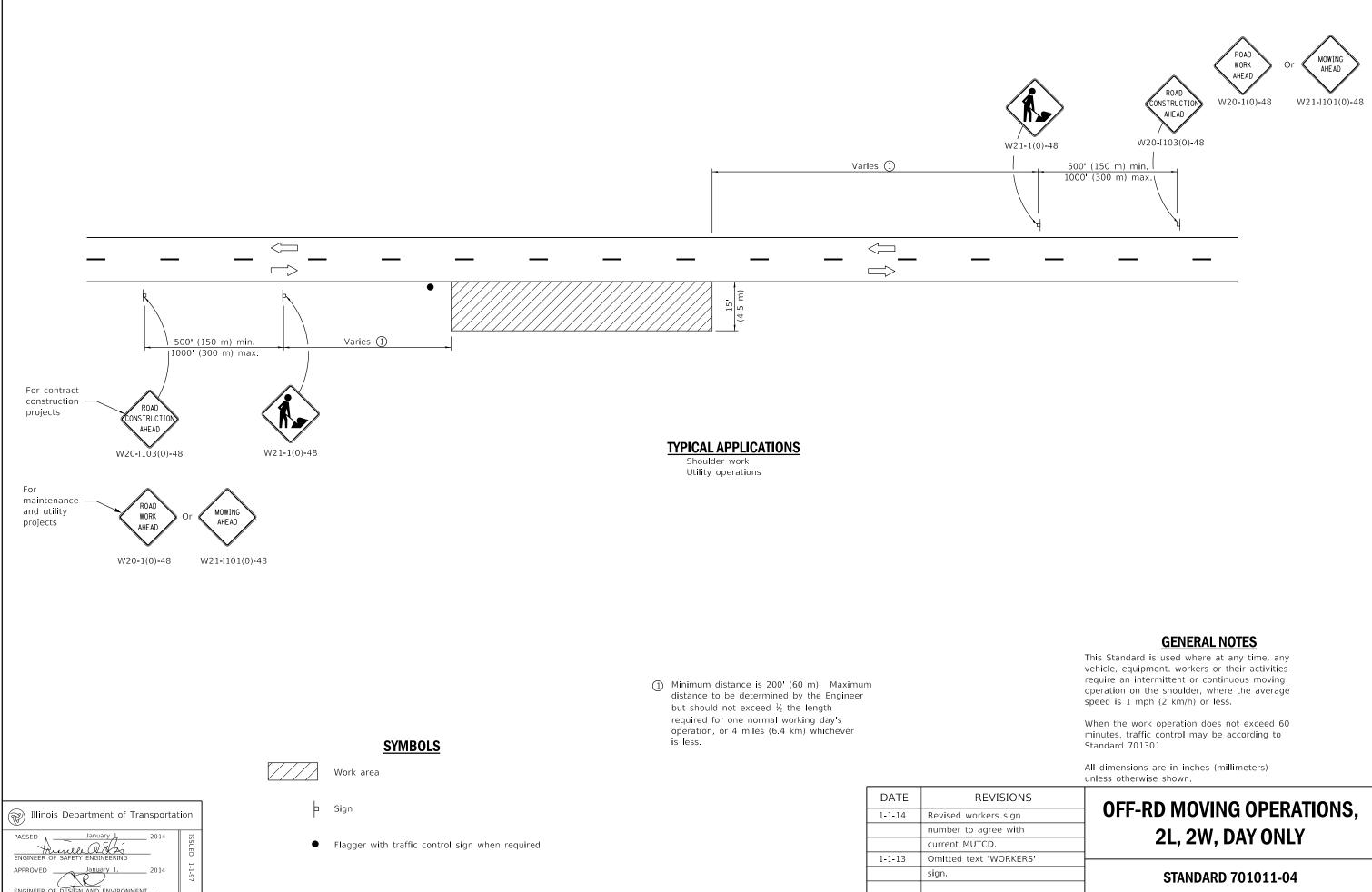
SECTION E

Standard Details

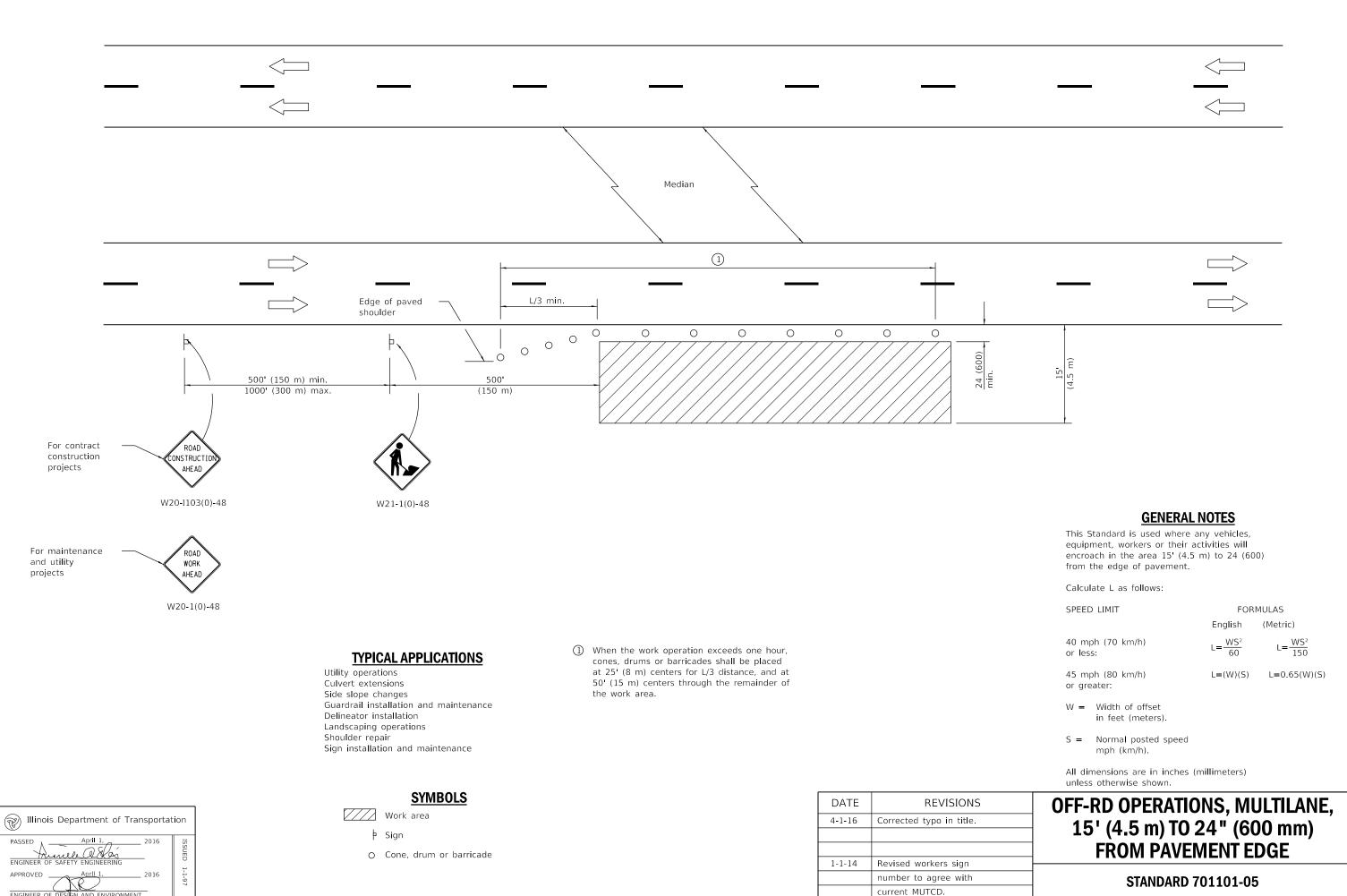


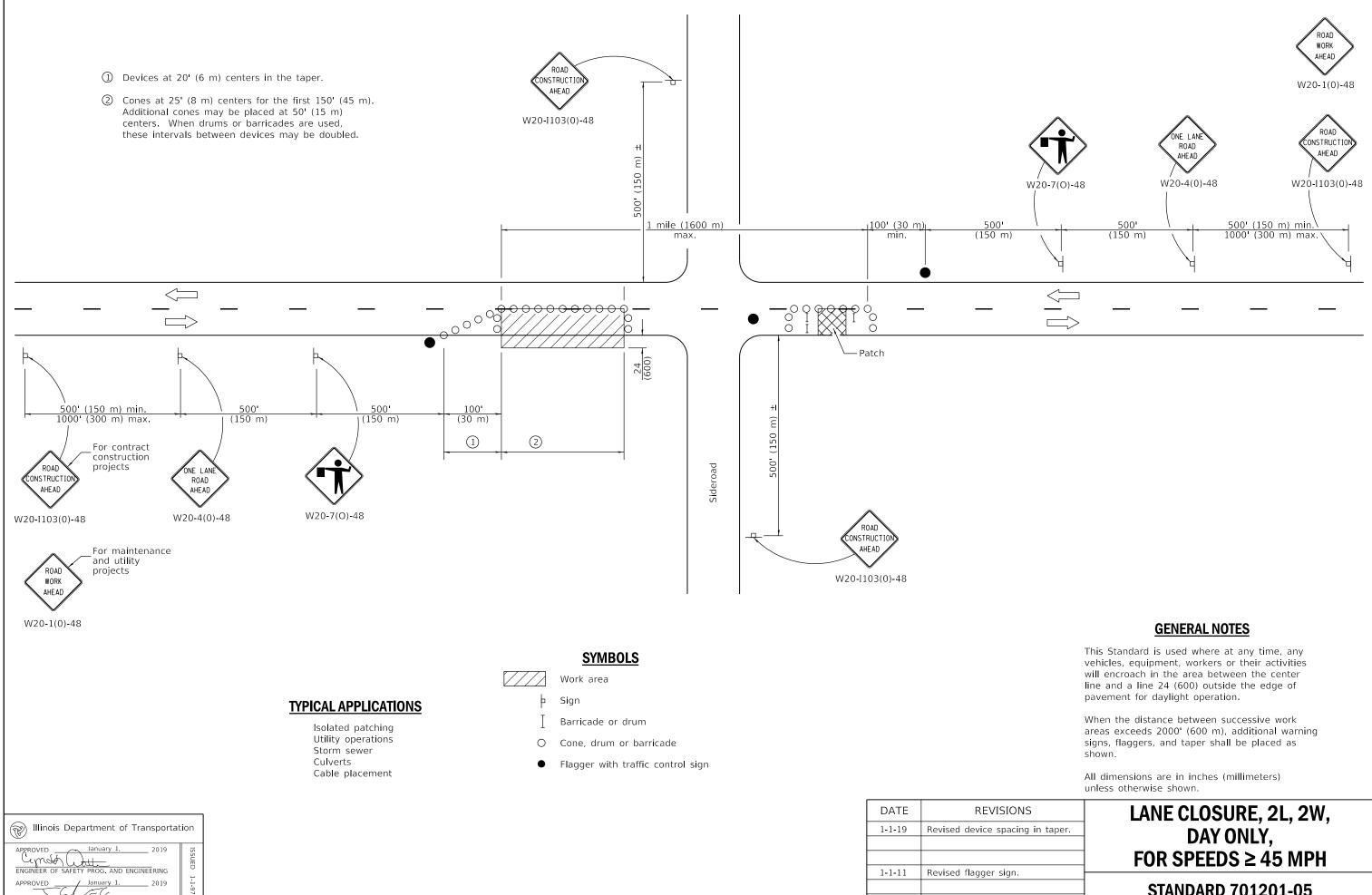


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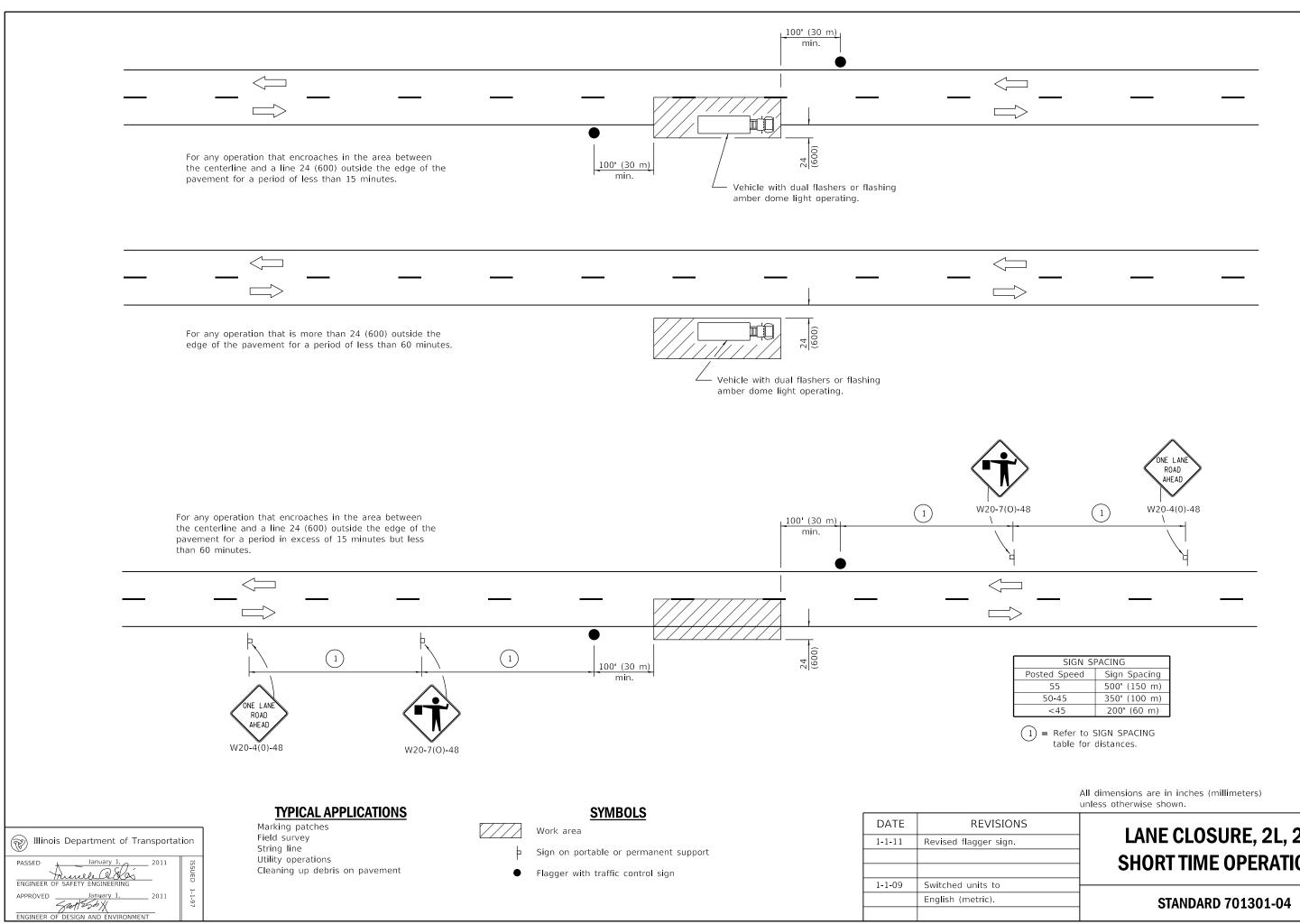
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	STANDARD 701011-04





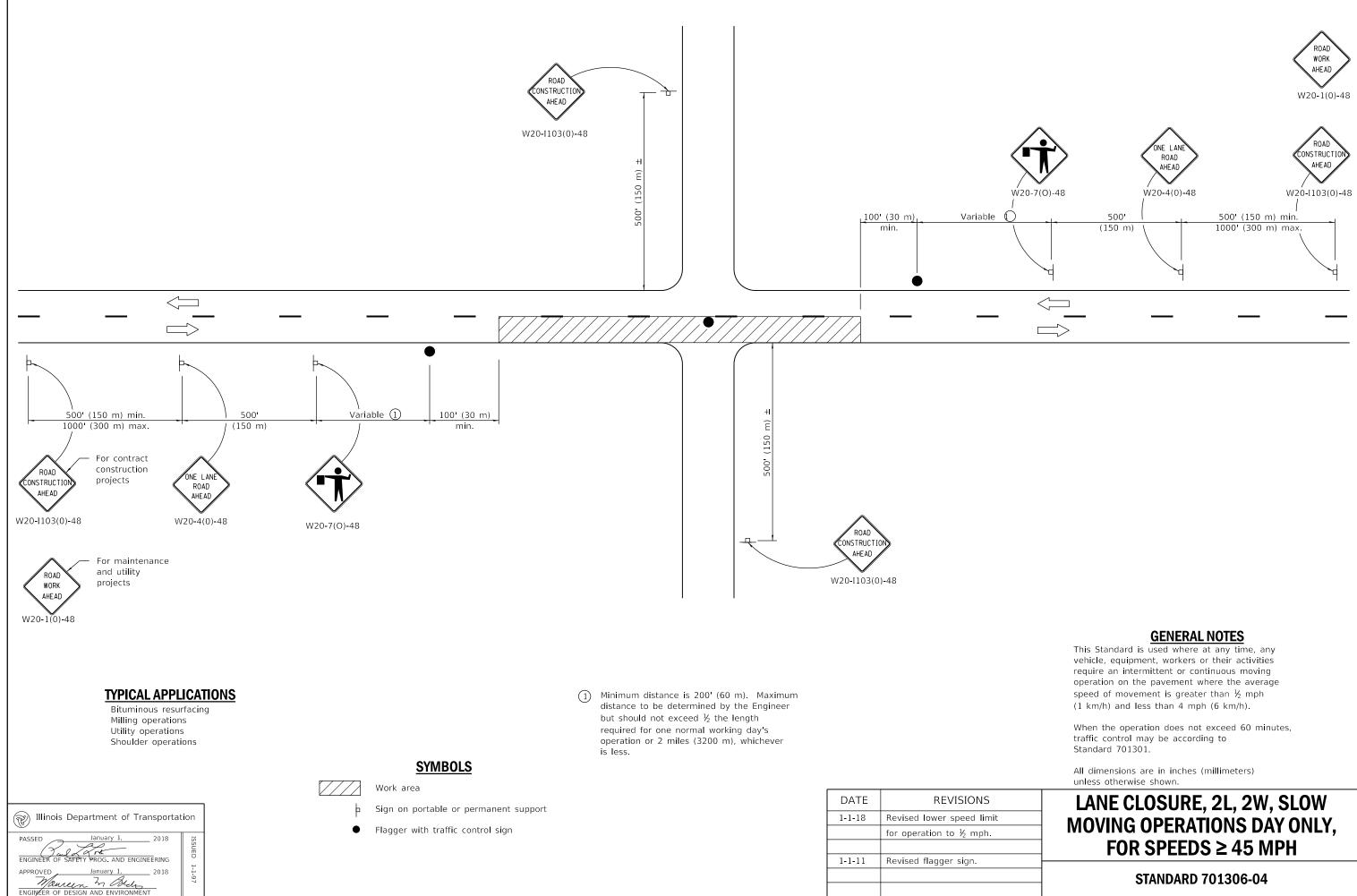
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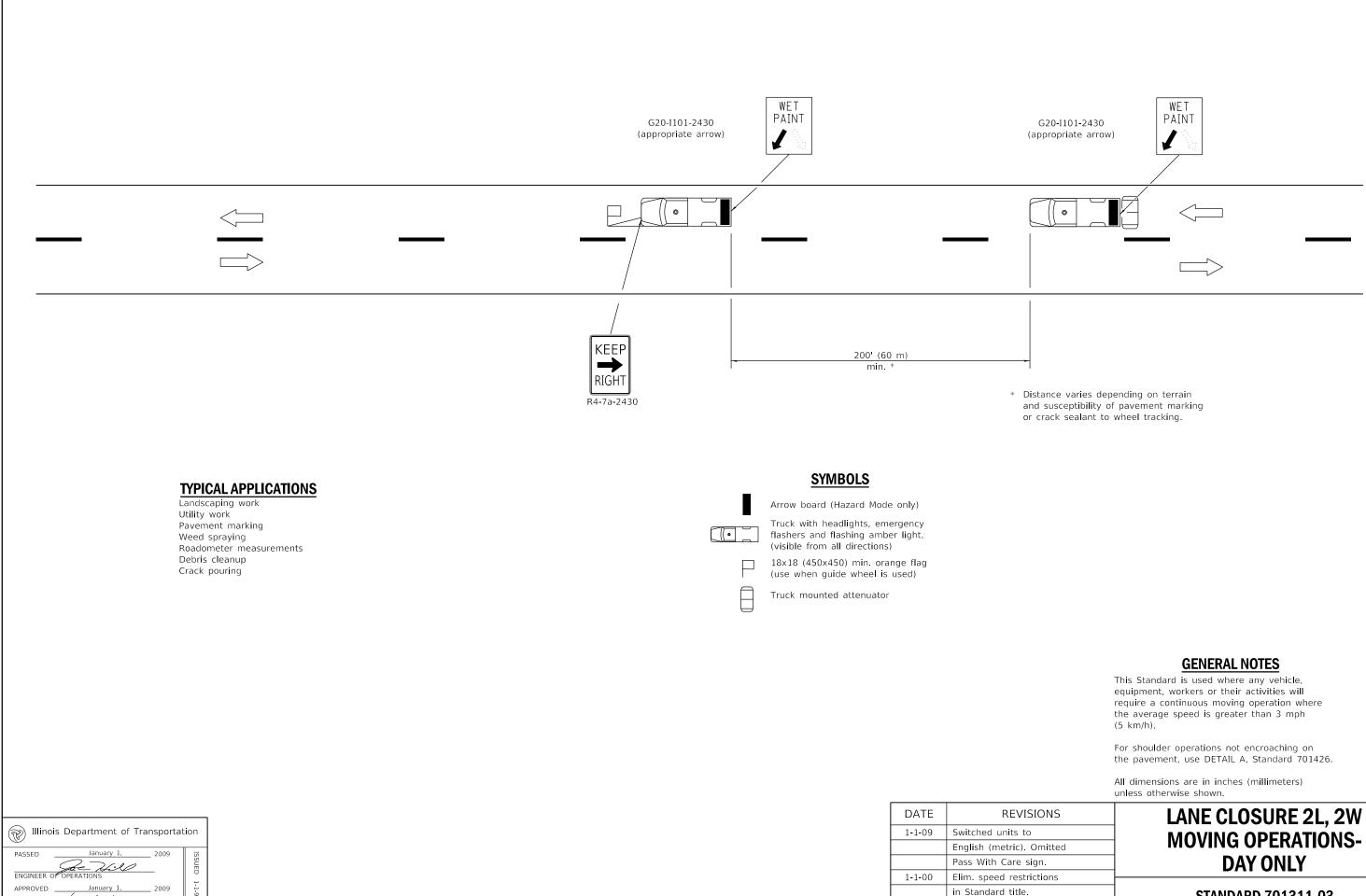
STANDARD 701201-05



