

NOTICE TO BIDDERS

TURF CARE FOR CITY OF URBANA

At 1:30 p.m. Friday, February 3, 2023, the City of Urbana will open bids for turf care of specified City of Urbana rights of way and facility lawn areas. The turf care contract will be begin April 2023 through November of 2024.

Interested bidders are invited to obtain a set of bid documents by registering through the web link:
https://www.urbanaininois.us/Solicitation_2223-22

It is expected that this work will consist of caring for an estimated 10+ acres of lawn area for two seasons. Illustrations of these areas and their location are included with the bid document.

The Contractor will not be required to pay prevailing wages, but will need to certify that they comply with the City of Urbana's requirements for non-discrimination and maintenance of a drug-free workplace plus will be required to provide a certificate of insurance as described in the Specifications. In addition, the City may require any bidder to provide a list of references and clients served over the past five years and reserves the right to reject bids based on the information received from references.

**CITY OF URBANA, ILLINOIS
INSTRUCTIONS TO BIDDERS**

1. All items contained in the "Instructions to Bidders" are applicable to this call for bids.
2. The City of Urbana (hereafter referred to as "City") may require from the Bidder, prior to the award of the contract, a detailed statement regarding the business and technical organization and plan of the Bidder that is available for the work that is contemplated. Information pertaining to financial resources, experience of personnel, and previously completed turf care contracts may also be required.

The competency and responsibility of Bidders will be considered in making awards.

3. The Bidder shall visit and become familiar with the site of the work before submitting his/her bid, and thoroughly understand the conditions under which the work will be done.

No plea of ignorance of site conditions will be accepted as an excuse for any failure/or omission on the part of the Contractor to fulfill in every detail all the requirements of the work.

4. Each proposal shall be typed or written in ink using the bid form herein, and so filled out as to make the proposals complete and free from ambiguity as to their meaning. All erasures or corrections in proposal shall be initialed by the person signing the proposal.

Any Bidder may withdraw his/her bid by letter or with proper identification by personally securing his/her Bid Proposal at any time prior to the time stated for the receipt of bids. No telephone requests for withdrawal of bid will be honored.

Each proposal must be signed in the firm or corporate name and must bear an original longhand signature of a principal duly authorized to make contracts for the bidding party. The Bidder's name must be fully stated. Where proposals are signed by an agent of the Bidder, evidence of his authority to act as the Bidder's agent shall accompany the proposal. The name of each person signing the proposal shall be typed or printed below his signature.

Proposals must be submitted in **sealed** envelopes to the addressee below not later than the time set forth in "NOTICE TO BIDDERS" addressed as follows:

PROPOSAL FOR: Turf Care for the City of Urbana

TO: City of Urbana
c/o Kevin Sanderson
City Arborist
706 S. Glover
Urbana, IL 61802

BID CALL NUMBER: 2223-22

Show the name and address of the bidding firm on the upper left-hand corner of the envelope. Also show the bid call number and the date and time of bid closing in the lower left-hand corner.

5. Proposals will be opened publicly by the City immediately after the required time and date of submission. The City reserves the right to reject any or all bids, or any part thereof, or to waive any informalities in any bid, deemed to be for the best interests of the City. City shall be exempt for any liability for costs incurred by unsuccessful Bidders in the preparation of

their bids.

After the opening of bids, no bid shall be withdrawn for a period of thirty (30) days without the consent of the City.

6. The Bidder shall submit, with his/her proposal, a specific time schedule for the completion of all work including that of his subcontractors. State beginning date for initiation of mowing and the targeted days of the week for the regular mowing schedule. For all other work provide a detailed schedule if it is different than what is requested. Said schedule may be used by the City in selecting the preferred Bidder.

In the Award of Contract, references, the amount of the proposal and the specified time for project completion will be considered. The City reserves the right to accept the bid deemed most favorable for this project after all bids have been examined and evaluated.

Prior to commencing work on this project, and within fifteen (15) days after notification of award, the Contractor is required to post a "Certificate of Insurance" with the City.

Before the contract is awarded, the successful Bidder shall furnish to the City, for approval, a complete list of all subcontractors he/she intends to use on the work.

7. The successful Bidder will be required to furnish a "Certificate of Insurance" to the City Arborist of the City of Urbana, indicating that the Bidder has obtained for the benefit and protection of himself/herself, and the City of Urbana, Illinois, an adequate liability insurance policy, along with a certification by an insurance company to the effect that the Bidder has obtained public liability and worker's compensation insurance in a sufficient amount to protect himself/herself, and the City from any liability of damage resulting from injury to his/her employees or to others or to the property of others. The "Certificate of Insurance" shall also certify that the insurance will not be canceled or allowed to lapse during the time of work without first giving notice in writing to the City of Urbana, Illinois.

In addition, the City of Urbana Illinois shall be listed as a "additional insured" on Public Liability and Business Liability policies in form and format consistent with Insurance Services Office (ISO) CG-2010 or most current version. The contractor will require all subcontractors to have similar insurance, also naming the City as "additional insured."

(a) General Requirement. During the term of this Agreement, at its own cost and expense, the Contractor shall maintain in full force and effect insurance policies as enumerated below.

(b) Policy Form. All policies save for the professional liability shall be written on an occurrence basis. Professional liability insurance can be either claims made or occurrence basis policies.

(c) Additional Insured. The City of Urbana and its officers and employees shall be named as additional insured parties on the general liability policy and included as additional insured parties on the automobile liability policy. The City's interests as additional insured parties shall be on a primary and non-contributory basis on all policies and noted as such on the insurance certificates.

(d) Qualification of Insurers. All policies will be written with insurance carriers qualified to do business in the State of Illinois rated A-VIII or better in the latest Best's Key Rating Guide.

(e) Form of Policy. All policies shall be written on the most current Insurance Service Office (ISO) or National Council on Compensation Insurance (NCCI) form or a manuscript form if coverage is broader than the ISO or NCCI form.

(f) Time of Submission; Certificate of Insurance. At or before the time of execution of this agreement and prior to commencing any work activity on the project, the Contractor shall provide the City Arborist with certificates of insurance showing evidence the insurance policies noted below are in full force and effect and giving the City at least 30 days written notice prior to any change, cancellation, or non-renewal except in the case of cancellation for non-payment of premium, in which case notice shall be 10 days. The Contractor shall provide any renewal certificates of insurance automatically to the City Arborist at least 30 days prior to policy expiration. The Contractor shall upon request of the City Arborist provide copies of any or all insurance policies.

(g) The Contractor shall maintain during the entire period of his/her performance under this Contract the following minimum insurance:

Worker's Compensation:

1. Employer liability limit of not less than \$1,000,000 for each accident for bodily injury, and \$1,000,000 for each employee for bodily injury by disease.
2. Contractors having offices or places of hire outside the State of Illinois shall attach or otherwise show an "All States" endorsement.

Comprehensive General Liability:

A. Minimum Limits:

Bodily Injury	\$1,000,000/each occurrence \$1,000,000/aggregate
Property Damage	\$1,000,000/each occurrence \$1,000,000/aggregate
Combined Single Limit	\$1,000,000

B. Included Coverage:

- Premises and Operations
- Independent Contractors
- Products and Completed Operations (including coverage for defects in materials, products or equipment installed under the contract which appear within one year after the date of substantial completion).
- Contractual Liability
- Bodily Injury – Include Personal Injury
- Property Damage – remove “XC” exclusion
- Property Damage – remove “U” exclusion

Comprehensive Automobile Liability (“any auto type”):

A. Minimum Limits:

Bodily Injury	\$1,000,000/each person \$1,000,000/each occurrence
Property Damage	\$1,000,000/each occurrence

NOTE: A \$1,000,000 combined single limit of automobile liability may be provided in lieu of the above limits.

- B. Included Coverage (may be in comprehensive form):
- Owned Vehicles
 - Non-owned vehicles
 - Hired vehicles
 - Property Damage – write on occurrence basis

Umbrella or Excess Liability

- A. Umbrella form
B. Minimum limits:

Combined Bodily Injury and Property Damage

\$1,000,000/each occurrence
\$1,000,000/aggregate

(h) Self-insured. If a self-insured retention or deductible is maintained on any of the policies, the Contractor shall provide the amount of the self-insured retention or deductible to the City Arborist. Such deductibles shall be subject to approval by the City. Such approval shall not be unreasonably withheld. The Contractor will be held solely responsible for the amount of such deductible and for any co-insurance.

(i) Insurance Not A Limitation. The insurance coverage and requirements contained in this Section shall not be construed to be a limitation of liability for the Contractor.

8. The Bidder's attention is directed to the fact that all applicable Federal and State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the Contract throughout, and they will be deemed to be included in the Contract the same as though herein written out in full.

Where State and/or local codes exist, they shall be followed by all contractors on this project. Where conflicts exist between applicable codes and these specifications, the codes shall govern. The specifications shall be considered as a minimum acceptable level of quality of materials and workmanship.

9. All bids shall include all taxes that are applicable to the City of Urbana. The City and State of Illinois Sales Tax and Federal Excise taxes are not applicable to sales made to the City of Urbana and must be excluded. The City Clerk, upon request, will execute the exemption certificates in connection with all orders when Federal Excise would otherwise be due. Additionally, the Contractor shall obtain all permits and licenses necessary for the completion and execution of the project. Building permits will be supplied to the Contractor at no charge.
10. Bidders and Bidders' subcontractors shall agree to comply with the City of Urbana's Affirmative Action Ordinance and, when required, shall submit written evidence of the firm's employment practices, policies, goals and statistical data concerning employee composition on race, color, job description and compensation. Award of Contracts may be contingent upon on-site inspection or other means of verification in accordance with City of Urbana procedures.
11. Contractor shall hold the City of Urbana, its officer, agents and employees harmless from liability or damages of any nature or kind concerning the undertaking and execution of this Contract.

