NOTICE OF REGULAR MEETING OF THE CIVIL SERVICE COMMISSION

Urbana City Building City Council Chambers 400 South Vine Street Urbana, Illinois

PURSUANT TO THE OPEN MEETINGS ACT, notice is hereby given that the Civil Service Commission of the City of Urbana will hold a regular meeting at 4:00 p.m. on Wednesday, September 27, 2023, in the City Council Chambers, 400 South Vine Street, Urbana, Illinois.

AGENDA

- 1. Call to order and roll call
- 2. Approval of minutes: August 30, 2023
- **3.** Public comment
- 4. Action Items
 - A. Request to modify classification: Information Technology Manager
 - B. Request to add classification: Business Analyst
- 5. Informational and Discussion Items
- 6. Adjournment



In compliance with the Americans with Disabilities Act (ADA): Persons with a disability may request a reasonable accommodation by contacting the City of Urbana's ADA Coordinator, in person or in writing at 400 S. Vine Street, Urbana, Illinois 61801; by telephone at 217-384-2466 or by email at
HRO@urbanaillinois.us">HRO@urbanaillinois.us. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

I hereby certify that the agenda for the above stated meeting(s) was posted at the Urbana City Building, 400 S. Vine St., on Monday, September 25, 2023.

<u>Femi Fletcher</u>

Attest: Femi Fletcher, Human Resources Manager