



URBANA CITY COUNCIL
Monday, June 19, 2017

The City Council of the City of Urbana, Illinois met on Monday, June 19, 2017 at 7:00 p.m. in the Council Chambers at the Urbana City Building.

ELECTED OFFICIALS PHYSICALLY PRESENT

Maryalice Wu, Alderwoman Ward 1
Eric Jakobsson, Alderman Ward 2
Aaron Ammons, Alderman Ward 3
Bill Brown, Alderman Ward 4
Dennis Roberts, Alderman Ward 5
Dean Hazen, Alderman Ward 6
Jared Miller, Alderman Ward 7
Diane Wolfe Marlin, Mayor
Charles A. Smyth, City Clerk

ELECTED OFFICIALS PRESENT VIA TELECONFERENCE

None

ELECTED OFFICIALS ABSENT

None

STAFF PRESENT

Lila Bagby; Brad Bennett; Brandon Boys; Elizabeth Hannan; Kelly Mierkowski; Kay Meharry; Sylvia Morgan; Brian Nightlinger; Lorrie Pearson; John Schneider; Bryant Seraphin; James Simon; Elizabeth Tyler

OTHERS PRESENT

Paris Baldarotta; Elderess Melinda Carr; Durl Kruse; Jennifer Putman; Craig Rost; Bishop King James Underwood; Members of the Media

A. CALL TO ORDER AND ROLL CALL

After a recitation of the Pledge of Allegiance, Mayor Marlin called the meeting of the Urbana City Council to order at 7:19pm. This meeting followed a special joint meeting of the City Council and the Cunningham Town Board.

B. APPROVAL OF MINUTES OF PREVIOUS MEETING

Alderman Brown made a motion to approve minutes from the council meeting and the public hearing held on June 5, 2017. Motion seconded by Alderman Hazen. Alderman Roberts made some grammatical corrections to the council minutes, after which the motion to approve the minutes was carried by voice vote.

C. ADDITIONS TO THE AGENDA

There were none.

D. PETITIONS AND COMMUNICATIONS

Craig Rost, Executive Director of the Champaign County Economic Development Corporation (EDC), presented an overview of the company. Mr. Rost stated that the EDC is not for profit with two-thirds of funding coming from the public and one-third from the private sector. The EDC works regionally to help grow the economy of Champaign County by providing resources for businesses. One of the ways they help small businesses is through the Small Business Development Center (SBDC), which is part of the EDC. The SBDC provides counseling and information to help businesses grow. They work to bring businesses to Champaign County and work to keep them in Champaign County.

Mr. Rost, along with Economic Development Manager Brandon Boys answered questions and concerns from council members.

Video of this presentation and discussion can be found

at: https://www2.city.urbana.il.us/Scripts/CouncilVideo/Video.asp?v=/Video/City_Council/2017/20170619/02_Champaign_County_Economic_Development_Corporation.mp4

Paris Baldarotta, Executive Director of the Urbana Business Association (UBA) stated that the UBA and the EDC work together to better the community. She said the loss of funding from the City would impact promotional aspect of what the UBA does. When asked what the role of the UBA was compared to the EDC, Ms. Baldarotta explained that the UBA helps promote businesses in Urbana by providing a way for businesses to network, build relationships and have expanded opportunities for advertising. Businesses needing assistance with growth and development are referred to the EDC.

Jennifer Putman thanked Mayor Marlin for choosing Sylvia Morgan as the new Urbana Police Chief. She spoke about the many accomplishments of the new police chief during her career with the Urbana Police Department.

Durl Kruse acknowledged Mayor Marlin and the new council members. He also acknowledged Police Chief Sylvia Morgan and other Urbana Police officers who had newly appointed positions. Mr. Kruse addressed council concerning the City's process in reviewing traffic stops and racial disparity. Mr. Kruse suggested the appointment of a committee to review traffic stop data annually or biannually, as suggested in Traffic Stop Task Force Recommendation 2.3. He said this is an option if council members do not have or do not want to commit the extra time necessary to deal with this task.

Bishop King James Underwood did not wish to speak, but asked that his position be entered into the record regarding the Dr. Ellis Subdivision sewer issues.

Alderman Ammons announced June 19 to be Juneteenth. It is the celebration of June 19, 1865, when African Americans were informed about the Emancipation Proclamation.

E. UNFINISHED BUSINESS

There was none.