Successful Bidder is specifically denied the right of using in any form or medium the name of the City of Urbana for public advertising unless express permission is granted by the City Arborist.

12. No member, officer, or employee of the City of Urbana, Illinois, or its designees or agents, no member

of the governing body of the City of Urbana, Illinois , who exercises any functions or responsibilities with respect to the City of Urbana during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with this Contract.

13. The Contractor shall guarantee the work performed for a period of two years from the date of final acceptance of all the work required by the Contract. Any defects that appear within this twenty-four month period and arise out of defective or improper materials or workmanship shall, upon direction of the City Arborist of the City of Urbana, Illinois, be corrected and made good by the Contractor at his/her expense
14. The Contractor will preserve and protect all existing vegetation such as trees, shrubs and grass on or adjacent to the site of work which are not to be removed as part of the detail plan contained herein, and which do not reasonably interfere with the construction work.
15. It shall be the responsibility of the Contractor to ascertain the location of all utility lines and to protect from damage all existing improvement or utilities at or near the site of the work.
16. The Contractor shall exercise proper precaution at all times for the protection of persons and property and shall be responsible for all damages to persons or property either on or off the site, which occur as a result of the Contractor's completion of the work. The safety provisions of applicable laws and building construction codes shall be observed and the Contractor shall take or cause to be taken such additional safety and health measures as the City Arborist of the City of Urbana, Illinois, may determine to be reasonably necessary.
17. All changes to the Contract must be mutually agreed upon in writing and signed by the parties to the Contract.
18. The law requires that the Contractor shall submit a sworn statement of persons furnishing building materials and labor before any payments are required to be made to the Contractor. The Contractor shall submit to the City a Contractor's Affidavit and a waiver of all mechanics, laborers, subcontractors and material suppliers liens prior to final payment of the contract price.
19. The provisions of this Contract apply to any subcontractor. The contractor agrees that he/she is fully responsible to the City for the acts and omission of his/her subcontractors and of persons either directly or indirectly employed by them as he/she is for the acts and omissions of himself/herself or persons directly employed by him/her. Nothing contained in the contract documents shall create any contractual relation between any subcontractor and the City. The contractor shall not contract any part of the work under this Contract or permit his/her contracted work to be further subcontracted without the prior written approval of the City Arborist of the City of Urbana, Illinois. The Contractor shall submit with his/her bid a complete list of proposed subcontractors and possible alternates.
20. In case the Contractor fails to execute work in accordance with the provisions of this Contract, or fails to proceed with or to complete the work within the time specified in this Contract, or otherwise violates the provisions of the Contract, then in any case upon ten (10) days written notice to the Contractor by the City, the City of Urbana shall have the right to declare the Contractor in default in the performance of his/her obligations under the Contract. Said notice shall contain the reason for the City's intent to declare the Contractor in default. Unless, within ten (10) days after the Contractor's receipt of said notice, the violation shall cease or satisfactory arrangement shall be made for its correction, the contractor, by written notice, may be declared in default and his/her right to proceed under the Contract may be terminated.

In the event the Contractor is thus declared to be in default, the City will proceed to have the work completed and shall apply to the cost of having the work completed any money due the Contractor under the Contract. The Contractor shall be responsible for any damages resulting to the City by reason of said default. Notice shall be considered as given by the City for purpose of this agreement if mailed by regular mail to the Contractor at address listed by Contractor on proposal form.

21. The work provided hereunder by the Contractor shall be executed as directed by the Bid Form and Contract Specifications and shall be performed in a skillful and professional manner.
22. The Contractor shall give his/her personal superintendence to the work and have a professional turf care specialist, with authority to act for the Contractor, on the job at all times during progress.
23. The Contractor shall keep the work site clean and orderly during the course of the work and shall remove all debris at the completion of the work.

**DETAILED SPECIFICATIONS
TURF CARE CONTRACT
CITY OF URBANA**

The undersigned (“Contractor”) agrees to furnish to the City of Urbana, an Illinois Municipal Corporation, hereinafter referred to as the “City,” Turf Care services conforming to the specifications, terms and conditions attached hereto, with such exceptions or modifications, as are herewith set forth.

GENERAL TERMS AND CONDITIONS

A. Examination of Site

Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the site of the work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed and the type of mowing required under this contract.

B. Damage to Property

Any damage of private property caused by the contractor’s operations shall be resolved with the property owner within ten (10) days after damage occurs. The contractor shall inform the City Arborist of any damage caused by the contractor’s operation on the day such damage occurs.

C. Basis of Payment

The contractor shall be paid monthly for the work described herein on a per mowing, fertilizer/pesticide treatment and or leaf pickup basis for each work area. Monthly payment shall be made to the contractor for completed work but, in no case, shall payment be made on any turf area not completed to the satisfaction of the City Arborist and in accordance with these specifications.

D. Starting and Completion Requirements

Mowing shall begin no later than the end of the first full week of April, of each year, and not be completed before winter dormancy of turf generally between November 15th and December 15th, of each year, or at a schedule mutually agreed upon by the contractor and the City Arborist.

E. Working Hours

The contractor will schedule work between the hours of 8:00 AM. and 8:00 PM., Monday through Sunday, unless otherwise authorized by the City Arborist or his/her representative.

F. Inspection of Work

All work must be completed to the satisfaction of the City Arborist, or his/her representative, and any questions as to proper procedures or quality of workmanship will be resolved by same.

G. Discontinuance of Work

Any practice obviously hazardous as determined by the City Arborist or his/her representative shall be immediately discontinued by the contractor upon receipt of either written or oral notice to discontinue such practice.

H. Personnel and Equipment

The contractor shall supply all material, equipment, personnel safety equipment and personnel necessary to complete the work specified. Individuals found not to be following the intent of these specifications will be removed from the work site at the request of the City Arborist or his/her representative. Such individuals will not be allowed to return to complete work on this contract. It is preferred but not required to mow and trim a percentage of areas with battery powered equipment. Please indicate where requested if battery powered equipment can be used for mowing and trimming.

I. Turf Care Specialist

At least one individual must be on the job site who has at least two years of dedicated season long municipal experience and or three years of dedicated season long commercial experience in all phases of the turf care contract prior to the Award of this contract. Their name(s) must be included in the bid document to be considered for this project. Any change in the status of the “specialist” individual(s) during the life of this contract must be reported to the City Arborist at the time of occurrence. Failure to have a turf care specialist on site will result in termination of the contract.

J. Work Crew Supervision

The contractor shall provide qualified supervision of each crew at all times while working under this contract. Each supervisor shall be fluent in both written and spoken English and be authorized by the contractor to accept and act upon all directives issued by the City Arborist or his/her representatives.

K. Protection of Utilities

Turf care operations may be conducted in areas where electric, telephone, and cable television facilities exist. The contractor shall protect all utilities from damage, shall immediately contact the appropriate utility if damage should occur, and shall be responsible for all claims for damage due to his/her operation.

L. Safety Standards

1. All equipment to be used shall be in safe working operation with all factory installed safety features in place.
2. All mowers to be used shall not allow clippings to be freely thrown from discharge chutes. Mowers shall be mulching mowers with no open discharge chutes or units with bags over the discharge chute that catches all discharged material.
3. All operators shall properly use eye and hearing protection and wear appropriate foot protection such as leather boots.
4. Closing of public streets shall not be permitted unless prior arrangements have been made with the City Arborist.
5. The contractor shall provide adequate barricades, flagmen, signs and/or warning devices during the performance of the Contract to protect motorists and pedestrians. Yellow flashing lights mounted on a vehicle shall not be deemed as sufficient or adequate protection. Individuals shall wear safety orange vests when mowing in right of way areas and have adequate warning signs and cones placed in the roadway to alert oncoming motorist of activity in those areas. Questions of sufficiency shall be resolved to the satisfaction of the City Arborist. The City will provide the contractor with 2 work ahead signs, and 6 traffic cones upon request.

M. General Details

1. The turf care performed under the direction of the City Arborist in accordance with the following mowing specifications shall include mowing, trimming and debris removal.
2. The Contractor shall be an Illinois Licensed Pesticide Applicator and furnish all labor and materials to maintain all designated lawn areas if optional pricing is offered in bid. This work shall include fertilizing and weed/insect control application.

N. Mowing Specifications

1. Absolutely no clippings from mowers and or string trimmers are to be thrown on parked cars, motorcycles, bicycles and or public/facility furniture.
2. Mowing operators shall be diligent in protecting public within the potential throw range of mowers and trimmers by ensuring the discharge of any kind is thrown in the opposite direction of passer byers or by stopping the mower altogether to let the public pass through and out of the throw range.
3. Mow as often as necessary to mow no more than one-third of grass blade height, generally one inch, in any one mowing. Also do not allow grass clippings to form clumps or windrows which shade out growing grasses. Lawns shall be maintained to a high quality groom cut appearance throughout the year.
4. Trim around obstacles, foundations, parking lot perimeters etc. so not to leave uncut grass or vegetation.
5. Edge along all sidewalks and curb lines to maintain a neat uniform edge and remove undesirable vegetation.
6. Care shall be taken when mowing and trimming around trees, shrubs and other desirable plant material so not to cut, bruise, nick or damage in any way. Contractor assumes all responsibility for damages to desirable plant material or other city property.
7. Contractor shall avoid damaging new sod or seeded areas.
8. No scalping shall occur anywhere on property by mowers or string trimmers.
9. Designated lawn areas shall be raked, bagged or vacuumed once in the spring (no later than 1st week of April), and once in the fall, not before November 15th or later than December 15th, after leaves have fallen.
10. The Lincoln Avenue medians (including Florida intersection medians) shall be mowed no more than three days before the Fourth of July Parade.
11. All City facility lawn areas shall be **raked, vacuumed if leaf debris exists and mowed if taller than 3 inches** no more than three days before but not on election days (**April 4, 2023, November 7, 2023, April 2, 2024 and November 5, 2024**).
12. City Building complex north park shall be mowed with **HAND MOWER ONLY**.
13. Contractor shall be able to complete unscheduled mowing if requested within 3 days of request.
14. City reserve right to remove any of the mini-park locations from contract at any time.

