



MEMORANDUM TO THE MAYOR AND CITY COUNCIL

Meeting: May 6, 2024 Committee of the Whole
Subject: A Resolution Approving the Capital Improvement Plan (Fiscal Years 2025-2029)

Summary

Action Requested

City Council is being asked to pass the attached resolution approving the Capital Improvement Plan for Fiscal Years 2025-2029 (CIP for FY25-FY29).

Brief Background / Statement of the Issue

The CIP outlines planned projects for the next five fiscal years for larger-scale, annual, outsourced operations/maintenance needs and capital improvements for City infrastructure assets which are organized into eight categories: road pavement, stormwater facilities, sanitary sewers, lights-signals-signs, sidewalks/paths, public facilities, bridges, and arbor/canopy.

Relationship to City Services and Priorities

Impact on Core Services

Developing and implementing the CIP is a core service provided by the Engineering Division of Public Works, as part of the larger mission of the Public Works Department to maintain and improve the City's public infrastructure.

Strategic Goals & Plans

The Executive Summary identifies aspects of the CIP which relate to Mayor / Council Strategic Goals for 2022-2023 and for 2024-2025. The CIP is informed and guided by various planning documents, including the Comprehensive Plan 2005 (with amendments like the Bicycle Master Plan 2016 and the Pedestrian Master Plan 2020), the Facilities Master Plan 2020, the Signalized Traffic Operational Plan (STOP) 2023, the Stormwater Asset Management Plan (SWAMP) 2024, the Champaign-Urbana Urbanized Area Transportation Study (CUUATS) Long Range Transportation Plan 2045, and the CUUATS Urban Area Safety Plan 2021.

Previous Council Actions

The City's CIP is updated annually per Section 3 of City Council Resolution No. 8788-R14. This resolution also outlines funding policies for various types of capital improvement and maintenance projects and directs implementation through the budget process. The CIP for FY25-FY29 is largely

a continuation and an update to the CIP for FY24-FY28, which was approved as Resolution No. 2023-06-072R.

Discussion

Additional Background Information

A draft of the CIP for FY25-FY29 was presented at the April 1, 2024 Committee of the Whole Meeting and published on the [CIP webpage](#). A summary of revisions made to the CIP since April 1, 2024 is included as an attachment.

Fiscal and Budget Impact

To operate, maintain, and improve its infrastructure assets, Staff proposes spending \$24.2M in FY25 and \$81.1M total over the next 5 years in the CIP (FY25-FY29). These expenses are paired with an associated \$70.4M in revenue through the same 5-year period; revenues include motor fuel taxes, sanitary and stormwater fees, state and federal grants, internal grants (tax increment financing and community development block grants), and General Fund revenue allocated to the capital replacement and improvement (CR&I) fund. The fact that expenses exceed revenue through the plan period is a combination of spending down excess fund balances and projected capital infrastructure needs which exceed anticipated revenue in the later years of the plan. This discrepancy between allocated expenses and anticipated revenue will either require closing funding gaps or reducing project scopes in later years of the plan.

Community Impact

No comments or questions were received from the public since the draft CIP for FY25-FY29 was presented at the April 1, 2024 Committee of the Whole Meeting and published on the [CIP webpage](#).

Recommendation

City Council is asked to pass the attached resolution approving the CIP for FY25-FY29.

Next Steps

If Council passes the attached resolution, then the FY25 allocations for revenue and expenses in the CIP will be incorporated in the FY25 budget ordinance. Once the FY25 budget ordinance is adopted, Staff will implement the FY25 projects and programs in the CIP.

Attachments

1. A Resolution Approving the Capital Improvement Plan (Fiscal Years 2025-2029)
2. Revisions Summary (since April 1, 2024) for the Capital Improvement Plan FY 25-29
3. Capital Improvement Plan (Fiscal Years 2025-2029)

Originated by: John C. Zeman, City Engineer

Reviewed: Tim Cowan, Public Works Director

Approved: Carol Mitten, City Administrator