SIGN S	PACING
Posted Speed	Sign Spacing
55	500' (150 m)
50-45	350' (100 m)
<45	200' (60 m)

LANE CLOSURE, 2L, 2W, **SHORT TIME OPERATIONS**



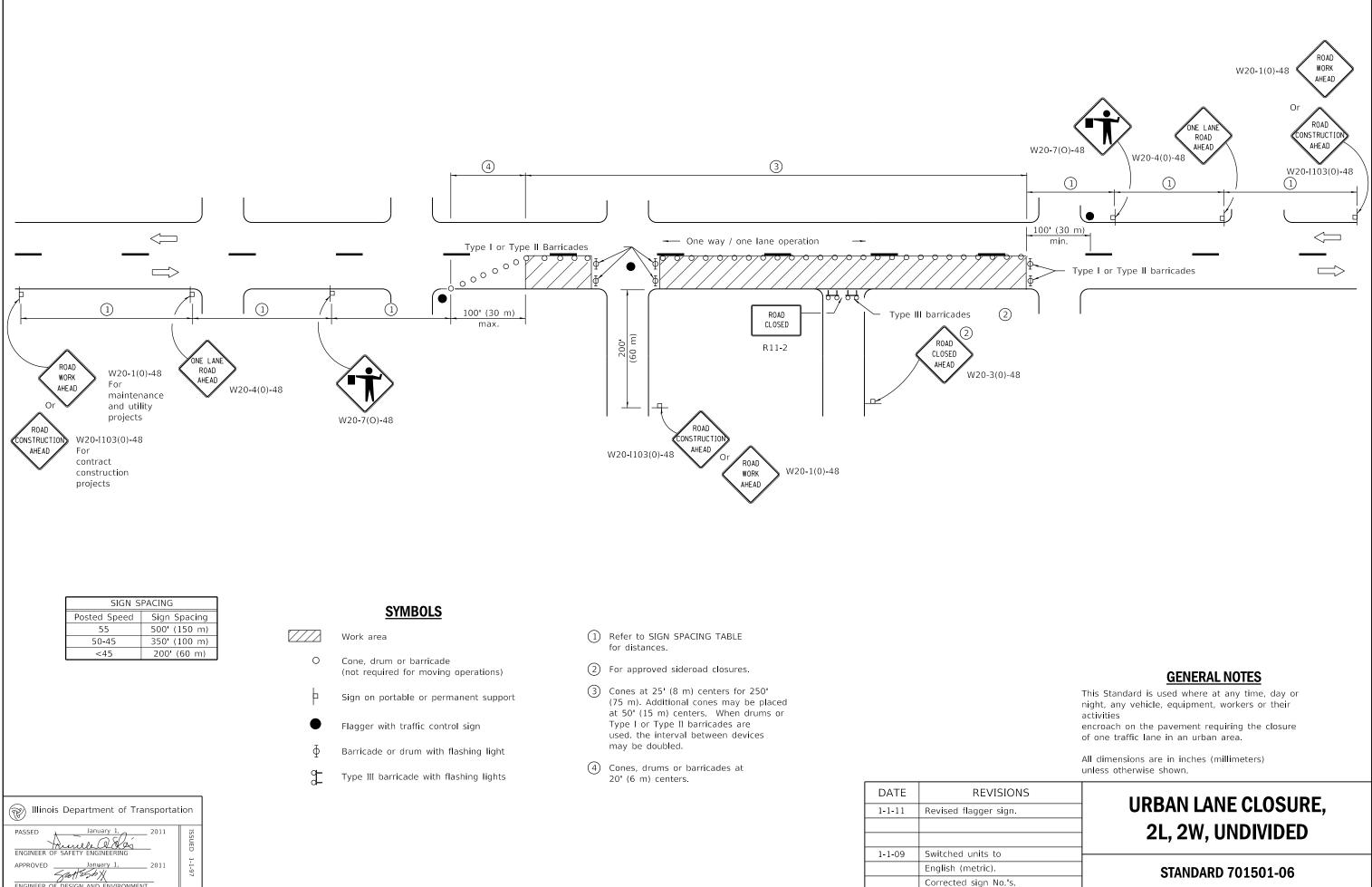


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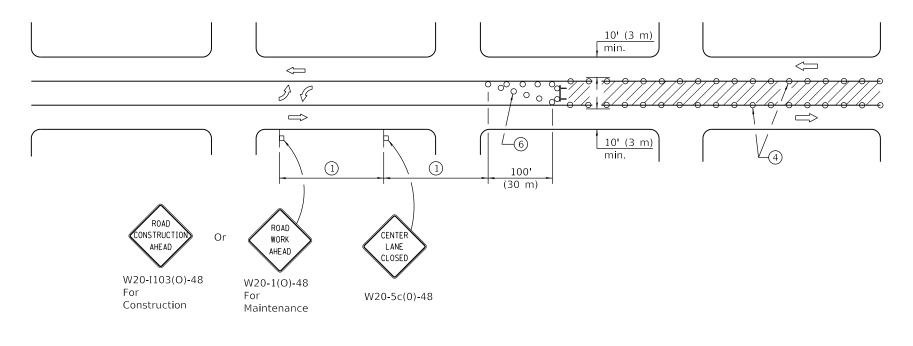
STANDARD 701311-03



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STANDARD 701501-06



CASE I (Signs required for both directions)

(1)	Refer to SIGN SPACING TABLE
0	for distances.

- (2) Required for speeds > 40 mph (70 km/h).
- (3) Required if work exceeds 500' (164 m) or 1 block.
- Cones at 25' (8 m) centers for 250' (75 m) on approach. Additional cones may be placed at 50' (15 m) centers. When drums or type I or II barricades are used, the interval between devices may be doubled.
- 5 For approved sideroad closures.
- 6 Cones, drums or barricades at 20' (6 m) centers in taper
- Use flagger sign only when flagger is present.

DATE	REVIS
1-1-19	Revised to allow c
1-1-18	Corrected sign nur
	TWO WAY TRAFFIC
	CASE II.

SIGN SP	PACING
Posted Speed	Sign Spacing
55	500' (150 m)
50-45	350' (100 m)
<45	200' (60 m)





- with flashing light
- Flagger with traffic control sign
- O Cone, drum or barricade
- Sign on portable or permanent support
- Type III barricade with flashing lights

GENERAL NOTES

This Standard is used to close one lane of an urban, two lane, two way roadway with a bidirectional turn lane.

Case I applies when no workers are present. When workers are present, two lanes shall be closed and traffic control shall be according to Standard 701501.

Calculate L as follows:

SPEED LIMIT

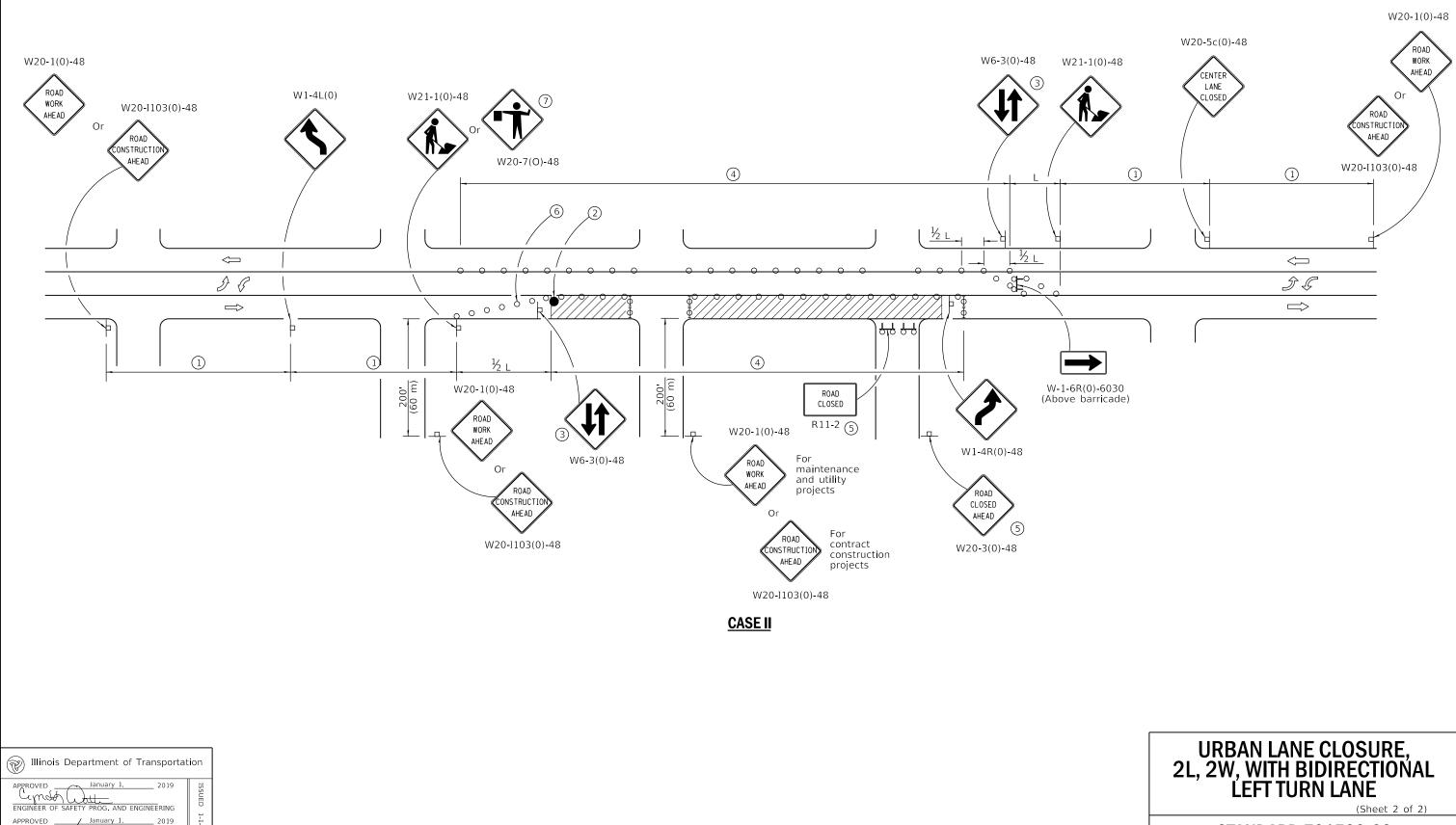
	English	(Metric)
40 mph (70 km/h) or less:	$L = \frac{WS^2}{60}$	$L = \frac{WS^2}{150}$
45 mph (80 km/h) or greater:	L=(W)(S)	L=0.65(W)(S)
W = Width of offset in feet (meters).		
S = Normal posted speed mph (km/h).		
All dimensions are in inches unless otherwise shown.	(millimeters)	
URBANIAN	JE CLOS	SURF.
URBAN LANE CLOSURE, 2L, 2W, WITH BIDIRECTIONAL LEFT TURN LANE		
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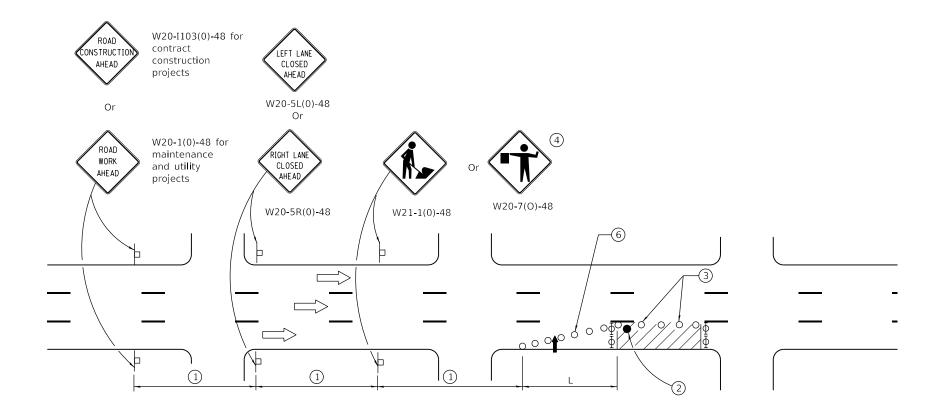
(Sheet 1 of 2)

STANDARD 701502-09



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STANDARD 701502-09



SIGN SPACING				
Posted Speed	Sign Spacing			
55	500' (150 m)			
50-45	350'(100 m)			
<45	200' (60 m)			



SYMBOLS

- Arrow board
- 0 Cone, drum or barricade
- Sign on portable or permanent support
- \Box Work area
 - Φ Barricade or drum with flashing light
 - Type III barricade with flashing lights
 - °
 - Flagger with traffic control sign.

