



CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

CITY OF URBANA AND URBANA HOME CONSORTIUM JULY 1, 2021 – JUNE 30, 2022

A Report of Activities Undertaken by the City of Urbana and
The Urbana/Champaign/Champaign County HOME Consortium
Through the Community Development Block Grant, and
The HOME Investment Partnership Grant
During the Year Ending June 30, 2022

Prepared by:
City of Urbana
Grants Management Division
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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Urbana and Urbana HOME Consortium continued to be challenged during the first part of the year with implementing housing programs due to the COVID-19 pandemic. Housing rehabilitation projects were limited to those that addressed an immediate life safety concern. Additional Community Development Block Grant funding was provided to prevent, prepare, or respond to the pandemic. Completion of the goals and anticipated outcomes for the CDBG-CV activities were undertaken in FY 2021-2022. HOME funds have resulted in the completion of four single family new construction and two rental units. The Champaign County Regional Planning Commission (CCRPC) and Courage Connection have supported a total of thirty-three (33) persons in need of affordable rental housing with tenant-based rental assistance (TBRA) funds. Habitat for Humanity of Champaign County continued their outstanding work as a high-performing local Community Housing Development Organization (CHDO) by completing four (4) new affordable single-family home projects with the assistance of HOME funding. FirstFollowers was certified as a CHDO and completed renovation on two rental units.

CDBG funds committed by the City of Urbana resulted in twelve (12) owner-occupied housing units being rehabilitated through the City's Emergency/Access Grant Program and Senior Repair Program. In FY 2021-2022, the City's Youth Services grant program provided CDBG public service funding to six community-based organizations to support eight programs. The programs and services provided by these agencies address violence prevention, trauma support, after school programming, and recreation, and are targeted toward Urbana youth from low-income families. During the 2021-2022 fiscal year, these programs are anticipated to serve over 1,700 students in the community. The grant period for the CSSF funding expires on December 31, 2022 and accomplishments will be reported in the FY 2022-2023 CAPER. Three formerly homeless families received stable housing and case management through the City of Urbana's Transitional Housing Program.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Address Barriers to Affordable Housing	Affordable Housing Non-Housing Community Development	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	20	6	30.00%	5	4	80.00%
Address Barriers to Affordable Housing	Affordable Housing Non-Housing Community Development	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	40	23	57.50%	5	12	240.00%
Address Barriers to Affordable Housing	Affordable Housing Non-Housing Community Development	CDBG: \$ / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	50	86	172.00%	15	33	220.00%
Address Barriers to Affordable Housing	Affordable Housing Non-Housing Community Development	CDBG: \$ / HOME: \$	Businesses assisted	Businesses Assisted	1	29	2,900.00%	1	2	200.00%
Address Barriers to Affordable Housing	Affordable Housing Non-Housing Community Development	CDBG: \$ / HOME: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	150	3689	2,459.33%	150	2657	1,771.33%

Coordinate with Housing Authority	Affordable Housing Public Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	30	0	0.00%	2	0	0.00%
Coordinate with Housing Authority	Affordable Housing Public Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	10	0	0.00%	1	26	2,600.00%
Preserve Consortium Neighborhoods	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	25	24	96.00%	25	34620	138,480.00%
Preserve Consortium Neighborhoods	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	6	0	0.00%	2	0	0.00%
Preserve Existing Affordable Housing Supply	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	50	12	24.00%	5	12	240.00%
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$ / HOME: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	25	12689	50,756.00%	40	24	60.00%
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$ / HOME: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	150	52	34.67%	10	19	190.00%

Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$ / HOME: \$	Facade treatment/business building rehabilitation	Business	2	0	0.00%	2	0	0.00%
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	20	6	30.00%	5	4	80.00%
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	40	23	57.50%	3	12	400.00%
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	10	1	10.00%	10	1	10.00%
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$ / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	50	86	172.00%	12	33	275.00%
Provide decent affordable housing opportunities	Affordable Housing	CDBG: \$ / HOME: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	100	3689	3,689.00%	150	2657	1,771.33%
Reduce Lead Exposure Risk	Lead Based Paint Hazard Removal	CDBG: \$ / HOME: \$0	Homeowner Housing Rehabilitated	Household Housing Unit	25	23	92.00%	5	0	0.00%

Support Homeless Needs	Homeless Non-Housing Community Development	CDBG: \$ / HOME: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	15	0	0.00%	3	0	0.00%
Support Homeless Needs	Homeless Non-Housing Community Development	CDBG: \$ / HOME: \$	Homelessness Prevention	Persons Assisted	50	82	164.00%	50	0	0.00%
Support Homeless Needs	Homeless Non-Housing Community Development	CDBG: \$ / HOME: \$	Housing for Homeless added	Household Housing Unit	2	0	0.00%	4	0	0.00%
Support Infrastructure Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	400	12689	3,172.25%	100	0	0.00%
Support Services & Training for Low-Income Persons	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / HOME: \$0	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	50	52	104.00%	25	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan,

giving special attention to the highest priority activities identified.

The City of Urbana’s Community Development Block Grant funds have been specifically targeted towards the priorities and objectives identified in the City of Urbana’s FY 2021-2022 Annual Action Plan to benefit low- and moderate-income residents. The first goal noted on the Plan under section AP-20 is to provide decent affordable housing opportunities. CDBG funds have been leveraged to advance this goal through rehabilitation of the homes of low-income owner-occupants and transitional housing rental units for homeless families. HOME funds are used throughout the Consortium geography to develop new homeownership units to sell to low-income homebuyers and assist, while tenant-based rental assistance funds are used to ensure that households in need of funding assistance are able to maintain housing. The HOME funded whole-housing rehabilitation program also helps in this regard by bringing single-family houses that are owner occupied by low-income households, up to code.

The second goal noted on the Plan is to preserve the existing affordable housing supply. This goal is primarily advanced through the CDBG-and HOME funded housing rehabilitation activities. Further goals call for the City to address the impact of the COVID-19 pandemic. Funds were provided for rent and small business assistance, along with housing and services for our most vulnerable population. Staff from the cities of Urbana and Champaign regularly attend HACC Board meetings. The Mayors of Urbana and Champaign appoint Board members to the HACC Board of Commissioners. The support of homeless needs was accomplished by operating transitional housing units using CDBG funds. CDBG funding was allocated in the City’s capital improvements plan to be used toward infrastructure development in the Community Development target areas. General funds were used to assist in the operation of a low barrier homeless shelter throughout the winter.

CDBG-CV funds provided subsidy payments to persons impacted by the pandemic. Rent and utility assistance was provided to families to avoid eviction. Small businesses were provided grants for operating expenses due to loss of revenue during the COVID-19 pandemic. Finally social service grants were provided to Champaign County Health Care Consumers and FirstFollowers to assist persons who were medically fragile or recently released from prison.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	25	11
Black or African American	27	26
Asian	2	2
American Indian or American Native	1	0
Native Hawaiian or Other Pacific Islander	0	1
Total	55	40
Hispanic	0	1
Not Hispanic	55	39

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CDBG and CDBG-CV funds were consistently expended throughout the program year on rehabilitation projects, public service activities, other projects, administration support, and project delivery. Assistance is provided to all eligible applicants. HOME funds were similarly expended to reimburse eligible costs related to new single-family home construction, rental rehabilitation, TBRA, administrative costs, and project delivery. All programs are offered based on location and need. HOME ARP planning began in 2021-2022 and will be submitted to HUD in Fall 2022.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,122,805	305,481
HOME	public - federal	1,720,420	219,225