O. Fertilizer, Herbicide and Insecticide Treatments-OPTIONAL

In lawn areas where the City Arborist deems treatment desirable, the Contractor shall apply "Winterizer" type turf fertilizer, herbicide or insecticide as specified by the City Arborist. The Contractor shall be an Illinois Licensed Pesticide Applicator and abide by all applicable state laws. The schedule of application, material to be applied and rate of application shall be determined by the City Arborist. No chemical applications of any kind shall be applied without the consent of the City Arborist. **No neonicotinoid insecticides shall be used.**

P. Questions

All questions pertaining to this Invitation to Bid must be received at least five (5) business days prior to the deadline for submission of Bids. **No Questions will be considered after 3:00 pm Friday, January 27th, 2023.**

All questions should be directed to:

Kevin Sanderson
706 South Glover Avenue
Urbana, IL. 61802-4427
217-384-2339
ktsanderson@urbanaininois.us

Q. Costs

The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the City for all work involved in the respective items and that this cost also includes all insurance, royalties, transportation charges, use of all tools and equipment, superintendence, overhead expense, inspection costs, all profits and all other work, services and conditions necessarily involved in the work to be done in accordance with the requirements of the Contract Documents considered severally and collectively.

R. Additional Information

Each bidder shall be asked to provide the following data with his/her bid:

1. A statement of the items of equipment which the bidder proposes to use on the project, together with a statement noting which of these items of equipment the bidder owns, and separately those items which he/she does not own but is certain he/she will be able to rent or otherwise will have access to use.
2. At least three (3) municipal or commercial references who can attest to the contractor's ability to fulfill this contract. Include names, addresses and phone numbers.
3. At least one (1) municipal reference that can attest to the contractor's previous satisfactory performance of 10 acres or more for two (2) plus years / or two (2) commercial references that can attest to the contractor's previous satisfactory performance of 10 acres or more for three (3) plus years.

Any bidder may be required by the City to submit additional data in support of the bidder's claim to be competent to carry out the terms and provisions of the contract.

References:	<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE #</u>
Municipal:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
Commercial:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

Dear Sir(s) or Madam(s):

We propose to provide the listed turf care services for the following designated areas, through calendar year 2024, according to the below listed unit prices: Beginning date _____ (mowing is to start no later than the end of the first full week of April of each year and continue to winter dormancy which is generally between November 15 and December 15, minimum of 32 mowings per year)

MOWING (scheduled as often as necessary to mow no more than one-third of grass blade height, generally one inch, in any one mowing and last mowing of the year to be at normal height)

University Ave. medians	\$	per mowing x 32 =
Lincoln Square median areas	\$	per mowing x 32 =
Lincoln and Florida	\$	per mowing x 32 =
East Washington St.	\$	per mowing x 32 =
Lincoln - University to Nevada	\$	per mowing x 32 =
Windsor Rd 10 medians (130 to Race)	\$	per mowing x 32 =
Amvet Subdivision	\$	per mowing x 32 =
City Building Complex	\$	per mowing x 32 =
Civic Center	\$	per mowing x 32 =
Public Works Complex	\$	per mowing x 32 =
Armory Park	\$	per mowing x 32 =
University & Busey Ave. Parklet	\$	per mowing x 32 =
Johnson Parklet	\$	per mowing x 32 =
2201 Philo Rd. (south lot of Fire Station)	\$	per mowing x 32 =
1411 N. Lincoln Ave. (vacant lot at North Fire Station)	\$	per mowing x 32 =
Parking Lots Lot #1, 11, 12, 17, 24, 25 and 26	\$	per mowing x 32 =
Anderson St Dead End at Windsor	\$	per mowing x 32 =
Rt 130 4 medians N & S of Washington St	\$	per mowing x 32 =
Adams, Lanore Fairlawn Multi-use path (twice a month)	\$	per mowing x 16 =

CIRCLE TARGETED MOWING DAYS/ S M T W T F S **TOTAL MOWING =** _____

SPRING AND FALL LEAF PICKUP Spring cleanup is to be between March 15th and April 9th
Fall cleanup is to be between November 15th and December 15th

University Ave. (spring only)	\$	per raking x 1 =
Lincoln Square Area	\$	per raking x 2 =
Lincoln and Florida (spring only)	\$	per raking x 1 =
Amvet Subdivision (fall only)	\$	per raking x 1 =
City Building Complex	\$	per raking x 2 =
Civic Center	\$	per raking x 2 =
Public Works Complex	\$	per raking x 2 =
Parking Lots (Lot #1,11,12,17,24, and 26) (fall only)	\$	per raking x 1 =
Adams, Lanore Fairlawn Multi-use path (fall only)	\$	per raking x 1 =

TOTAL SPRING AND FALL LEAF PICKUP = _____

COMBINED TOTALS =

OPTIONAL SERVICE
HERBICIDE AND INSECTICIDE APPLICATION

To be determined by City Arborist if authorized

1st pre-emergent application is to be between April 7th and April 30th. A wet spring will require a 2nd pre-emergent application between July 7th and July 30th
1st post emergent application is to be between April 7th and April 30th
2nd post emergent application is to be between August 15th and September 1st

(City Arborist shall approve application dates)

University Ave.	\$ _____ per application x 4 = _____
Lincoln Square Area	\$ _____ per application x 4 = _____
East Washington St.	\$ _____ per application x 4 = _____
Lincoln - University to Nevada	\$ _____ per application x 4 = _____
Florida and Lincoln medians	\$ _____ per application x 4 = _____
City Building Complex	\$ _____ per application x 4 = _____
Civic Center	\$ _____ per application x 4 = _____
Windsor Rd 10 medians (130 to Race)	\$ _____ per application x 4 = _____
Public Works Complex	\$ _____ per application x 4 = _____
Parking Lots (Lot #1 only)	\$ _____ per application x 4 = _____
Rt 130 4 medians N & S of Washington St	\$ _____ per application x 4 = _____

TOTAL PESTICIDE APPLICATION OPTION = _____

If awarded the contract, we agree to provide the appropriate insurance forms and complete and return the City of Urbana Certificate of Compliance, Drug-Free Workplace, and Equal Employment Opportunity forms within ten (10) days of notification.

Dated this _____ day of _____, 2023.

By: _____ Print: _____

Title: _____

TURF CARE CONTRACTOR

Name of Firm: _____ Telephone: _____

By: _____ Print: _____

Title: _____

Address: _____ City, State, Zip: _____

Pesticide Applicator Name _____ License # _____

Exp. Date _____

Pesticide Applicator Name _____ License # _____ Exp. Date _____

Turf Care Specialist Name/s _____

PROPOSAL FORM

TO: THE CITY OF URBANA, ILLINOIS
Department of Public Works
706 South Glover
Urbana, Illinois 61802-4427

Re: Turf Care For the City of Urbana

1. The undersigned, having familiarized (him/herself/themselves) with the local conditions affecting the cost of the work, and with the Contract Documents, including the Contract Instruction to Bidders, Proposal Form, and Drawings and Specifications, hereby propose to provide and furnish all labor, materials, necessary tools, expendable equipment, and all utility and transportation services necessary to perform and complete in proper manner all of the work required in connection with the referenced project, all in accordance with the Plans and Specifications and other Contract Documents prepared by the City of Urbana, Illinois, for the sum stated below:

<u>Turf Care Operation</u>	<u>Estimated Total Cost</u>
Mowing	_____
Spring and Fall Leaf Pickup	_____
GRAND TOTAL	_____
Pesticide/Insecticide Application (OPTIONAL)	_____

2. The undersigned further declares that he has carefully examined all of the Contract Documents and that he has inspected in detail the site of the proposed work, and that he has familiarized himself with all of the local conditions affecting the contract and the detailed requirements of completion, and understands that in making this proposal he waives all right to plead any misunderstanding regarding the same.
3. The undersigned further understands and agrees that if this proposal is accepted he is to furnish and provide all necessary machinery, tools, apparatus and other means of completion, and to do all of the work, and to furnish all of the materials specified in the contract, except such materials as are to be furnished by the City, in the manner and at the time therein prescribed, and in accordance with the requirements therein set forth.
4. The undersigned further agrees to execute a contract for this work and present the same to the City within fifteen days after the date of notice of the award of the contract.
5. The undersigned further agrees to begin work not later than the end of the first full week in April of each year unless otherwise approved by the City Arborist. The undersigned agrees to maintain appropriate mowing cycles to fulfill the intent of the contract and follow a mutually agreed schedule approved by the City Arborist and complete all requested work within 3 days of request. Such time for completion of work shall include final clean-up of premises.
6. In submitting this proposal, the undersigned declares that the only persons or parties interested in the proposal as principals are those named herein; and that the proposal is made without collusion with any other person, firm, or corporation.

CONTRACT

1. THIS AGREEMENT, made and concluded this ____ day of February, 2023, between the City of Urbana, Illinois acting by and through Carol Mitten, City Administrator, known as the City, and _____, his/her/their executors, administrators, successors or assigns, known as the Contractor.

2. WITNESSETH: That for and in consideration of the payments and agreements mentioned in the Proposal Form, hereto attached, the Contractor agrees with said City at his/her/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described and in full compliance with all of the plans of this agreement.