- (1)Refer to SIGN SPACING TABLE for distances.
- (2) Required for speeds > 40 MPH
- 3 Cones at 25' (8 m) centers for 250' (75 m). Additional cones may be placed at 50' (15 m) centers. When drums or Type I or Type II barricades are used, the interval between devices may be doubled.
- 4 Use flagger sign only when flagger is present.
- 5 For approved sideroad closures.
- 6 Cones, drums or barricades at 20' (6 m) in taper.

DATE	REVIS				
1-1-14	Revised workers				
	number to agree				
	current MUTCD.				
1-1-13	Omitted text 'WO				
	sign.				

GENERAL NOTES

This Standard is used where at any time, day or night, any vehicle, equipment, workers or their activities encroach on the pavement during shoulder operations or where construction requires lane closures in urban areas.

Calculate L as follows:

SPEED LIMIT

or less:

FORMULAS

English (Metric)

 $L = \frac{WS^2}{60}$

L=(W)(S)

 $L = \frac{WS^2}{150}$

L=0.65(W)(S)

45 mph (80 km/h) or greater:

40 mph (70 km/h)

W = Width of offset in feet (meters).

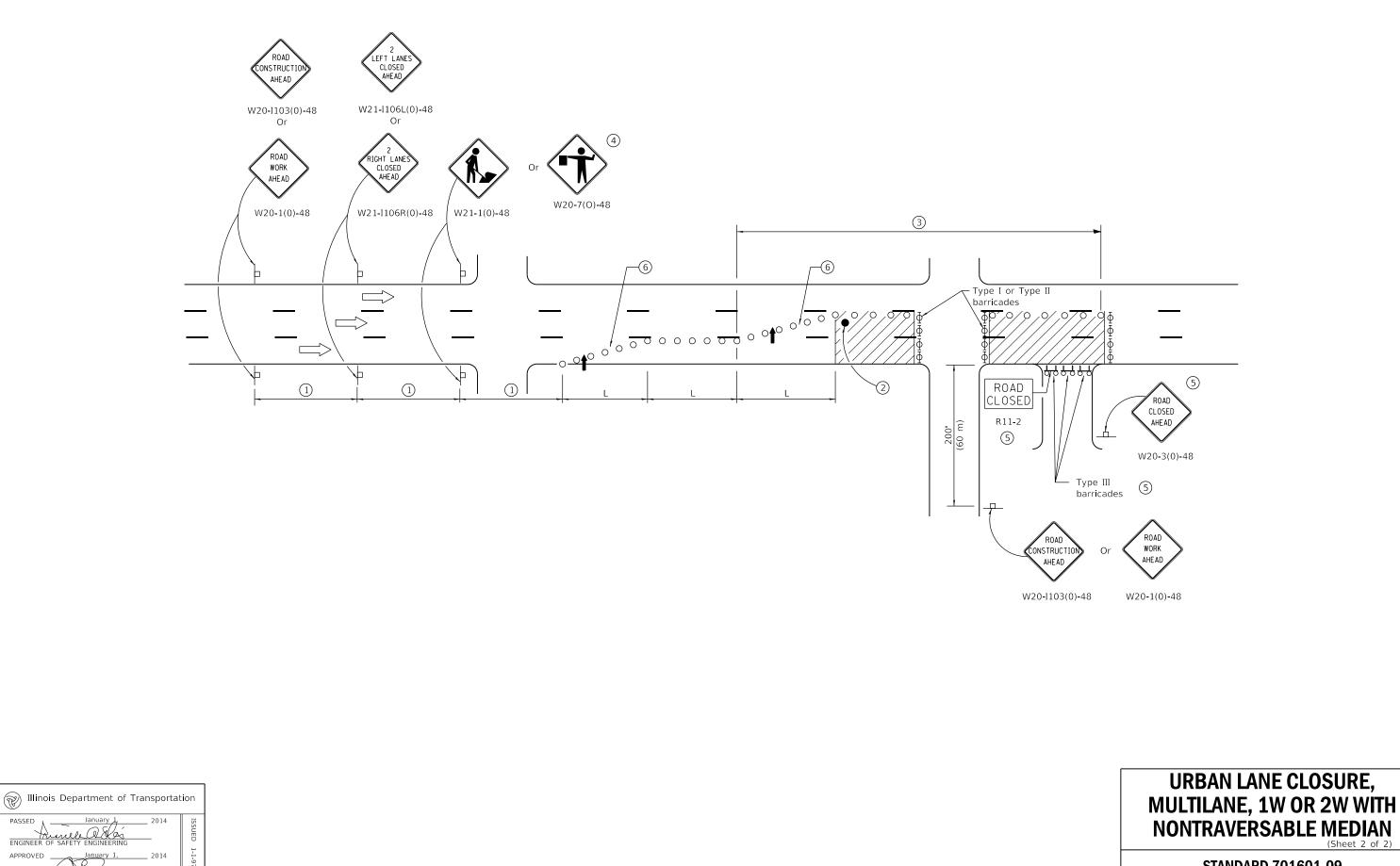
S = Normal posted speed mph (km/h).

All dimensions are in inches (millimeters) unless otherwise shown.

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sign	
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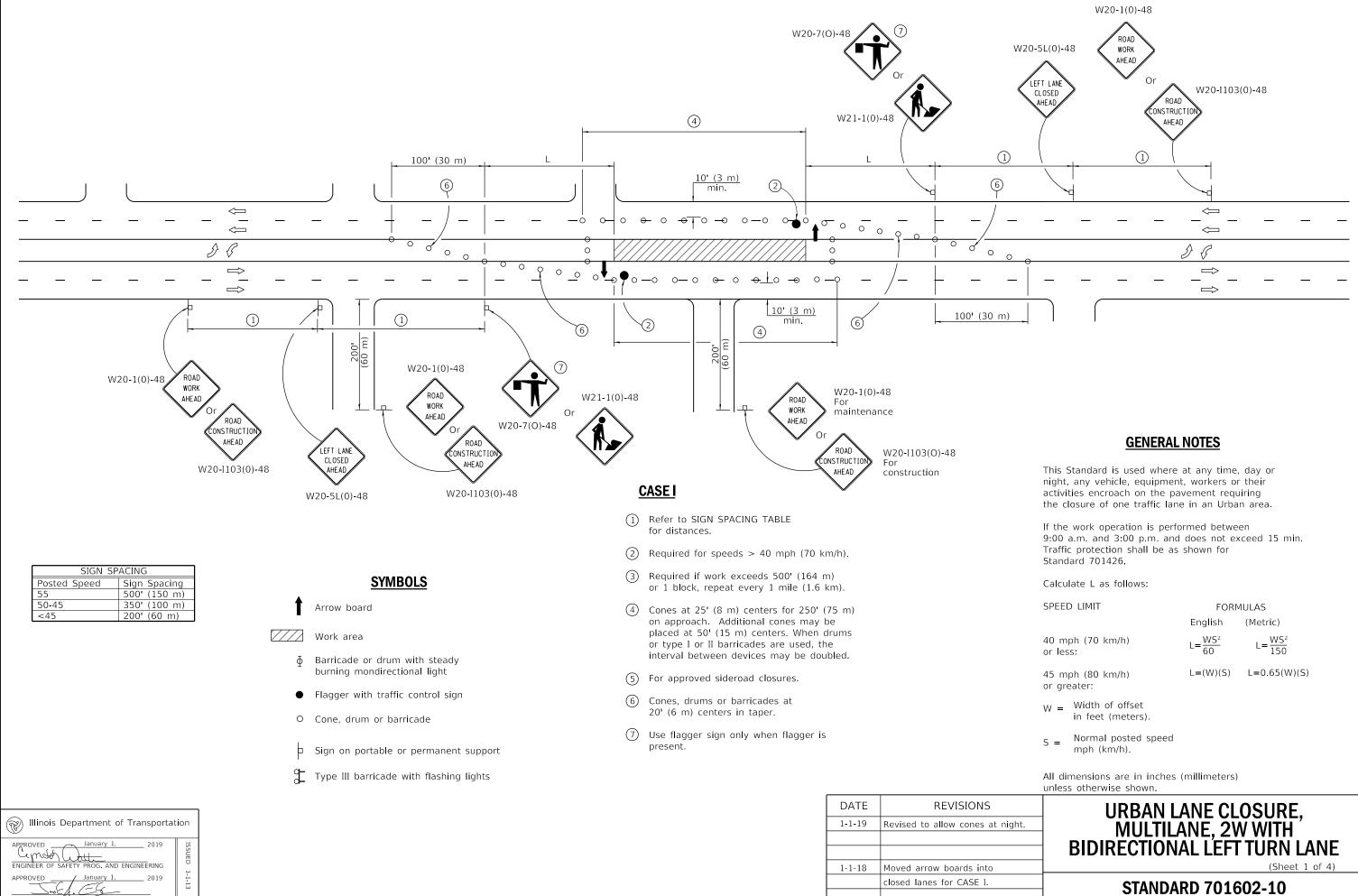
URBAN LANE CLOSURE, MULTILANE, 1W OR 2W WITH **NONTRAVERSABLE MEDIAN** (Sheet 1 of 2)

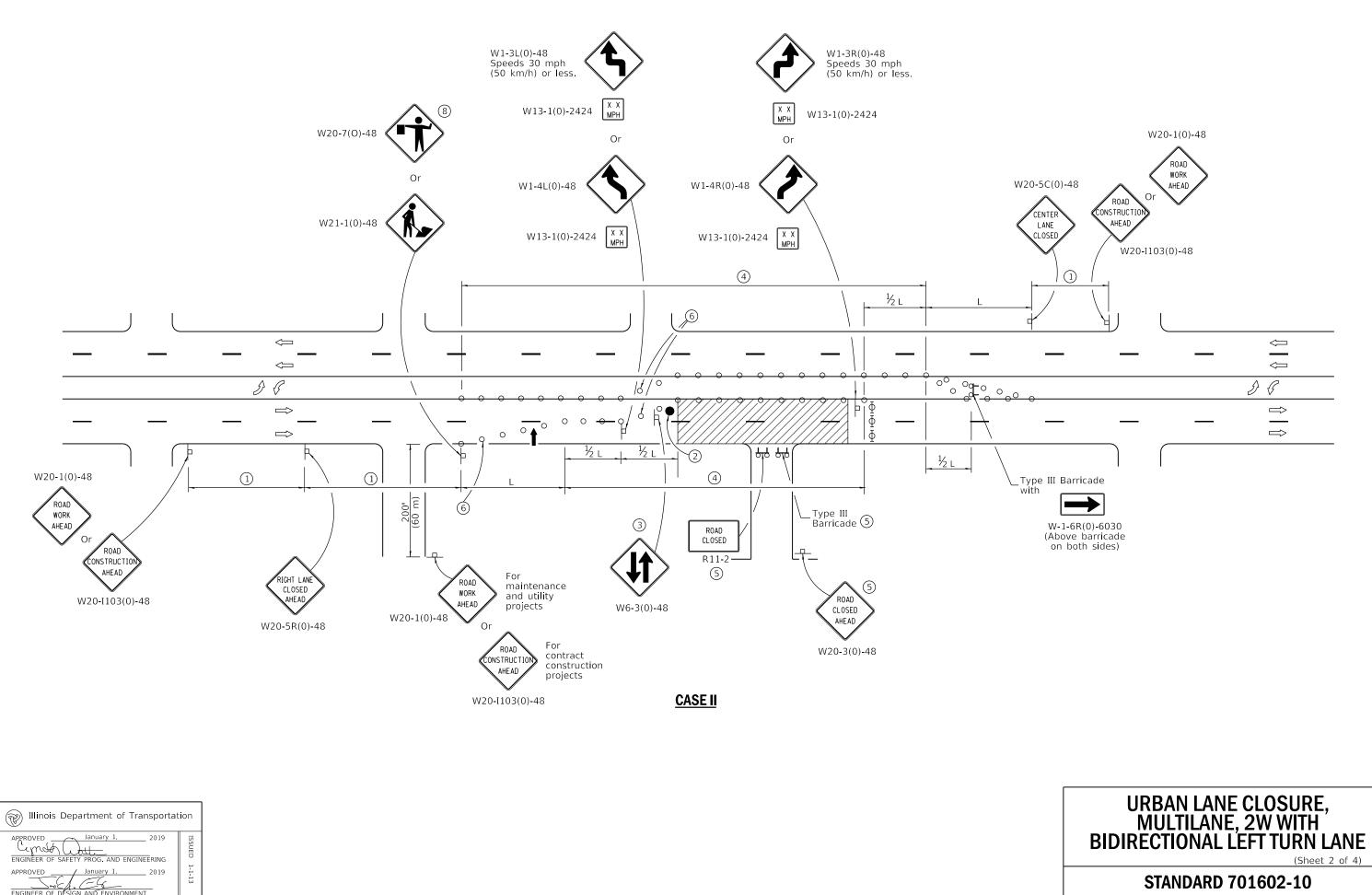
STANDARD 701601-09



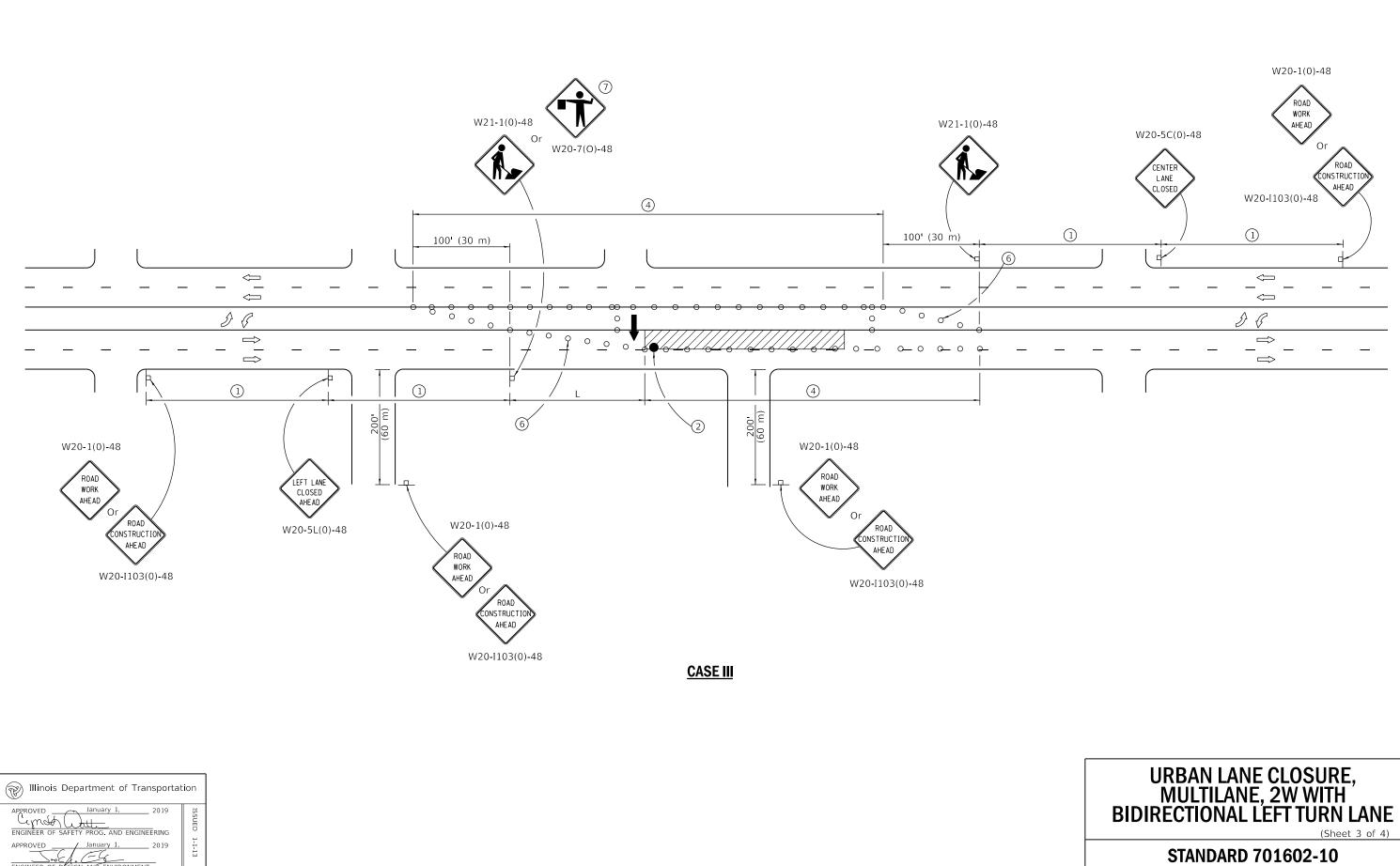
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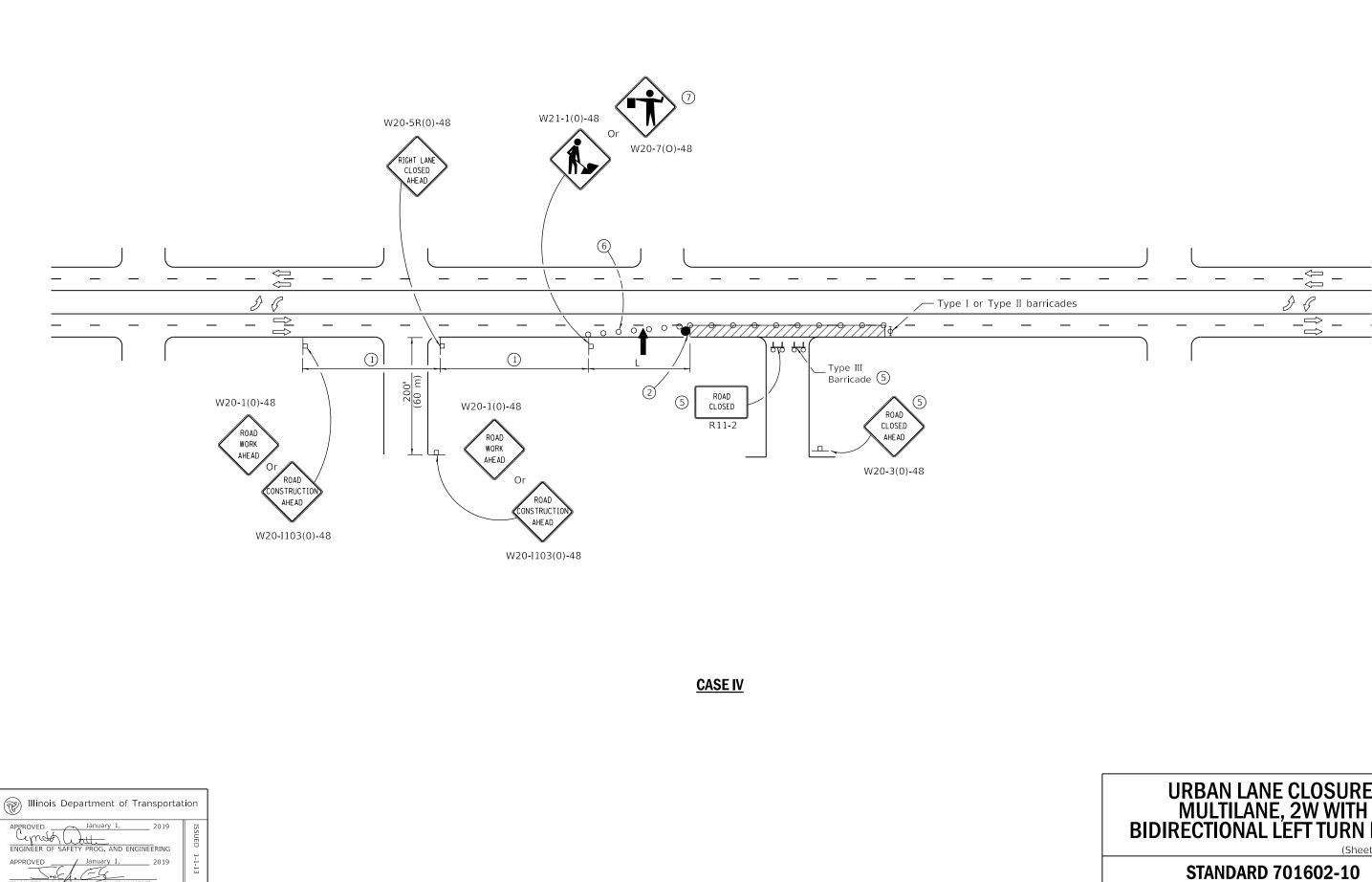
STANDARD 701601-09



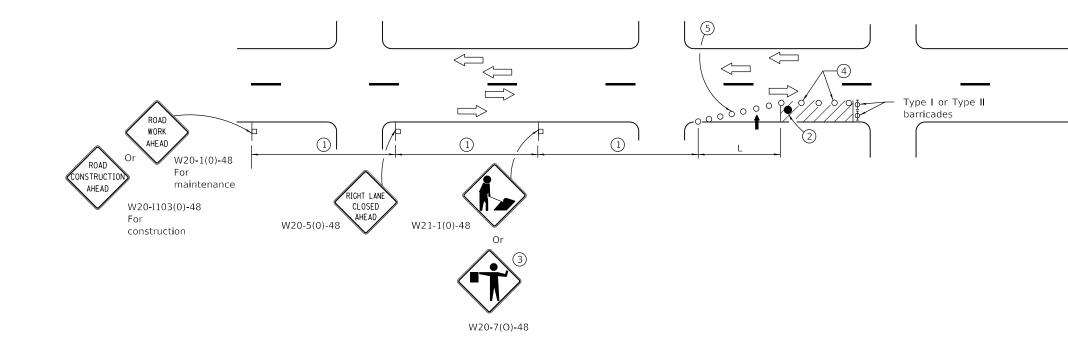


STANDARD 701602-10





URBAN LANE CLOSURE, MULTILANE, 2W WITH BIDIRECTIONAL LEFT TURN LANE (Sheet 4 of 4)



SIGN SPACING				
Posted Speed	Sign Spacing			
55	500' (150 m)			
50 - 45	350' (100 m)			
<45	200'(60 m)			



- Arrow board
- O Cone, drum or barricade
- Sign on portable or permanent support
- Work area
- Φ Barricade or drum with flashing light
- Flagger with traffic control sign.