Table 3 - Resources Made Available

Narrative

CDBG funds were expended on rehabilitation projects, public service activities, other projects, administration support, and project delivery. CDBG-CV funded programs were expended in FY 2021-2022 completing small business assistance and administration. HOME funds were similarly expended to reimburse eligible costs related to new single-family home construction, rental rehabilitation, TBRA, and rehabilitation activities, as well as administrative costs and project delivery.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Beardsley Park Neighborhood Improvement Plan Area			
Bristol Park Neighborhood Plan Area			
Census Tracts 53, 54,55,56, and 57	80	100	
Garden Hills United Neighborhood Association Action Plan			
Urbana Consortium-wide Area	100	100	

Table 4 – Identify the geographic distribution and location of investments

Narrative

The majority of the non-public service CDBG funds were expended on projects that met the area benefit national objective category through investment in the City’s low/moderate-income Community Development Target Area, consisting of Census Tracts 53, 54, 55, and 56. A significant portion of the public service funds were also committed to projects in the Community Development Target Area, such as the neighborhood infrastructure activities, neighborhood clean-ups, and code enforcement.

Urbana’s allocation of HOME funds are commonly expended in the target area as well, especially expenses related to the Whole House Rehabilitation Program, which specifies that applicant households must be located in the Community Development Target Area. A sizeable portion of the HOME CHDO funds expended on new construction of affordable housing are also invested in the target area. TBRA

and other new construction funds are invested throughout the Consortium geography. CHDO rental rehabilitation funding was invested in targeted neighborhoods.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

CDBG funds are typically used to supplement grants through the Consolidated Social Service Funding program. In FY 2021-2022 \$75,000 in General Funds and \$25,000 in CDBG funding was provided to agencies to assist in youth programming.

The City of Champaign uses local funding on some acquisition-rehabilitation projects that are primarily HOME-funded, and also uses local funding to support affordable housing and community development initiatives. As a subrecipient of the Urbana HOME Consortium, Habitat for Humanity uses HOME entitlement and CHDO funds to leverage additional funding from the community.

All members of the Urbana HOME Consortium meet matching requirements through either cash match or match credit. Habitat for Humanity of Champaign County provided the Urbana HOME Consortium with a surplus of matching funds through contributions of non-Federal funds on each of their projects, volunteer hours, donated materials, and sweat equity from the homeowners towards match. Match is reported at the time construction is completed however, the date of contribution is the project starts.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	5,411,330
2. Match contributed during current Federal fiscal year	482,766
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	5,894,096
4. Match liability for current Federal fiscal year	45,359
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	5,848,737

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
1112 N Champaign	08/01/2021	114,296	0	0	0	20,460	0	134,756
1211 Eads	03/31/2021	78,369	0	0	0	33,099	0	111,468
1702 Fairlawn	09/15/2021	97,577	0	0	0	27,336	0	127,913
207 Kerr	06/01/2021	86,976	0	0	0	24,653	0	111,629

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	349,868	331,368	0	0	18,500	0
Number	13	0	0	0	1	12
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	3
Number of Non-Homeless households to be provided affordable housing units	15	33
Number of Special-Needs households to be provided affordable housing units	0	0
Total	15	36

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	10	33
Number of households supported through The Production of New Units	5	4
Number of households supported through Rehab of Existing Units	10	26
Number of households supported through Acquisition of Existing Units	0	0
Total	25	63

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The one-year goal for providing affordable housing units to homeless households was not met because the City of Urbana and Urbana HOME Consortium primarily used HOME and CDBG funding for permanent affordable housing development, TBRA, and owner-occupied housing rehabilitation. However, the City of Urbana received ESG funds through the State of Illinois to provide emergency shelter for the homeless. Other HUD- and locally-funded programs are currently being leveraged to provide affordable housing opportunities for homeless households. General funds were

used to support a low barrier homeless shelter throughout the winter. The shelter served 161 unduplicated men and 41 unduplicated women. Without the assistance of the low barrier shelter, these persons would not have had access to shelter or services.