3. And it is also understood and agreed that the Invitation to Bid, Notice to Bidders, Contract, Instructions to Bidders, Proposal Form, and Drawings and Specifications for Turf Care for the City of Urbana are all essential documents of this contract and are a part hereof.

4. IN WITNESS WHEREOF, the said parties have executed these presents on the dates above mentioned.

PARTY OF THE FIRST PART:

Carol Mitton, City Administrator

CITY OF URBANA, ILLINOIS

BY: _____

PARTY OF THE SECOND PART:

FIRM NAME (if an individual)

BY: _____
(SEAL)

FIRM NAME (if a partnership)

BY: _____

BY: _____

CORPORATE NAME (if a Corporation)

BY: _____
(President)

BY: _____
(Secretary)

(CORPORATE SEAL)

NOTICE TO BIDDERS

1. Time and Place of Bid Opening

Sealed proposals for Bid Number 2223-22 as described herein will be received at the Office of the Director of Public Works, 706 South Glover, Urbana, Illinois, 61802-4427, until 1:30 PM., Friday, February 3, 2023 at which time the bids will be publicly opened and read.

2. All bids shall be guaranteed for not less than thirty days.

3. Contractor will be required to comply with all laws and ordinances, including those relating to the employment of labor, and with the City of Urbana's ordinance for Equal Opportunity for Employment.

4. Questions concerning this bid, all calls should be directed to:

Kevin Sanderson
City of Urbana Public Works Department
706 South Glover Avenue
Urbana, Illinois, 61802-4427
(217) 384-2342

5. The City reserves the right to waive any technicalities and/or reject any or all proposals.

<p align="center"> CITY OF URBANA HUMAN RELATIONS DIVISION 400 SOUTH VINE ST. URBANA, ILLINDIS 61801 (217) 384-2455 (phone); 328-8288 (fax) hro@urbanaininois.us </p>	Office Use Only (09/15)	
	Requested by:	Date:
	Approved by:	Date:
	Certification Date:	
	Certificate Expiration Date:	

EQUAL EMPLOYMENT OPPORTUNITY (E.E.O.) WORKFORCE STATISTICS FORM

Please complete the sections below as instructed. Failure to properly complete this form may result in a delay or denial of eligibility to bid or do business with the City of Urbana.

Section I. Identification

1. Company Name and Address:

Name:

d/b/a:

Address:

City/State/Zip:

Telephone Number(s) include area code:

Check one of the following

Corporation	<input type="checkbox"/>	Partnership	<input type="checkbox"/>	Individual Proprietorship	<input type="checkbox"/>	Limited Liability Corp.	<input type="checkbox"/>
-------------	--------------------------	-------------	--------------------------	---------------------------	--------------------------	-------------------------	--------------------------

FEI Number:	Social Security Number:
-------------	-------------------------

2. Name and Address of the Company's Principal Office (answer only if not the same as above)

Name:

Address:

City/State/Zip

3. Major activity of your company (product or service):

4. Project on which your company is bidding:

5. City of Urbana contact staff assigned to contract:

SECTION II. Policies and Practices

Description of EEO Policies and Practices		YES	NO
A.	Is it the Company's policy to recruit, hire, train, upgrade, promote and discipline persons without regard to race, color, creed, class, national origin, religion, sex, age, marital status, mental and/or physical disability, personal appearance, sexual preference, family responsibilities, matriculation, political affiliation, prior arrest, conviction record, or source of income ?		
B.	Has someone been assigned to develop procedures, which will assure that the EEO policy is implemented and enforced by managerial, administrative, and supervisory personnel? If so, please indicate the name and title of the official charged with this responsibility. Name: _____ Title: _____ Telephone: _____ Email: _____		
C.	Does the company have a written Equal Employment Opportunity plan or statement? Note: If no, a copy of an E.E.O statement is enclosed. You must attach an EEO Statement in order to be considered eligible to do business with the City of Urbana. Questions? (217) 384-2455 or hro@city.urbana.il.us.		
D.	Has the company developed a written policy statement prohibiting Sexual Harassment? You must attach a copy of your company's Sexual Harassment Policy in order to be considered eligible to do business with the City of Urbana.		
E.	Have all recruitment sources been notified that the company will consider all qualified applicants without regard to race, color, creed, class, national origin, religion, sex, age, marital status, mental and/or physical disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest, conviction record, or source of income?		
F.	If advertising is used, does it specify that all qualified applicants will be considered for employment without regard to race, color, creed, class, national origin, religion, sex, age, marital status, mental and/or physical disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest, conviction record, or source of		

	income?		
G.	Has the contractor notified all of its sub-contractors of their obligations to comply with the Equal Opportunity requirements either in writing, by inclusion in subcontracts or purchase orders?		
H.	Is the company a state certified minority/women owned business? If yes, please attach a copy of state certification.		
I.	Does the company have collective bargaining agreements with labor organizations?		
J.	If you answered yes to Question "I", have the labor organizations been notified of the company's responsibility to comply with the Equal Employment Opportunity requirements in all contracts with the City of Urbana?		
K.	Does your company perform construction, rehabilitation, alteration, conversion, demolition or repair of buildings, highways or other improvements to real property? (If yes, please complete Table B.)		
L.	Are you currently seeking to renew an existing or expired Urbana EEO certification? (If yes, you need to complete Table C.)		

SECTION III. Employment Information

IMPORTANT: Please complete the company workforce analysis on the bottom of this page. Use the number of employees as of the most recent payroll period. **You must complete this form in its entirety, as instructed and submit your organization's (1) EEO Statement and (2) Sexual Harassment Policy in order to be eligible to do business with the City of Urbana. For detailed descriptions of the Job Classifications see attached descriptions.** If minorities and females are currently under-represented in your workforce, please attach a copy of an explanation of your plan to recruit and hire qualified minorities and females.

TABLE A – TOTAL CONTRACTOR/VENDOR WORKFORCE

Job Categories	Overall Totals		White (Not of Hispanic Origin)		Black or African American (Not of Hispanic Origin)		Hispanic or Latino		Asian or Pacific Islander		American Indian or Alaskan Native		
	M	F	M	F	M	F	M	F	M	F	M	F	
Officials & Mgrs													
Professionals													
Technicians													
Sales Workers													
Office & Clerical													
Craft Workers (Skilled)													
Operatives (Semi-Skilled)													
Laborers (Unskilled)													
Service Workers													
TOTAL													
M = MALE, Column B is sum of Rows D, F, H, J and L. F = FEMALE, Column C is sum of Rows E, G, I, K and M.													
Date of above Data: _____													

TABLE B* - EMPLOYEES TO BE ASSIGNED TO CITY OF URBANA CONTRACT

Job Categories	TOTAL EMPLOYEES		BLACK EMPLOYEES		HISPANIC EMPLOYEES		OTHER MINORITY EMPLOYEES	
	M	F	M	F	M	F	M	F
Officials & Mgrs								
Professionals								
Technicians								
Sales Workers								
Office & Clerical								
Craft Workers (Skilled)								
Operatives (Semi-Skilled)								
Laborers (Unskilled)								
Service Workers								
TOTAL								

*Totals included in Table B should be a projection of numbers of persons to be employed in the performance of the City contract.

For Contractors: Data provided in Table B will be verified by worksite inspections.

TABLE C - WORKFORCE TURNOVER SINCE PREVIOUS EEO REPORT

Job Categories	TOTAL EMPLOYEES SEPARATED		MINORITY EMPLOYEES SEPARATED		TOTAL EMPLOYEES HIRED		MINORITY EMPLOYEES HIRED	
	M	F	M	F	M	F	M	F
Officials & Mgrs								
Professionals								
Technicians								
Sales Workers								
Office & Clerical								
Craft Workers (Skilled)								
Operatives (Semi-Skilled)								
Laborers (Unskilled)								
Service Workers								
TOTAL								

SECTION IV. Certification

By signing below, the company certifies that it has answered all of the foregoing questions truthfully to the best of its knowledge and belief and agrees that it/he/she will comply and abide by the City of Urbana’s Code of Ordinances (Section 2-119).

Signature Printed Name and Title

E-mail Address Date

SECTION V. Verification

Prior to submitting this form, please check the answers to the following questions to verify your completion of this form:

1. Did you fill in all of the appropriate boxes in the table in Section III, including the "TOTAL" row?

YES _____

NO _____

2. Have you enclosed your company's EEO statement?

YES _____

NO _____

3. Have you enclosed your company's Sexual Harassment policy?

YES _____

NO _____

DEFINITIONS OF TERMS LISTED ON THE WORKFORCE STATISTICS FORM

(See previous Page)

DESCRIPTION OF RACE/ETHNIC CATEGORIES

Race /ethnic designations as used by the Department do not denote scientific definitions of anthropological origins. For the purposes of this report, an employee may be included in the group to which he or she appears to belong, identifies with, or is regarded in the community as belonging. However, no person should be counted in more than one race/ethnic group. The race/ethnic categories for this report are:

White (Not of Hispanic origin). All persons having origins in any of the original peoples of Europe, North Africa or the Middle East.

Black of African-American (Not of Hispanic origin). All persons having origins in any of the Black racial groups of Africa.

Hispanic or Latino. All persons of Mexican, Puerto Rican, Cuban, Central of South American, or other Spanish culture or origin, regardless of race.

Asian or Pacific Islander. All persons having origins any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands and Samoa.

American Indian or Alaskan Native. All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

DESCRIPTION OF JOB CATEGORIES

Each employee should be counted in only one job category. Select the category containing the jobs most similar to that performed by the employee. The jobs listed in each category are intended to provide an example, not a complete list, of all job titles falling into that category.

