

EXHIBIT C

SECTION 5 - EVALUATION CRITERIA

- 5.1. OPENING OF PROPOSALS:** The City will not conduct a public opening of the Proposals. However, at the date, time and location specified on Page 1 of the Request, the City will open Bids.
- 5.2. TREATMENT OF PROPOSALS:** Until such time as the City has entered into and executed a Contract with a Respondent or has fully rejected all the Proposals, the Proposals will be subject to Section 7(h) of the Freedom of Information Act. 5 ILCS 140/7(h) governing “proposals and bids for any contract.”
- 5.3. EVALUATION CRITERIA:** The City will evaluate the Proposal(s) following the date and time when opened, whether or not such opening occurs in public. The evaluation will be conducted before the Proposals expire and will be based on and but may not be limited to the following criteria.
- 5.3.1. Completeness:** The Proposal completely responds to all criteria.
- 5.3.2. Price:** The City will consider the aggregate cost to purchasers based on the expected sales volumes of rain barrels and compost bins.
- 5.3.3. Other Criteria:** In addition to the above, the City may consider the following additional criteria:
- 5.3.4.1.** Completion and approval of the Respondent’s EEO form.
 - 5.3.4.2.** Completion and Vendor Representations and Additional Duties form.
 - 5.3.4.3.** Provision of W-9 form.
- 5.4. INVESTIGATIONS:** The City may undertake such investigations and other due diligence regarding Respondent and Respondent’s Proposal as it deems necessary and appropriate. Such investigation may include, but is not limited to, contacting any reference supplied by the Respondent or any customer/client known to the City which has obtained goods, services, labor and/or materials from Respondent similar to those described in this Request. The City reserves the right to reject any Proposal if the evidence submitted by, or investigation of such Respondent fails to satisfy the City that Respondent is properly qualified meet the requirements contained in this Request.
- 5.5. DEFAULT ON OBLIGATIONS TO CITY:** No Proposal will be considered if the Respondent is in arrears or is in default on any obligation, tax, fee, or fine due and owing to the City or is in breach of any agreement to which the City is a party which breach has not been fully cured to the satisfaction of the City.