Discuss how these outcomes will impact future annual action plans.

Future Annual Action Plans will require an adjustment in the expected number of housing units for homeless and special needs households in order to reflect a realistic goal based on funding, staff, and community capacity.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	33	24
Low-income	15	4
Moderate-income	7	1
Total	55	29

Table 13 – Number of Households Served

Narrative Information

Recent trends and prioritization patterns have played a significant role in the outcomes shown in this section. As such trends and preferences change to meet shifting needs, the result of CDBG and HOME investments will likely shift over time as well.

The City of Urbana is actively taking steps to alleviate the “worst case housing needs” experienced by Urbana residents. In particular, the City of Urbana is subgranting State ESG funds to local service providers that are experiencing a funding gap, but are not able to apply for at least \$25,000 from the State of Illinois. Acting in this capacity helps to provide much needed gap funding to allow agencies to build capacity.

The City of Urbana has also undertaken other actions to foster and maintain affordable housing, such as supporting developers in their application for Low-Income Housing Tax Credits for developments in Urbana, including the proposed development at Lincoln and Bradley.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Urbana HOME Consortium consistently works with agencies that serve the homeless population to assess and meet their needs. Staff from the City of Urbana, City of Champaign, and CCRPC regularly attend meetings of the Champaign County Continuum of Service Providers to the Homeless (CSPH) to hear the needs of agencies that serve the homeless directly. Staff from CCRPC, City of Champaign, and City of Urbana are also on the Executive Committee of the CSPH. Transitional housing has been an effective strategy for helping members of the sheltered or unsheltered homeless population learn necessary skills to ensure that they are able to maintain permanent housing. This fiscal year, the City of Urbana administered the Emergency Solutions Grant of over \$300,000 on behalf of Cunningham Township for rapid rehousing programs and C-U Men's Emergency Shelter for operating funds. To date, nearly \$250,000 has been distributed to these agencies to carry out programs including street outreach to the homeless, emergency shelter, and rapid rehousing case management. The City of Urbana also volunteered during the 2022 Point in Time unsheltered count.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Urbana participates in the Champaign County Continuum of Service Providers to the Homeless by acting as a State recipient of ESG funds and serving on the Executive Committee. The City subgranted these funds to Cunningham Township. Through a partnership with the City of Champaign's Neighborhood Stabilization Program, Courage Connection has six affordable housing rentals in the community. Courage Connection's clients, and other community members in need of affordable housing, now have additional quality options in Champaign. The City of Urbana contributed general funds to an emergency low barrier winter shelter where 161 unduplicated men and 41 unduplicated women were provided services and shelter.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Urbana provided interim housing assistance to families impacted by the pandemic to avoid homelessness. A subrecipient agreement was provided to Champaign County Health Care Consumers to

provide housing assistance to medically fragile individuals who needed to be quarantined. Champaign County Health Care Consumers served 19 clients during fiscal year 2021-2022. A subrecipient agreement was provided to FirstFollowers in order to provide individuals released from incarceration with assistance in finding housing, job training, and developing life skills. The City of Urbana and Urbana HOME Consortium work closely with the Housing Authority of Champaign County to ensure that affordable housing opportunities are made available within the Consortium geography. Many subrecipients of HOME funds, in addition to providing housing assistance, also perform case management. These subrecipients work with individuals who are either housing insecure or transitioning into homeownership to develop necessary self-sufficiency components in their HOME funded TBRA programs. The City of Urbana's Transitional Housing Program, through partner agencies, provides case management and a self-sufficiency component. Three families utilized the Transitional Housing Program during the fiscal year.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The CDBG funded City of Urbana Transitional Housing Program is specifically designed to leverage City-owned property and use it to house families working toward permanent housing and independent living. The City of Urbana and Urbana HOME Consortium members also work together with the Champaign County Continuum of Service Providers to the Homeless to ensure that the needs of homeless households in the Consortium geography are being met to the greatest extent possible. As mentioned above, many subrecipients of HOME TBRA funds perform case management and work with individuals who may be formerly homeless, to develop necessary self-sufficiency skills.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Urbana has partnered with the Housing Authority of Champaign County on various housing developments, most recently with Brinshore and Highland Green developers. Highland Green consists of 33 housing units with 8 – 9 units set aside for veterans. The Continuum of Service Provider's to the Homeless worked with the housing authority to create a memorandum of understanding to address distributions of the emergency housing vouchers issued through HUD.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The HACC Board meetings are always held publicly and are open for all to attend. Also the HACC Resident Advisory Board (RAB) provides the PHA and the residents with a forum for sharing information about the Agency's Annual Moving to Work Plan.

