



CITY OF URBANA, ILLINOIS

Invitation to Bid

GENERAL TERMS & CONDITIONS AND SPECIFICATIONS FOR:

MUNICIPAL FACILITIES AND STREET CAN WASTE COLLECTION SERVICES

ITB # 1718-06

ISSUED: AUGUST 7, 2017

BIDS DUE: FRIDAY, SEPTEMBER 1, 2017

CITY OF URBANA, ILLINOIS
Department of Public Works

GENERAL TERMS & CONDITIONS

1. Invitation to Bid

The City of Urbana (hereinafter "City"), Champaign County, Illinois, a municipal corporation acting under its statutory home-rule powers, is seeking bids to provide professional collection and disposal services.

2. Program Intent

The City intends to enter into one contract with a qualified and responsible contractor(s) for services described herein, and accordingly is furnishing herein a set of specifications by which such bids shall be judged.

However, the City reserves the right to determine the acceptability or unacceptability or to reject any subpart and/or all bids, or to negotiate the effects and costs of any such bids prior to reaching a decision on the awarding of Contract. Therefore, the Contractor should view each subpart as a stand alone service, and submit prices accordingly. The City shall unequivocally be the sole and final judge. Decisions are final and shall not be subject to recourse by any person, firm, or corporation.

3. Contract Term and Extensions

The term of this Contract shall be for two (2) years commencing October 16, 2017 with a one (1) year, mutually agreed upon, extension option, subject to annual budget appropriations.

4. Scope of Work

The work under the Contract shall consist of the items herein contained in this Invitation to Bid, including all the supervision, materials, equipment, labor and all other items necessary to complete said work in full compliance with the Contract documents.

The work under the Contract does not include any increased volume of municipal waste, construction and demolition materials or similar material resulting from a tornado, flood, hurricane, ice storm, disabling snow storm, disaster, or other act of nature. The Contractor shall not make such collections unless authorized by the City. The City may grant the Contractor a temporary variance in the Contractor's regular schedules and routes at the option of, and according to conditions set by the City due to a tornado, flood, hurricane, ice storm, disabling snow storm, or other disaster or other acts of nature,

In case of a storm or other disaster or acts of nature where it is necessary for the Contractor to perform services beyond the scope of the Contract, the Contractor and the City may negotiate the amounts to be paid to the Contractor. If the Contractor and the City cannot agree on terms, conditions and compensation in such an event, the City shall be free to utilize other contractors or its own employees for such services without additional or further obligation to the Contractor. The City's actions shall be governed by what is in the best interest of the citizens of Urbana and their health, safety and welfare, and the City shall be free to employ any an all resources necessary to meet these objectives.

5. Contact Person

Mr. Scott Tess, Environmental Manager, Department of Public Works, City of Urbana, 706 South Glover Avenue, Urbana, Illinois, 61802, (217) 384-2381, Email srtess@urbanaininois.us.

6. Meeting Specifications

The terms, conditions and specifications included in this package describe the services which the City feels are necessary to meet the performance requirements of the City, and shall be considered the minimum standards expected of the Contractor. The City shall require all Contractors to fully comply with the specifications.

The City reserves the right to determine the acceptability or unacceptability of any and all bids and to negotiate the effects and costs of any such bid prior to reaching a decision on the awarding of Contract. The City shall unequivocally be the sole and final judge. Decisions are final and shall not be subject to recourse by any person, firm, or corporation.

7. Investigation by Potential Contractor

It shall be the responsibility of the Contractor to thoroughly read and understand the information, instructions, and specifications. Contractors are expected to fully inform themselves as to the conditions and requirements of the services to be provided. Failure to do so is at the Contractor's own risk. No plea of error or plea of ignorance by the Contractor of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the Contractor to make the necessary examinations and investigations will be accepted as a basis for varying the requirements of the City. The City will assume that submission of a proposal means that the Contractor has familiarized itself with the conditions and requirements and intends to comply with them unless specifically noted otherwise.

8. Format for Submissions

A properly prepared proposal shall consist of:

1. Signed Cover Letter
2. Bid Bond
3. Bid Form
4. Vendor Representations and Additional Duties Form
5. Equal Employment Opportunity Workforce Statistics Form
6. Vehicle Disclosure Form

The signed cover letter, on the Contractor's letterhead, accompanying the proposal must be from an officer or employee having the authority to bind the Contractor by signature.

A signed original proposal shall be furnished. All blanks on the fillable pdf Bid Forms and schedules must be correctly filled in. Use of a computer or typewriter to fill in the Bid Forms is strongly encouraged. Neatly handwritten Bid Forms are acceptable provided they are clear, legible, and in black ink. The City cannot and will not be responsible for bid submissions or Bid Forms which are illegible or unintelligible. All forms requiring signatures must be properly signed in ink in the proper spaces

9. Proposal Delivery Procedures

Sealed bids shall be delivered to the office of the Director of Public Works, 706 South Glover Avenue, Urbana, Illinois, 61802, by not later than 9:00 a.m. on September 1, 2017. Sealed envelopes should be clearly labeled "Proposal for Municipal Facilities and Street Can Waste Collection Services" with the Contractor's name, address, date, and time of opening. If sent by mail,

the sealed envelope containing the proposal must be enclosed in another envelope addressed to the City at the location stated in this paragraph.