Officials and managers. Occupations requiring administrative and managerial personnel who set broad policies, exercise overall responsibility for execution of these policies, and direct individual departments or special phases of firm's operations. Includes: officials, executives, middle management, plant managers, department managers, and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, railroad conductors and yard masters, ship captains, mates and other officers farm operators and managers, and kindred workers.

Professionals. Occupations requiring either college graduation or experience of such kind and amount as to provide a comparable background. Includes: accountants and auditors, airplane pilots and navigators, architects, artists, chemists, designers, dietitians, editors, engineers, layers, librarians, mathematicians, natural scientist, registered professional nurses, personnel and labor relations specialist, physical scientist, physicians, social scientist, teachers, surveyors and kindred workers.

Technicians. Occupations requiring a combination of basic scientific knowledge and manual skill which can be obtained through 2 years of post high school education, such as is offered in many technical institutes and union colleges, or through equivalent on-the-job training. Include: computer programmers, drafters, engineering aides, junior engineers, mathematical aides, licensed, practical or vocational nurses, photographers, radio operators, scientific assistants, technical illustrators, technicians (medical, dental, electronic, physical science), and kindred workers.

Sales. Occupations engaging wholly or primarily in direct selling. Includes: advertising agents and sales workers, insurance agents and brokers, real estate agents, and brokers, stock and bond sales workers, demonstrators, sales workers and sales clerks, grocery clerks, and cashiers/checkers, and kindred workers.

Office and clerical. Includes all clerical-type work regardless of level of difficulty, where the activities are predominantly non manual though some manual work not directly involved with altering or transporting the products is included. Includes: bookkeepers, collectors (bills and accounts), messengers and office helpers, office machine operators (including computer), shipping and receiving clerks, stenographers, typists and secretaries, telegraph and telephone operators, legal assistants, and kindred workers.

Craft workers (skilled). Manual workers of relatively high skill level having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. Includes: the building trades, hourly paid supervisors and lead operators who are not members of occupations, compositors and typesetters, electricians, engravers, painters (construction and maintenance), motion picture projectionists, pattern and model makers, stationary hand painters, coaters, bakers, decorating occupations, and kindred workers.

Operatives (semiskilled). Workers who operate machine or processing equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. Includes: apprentices (auto service and stitchers, dryers, furnace workers, heaters, laundry and dry cleaning operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (manufactured articles), photographic process workers, truck and tractor drivers, knitting, looping, taping and weaving machine operators, welders and flame cutters, electrical and electronic equipment assemblers, butchers and meatcutters, inspectors, testers and graders, handpackers and packagers, and kindred workers.

Laborers (unskilled). Workers in manual occupations which generally require no special training who perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. Includes: garage laborers, car washers and greasers, groundskeepers and gardeners, farmworkers, stevedores, wood choppers, laborers performing lifting, digging, mixing, loading and pulling operation and kindred workers.

Service workers. Workers in both protective and nonprotective service occupations. Includes: Attendants (hospital and other institutions, professional and personal service, including nurses

aides, and orderlies), barbers, charworkers and cleaners, cooks, counter and fountain workers, elevator operators, firefighters and fire protection, guards, doorkeepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, amusement and recreation facilities attendants, guides, ushers, public transportation attendants, and kindred workers.



VENDOR REPRESENTATIONS AND ADDITIONAL DUTIES

The Vendor agrees that following representations and additional duties are a material part of the contract. The undersigned, having been duly sworn under oath, certifies and agrees as follows:

1. None of the Vendor or its partners, officers, owners, employees, or agents have been barred from contracting with a unit of State or local government in the past five years as a result of a conviction for bid rigging, in violation of 720 ILCS 5/33E-3 or any similar offense of any state or the United States which contains the same elements as this offense. 720 ILCS 5/33E-11.
2. None of the Vendor or its partners, officers, owners, employees, or agents have ever been barred from contracting with a unit of State or local government as a result of a conviction for bid rotating, in violation of 720 ILCS 5/33E-4 or any similar offense of any state or the United States which contains the same elements as this offense. 720 ILCS 5/33E-11.
3. If the Vendor holds any elected or appointed office under the laws or Constitution of this State, the Vendor is in compliance with the Public Officer Prohibited Activities Act. 50 ILCS 105/3.
4. The Vendor is not a municipal officer with a prohibited financial interest in this contract, directly in the officer's own name or indirectly in the name of any other person, association, trust, or corporation, in accordance with 65 ILCS 5/3.1-55-10.
5. *Please initial one statement, in accordance with 65 ILCS 5/11-42.1-1:*
 - A. _____ The Vendor is not delinquent in the payment of any tax administered by the Department of Revenue unless the Vendor is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of tax.
 - B. _____ The Vendor has entered into an agreement with the Department of Revenue for the payment of all such taxes that are due and is in compliance with the agreement.
6. If the Vendor employs commercial motor vehicle operators, the Vendor is in compliance with the Federal Highway Administration rules for controlled substances and alcohol use and testing. 49 CFR Parts 40 and 382.
7. During the term of this contract, the Vendor shall comply with (a) Urbana City Code Section 2-119, which prohibits employment discrimination by contractors and vendors with the City; (B) the Equal Employment Opportunity provisions of Ill. Admin. Code tit. 44, § 750; and (C) Article 2 of the Illinois Human Rights Act, 775 ILCS 5/2-101 *et seq.*, including without limitation the requirement that the Vendor have a written sexual harassment policy in conformance with 775 ILCS 5/2-105.
8. If this contract involves the construction, reconstruction, alteration, repair, improvement, or maintenance of public works, the Vendor has filed with the City and made available to the general public a copy of the Vendor's written substance abuse prevention program, which meets or exceeds the requirements of 820 ILCS 265/15.



VENDOR REPRESENTATIONS AND ADDITIONAL DUTIES

9. If this contract involves the construction, reconstruction, alteration, repair, improvement, or maintenance of public works, the Vendor shall use United States produced steel products, in compliance with 30 ILCS 565/4.

10. If this contract involves the construction, addition to, or alteration of public works, the Vendor shall employ laborers in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*) and the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 *et seq.*).

11. The Vendor shall comply with all applicable provisions of the Prevailing Wage Act, which requires the payment of the prevailing rate of wage to all laborers, workers, and mechanics employed by or on behalf of a public body in the construction, demolition, maintenance, or repair of public works. 820 ILCS 130/0.01 *et seq.* The prevailing wage rates are established and revised by the Department of Labor and are available at www.state.il.us/agency/idol/rates/rates.htm.

12. The Vendor shall obtain from all subcontractors to be used in the performance of this contract a sworn statement agreeing to the representations and additional duties contained on this document. The Vendor shall maintain the sworn statements on file for the duration of this contract and shall promptly provide them to the City upon request. If a subcontractor is or becomes ineligible for a contract with the City, the Vendor promptly shall terminate its subcontract upon the City's request. The Vendor shall include adequate provisions in all subcontracts to allow it to terminate such subcontracts as required herein.

The representations contained on this document are true, complete, and correct in all respects. The representations contained herein are continuing. If any such representation is no longer true or correct, the Vendor promptly shall notify the City in writing.

Vendor:

By: _____

Printed name:

Title:

Date:

State of

County of

Signed and sworn (or affirmed) to before me on _____ (date)

by _____ (name of person making statement).

(seal)

Signature of notary public

TURF CARE AREA MAPS INDEX

These maps are to show general areas and should not be used for accurate shapes and sizes of turf areas. They are provided to help locate turf care areas under this contract.

1. University Avenue Grass Medians; (1) West of Broadway, (1) east of Cunningham Ave to Maple St., (2) Cottage Grove Ave. east to IL 130 / U.S. 150. **Does not** include long median to east of IL 130 / U.S. 150 to Interstate 74.
2. Lincoln Square area includes Illinois, Broadway, Race, High, and Elm St. medians and Parking lots #10A south, 10E, and 10F
3. Lincoln and Florida
4. East Washington Street-Glover Ave. to Smith Rd. (1st three medians do not mow Philo to Glover)
5. Lincoln Avenue medians - University to Green
6. Lincoln Avenue medians - Green to Nevada
7. Amvet Subdivision
8. City Building Complex, includes parking lots #22 and #23 (best mowed on weekends when employee lots are less full. Police and Fire employees are present on weekends.)
 - **Do not throw any clippings onto parked cars**
 - **Do not weed whip next to parked vehicles**
- *NOTE for Art in Park area:
 - turf adjacent to fountain area shall be with walk behind mower and bagged
 - no clippings are allowed to be thrown into fountain pool
 - no riding or wheel driven mowers are allowed on art brick sidewalk north of City Complex
 - All mowers, cutters and power equipment shall be kept away from sculpture/s and or art work.
9. Civic Center **DO NOT MOW BETWEEN HOURS OF 11 AM & 1 PM WEEKDAYS**
10. Public Works Complex, includes 704 and 706 S. Glover Ave. properties (best mowed on weekends when employee lots are vacant)
 - Mow parking lot islands and along east side of garage building.
 - Mow along School District Building south side of parking lot.
 - **Do not throw any clippings onto parked cars**
 - **Do not weed whip next to parked vehicle**
11. Downtown Municipal Parking Lots
 - Lot 1
 - Lot 11(Behind 300 W. Main St. building)
 - Lot 12
 - Lot 17
 - Lot 24
 - Lot 25
 - Lot 26 north boundary of lot property runs along northern edge of parking lot to Boneyard fence corner
12. Mini Park Areas
 - Armory Mini Park at University between Sycamore St and Maple St
 - Adams, Lanore, Fairlawn Multi-Use Path
 - University and Busey Mini Park south of University and just west of Busey Ave. (RR tracks define the 3rd side of turf space triangle)

- Johnson Parklet
- 2201 S. Philo Rd. (south lot of south fire station)
- 1411 N. Lincoln Ave. (vacant lot north of fire station)

