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## Mutual Aid and Outside Agency Assistance

### 328.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidance to members when requesting or responding to a request for mutual aid or when assisting another law enforcement agency.

### 328.2 PROCEDURE

#### 328.2.1 GEOGRAPHIC/CONCURRENT JURISDICTION

The Urbana Police Department has primary jurisdiction for providing police services within its legal corporate boundaries. The Department recognizes that other police agencies (i.e., University of Illinois, Champaign County Sheriff, Illinois State Police, etc.) may have concurrent jurisdiction. Pursuant to 65 ILCS 5/7-4-7, Champaign and Urbana, being municipalities wholly within one county and sharing common borders, constitute a Police District. Therefore, Urbana and Champaign Officers have full authority and power as peace officers and may go into any part of the district to exercise that authority and power pursuant to 65 ILCS 5/7-4-8. However, sworn members shall exercise their law enforcement authority outside of the geographic boundaries of the City of Urbana only in accordance with this Policy.

#### 328.2.2 MUTUAL AID AGREEMENTS

The City of Urbana has entered into three (3) Mutual Aid Agreements. These agreements allow law enforcement agencies to assist each other with personnel and equipment in times of emergencies. The agreements are as follows:

- (a) The cities of Champaign and Urbana, the University of Illinois, the Champaign County Sheriff's Office, and the Villages of Rantoul and Mahomet are signatories to an Interagency Mutual Aid Agreement. Any signatory agency may request temporary emergency assistance from any other member agency.
- (b) The City of Urbana, the University of Illinois, the Champaign County Sheriff's Office, and the Villages of Rantoul and Mahomet are signatories to an Interagency Mutual Aid Agreement establishing METRO (Metropolitan Emergency Tactical Response Operations). METRO is an interagency team of officers that have been trained and equipped to deal with abnormally dangerous or tactically complex situations requiring the use of specialized equipment and or tactics.
- (c) Urbana is a signatory on a Mutual Aid Agreement known as the Illinois Law Enforcement Alarm System (ILEAS). ILEAS is a consortium of every sheriff and [REDACTED] Illinois police agencies that have banded together to provide mutual aid during disasters and crises. During serious emergencies, Urbana can request assistance from ILEAS and receive assistance from up to 50 officers from other jurisdictions [REDACTED]

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██ In case of high life hazard, the stricken agency may choose to call a large amount of manpower and equipment to the staging area quickly. The agency can skip as many alarm plans as necessary to fulfill its manpower requirements. Alternatively, Urbana PD could be requested by ILEAS to assist another jurisdiction anywhere in Illinois. Changes in State law and signed interagency agreements provide for indemnity and extra-jurisdictional authority.

Liability for equipment, personnel, worker's compensation and other claims are outlined in each Mutual Aid Agreement.

### **328.3 AUTHORITY**

#### **328.3.1 SWORN SUPERVISORS AUTHORITY**

Sworn Supervisors are authorized to request and provide for emergency interagency assistance when, in their judgment, it is necessary. Cases in which mutual aid may be necessary include life threatening situations, riots, civil disturbances or mob actions, or other events where the immediate resources of the Department are not sufficient. When a situation arises that exceeds the available resources of the Department, sworn supervisors are authorized to request mutual aid within the following guidelines:

- (a) Determine which Mutual Aid Agreement is needed.
- (b) Determine how many officers and vehicles are needed.
- (c) Advise METCAD of the staging area for responding units and the person(s) to whom they report.
- (d) Notify Command Staff of the incident and steps that are being taken to quell the situation as soon as practicable.
- (e) Establish a command post with the following available, as needed: telephones and communications equipment, ample parking for emergency and support vehicles, adequate lighting and electrical connections, and toilet facilities.

Only Division Commanders and above may make a request for ILEAS assistance.

Sworn Supervisors are authorized to fulfill mutual aid requests from any Champaign County Agency. When the scope of those requests involves overtime or appears to be of a lengthy nature, then the Chief of Police should be notified via the chain of command. When responding to the request of another police agency or whenever an emergency police situation becomes evident in adjacent or concurrent jurisdictions (such as traffic accidents or assistance to officers in that jurisdiction), shift supervisors shall be responsible for authorizing and limiting the extent of the response.

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#### **328.3.2 OFFICER RESPONSIBILITY AND AUTHORITY**

Any peace officer employed by a law enforcement agency of this State may conduct temporary questioning pursuant to 725 ILCS 5/107-14 and may make arrests in any jurisdiction within this State:

- (a) if the officer is engaged in the investigation of an offense that occurred in the officer's primary jurisdiction and the temporary questioning is conducted or the arrest is made pursuant to that investigation; or
- (b) if the officer, while on duty as a peace officer, becomes personally aware of the immediate commission of a felony or misdemeanor violation of the laws of this State; or
- (c) if the officer, while on duty as a peace officer, is requested by an appropriate State or local law enforcement official to render aid or assistance to the requesting law enforcement agency that is outside the officer's primary jurisdiction.