Bids arriving after the above specified time, whether sent by mail, courier, or in person, shall not be accepted. These will either be refused or returned unopened. It is the Contractor's responsibility for timely delivery regardless of the methods used. Mailed bids which are delivered after the specified time will not be accepted regardless of the postmarked date or time on the envelope. Facsimile ("fax") machine transmitted bids shall not be accepted.

10. Withdrawals; Declinations

A written request for the withdrawal of a proposal will be granted if the request is received by the Public Works Director prior to the specified time of opening. However, after a proposal is opened, it will be binding for a period of thirty (30) calendar days.

11. Non-Acceptance of Bids

No proposal shall be accepted from, or Contract awarded to, any person, firm, or corporation that is in arrears or is in default to the City upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the City, or has failed to faithfully perform any previous contract with the City, or that does not possess a valid Hauler Business License issued by the City.

12. Proposal Opening Procedures

The opening of all bids shall commence immediately after the stated delivery date and time above at 706 South Glover Avenue, Urbana, Illinois, and the names of all Contractors and their bids shall be publicly read. All potential Contractors and the public may attend the proposal opening. The City shall then take all bids under review. The City will render a decision within ten (30) working days after the opening of bids.

13. Competency of Contractors

The opening, reading or posting of bids shall not be construed as acceptance by the City of the Contractors as being qualified, responsible candidates. The City reserves the right to determine the competence and financial and operational capacity of any Contractor. Upon request of the City, the Contractor shall furnish evidence as may be required by the City to evaluate its ability and resources to accomplish the services required by the specifications herein. The City shall unequivocally be the sole and final judge of such competency, and its decision shall be final and not subject to recourse by any person, firm, or corporation.

14. Bid Bond

Each bid shall be accompanied by a bid bond secured by a cashier's or certified check, letter of credit, or by an insurance company licensed to do business within the State of Illinois. The bond should be in an amount equal to at least 5% of the bid.

The bid bond will be held to ensure good faith on the part of the bidder or proposer to be applied as liquidated damages should the winning bidder fail to execute and submit all required contract documents within the time required, or attempt to withdraw the winning bid prior to the beginning date of the contract. Any cashier's or certified check will be returned by department staff to the bidder or proposer as soon as the City has entered into a contract with a vendor.

15. Vendor Representations and Additional Duties

A Vendor Representations and Additional Duties Form addressing substance abuse prevention, non-collusion, delinquent taxpayers, and other topics must be signed and submitted with the proposal.

16. Equal Employment Opportunity

The Contractor shall comply with Urbana City Code Section 2-119 (Discrimination in Employment by Contractors and Vendors with the City) and Chapter 12 (Human Rights) for the duration of the contract. Failure to comply with the provisions of the aforementioned provisions shall constitute breach of contract.

The City's Equal Employment Opportunity Workforce Statistics Form must be completed and submitted with the proposal. During the term of the contract, the Contractor shall comply in all respects with the Equal Employment Opportunity Act. The Contractor shall have a written equal employment opportunity policy statement declaring that it does not discriminate on the basis of race, color, religion, sex, national origin, disability, or age and shall attest that it has notified all of its sub-contractors of their obligations to comply with the Equal Opportunity requirements either in writing, by inclusion in subcontracts or purchase orders. Findings of non-compliance with applicable State or Federal equal employment opportunity laws and regulations may be sufficient reason for revocation or cancellation of the contract.

17. Prevailing Wage

The wage rate scales paid to all laborers, mechanics and other workers employed upon the work covered by this Contract are not subject to the Prevailing Wage Act (820 ILCS 130/3).

18. Insurance

The table below describes the type and level of coverage dependent on the total value of the contract resulting from this bid.

Type of Insurance	Contract Amount	Coverage Required
Commercial GL and Umbrella Insurance (construction and demolition projects, and other projects with significant risk)	<\$100,000	\$1,000,000 per occurrence and \$2,000,000 aggregate
	\$100,000 - \$500,000	\$2,000,000 per occurrence and \$4,000,000 aggregate
	\$500,000 - \$1,000,000	\$5,000,000 per occurrence and \$10,000,000 aggregate
	>\$1,000,000	\$10,000,000 per occurrence and \$20,000,000 aggregate
Auto Liability Insurance (any contract that requires operation of a motor vehicle)	All	At least \$1M per accident, covering any owned, hired, or non-owned auto
Workers' Compensation Insurance (construction, demolition, and other work where employees are at significant risk)	All	At least \$1M each accident for bodily injury and \$1M each employee for bodily injury by disease.
Professional Liability Insurance (architects, engineers, or other	All	50% of estimated construction cost

professionals that would normally obtain professional liability insurance)		(e.g., \$1M for a \$2M project)
Builder's Risk or Boiler and Machinery (insures items during construction or installation up to final acceptance)	All	100% of project cost
Crime Insurance (contracts where contractor has access to City funds)	All	\$1,000,000 minimum
All policies should be written by companies qualified to do business in the State of Illinois and rated A-VIII or better in the current A. M. Best rating guide.		