- (1) Refer to SIGN SPACING TABLE for distances.
- (2) Required for speeds > 40 mph.
- (3) Use flagger sign only when flagger is present.
- Cones at 25' (8 m) centers for 250' (75 m). Additional cones may be placed at 50' (15 m) centers. When drums or Type I or Type II barricades are used, the interval between devices may be doubled.
- (5) Cones, drums or barricades at 20' (6 m) centers in taper.

DATE	REVIS
1-1-15	Renamed standard
	case on Sheet 2 t
	Highway Standard
1-1-14	Revised workers s
	number to agree
	current MUTCD.

(W) Illinois Department of Transportat	ion
PASSED January 1. 2015	ISSUED :
APPROVED January 1, 2015	1-1-97

GENERAL NOTES

This Standard is used where at any time, day or night, any vehicle, equipment, workers or their activities encroach on the pavement requiring the closure of one traffic lane in an Urban area.

Calculate L as follows:

SPEED LIMIT

FORMULAS

 $L = \frac{WS^2}{150}$

L=0.65(W)(S)

English (Metric)

 $L = \frac{WS^2}{60}$

L=(W)(S)

40 mph (70 km/h) or less:

45 mph (80 km/h) or greater:

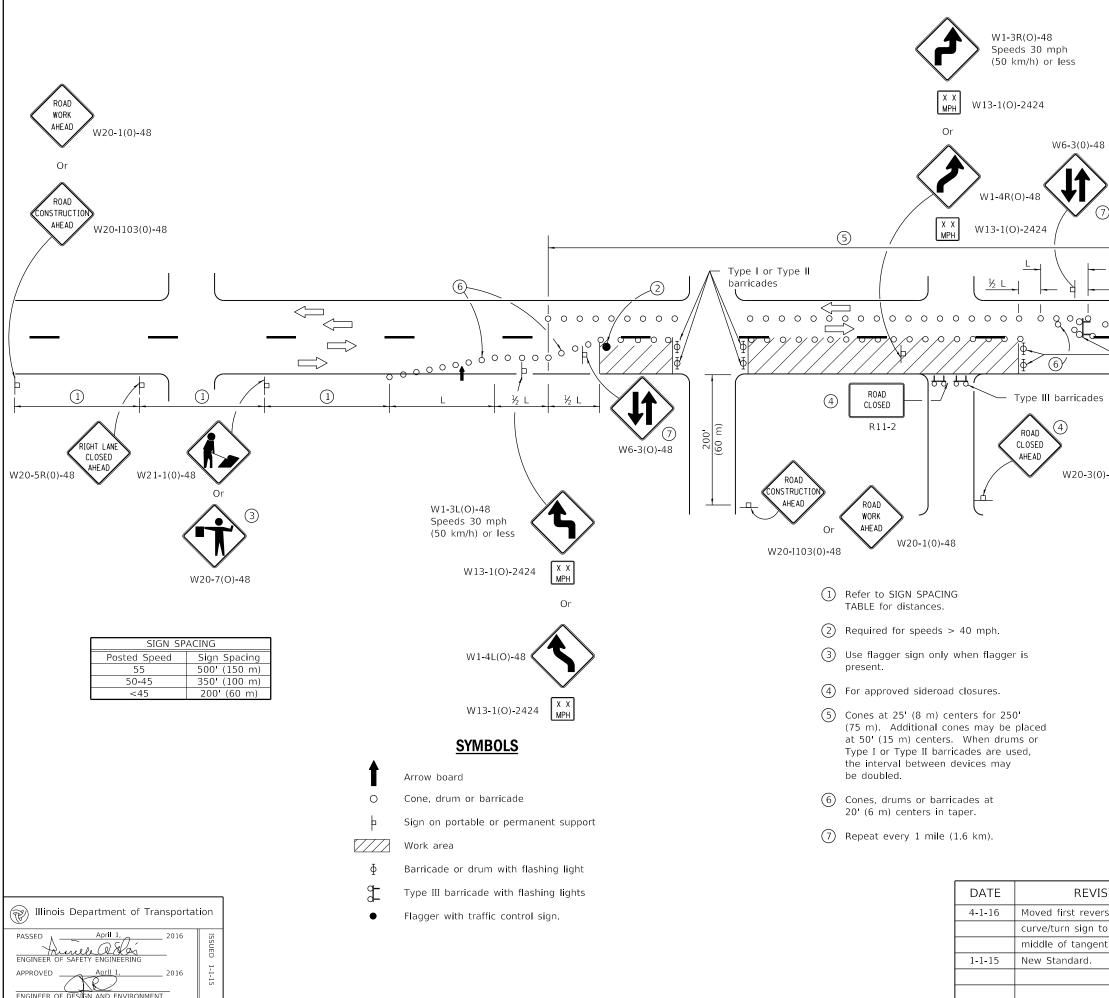
- W = Width of offset in feet (meters).
- S = Normal posted speed mph (km/h).

All dimensions are in inches (millimeters) unless otherwise shown.

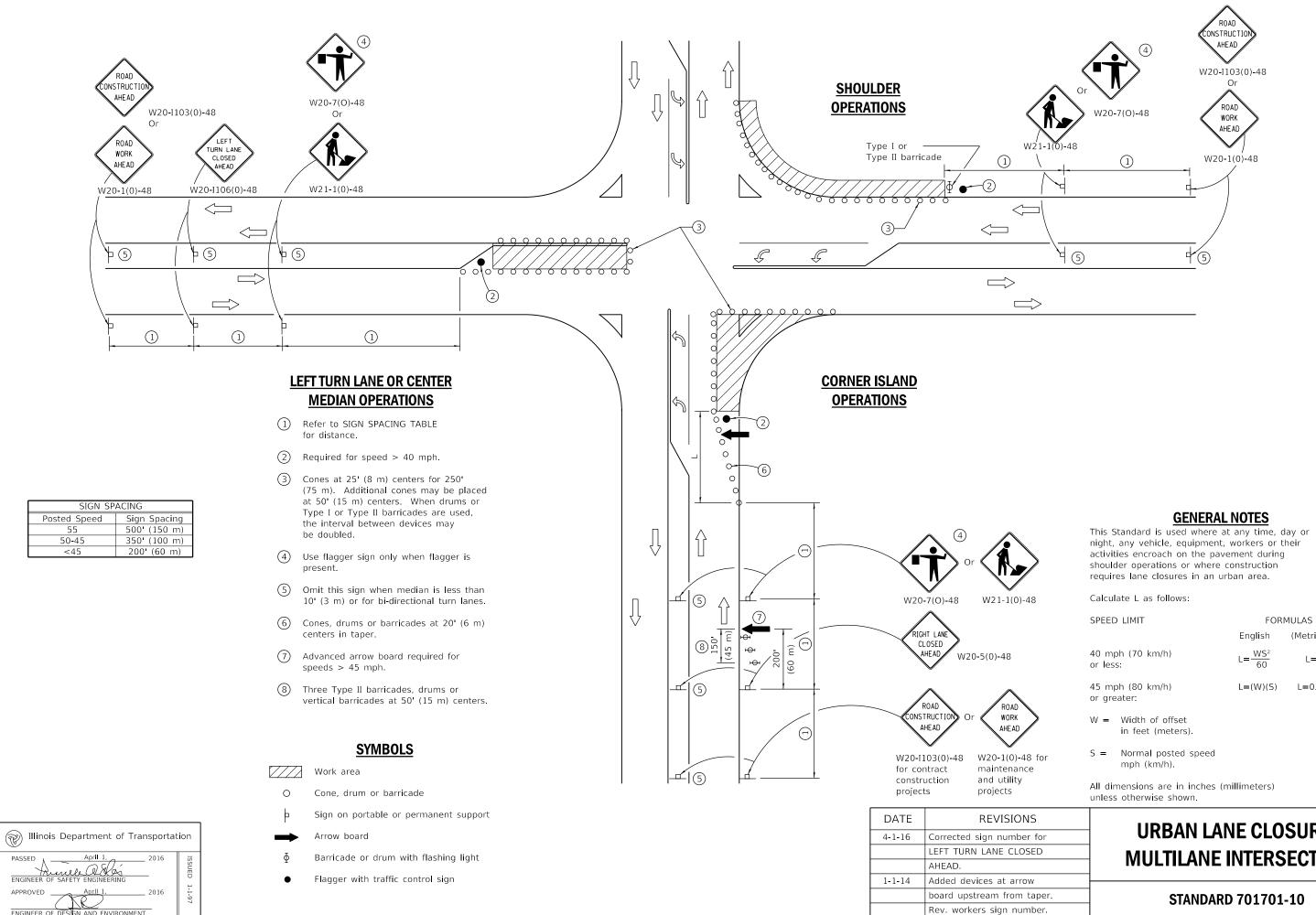
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URBAN SINGLE LANE CLOSURE, MULTILANE, 2W WITH MOUNTABLE MEDIAN

STANDARD 701606-10



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			ROAD	
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			Or	
		W20-I103(C	N-48 ROAD	
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		R(0)-6030 e barricade)		
		AL NOTES		
	This Standard is used wher night, any vehicle, equipme	ent, workers or th	ieir	
	activities encroach on the p the closure of more than o		5	
	Urban area.			
	Calculate L as follows:			
	SPEED LIMIT		IULAS	
	40		(Metric)	
	40 mph (70 km/h) or less:	$L = \frac{WS^2}{60}$	$L = \frac{WS^2}{150}$	
	45 mph (80 km/h)	L=(W)(S)	L=0.65(W)(S)	
	or greater:			
	W = Width of offset in feet (meters).			
	S = Normal posted speed	ł		
	mph (km/h).	-		
	All dimensions are in inche	s (millimeters)		
SIONS	unless otherwise shown.			1
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 $L = \frac{WS^2}{150}$