F. REPORTS OF STANDING COMMITTEES

1. **Committee Of The Whole** (Aaron Ammons)

- a. **Ordinance No. 2017-06-029:** An Ordinance Amending Urbana City Code Chapter three, Section 3-43 (Increasing number of Class B and MB-2 liquor licenses for 25 O’Clock Brewing Company, 208 W. Griggs St., Ste. 101, Urbana, IL 61801)

Alderman Miller recused himself due to the fact he works for a business that holds a liquor license in the City of Urbana.

Alderman Ammons made a motion to approve Ordinance No. 2017-06-029 as forwarded from committee. The motion was seconded by Alderman Roberts and carried by roll call vote as follows:

Ammons – aye	Jakobsson – aye	Wu - aye
Brown – aye	Miller – recused	
Hazen – aye	Roberts – aye	

Disposition: Ordinance No. 2017-06-029 was carried by roll call vote (6-Aye; 0-Nay)

- b. **Resolution No. 2017-06-039R:** A Resolution Approving an Intergovernmental Lease Agreement (Computer server storage at County Building)

*Alderman Miller was not present to vote on this item.

Alderman Ammons made a motion to approve Resolution No. 2017-06-039R. Motion seconded by Alderwoman Wu and carried by roll call vote as follows:

Ammons – aye	Jakobsson – aye	Wu - aye
Brown – aye	*Miller -	
Hazen – aye	Roberts – aye	

Disposition: Resolution No. 2017-06-039R was carried by roll call vote (6-Aye; 0-Nay)

- c. **Ordinance No. 2017-06-025:** An Ordinance Amending Urbana City Code Section 3-8 (Liquor sale location)

Alderman Miller recused himself due to the fact he works for a business that holds a liquor license in the City of Urbana.

Alderman Ammons made a motion to approve Resolution No. 2017-06-025 as forwarded from Committee. Motion seconded by Alderman Jakobsson and carried by roll call vote as follows:

Ammons – aye	Jakobsson – aye	Wu - aye
Brown – aye	Miller – recused	
Hazen – aye	Roberts – aye	

Disposition: Ordinance No. 2017-06-025 was carried by roll call vote (6-Aye; 0-Nay)

- d. **Ordinance No. 2017-06-026:** An Ordinance Approving the Fiscal Year 2017-2018 Annual Budget

With no motion made, Alderman Hazen asked to add \$7,000 to the UBA budget, which would provide them with a \$7,000 cut in funding, rather than a \$14,000 cut. There was discussion about the method for making a proposal for adding the additional money. Alderman Brown made a motion to approve Ordinance No. 2017-06-026, which was seconded by Alderman Jakobsson.

Alderman Hazen made a motion to amend the ordinance to add \$7,000 to the general fund contribution to the UBA. Motion was seconded by Alderman Roberts and carried by voice vote.

There was further discussion clarifying about the total amount of funding for the UBA. After discussion the motion to approve the amendment to the ordinance was carried by voice vote.

The motion to approve Ordinance No. 2017-06-026 as amended was carried by roll call vote as follows:

Ammons – nay	Jakobsson – aye	Wu - aye
Brown – aye	Miller – aye	Marlin - aye
Hazen – aye	Roberts – aye	

Disposition: Resolution No. 2017-06-026 was carried by roll call vote (7-Aye; 1-Nay)

- e. **Ordinance No. 2017-06-027:** An Ordinance Revising the Annual Budget Ordinance for FY 2016/17 (Fiscal Year 2016/17 Estimates)

Alderman Ammons made a motion to approve Ordinance No. 2017-06-027 as forwarded from committee. Motion seconded by Alderman Jakobsson and carried by roll call vote as follows:

Ammons – aye	Jakobsson – aye	Wu - aye
Brown – aye	Miller – aye	Marlin - aye
Hazen – aye	Roberts – aye	

Disposition: Ordinance No. 2017-06-027 was carried by roll call vote (8-Aye; 0-Nay)

- f. **Ordinance No. 2017-06-028:** An Ordinance Amending Urbana City Code Chapter 22-91 (Food and Liquor Tax)

Alderman Miller recused himself due to the fact he works for a business that holds a liquor license in the City of Urbana.

Alderman Ammons made a motion to approve Ordinance No. 2017-06-028 as forwarded from committee. Motion seconded by Alderman Jakobsson. Alderman Ammons made his objection to raising the food and liquor tax known, after which the motion to approve this ordinance was carried by roll call vote as follows:

Ammons – nay	Jakobsson – aye	Wu - aye
Brown – aye	Miller – recused	
Hazen – aye	Roberts – aye	

Disposition: Ordinance No. 2017-06-028 was carried by roll call vote (5-Aye; 1-Nay)

G. REPORTS OF SPECIAL COMMITTEES

There were none.

