



DATE: Tuesday, July 5, 2022
TIME: 12:30 P.M.
PLACE: Urbana Public Works Department, 706 South Glover Avenue

UNAPPROVED MINUTES

MEMBERS PRESENT:

Chaundra Bishop, Chair, Council Member, Ward 5
Richard Surles, Chief of Police
John Zeman, City Engineer

MEMBERS ABSENT:

None

OTHERS PRESENT:

Charlotte Hall

1. Call to Order

The meeting began at 12:30 p.m. Roll was called. A quorum was present.

2. Approval of Minutes:

Richard Surles moved to approve the minutes of the May 3, 2022 meeting. John Zeman seconded the motion.

The minutes for the June 7, 2022 meeting were unanimously approved by a 3-0 vote.

Additions to the agenda:

There were no additions to the agenda.

3. Public Input

Charlotte Hall asked if parking could be restricted across the street from the driveway to properties she owned (1004 and 1010 South Anderson Street). She said that the garbage hauler contracted to collect trash did not want to drive over the curb to access the trash bins for the properties.

4. Unfinished Business

A. Discussion of one-way traffic for eastbound traffic on Goose Alley between Race Street and Broadway Avenue.

John Zeman recommended a continuance of the temporary traffic control on Goose Alley for the duration of the temporary closure of Parking Lot #2, which would end in October. He suggested that the one-way sign at Broadway Avenue be removed and an east facing Do Not Enter sign be installed at the east side of Bunny's. He contacted businesses with access to Goose Alley in the block to let them know about the temporary traffic control changes.

Chaundra Bishop stated that the major concern was delivery trucks blocking the alley. Rich Surles stated that enforcement would be very difficult unless an officer was already at the location.

1 Chaundra Bishop asked if the Rose Bowl planned to request the temporary use of the parking lot for
2 next year. John Zeman said that Engineering would ask to be part of the discussion prior to accepting
3 the request. He said that some of the directional signage would remain in place after the trial period
4 ended.

5
6 Chaundra Bishop moved to request authority from City Council to continue the temporary traffic
7 control plan on Goose Alley until the end of October.

8
9 Rich Surles seconded the motion.

10
11 The motion was approved 3-0.

12
13 This item will go to Council for consideration.

14
15
16 **B. Discussion of recent crash statistics at various locations with safety concerns from**
17 **the public:**

18
19 **1. Mid-Block Pedestrian Crossing on Main Street between Race Street and**
20 **Broadway Avenue.**

21 John Zeman reported that there had been no crashes reported at the mid-block pedestrian crossing on
22 Main Street between Race Street and Broadway Avenue. He stated that there was no history of crashes
23 to warrant a study, he did recommend that advanced warning signage be installed along with enhanced
24 warning at the crossing. He noted that the recommendations would not require Council approval and
25 that a work order initiated by the Engineering Division would suffice.

26
27 **2. Intersection of Cottage Grove Avenue and Oregon Street.**

28 John Zeman stated that traffic on Oregon Street is controlled by stop signs; traffic on Cottage Grove
29 Avenue has traffic control as it is the major street at that intersection. In looking at crash history, he
30 reported three crashes and one injury from 2016 to 2020, which he stated was a low crash history. He
31 said that the intersection would not warrant a speed or traffic study.

32
33 Rich Surles said that he believed most crashes at that location resulted from east/west traffic (Oregon
34 Street) not yielding for north/south traffic (Cottage Grove Avenue). He believed that traffic control at
35 that intersection was the best that it could be given the configuration of the streets.

36
37 **3. Intersection of Fairlawn Drive and Cottage Grove Avenue.**

38 John Zeman discussed the current traffic control installation at Fairlawn Drive and Cottage Grove
39 Avenue. He stated that there were stop signs for traffic on Fairlawn Drive and no stop signs for traffic
40 on Cottage Grove Avenue. In his review of crash data, he summarized that there were two crashes
41 within a five-year period and the number of instances did not warrant a four-way stop for traffic
42 control. He did recommend a speed study to determine if speeding was a problem.

43
44 **4. Intersection of Kerr Avenue and Division Street.**

45 John Zeman explained the traffic was controlled at the intersection of Kerr Avenue and Division Street
46 with stop signs for north/south traffic on Division Street and no stop signs for east/west traffic on
47 Kerr Avenue. He said that there had been two crashes within a five-year period so the intersection did
48 not meet the warrant for the installation of four-way stop signs.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37

C. Discussion of locations identified for speed study:

- 5. **Kerr Avenue between Broadway Avenue and Cunningham Avenue.**
- 6. **Cottage Grove Avenue at Fairlawn Drive.**
- 7. **Anderson Street between Washington Street and Florida Avenue.**
- 8. **Glover Avenue between Illinois Street and Green Street.**

John Zeman recommended that the four locations listed above be recommended for speed studies. He said that the City would prepare a Request for Proposal to hire a consultant to determine if speeding was a concern at these locations and to explore possible solutions if a problem was discovered.

9. New Business

A. Discussion of no parking on the west side of North Poplar Street at the intersection with East Water Street.

John Zeman discussed a concern presented by a resident where large vehicles were unable to turn from Poplar Street to Water Street because vehicles were parked within the intersection on Water Street. John Zeman recommended parking restrictions on Water Street within the intersection of Water Street and Poplar Street.

Chaundra Bishop moved to restrict parking on Water Street at Poplar Street.

Rich Surles seconded the motion

The motion was approved 3-0.

This item will go to Council for consideration.

Residents will be notified of the restrictions.

6. Adjournment

With no other business at hand, the meeting adjourned at 1:19 p.m.

The next scheduled Traffic Commission meeting is scheduled to be held on Tuesday, August 2, 2022, at 12:30 p.m. at the Urbana Public Works Department, 706 South Glover Avenue, second floor conference room.

Respectfully submitted,
Barbara Stiehl, Recording Secretary