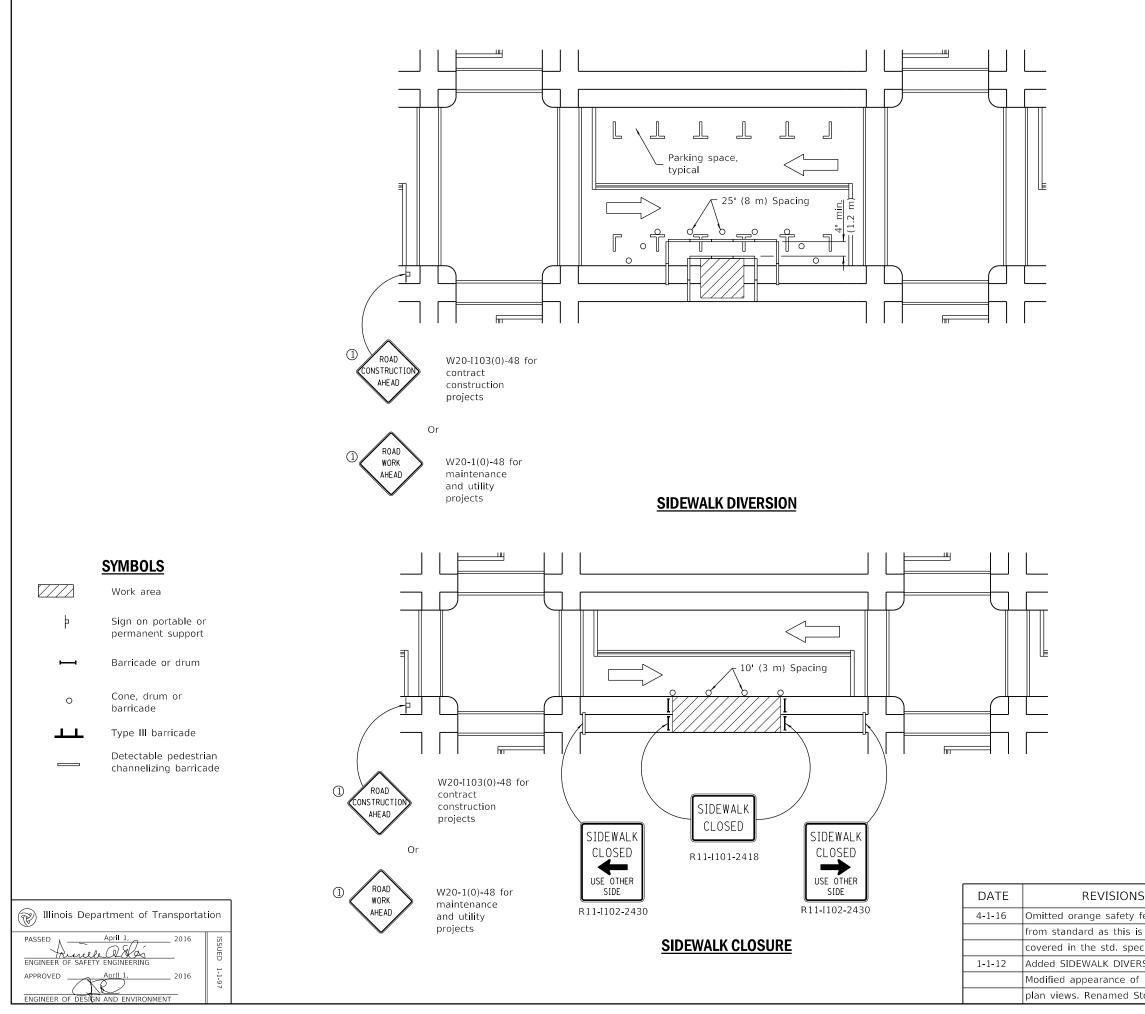
L=0.65(W)(S)

This Standard is used where at any time, day or night, any vehicle, equipment, workers or their activities encroach on the pavement during shoulder operations or where construction requires lane closures in an urban area.

URBAN LANE CLOSURE, MULTILANE INTERSECTION

STANDARD 701701-10

IO	Ν	S



 Omit whenever duplicated by road work traffic control.

GENERAL NOTES

This Standard is used where, at any time, pedestrian traffic must be rerouted due to work being performed.

This Standard must be used in conjunction with other Traffic Control & Protection Standards when roadway traffic is affected.

Temporary facilities shall be detectable and accessible.

The temporary pedestrian facilities shall be provided on the same side of the closed facilities whenever possible.

The SIDEWALK CLOSED / USE OTHER SIDE sign shall be placed at the nearest crosswalk or intersection to each end of the closure. Where the closure occurs at a corner, the signs shall be erected on the corners across the street from the closure. The SIDEWALK CLOSED signs shall be used at the ends of the actual closures.

Type III barricades and R11-2-4830 signs shall be positioned as shown in "ROAD CLOSED TO ALL TRAFFIC" detail on Standard 701901.

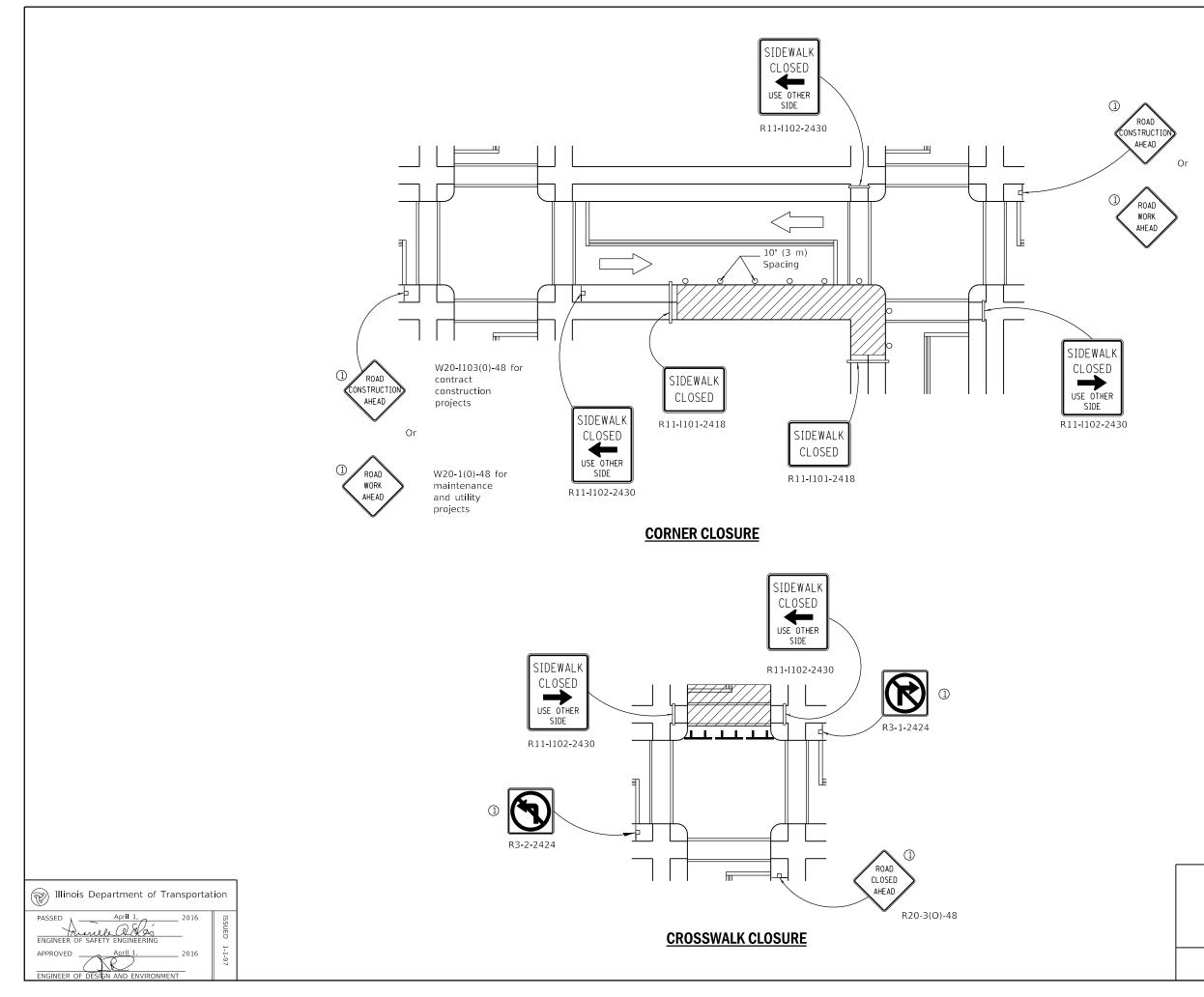
All dimensions are in inches (millimeters) unless otherwise shown.

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SIDEWALK, CORNER OR CROSSWALK CLOSURE

(Sheet 1 of 2)

STANDARD 701801-06



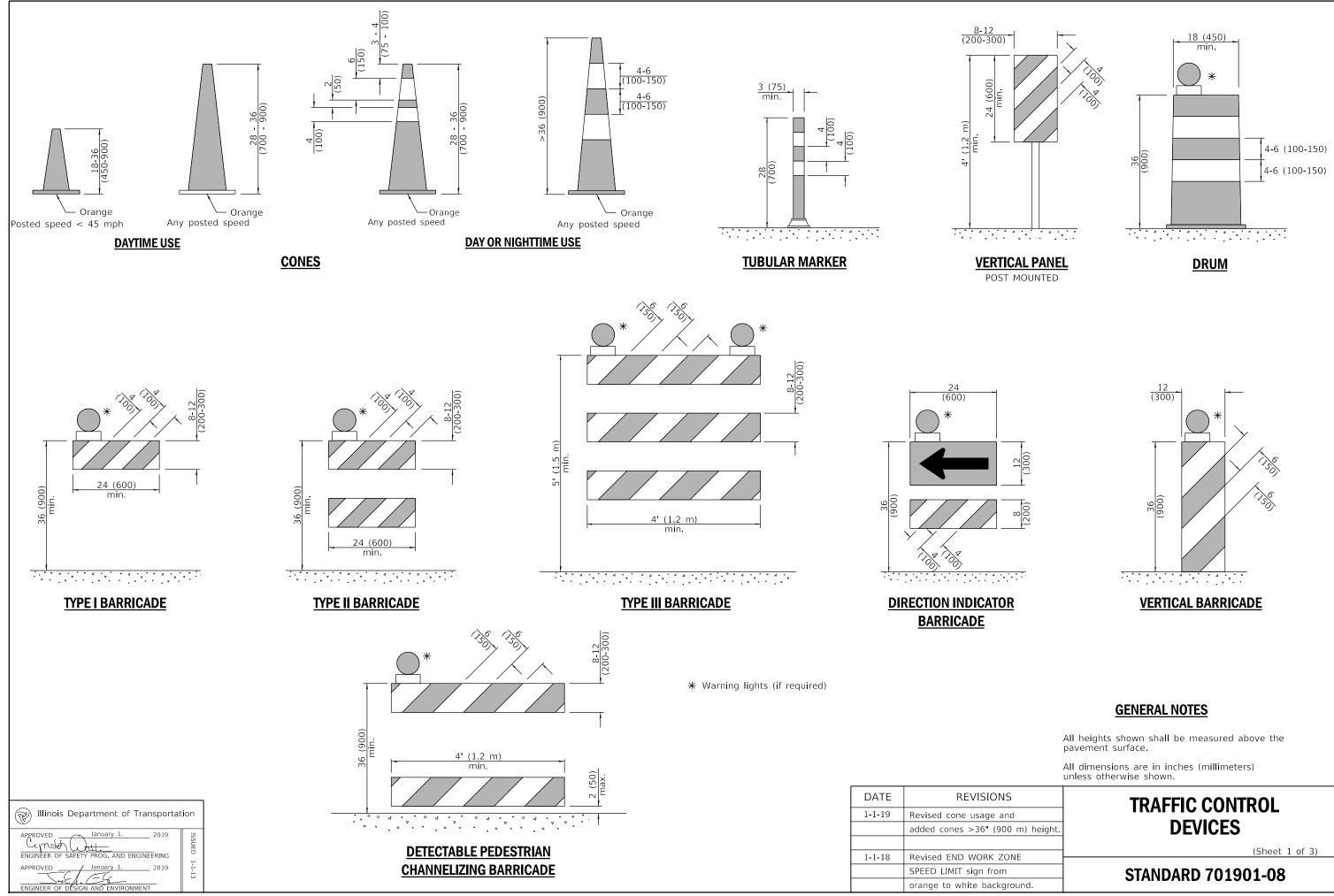
W20-I103(0)-48 for contract construction projects

