



**URBANA HUMAN RELATIONS  
COMMISSION**

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**DATE:** Tuesday, August 15, 2023  
**TIME:** 5:30 pm  
**PLACE:** Council Chambers, 400 S. Vine St., Urbana, IL 61801

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**AGENDA**

- 1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**
- 2. APPROVAL OF AGENDA**
- 3. INTRODUCTION OF NEW MEMBER**
- 4. APPROVAL OF MINUTES**
  - A. July 11, 2023
- 5. PUBLIC PARTICIPATION**
- 6. UNFINISHED BUSINESS**
- 7. NEW BUSINESS**
  - A. EEO Workforce Statistics
  - B. Leadership Elections
  - C. Future Meeting Dates
- 8. OFFICER'S REPORT**
- 9. ANNOUNCEMENTS**
  - A. Next scheduled meeting: Tuesday, September 19, 2023 at 5:30 p.m.
  - B. October meeting: Tuesday, October 17, 2023 at 5:30 p.m.
- 10. ADJOURNMENT**

## PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, City staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner.

Public Input occurs in the following ways:

### **Email Input**

Submit any public comments prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: [hro@urbanaininois.us](mailto:hro@urbanaininois.us). The subject line of the email must include the words "Public Input" and the meeting date. Each member of the Human Relations Commission receives any email sent for the public meeting. The Recording Secretary incorporates public comments labeled as such into the public meeting record, with personal identifying information redacted. The City posts emailed comments after approving the meeting minutes.

### **Written Input**

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

### **Verbal Input**

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or a designee shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting.