



MINUTES OF A REGULAR MEETING **APPROVED**

HUMAN RELATIONS COMMISSION

DATE: Thursday, August 11, 2022
TIME: 5:30 p.m.
PLACE: Urbana City Council Chambers
Urbana City Building
400 South Vine Street
Urbana, Illinois 61801

COMMISSIONERS PRESENT: Stacie Burnett, Chair; Julie Robinson Schaeffer, Vice Chair; Peter Resnick; Greg Schroeder

COMMISSIONER ABSENT: Asako Kinase-Leggett

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Stacie Burnett called the meeting to order at 5:32 p.m. Roll was taken. A quorum was present.

2. APPROVAL OF AGENDA

Ms. Burnett called for a motion to approve the meeting agenda. Julie Robinson Schaeffer moved to approve the agenda. Peter Resnick seconded the motion. The commission approved the motion by a voice vote.

3. APPROVAL OF MINUTES

a. July 13, 2022

Ms. Burnett called for a motion to approve the minutes from the previous meeting. Mr. Resnick so moved. Greg Schroeder seconded. The commission approved the motion by a voice vote.

4. PUBLIC PARTICIPATION

A visitor attended to observe the meeting in the council chambers, but did not offer comment.

5. UNFINISHED BUSINESS

There was none.

6. NEW BUSINESS

a. EEO Workforce Statistics

The commission received ten EEO Workforce Statistics applications:

- Blager Concrete Company
- Brycer LLC

- Javelina Construction, Inc
- Michael Scott & Associates, Inc
- NPOP Inc (d/b/a Nick's Paints)
- Rush Truck Centers of Illinois, Inc. (d/b/a Rush Truck Center, Champaign)
- SNC Construction, Inc.
- Springfield Electric
- Varsity Striping & Construction Co
- W.S. Darley & Co.

Mr. Resnick asked that the application of Michael Scott & Associates receive consideration apart from the others due to his personal familiarity with Mr. Scott.

Ms. Robinson Schaeffer then moved to approve Blager Concrete for two years; Brycer for two years; Javelina for one year; NPOP for two years; Rush for two years; SNC Construction for two years; Springfield Electric for one year; Varsity Striping for two years; W.S. Darley for one year. Mr. Resnick seconded the motion.

Discussion occurred about the statistical information submitted by two of the companies. Commission members expressed interest in requesting updates from the two companies sooner than called for in the original motion. Ms. Robinson Schaeffer amended her own motion and Mr. Resnick concurred to approve Rush Truck Center for one year and Springfield Electric for six months.

The amended motion carried by a voice vote of the commission:

- Certified for two years: Blager; Brycer; NPOP (Nick's); SNC; Varsity Striping
- Certified for one year: Javelina; Rush; W.S. Darley
- Certified for six months: Springfield Electric

Discussion turned to the application of Michael Scott & Associates. [Mr. Resnick's intent to recuse himself would have meant the commission would lack a quorum, which would have prevented a vote.] Because the company had not yet submitted an EEO Statement or a Sexual Harassment policy statement, Ms. Robinson Schaeffer moved to table the discussion pending the company providing further information about their employment policies.

Ms. Burnett relayed an update from Carla Boyd, Human Rights and Equity Officer, regarding Champaign Asphalt, an umbrella company with five divisions. The various divisions have previously submitted individual company applications, but Champaign Asphalt intends to change eventually to submitting one certification application for the entire company. Mr. Resnick suggested the company need not wait for each individual division's certification to expire, but instead, Champaign Asphalt could submit an early application for the entire company at its convenience.

7. OFFICER'S REPORT

Ms. Boyd was away, so Ms. Burnett shared the monthly report. Some highlights:

- Updated the status of informal and formal complaints
- Participated in the International City & County Management Association (ICMA) Equity Summit, a 2-day leadership virtual event

8. ANNOUNCEMENTS

There was none.

9. ADJOURNMENT

There being no further business to come before the Commission, Ms. Burnett adjourned the meeting at 5:50 p.m.

Respectfully submitted,

Thomas D. Unzicker

Recording Secretary