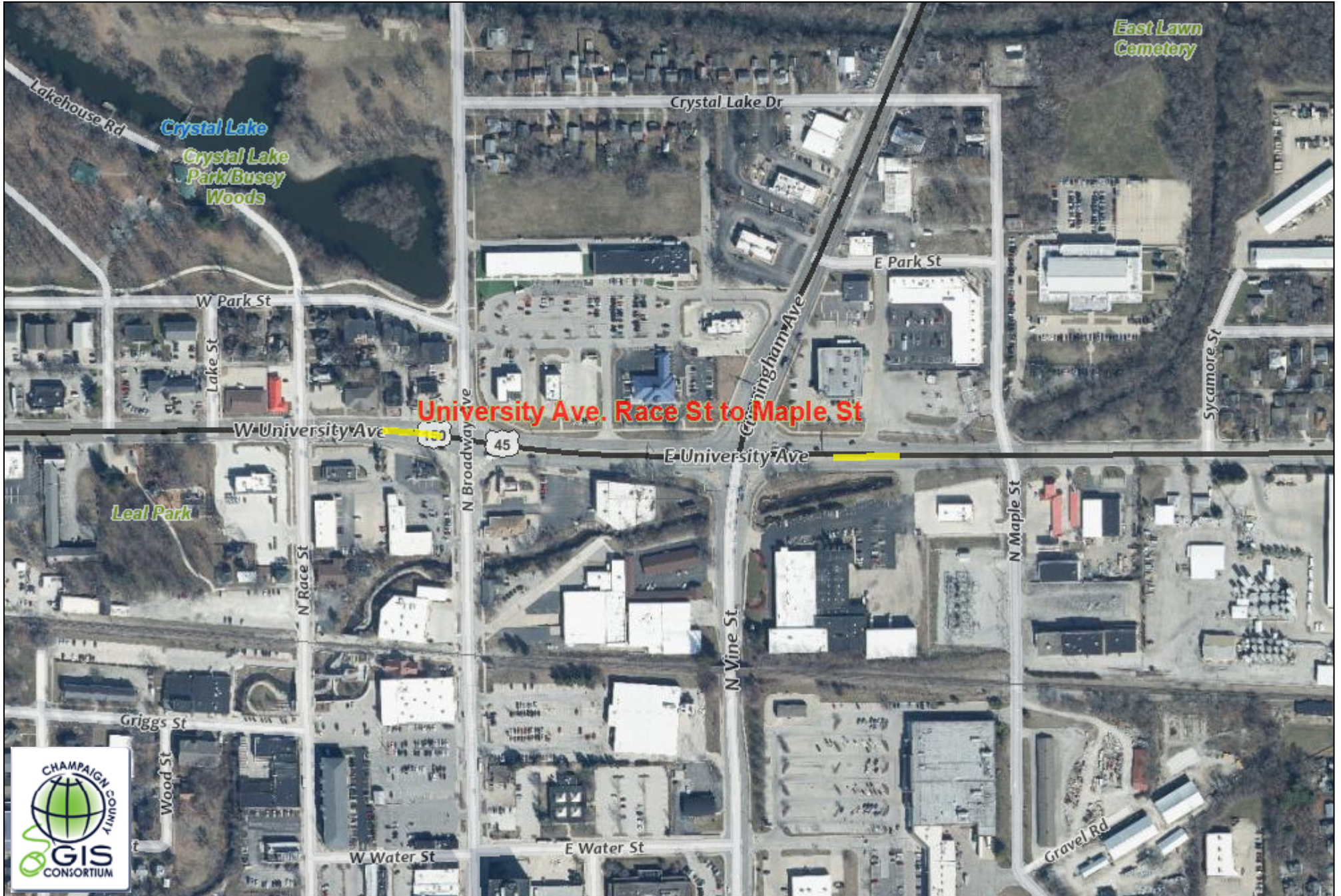
13. Windsor Road center three (3) turf grass medians east of Philo and from Boulder Dr. to Rt. 130

14. Windsor Road center seven (7) turf grass medians west of Philo and from Philo to Race

15. South Anderson dead end at Windsor Road

16. Illinois Rt 130 center four (4) turf grass medians, three (3) of which are south of the Washington St..

University Ave. West #1 a



230

Feet

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University Ave. East #1 b



University Ave. Ambucs Park to Guardian

E University Ave

150

130

Old US 150

Water St



230

Feet

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Race St./Broadway Medians #2 a



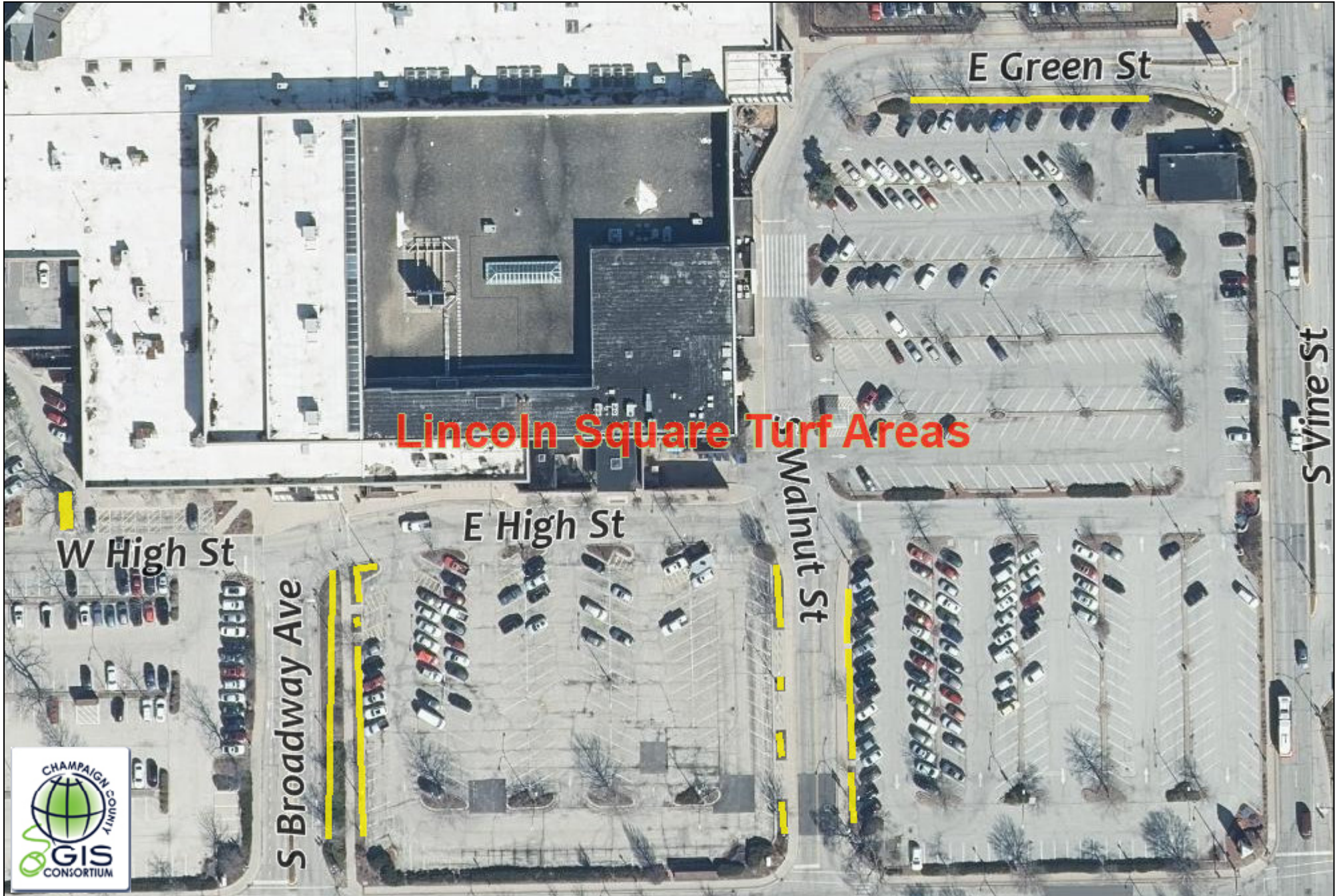
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Lincoln Square Parking Lots Turf



Lincoln Square Turf Areas



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Feet

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Lincoln Ave./Florida Ave Medians #3



Lincoln Ave/Florida Medians



110
Feet

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E. Washington Medians, East of Lierman to Smith Rd. #4a



230

Feet

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E. Washington Medians, West of Lierman #4b



7 Medians West of Lierman



110
Feet

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Lincoln Ave.-Clark St to Stoughton Medians #5a