While acting pursuant to this subsection, an officer has the same authority as within his or her own jurisdiction pursuant to 725 ILCS 5/107-4(a-3). The law enforcement agency of the county or municipality in which any arrest is made under this Section shall be immediately notified of the arrest pursuant to 725 ILCS 5/107-4(a-7).

#### **328.4 MAINTENANCE OF SERVICES**

Urbana is committed to the provision of personnel, equipment and specialized units to a member agency to the extent that it would not endanger primary services to the City of Urbana.

#### **328.5 IMPLEMENTATION**

The Chief of Police, or his/her designee, will meet with other agency officials to develop an implementation plan and a common procedural document to be used as a resource in such incidents. This includes the provision of staffing levels, equipment, specialized units and other information. The resulting plan will be included in the Emergency Disaster Plan. [REDACTED]

#### **328.6 EMERGENCY REQUESTS FOR MUTUAL AID**

The requesting agency supervisor has the responsibility to oversee and manage the police resources at the scene, regardless of their jurisdiction. All loaned personnel shall follow his/her lawful commands and shall act in support of and at the discretion of those supervisor(s) who have primary jurisdiction.

Officers may be assigned in multi-jurisdictional work groups or teams with supervision from the requesting agency or a signatory agency. Officers shall follow the lawful orders of those assigned supervisors. However, where the provided mutual assistance involves the use of a specialized unit such as SWAT, METRO, K-9, Bomb Disposal, etc., the Commander of the unit will act as Supervisor.

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When taking law enforcement actions at the emergency site, including use of force, officers from the Urbana Police Department shall at all times adhere to Urbana Directives, utilizing only those weapons and tactics with which they have qualified. Urbana Officers providing assistance at an emergency site may make lawful arrests when appropriate but shall, in doing so, follow the direction of the requesting agency's command staff.

#### **328.7 ROUTINE RESPONSE**

Routine responses between local agencies are managed by both METCAD and the requesting/responding agency supervisors who are responsible to communicate with regard to the details of the assistance.

#### **328.8 COMMAND POST**

If, due to scope or length, an emergency situation requiring multijurisdictional assistance develops past the ability of one supervisor at the scene to manage, a command post should be established and communications (frequency assignments, etc.) formally allocated. For further, see the Emergency Disaster Plan.

#### **328.9 MOBILE FIELD FORCE**

ILEAS Region 7 Mobile Field Force is available to control unruly crowds and to apprehend multiple offenders.

#### **328.10 TRAINING**

The Urbana Police Department will train Officers, Supervisors and Command Officers in mutual aid emergency and civil disorder skills and issues.

#### **328.11 NATIONAL GUARD AND OTHER STATE RESOURCES**

Requests for the assistance of any State of Illinois resource are directed to the State of Illinois Emergency Management Agency via the local ESDA Office. The decision to request the National Guard is made by the Mayor and NOT the Urbana Police Department.

#### **328.12 POLICY**

It is the policy of the Urbana Police Department to promptly respond to requests for assistance by other law enforcement agencies, subject to available resources and consistent with the applicable laws and policies of this department.

#### **328.13 ASSISTING OUTSIDE AGENCIES**

Generally, requests for any type of assistance from another agency should be routed to the Shift Supervisor's office for approval. In some instances, a memorandum of understanding or other established protocol may exist that eliminates the need for approval of individual requests.

When another law enforcement agency requests assistance from this department, the Shift Supervisor may authorize, if available, an appropriate number of personnel to assist. Members

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are reminded that their actions when rendering assistance must conform with applicable laws and be consistent with the policies of this department.

Officers may respond to a request for emergency assistance, however, they shall notify a supervisor of their activity as soon as practicable.

Arrestees may be temporarily detained by this department until arrangements for transportation are made by the outside agency.

When transportation assistance is rendered, a report shall be prepared and submitted by the handling member unless otherwise directed by a supervisor.

#### **328.13.1 INITIATED ACTIVITY**

Any on-duty officer who engages in law enforcement activities of any type that are not part of a mutual aid request and take place outside the jurisdiction of the Urbana Police Department shall notify his/her supervisor or the Shift Supervisor and METCAD as soon as practicable. This requirement does not apply to special enforcement details or multi-agency units that regularly work in multiple jurisdictions.

#### **328.14 REQUESTING OUTSIDE ASSISTANCE**

If assistance is needed from another agency, the member requesting assistance should, if practicable, first notify a supervisor. The handling member or supervisor should direct assisting personnel to where they are needed and to whom they should report when they arrive.

The requesting member should arrange for appropriate radio communication capabilities, if necessary and available, so that communication can be coordinated between assisting personnel.