Actions taken to provide assistance to troubled PHAs

The Housing Authority of Champaign County is not a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Think Urbana is a program of the Urbana Enterprise Zone that provides financial incentives including property tax abatement and sales tax exemptions to eligible residential, commercial, and industrial construction within the Zone. The tax abatements can function to significantly lower the cost of new housing construction within the Urbana Enterprise Zone.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City of Urbana has continued working with the Housing Authority of Champaign County to remove barriers to affordable housing. The City has also successfully worked with Habitat for Humanity (Habitat), who received HOME funding from the Urbana HOME Consortium, to remove the barriers to affordable housing. Habitat works with families to purchase affordable housing by working with them to improve their credit and by offering down payment assistance. FirstFollowers was certified as a CHDO this past year and they created two affordable rental units.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Grants Management Division of the City has continued to ensure compliance with Title X lead based paint regulations. The Grants Management Division staff is committed to meeting these obligations through the most cost-effective methods available. The City of Urbana is required to hold refresher courses at least once every three years. The City of Urbana and other members of the Urbana HOME Consortium are aware of the latest lead-based paint requirements and best practices as promulgated by HUD and EPA. The City of Urbana remains interested in applying for such funding should it become available. All projects use lead-safe work practices and interim controls as stipulated by HUD according to the amount of funding invested.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of Urbana provided interim housing assistance to families impacted by the pandemic to avoid homelessness. A subrecipient agreement was provided to Champaign County Health Care Consumers to provide housing assistance to medically fragile individuals who needed to be quarantined. A subrecipient agreement was provided to FirstFollowers in order to provide individuals released from incarceration with assistance in finding housing, job training, and developing life skills. The City of Urbana and Urbana HOME Consortium work closely with the Housing Authority of Champaign County to ensure that affordable housing opportunities are made available within the Consortium geography. Many subrecipients of HOME funds, in addition to providing housing assistance, also

perform case management. Subrecipients work with individuals who are either housing insecure or transitioning into homeownership to develop necessary self-sufficiency components in their HOME funded TBRA programs. The City of Urbana's Transitional Housing Program, through partner agencies, provides case management and a self-sufficiency component.

Consolidated Social Service Funding is provided to social service agencies to address the needs of low income youth.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Urbana staff has worked to foster creative ideas for improving the institutional structure that is part of a larger, more holistic network of services that benefit low-income households. By supporting various social service agencies through staff participation on the Council of Service Providers to the Homeless, the City of Urbana has played a role in developing programmatic improvements that will further the impact of these services in the community.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Urbana staff works closely with the Council of Service Providers to the Homeless. This group works to foster creative ideas for improving the coordination of public and private housing by support on grant applications, acting as the pass through agency for funding, and providing guidance as requested. By supporting the various social service agencies, the City of Urbana has played a role in developing programmatic improvements that will further the impact of these services in the community.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Recommendations from the latest Analysis of Impediments of Fair Housing (AIFH) Choice undertaken in 2010 was that 1) the City should work with Persons Assuming Control of their Environment (PACE) to create better cooperation between the landlords and realtors of the area. This cooperative relationship facilitates the housing process for persons with disabilities and ensures that the accessible housing units listing are as up-to-date as possible. The AIFH also recommends that the Grants Management Division work together with the Human Relations Commission and the Champaign Urbana Tenant Union to create a marketing strategy aimed at better educating community members of their rights as tenants and homeowners. The Grants Management Division works closely with the Human Relations Office at the City of Urbana to establish a mutual understanding of recent fair housing complaints. The age of housing in the City of Urbana was cited as another impediment to fair housing due to the affordability issues created by upkeep for older homes, since maintenance is often deferred at times. Staff is working within the consortium to update the Analysis of Imediments to address fair housing needs.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Monitoring of CDBG and HOME subrecipients of the City of Urbana and Urbana HOME Consortium is undertaken on an annual basis. A desk monitoring of tenants was completed on Crystal View, Highland Green, and Douglass Square in winter of 2022. Habitat for Humanity, Champaign County Regional Planning Commission and FirstFollowers were also monitored in FY 2021-2022. No findings or concerns were noted. TBRA programs were evaluated in 2022.

CHDO projects were monitored using the most recent checklists available on HUDEXchange as well as the HOME Program manual. Tenant Selection policies, income documentation, and leases were reviewed for Crystal View, Highland Green, and Douglass Square.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Draft versions of the CAPER and similar notices were placed on the City's website and at the Urbana Free Library. A notice was placed on the city's website on August 24, 2022 announcing the availability of the plan. A draft copy was placed in the City of Urbana Community Development Services Dept., City Clerk's office, along with the Urbana Free Library. A public meeting was held on August 23 and September 6 to review performance reports. No comments were received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The pandemic continued to be a challenge in FY 2021-2022 in meeting the objectives of the Annual Action Plan. The City has contracted with a non-profit who provides social services to senior citizens. They are completing minor home repairs to seniors homes that is funded with CDBG. This is an opportunity to provide better services to the seniors in our community by having one point of intake and needs assessment. Leveraging CDBG funding with general funds and other grants has provided an opportunity to address the needs in the community.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The City of Urbana inspected all of its affordable rental housing units including Bristol Place during the Spring of 2022. A desk monitoring of HQS inspections was completed on the rental units at Crystal View, Douglass Square, and Highlhand Green. Site visits were made with the two CHDO's, Habitat for Humanity and FirstFollowers to inspect progress on their projects.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The City of Urbana and Urbana HOME Consortium members provide marketing materials for all HOME-funded services and programs. These materials are available on the website and at the primary office of each Consortium member.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

N/A

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The Urbana HOME Consortium actively worked with the Housing Authority of Champaign County to ensure that VASH vouchers will be used at the Highland Green development to secure affordable housing for veterans. Additionally, the Urbana HOME Consortium members strive to consistently ensure that the affordability and quality of existing rental housing is preserved. The City of Urbana has a rental registration program, the purpose of which is to help ensure a safe rental housing stock, protect property values, and improve accountability of rental units.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0	0			
Total Section 3 Worker Hours	0	0			
Total Targeted Section 3 Worker Hours	0	0			

Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0	0			
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0	0			
Direct, on-the job training (including apprenticeships).	0	0			
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0	0			
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0	0			
Outreach efforts to identify and secure bids from Section 3 business concerns.	0	0			
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0	0			
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0	0			
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0	0			
Held one or more job fairs.	0	0			
Provided or connected residents with supportive services that can provide direct services or referrals.	0	0			
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0	0			
Assisted residents with finding child care.	0	0			
Assisted residents to apply for, or attend community college or a four year educational institution.	0	0			
Assisted residents to apply for, or attend vocational/technical training.	0	0			
Assisted residents to obtain financial literacy training and/or coaching.	0	0			
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0	0			
Provided or connected residents with training on computer use or online technologies.	0	0			
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0	0			
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0	0			

Other.	0	0			
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Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative

No Section 3 projects were completed in FY 2021/2022.