W20-1(0)-48 for maintenance and utility projects

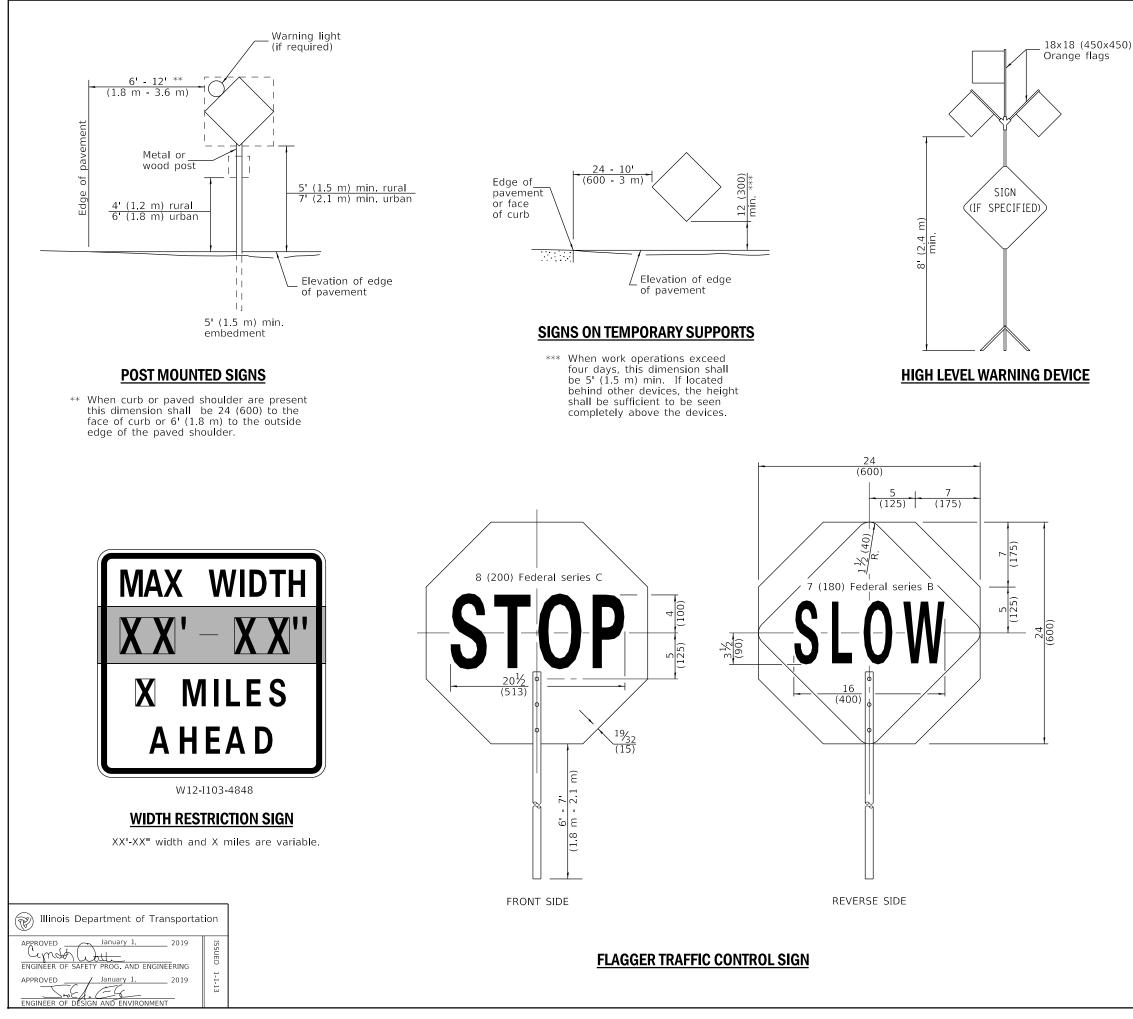
SIDEWALK, CORNER OR CROSSWALK CLOSURE

(Sheet 2 of 2)

STANDARD 701801-06



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G20-I104(0)-6036

G20-I105(0)-6024

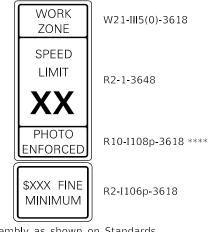
This signing is required for all projects 2 miles (3200 m) or more in length.

ROAD CONSTRUCTION NEXT X MILES sign shall be placed 500' (150 m) in advance of project limits.

END CONSTRUCTION sign shall be erected at the end of the job unless another job is within 2 miles (3200 m).

Dual sign displays shall be utilized on multilane highways.

WORK LIMIT SIGNING



Sign assembly as shown on Standards or as allowed by District Operations.



G20-I103-6036

This sign shall be used when the above sign assembly is used.

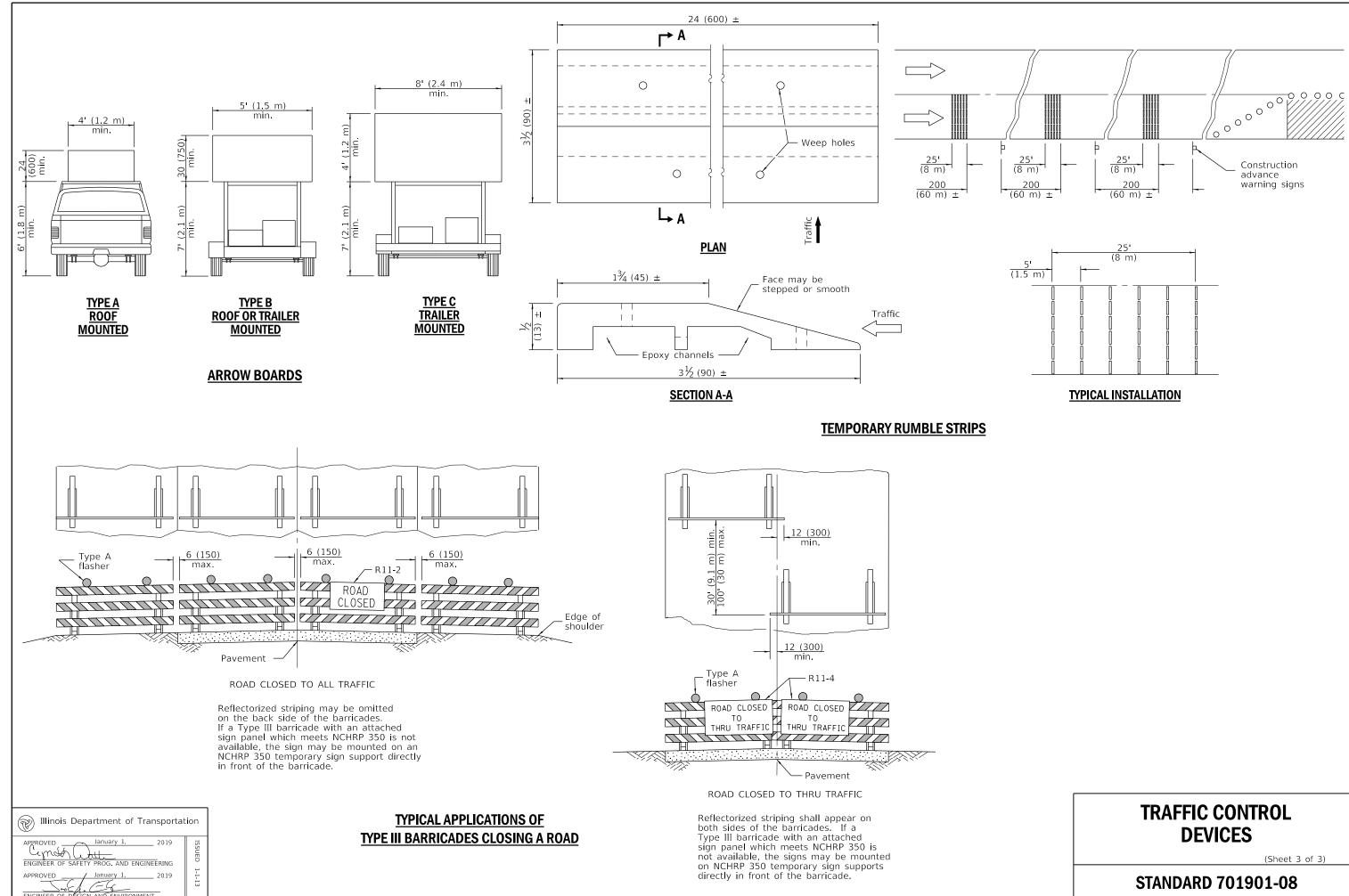
HIGHWAY CONSTRUCTION SPEED ZONE SIGNS

**** R10-I108p shall only be used along roadways under the juristiction of the State.

TRAFFIC CONTROL DEVICES

(Sheet 2 of 3)

STANDARD 701901-08



SECTION F

Plans

2023 JOINT AND CRACK SEALING PROJECT							
	SECTION: 23-00660-00-PP						
CONCRETE WORK TABLE		Surface Type	Surface Area	45200100 Joint or Crack Routing	45200300 Joint or Crack Filling		
STREET NAME	FROM	то		(SQ YD)	(FEET)	(POUNDS)	
Abercorn St	Florida Ave	Rainbow Rd	PCC	4,758	11,419	3,568.50	
Bermuda Dr	Florida Ave	Delaware Ave	PCC	742	1,781	556.50	
Bunker Ct	S End	Delaware Ave	PCC	762	1,829	571.50	
Country Squire Dr	W of Kinch St	Smith Rd	PCC	5,558	13,339	4,168.50	
Delaware Ave	Hillside Dr	Greenridge Dr	PCC	2,532	6,077	1,899.00	
Florida Ave	Curtiss Dr	E End	PCC	14,270	34,248	10,702.50	
Greenridge Dr	S End	N of Delaware Ave	PCC	1,722	4,133	1,291.50	
Greenridge Dr	Pennsylvania Ave	Country Squire Dr	PCC	2,807	6,737	2,105.25	
Hillside Dr	S End	N of Delaware Ave	PCC	1,097	2,633	822.75	
Michigan Ave	Kinch St	Oglethorpe St	PCC	5,165	12,396	3,873.75	
Montgomery St	Florida Ave	Rainbow Rd	PCC	5,472	13,133	4,104.00	
Oglethorpe St	Florida Ave	Rainbow Rd	PCC	6,589	15,814	4,941.75	
Pennsylvania Ave	Kinch St	Greenridge Dr	PCC	3,375	8,100	2,531.25	
Rainbow Rd	W of Smith Rd	Abercorn St	PCC	3,260	7,824	2,445.00	
Smith Rd	Florida Ave	Rainbow Rd	PCC	6,765	16,236	5,073.75	
Squire PI	S End	Country Squire Dr	PCC	813	1,951	609.75	
		TOTAL:	65,687	157,649	49,265		
				45100100	45100200		
AS	SPHALT WORK TAB	LE	Surface Type	Surface Area	Crack Routing	Crack Filling	
STREET NAME	FROM	TO		(SQ YD)	(FEET)	(POUNDS)	
Lincoln Ave	S of Killarney St	N of Wilbur Rd	AAC	23,494	39,940	12,921.70	
Vine St	S of Main St	University Ave	AAC	8,939	15,196	4,916.45	
			TOTAL:	32,433	55,136	17,838	
			-				
APPLICATION RATES Surface Type Routing, FT/SQ YD Filling, Ibs/SQ YD							
		1					
PCC	2.4	0.75	*PCC - Portland Ceme	ent Concrete			
APC	2.4	0.75		ortland Cement Concrete			
AAC	1.7	0.55	*AAC - Asphalt over A				

2023 Joint and Crack Sealing

Section Number: 23-00660-00-PP