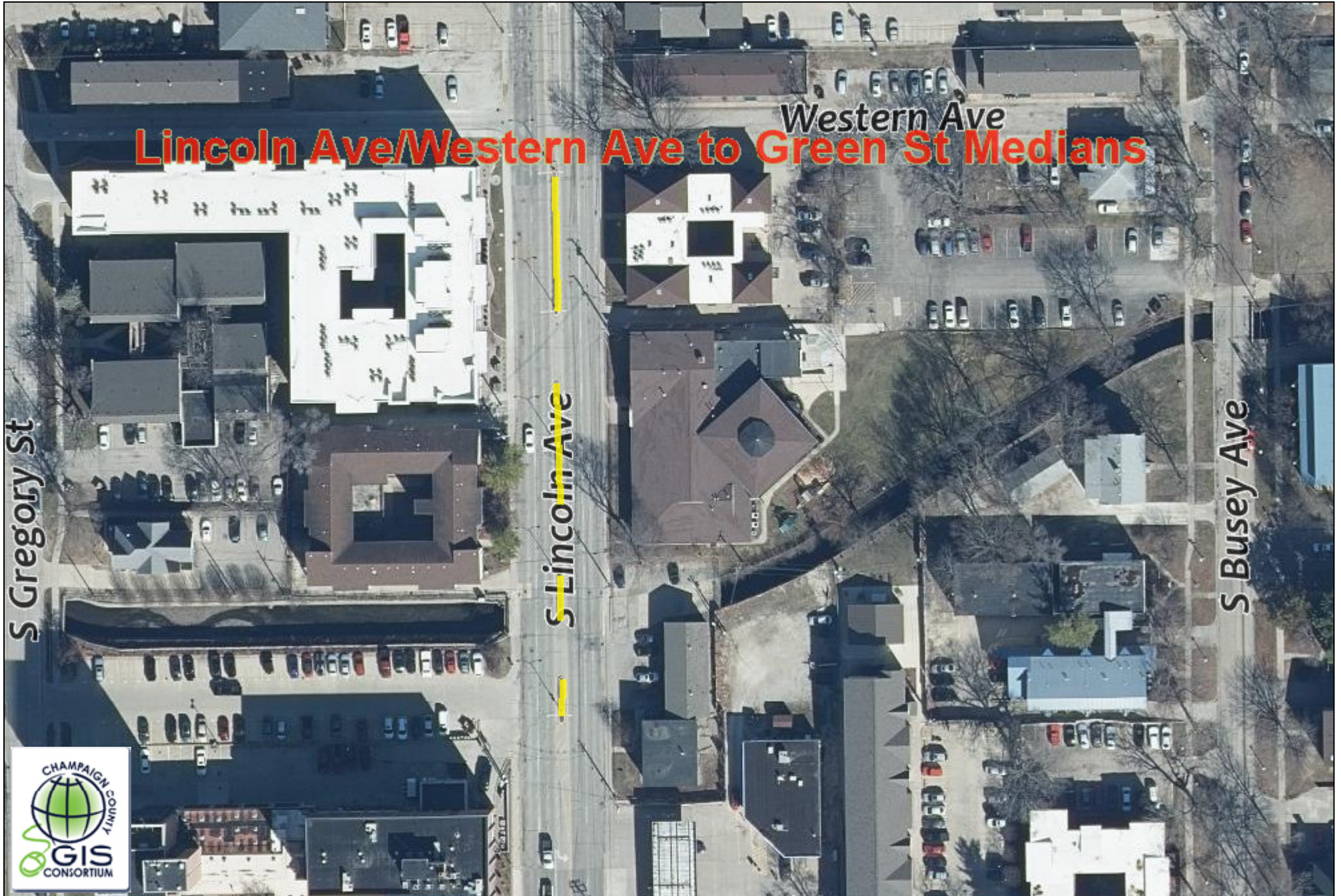
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Lincoln Ave.-Western Ave to Green St Medians #5b



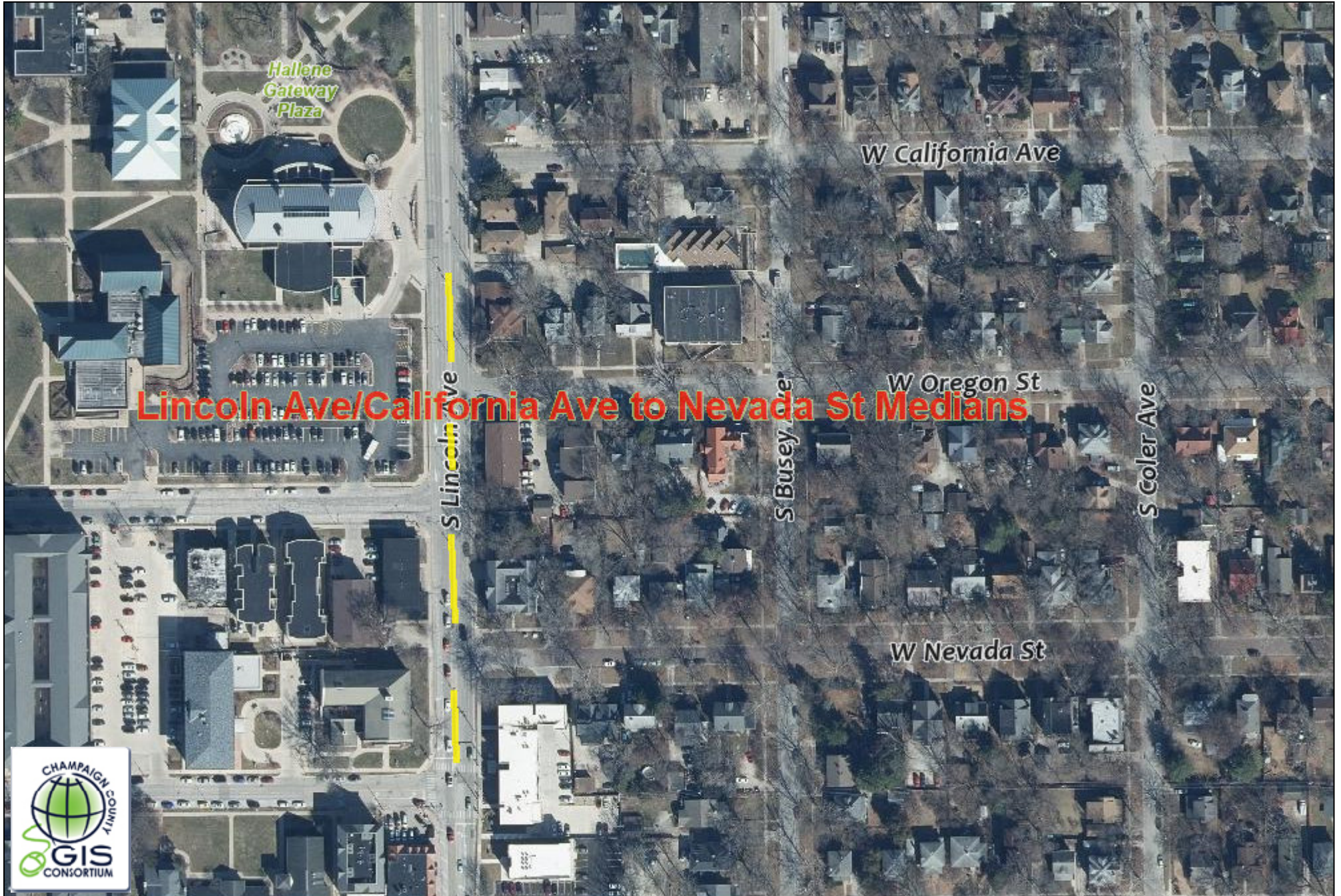
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Lincoln Ave.-California Ave to Nevada St Medians #6



110

Feet

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Amvets Subdivision 6 Medians #7



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120

Feet



City Building Complex #8



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Feet

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Urbana Civic Center #9

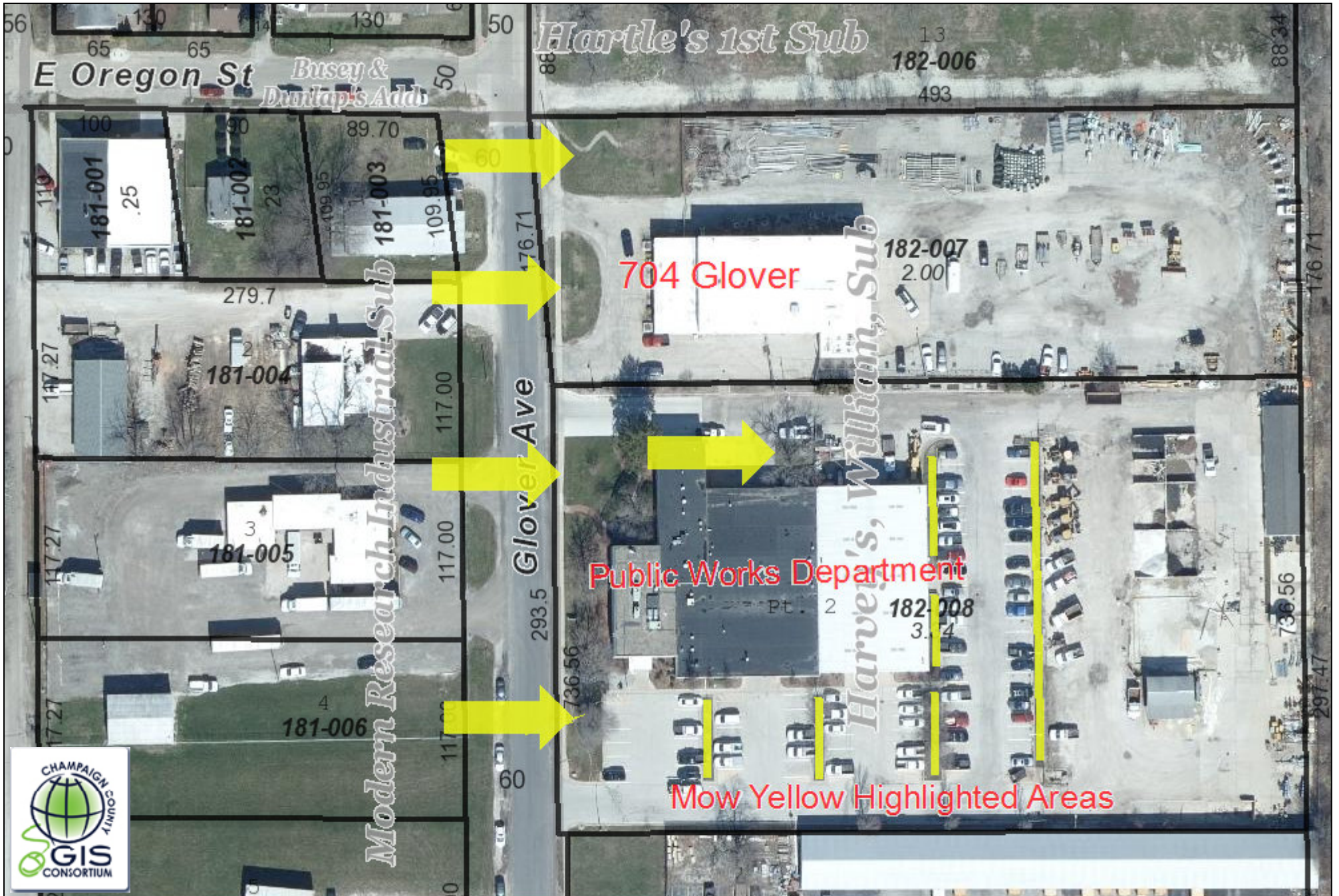


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Parking Lot 1 #11 a

W Water St

N Race St

Lot 1



10

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NORTH

Lot 11 #11 b



W Main St

25
Feet

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Parking Lot 12 #11 c



Central Ave

Lot 12

Main St



10
Feet

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Urbana Free Library Lot 17 #11 d



