

## **EXHIBIT C**

### **SECTION 5 - EVALUATION CRITERIA**

- 5.1. PUBLIC OPENING OF BIDS:** The City will conduct a public opening of the Bids at the date, time and location specified on Page 1 of the Request. The public opening will include a reading of each Respondent's name and the respective aggregate prices which the Respondents submitted. No other contents of Respondents' Bids will be disclosed at this time.
- 5.2. TREATMENT OF BIDS:** Until such time as the City has entered into and executed a Contract with a Respondent or has fully rejected all the Bids, the Bids will be subject to Section 7(h) of the Freedom of Information Act. 5 ILCS 140/7(h) governing "bids and bids for any contract."
- 5.3. EVALUATION CRITERIA:** The City will evaluate the Bid(s) following the date and time when opened, whether or not such opening occurs in public. The evaluation will be conducted before the Bids expire and will be based on and but may not be limited to the following criteria.
- 5.3.1. Completeness:** Degree of completeness of the Bid.
- 5.3.2. Compliance with/Deviations from Specifications:** Degree of compliance with the Specifications included on Exhibit A. Responses should meet or exceed the requirements as described by this Request. In the event any Specification is not complied with, the City will consider the Respondent's proposed substitute and whether it is of equal or better quality than the particular Specification.
- 5.3.3. Price:** The City will consider a lump sum price.
- 5.4. REFERENCE INVESTIGATIONS:** The City may undertake such investigations and other due diligence regarding Respondent and Respondent's Bid as it deems necessary and appropriate. Such investigation may include, but is not limited to, contacting any reference supplied by the Respondent or any customer/client known to the City which has obtained goods, services, labor and/or materials from Respondent similar to those described in this Request. The City reserves the right to reject any Bid if the evidence submitted by, or investigation of such Respondent fails to satisfy the City that Respondent is properly qualified meet the requirements contained in this Request.
- 5.5. DEFAULT ON OBLIGATIONS TO CITY:** No Bid will be considered if the Respondent is in arrears or is in default on any obligation, tax, fee, or fine due and owing to the City or is in breach of any agreement to which the City is a party which breach has not been fully cured to the satisfaction of the City.