



**Addendum No. 1 (issued on October 25, 2021) to the
Request for Proposals Solicitation #2122-22 (dated Oct. 7, 2021)
Answers to Questions received through Oct. 22, 2021**

Question #1: Who is your current EAP provider and how long have you been with this provider?

- **Answer:** Campion Barrow & Associates, 2009

Question #2: What is your current PEPM rate?

- **Answer:** the City pays a flat rate of \$7,498.40 annually.

Question #3: How many hours are included in the current PEPM for Seminars (aka Trainings) and/or Critical Incidents?

- **Answer:** Six (6) hours of seminars/trainings

Question #4: Please confirm number of hours of trainings and CIRs, if any, that the City wants included.

- **Answer:** the vendor is free to propose.

Question #5: Is there any custom or other onsite support being provided by the current EAP provider?

- **Answer:** No

Question #6: Does the current EAP fee include cost of Substance Abuse Professional evaluations (as mandated by the Department of Transportation) when a safety sensitive employee fails a DOT drug or alcohol test?

- **Answer:** No

Question #7: Please provide utilization reports.

Answer: Utilization data for the last two years:

Time Period	Contacts*	Professional Counseling Sessions
Jan. - March 2020	126	46
April - June 2020	97	29
July - Sept. 2020	102	22
Oct. – Dec. 2020	113	24
Jan. - March 2021	87	13
April - June 2021	107	29
July – Sept. 2021	103	16

* Contacts occurring by phone/email