



DATE: Wednesday, February 5, 2020
TIME: 4:00 P.M.
PLACE: Urbana Public Works Department, 706 South Glover Avenue

MEMBERS PRESENT:

Eric Jakobsson, City Council Member, Ward 2, Chair
Rich Surles, Deputy Chief of Police

MEMBERS ABSENT:

None

OTHERS PRESENT:

Shannon Beranek, Civil Engineer
Marianne Downey

The meeting began at 4:06 p.m.

Approval of Minutes:

Richard Surles moved to approve the minutes of the October 9, 2019 meeting. Eric Jakobsson seconded the motion. The Commission voted 2-0 to approve the minutes of the October meeting.

Additions to the agenda:

There were no additions to the agenda.

Public Input

The Recording Secretary presented the 2020 meeting calendar for the Urbana Traffic Commission. Since the approval of the calendar was not on the agenda, that item will be listed on the agenda for the March 4 meeting of the Urbana Traffic Commission.

Unfinished Business

There was no unfinished business.

New Business

Item #1- Discussion of the installation of a school zone for the Campus Middle School for Girls at 108 South Webber Street.

Shannon Beranek discussed observations at the location of the proposed school zone. Ms. Beranek recollected from conversations with the school's director that the Campus Middle School for Girls had a current enrollment of 45 students with a capacity for 60 students. She added that although no student walked to school, students crossed Webber Street en masse at different times during the day for lunch and physical education classes. Ms. Beranek said that the area where some physical education activities occurred was located next to the street and was not adequately fenced to protect students from street traffic. Based upon her engineering judgment, Ms. Beranek recommended the establishment of a

1 school zone in front of 108 South Webber Street. She further explained that warrants for a school zone
2 were met, even though traffic volume was not high, due to the close proximity of the play area to the
3 street and the number of students crossing during the school day.

4
5 Deputy Chief of Police Surles explained that the school zone speed limit was in effect only on a school
6 day, during the hours school was in session, and when students were physically present near the street.
7 He stated that the street was not heavily travelled and noted that on the day of the meeting, the street
8 was covered with snow and that only three sets of tire prints were visible. He said that the area would
9 be monitored on a complaint basis.

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11 Chair Jakobsson asked if there would be stop signs installed.

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13 Ms. Beranek stated there would be no markings, only signage indicating a school zone.

14
15 Chair Jakobsson moved to install a school zone in front of 108 South Webber Street.

16
17 Deputy Chief Surles seconded the motion.

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19 The motion was approved 2-0.

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21 Ms. Beranek said that she would submit a work order for the installation of the school zone.

22
23 **Adjournment**

24 With no other business at hand, the meeting adjourned at 4:26 p.m.

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26 The next scheduled Traffic Commission meeting will be held on Wednesday, March 4, 2020, at 4:00
27 p.m. at the Urbana Public Works Department, 706 Glover Avenue, second floor conference room.

28
29 Respectfully submitted,
30 Barbara Stiehl, Recording Secretary