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**DATE:** Tuesday, May 3, 2022  
**TIME:** 4:00 P.M.  
**PLACE:** Urbana Public Works Department, 706 South Glover Avenue

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## APPROVED MINUTES

### MEMBERS PRESENT:

Chaundra Bishop, Chair, Council Member, Ward 5  
John Zeman, City Engineer

### MEMBERS ABSENT:

Richard Surles, Interim Chief of Police

### OTHERS PRESENT:

Joe Smith

### 1. Call to Order

The meeting began at 12:39 p.m. Roll was called. A quorum was present.

### 2. Approval of Minutes:

John Zeman moved to approve the minutes of the April 6, 2022 meeting. Chaundra Bishop seconded the motion.

The minutes for the April 6, 2022 meeting were unanimously approved by a 2-0 vote.

### Additions to the agenda:

There were no additions to the agenda.

### 3. Public Input

There was no public input.

### 4. Unfinished Business

There was no unfinished business.

### 5. New Business

#### A. Discussion of revising the Urbana Traffic Commission Bylaws to change the meeting time and day.

The Recording Secretary presented the revised bylaws for the Urbana Traffic Commission. The revisions would change the meetings from the first Wednesday of the month at 4:00 p.m. to the first Tuesday of the month at 12:30 p.m.

John Zeman moved to approve the bylaws as revised.

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2 Chaundra Bishop seconded the motion.

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4 The motion was approved by a 2-0 vote.

5  
6 The Recording Secretary will update the website, notify the City Clerk's office of the change, and send a  
7 public notice to be placed in the *News-Gazette* indicating the change in meeting times and dates.

8  
9 **B. Discussion of amending Section 23-201 of the Urbana Local Traffic Code,  
10 Schedule O-1, Load restrictions upon vehicles using certain highways—  
11 Washington Street Bridge over Sunny Estates Ditch.**

12  
13 **C. Discussion of amending Section 23-201 of the Urbana Local Traffic Code,  
14 Schedule O-1, Load restrictions upon vehicles using certain highways—Coler  
15 Avenue Bridge over Boneyard Creek.**

16 John Zeman discussed items B. and C. concurrently. He mentioned that load ratings had been  
17 performed by the Illinois Department of Transportation (IDOT) and IDOT determined that weight  
18 restrictions were needed. John Zeman stated that IDOT had recommended that a 12-ton restriction be  
19 placed on the Washington Street Bridge over the Sunny Estates Ditch. The recommendation required  
20 the Champaign-Urbana Mass Transit District (MTD) to re-route buses avoid using the bridge. John  
21 Zeman noted that the bridge was scheduled for replacement and that following the replacement, MTD  
22 would be able to use Washington Street at that location.

23  
24 John Zeman stated that IDOT recommended the Coler Avenue Bridge be signed to restrict loads to  
25 the legal limit (40 tons) with no loads heavier than that allowed.

26  
27 John Zeman recommended including these two locations in the Local Traffic Code Schedules to  
28 conform to the findings of IDOT. He also recommended removing a paragraph within the listing of  
29 the schedules that stated there were no weight restrictions on streets in Urbana.

30  
31 Chaundra Bishop moved to amend Schedule O-1 to conform to the recommendations from IDOT.

32  
33 John Zeman seconded the motion.

34  
35 The motion was approved 2-0.

36  
37 This item will go to City Council for consideration.

38  
39  
40 **D. Discussion of one-way traffic for eastbound traffic on Goose Alley between Race  
41 Street and Broadway Avenue.**

42 John Zeman discussed plans for a temporary (90-day) one-way traffic designation on Goose Alley  
43 between Race Street and Broadway Avenue. He referenced Section 23-22 of the Urbana Local Traffic  
44 Code, which allowed the city traffic engineer to "test traffic-control devices under actual conditions of  
45 traffic." He noted that the traffic will be directed from the west end of Lot #1 drive one-way  
46 (eastbound) on Goose Alley. He said that the east end of Lot #1 will be used as a performing venue  
47 for the Rose Bowl Tavern.

48

1 As required in Section 23-22, John Zeman was reporting the temporary traffic control to the Traffic  
2 Commission. City Council will be informed of the change.

3  
4 Joe Smith recommended changes to the signage so vehicles exiting Lot #2 see a “DO NOT ENTER”  
5 sign to their left as they exit the lot using Goose Alley to avoid travelling westbound on Goose Alley to  
6 access Lot #1..

7

8 **6. Adjournment**

9

10 With no other business at hand, the meeting adjourned at 12:54 p.m.

11

12 The next scheduled Traffic Commission meeting is scheduled to be held on Tuesday, June 7, 2022, at  
13 12:30 p.m. at the Urbana Public Works Department, 706 Glover Avenue, second floor conference  
14 room.

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16 Respectfully submitted,  
17 Barbara Stiehl, Recording Secretary