H. REPORTS OF OFFICERS

Mayor Marlin proposed postponing the meeting of the City Council from Monday, July 3, 2017 to Monday, July 10, 2017. Council members showed their unanimous consent, with a show of hands, to postpone the July 3 City Council meeting to July 10.

I. NEW BUSINESS

1. **Ordinance No. 2017-06-032** – An Ordinance Amending the Zoning Ordinance (Addition of Section XIII-8 to Create the Southeast Urbana Overlay District and Special Procedures/ Plan commission Case No. 2302-T-17)

Planning Manager Lorrie Pearson and Community Development Associate Lila Bagby presented Ordinance No. 2017-06-032. Ms. Bagby informed council members that this ordinance was based on neighborhood concerns for safety and quality of life and was designed using the Crime Prevention Through Environmental Design (CPTED) principles. A Community Development intern, Maximillian Mahalek, did an in depth study in 2015 in the area of Southeast Urbana also known as the “Silver/Vawter area”. This ordinance is based on findings from his study. It requires a special use permit for new construction and major renovations or additions.

Ms. Pearson and Ms. Bagby answered questions and concerns from council members. Community Development Director Elizabeth Tyler joined in the discussion to help with council member concerns.

After discussion, Alderman Ammons made a motion to send Ordinance No. 2017-06-032 to committee for further discussion. Motion seconded by Alderman Miller and carried by voice vote.

Disposition: Ordinance No. 2017-06-032 was sent to Committee of the Whole for further discussion

Video of the presentation and discussion of this ordinance can be found at: <https://www2.city.urbana.il.us/Scripts/CouncilVideo/Video.asp?v=/Video/CityCouncil/2017/20170619/11.Ordinance2017-06-032.mp4>

2. **Mayoral Appointments to Boards and Commissions**

- a. **Sustainability Advisory Commission**

1. Dustin Allred – term to expire June 30, 2020
2. Stacy Gloss, Chair – term to expire June 30, 2018

- b. **Fire Pension Board**

1. Richard Schnuer – end of term June 30, 2019

- c. **Boards with Council and/or City Representatives**

1. **Bicycle and Pedestrian Advisory Commission, Chair**

- a. Bill Brown

2. **Library Board**

- a. Jared Miller

3. **Public Arts Commission**

- a. Eric Jakobsson

4. **Economic Development Corporation Board**

- a. Brandon Boys

5. **UBA Board**

- a. Brandon Boys

6. **Visit Champaign County Board**

- a. Natalie Kenny Marquez

Mayor Marlin presented appointments to Boards and Commissions and the annual City Council appointments. Alderman Ammons made a motion to approve all appointments as presented. Alderman Jakobsson seconded. Motion carried by voice vote.

3. **Mayoral Reappointments to Boards and Commissions**

- a. **Bicycle & Pedestrian Advisory Commission** – term to expire June 30, 2020
 1. Kara Dudek – appointed July 5, 2016
 2. Cynthia Hoyle – appointed October 1, 2012
 3. Annie Adams – appointed March 21, 2016
- b. **Civil Service Commission** – term to expire June 30, 2020
 1. Tom Betz – appointed September 3, 2013
- c. **Community Development Commission** – term to expire June 30, 2020
 1. Abdulhakeem Salaam – appointed January 17, 2017
- d. **Design Review Board** – term to expire June 30, 2020
 1. Jeffrey Poss – appointed June 6, 2011
- e. **Free Library Board** – term to expire June 30, 2020
 1. Chris Scherer – appointed July 6, 1999
 2. Jane Williams – appointed July 1, 2005
 3. Mark Netter – appointed July 1, 2014
- f. **Historic Preservation Committee** – term to expire June 30, 2019
 1. Trent Shepard – appointed January 11, 1999
 2. David Seyler – appointed September 20, 2010
- g. **Human Relations Commission** – term to expire June 30, 2020
 1. Frances Rigberg Baker – appointed May 5, 2008
 2. Katalyna Thomas – appointed June 6, 2016
- h. **Market at the Square Advisory Commission** – term to expire June 30, 2020
 1. Shea Belhai – Appointed February 13, 2014
 2. Kent Miles – Appointed January 12, 2013
- i. **MOR – Development Review Board** – term to expire June 30, 2020
 1. Jeffrey Poss – appointed July 21, 2014
- j. **Plan Commission** – term to expire June 30 2020
 1. Daniel Turner – appointed August 3, 2015
 2. Chris Stohr – appointed December 15, 2014
- k. **Sustainability Advisory Commission** – term to expire June 30, 2020