Cedar St

Library Lot 17

W Green St



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Parking Lot 24 #11 e



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Parking Lot 25 #11 f



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Parking Lot 26 #11 g



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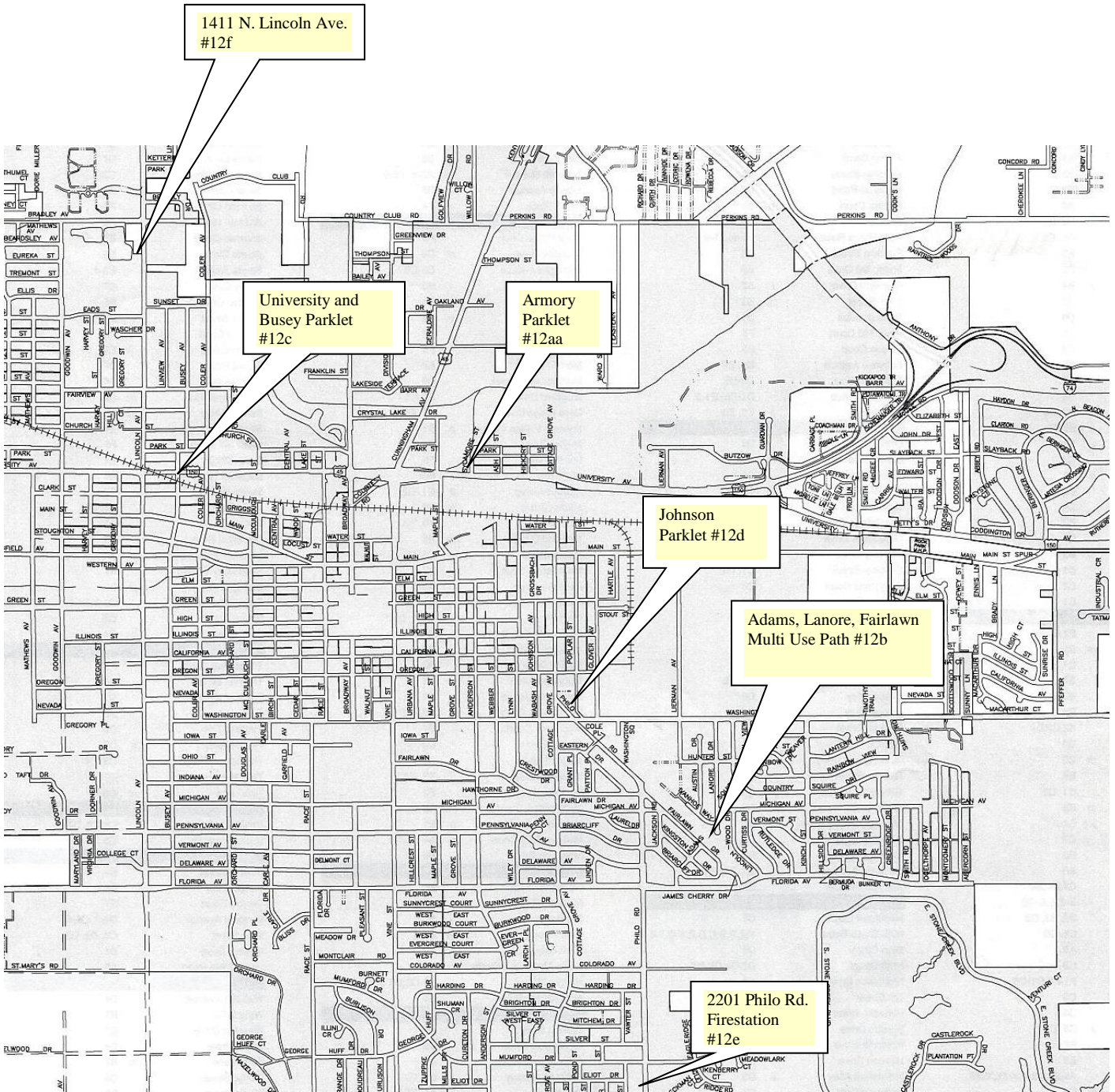
Feet

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2023 CITY PARKLET TURF AREAS

Groom Cut Turf



Armory Park Mini-Park #12aa



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Feet

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Adams, Lanore, Fairlawn Multi-Use Path #12b



Trim around overhead lighting and along north fence line



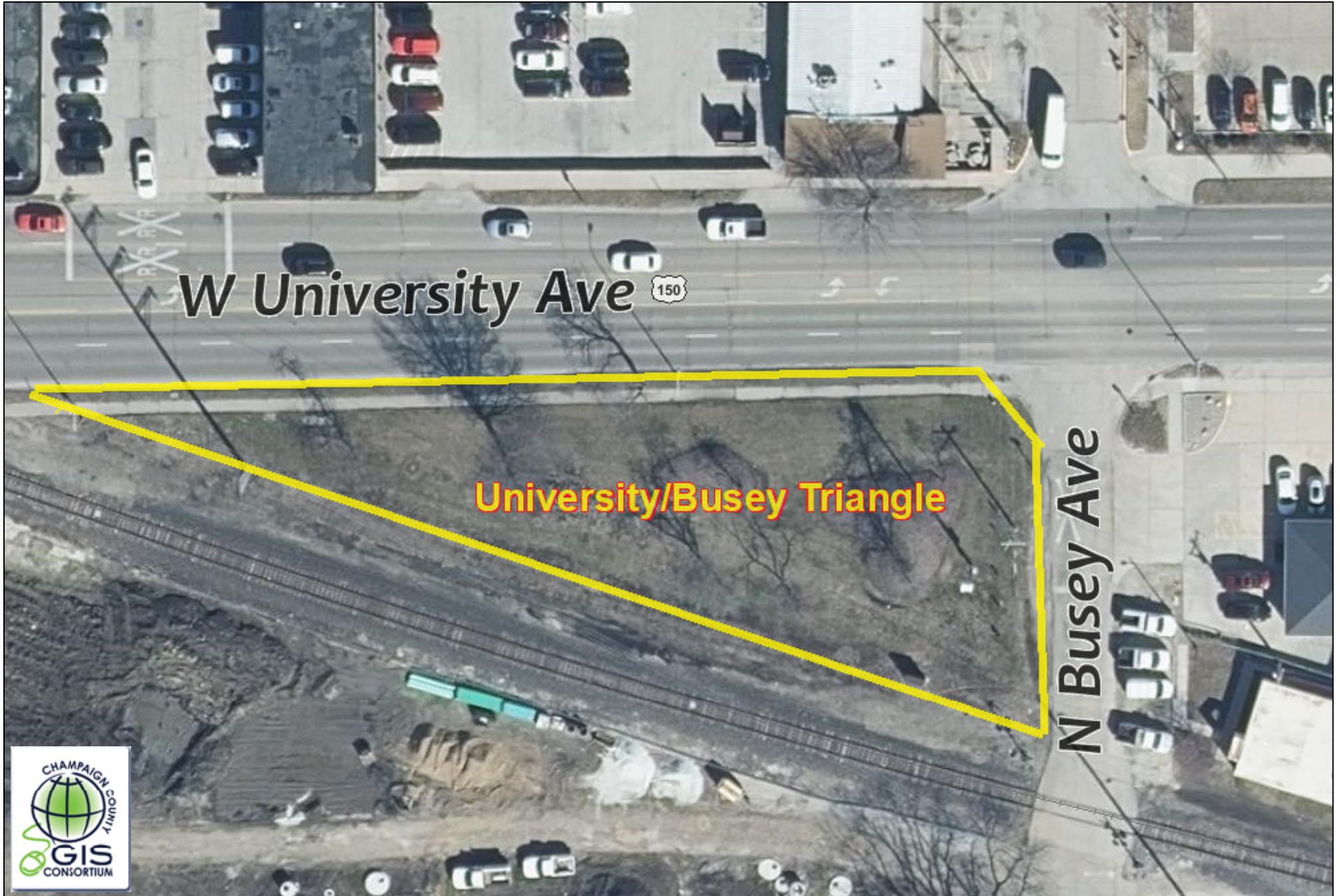
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University Ave./Busey Ave. Triangle #12c



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Philo Rd & Washington (Johnson Park) Mini-Park #12d



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2201 S. Philo Rd. Lot #12e



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1411 N. Lincoln Ave. #12f



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Feet

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Windsor from Philo to Rt 130, 3 turf medians



Windsor from Race to Philo , 7 turf medians

South Anderson Dead End Cul-De-Sac #15



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Rt 130 turf grass medians, 3 south of Washington, 1 north of Washington