1. Elizabeth Meschewski – appointed June 6, 2016
2. Andrew Stumpf – appointed May 5, 2014
3. Morgan Johnston – appointed September 15, 2014

l. **Tree Commission** – term to expire June 30, 2020

1. Carol Auspurger – appointed January 22, 2013

m. **Public Arts Commission** – term to expire June 30, 2020

1. Kathryn Herrell – appointed February 20, 2017

Mayor Marlin presented the reappointments to Boards and Commissions. She acknowledged the time and energy of the volunteers who serve on the boards. Alderman Jakobsson made a motion to approve all appointments as presented. Alderman Miller seconded. Motion carried by voice vote.

4. **Mayoral Staff Appointments for Fiscal Year 2017-2018 (July, 1, 2017 – June 30, 2018)**

a. **Executive Department**

- | | | |
|----|----------------|--------------------------------|
| 1. | VACANT | Human Relations Officer |
| 2. | Todd Rent | Human Resources Director |
| 3. | Sanford Hess | Information Technology Manager |
| 4. | James L. Simon | City Attorney |
| 5. | Michael Monson | Chief of Staff |
| 6. | VACANT | City Administrator |

b. **Community Development Services Department**

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|----|------------------|---|
| 1. | John Schneider | Community Development Manager |
| 2. | Lorrie Pearson | Planning Manager and Zoning Administrator |
| 3. | Kelly Mierkowski | Grants Manager |
| 4. | Brandon Boys | Economic Development Manager |

c. **Finance Department**

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|----|---------------------|---------------------------------|
| 1. | Elizabeth Hannan | Finance Director |
| 2. | Elizabeth Beaty | Administrative Services Manager |
| 3. | Kristine Francisco | Financial Services Manager |
| 4. | Huong (Sophie) Pham | City Accountant |

d. **Fire Department**

- | | | |
|----|-------------------|----------------|
| 1. | Brian Nightlinger | Fire Chief |
| 2. | Chad Hensch | Division Chief |
| 3. | Kyle Hensch | Division Chief |
| 4. | Derrick Odle | Division Chief |
| 5. | Phillip Edwards | Fire Marshall |

e. **Police Department**

- | | | |
|----|-----------------|--------------|
| 1. | Sylvia Morgan | Police Chief |
| 2. | Bryant Seraphin | Deputy Chief |

3. Robert Fitzgerald Lieutenant
4. Harley Rutledge Lieutenant
5. Joel Sanders Lieutenant
6. Richard Surles Lieutenant

f. **Public Works**

1. William Gray Director of Public Works and City Engineer
2. Brad Bennett Assistant City Engineer
3. Craig Shonkwiler Assistant City Engineer
4. John Collins Operations Manager
5. Anthony Arnold Fleet Manager
6. Michael Brunk City Arborist
7. Scott Tess Environmental Manager
8. Bruce Cubberley Arbor Division
9. Vincent Gustafson Facilities Manager

Mayor Marlin presented staff appointments for Fiscal Year 2017-2018. She noted that the Human Relations Officer position is vacant. The City Administrator position has not yet been filled. Chief of Staff Michael Monson will retire in early August.

Mayor Marlin appointed Sylvia Morgan as the 31st and first female Chief of Police for the City of Urbana, and Bryant Seraphin as Deputy Chief of Police. She spoke about their knowledge and experience with the Urbana Police Department.

Mayor Marlin mentioned the retirement of Community Development Director Elizabeth Tyler at the end of June, after 17 years of employment at the City. Alderman Ammons made a motion to approve all appointments as presented. Motion seconded by Alderman Roberts and carried by voice vote.

J. ADJOURNMENT

With no further business to come before the City Council, Mayor Marlin declared the meeting adjourned at 9:59pm.

Packet information and video for this meeting can be found at: <http://www.urbanaininois.us/node/6508>

Kay Meharry
Recording Secretary

Charles A. Smyth
City Clerk

This meeting was taped.

This meeting was broadcast on cable television

Minutes Approved: July 10, 2017