Requirements and Insurance Certificates.

1. The City of Urbana and its officers and employees shall be named as additional insured parties on all policies.
2. The City's interests as additional insured parties will be on a primary and non-contributory basis on all policies and noted as such on insurance certificates.
3. All policies will be written on an occurrence basis (no "claims made" policies).
4. Insurance certificates will be provided prior to the City's execution of a contract.
5. Contractor provides an insurance certificate that details coverage described above and requires notification to the City if a policy is cancelled or not renewed.
6. The Contractor must require all subcontractors to have the same coverage.

19. Compliance with Applicable Laws, Ordinances, and Regulations

The Contractor shall comply with all applicable federal, state and municipal laws, ordinances, rules, and regulations during the term of this Contract.

20. Taxes, Licenses, Permits, and Certificates

The Contractor shall pay all sales, use, property, income, and other taxes that are lawfully assessed against the City or the Contractor in connection with the Contractor's facilities and the work included in this Contract. By law, the City is exempt from paying federal excise tax, state and local retailers' occupation tax, state and local service occupation tax, use tax and service use tax. The City's tax-exempt number shall be furnished upon request of the Contractor.

Immediately upon the awarding of this Contract, the Contractor shall secure and pay for, at its own expense, all necessary permits, licenses, and certificates of authority required to complete the work, and shall comply with all requirements of such permits, licenses, and certificates of authority to operate in the City, including inspections. The Contractor shall keep and maintain all such licenses, permits, and certificates of authority in full force and effect throughout the term of this Contract.

21. Performance Bond

The Contractor shall furnish to the City a performance bond in the form a bond secured by an insurance company licensed to do business in the State of Illinois, cash, cashier's check, or letter of credit in the amount of five thousand dollars (\$5,000), which shall be maintained in full force and effect throughout the term of this Contract. The bond shall indemnify the City for the life of the

Contract against any loss resulting from failure of performance by the Contractor including the payment of wages and costs of supplies, materials, and insurance premiums.

The successful Contractor shall furnish the performance bond within ten (10) days of the awarding of this Contract. This Contract shall not be signed until the bond is received and is reviewed for acceptability by the City. At the discretion of the City, failure to furnish the required bond within the time specified may be cause for rejection of the proposal and the award of the Contract to another Contractor.

22. Indemnity

The Contractor shall indemnify, defend, save, and hold harmless the City, its officers and employees, from any and all liability, losses, costs, expenses, demands, taxes, claims, damages, lawsuits, proceedings, or causes of action, including workers' compensation claims, of any kind or nature whatsoever, including reasonable attorney's fees and costs of defense, that the City may suffer, incur, sustain, or become liable for, on account of any injury to or death of its employees, or injury or death to any other person, or damage to or injury to real estate, or personal property, in any way resulting from, arising out of, in connection with, or pursuant to this Contract, caused by the operations of the Contractor, its agents, retailers, employees, or any subcontractors in performance of the services to be conducted, including ownership, maintenance, use, operation, or control of any vehicle owned, operated, maintained, or controlled by the Contractor or subcontractor.

The Contractor shall, at its own expense, appear, defend, and pay all reasonable fees of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith; and, if any judgments shall be rendered against the City in any such action, the Contractor shall, at its own expense, satisfy and discharge same.

The Contractor expressly understands and agrees that any performance bond or insurance protection required by this Contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and hold harmless, and defend the City, and to pay expenses and damages as herein provided.

The Contractor shall not be liable for any liability or claims of liability resulting from the negligence or willful misconduct of the City, its agents, or employees.

23. Non-Collusion

In submitting this proposal, the Contractor declares and warrants that the only persons or parties interested in the proposal as principals are those named herein; and that the proposal is made without collusion with any other person, firm or corporation.

24. Adjudged Bankrupt

In the event the Contractor shall be adjudged bankrupt, either by voluntary or involuntary proceedings, then this Contract shall immediately terminate, and in no event shall this be, or be treated as, an asset of Contractor after adjudication of bankruptcy. If Contractor shall become insolvent, or fail to meet its financial obligations, then this Contract may be terminated at the option of the City upon fifteen (15) days written notice to Contractor and in no event shall this Contract be, or be treated as, an asset of Contractor after the exercise of said option. This Contract is not assignable by Contractor without written permission of the City, either voluntarily or involuntarily, or by any process of law, except as above provided, and shall not be or come under the control of

creditors, or trustee or trustees of Contractor in case of bankruptcy or insolvency of Contractor, but shall be subject to termination as above provided.

25. Payments

The Contractor will be paid for all services properly rendered within thirty (30) days of receipt of an invoice by the City

26. Disputes

Any disputes regarding service under the contract will be decided by the Director of Public Works (or his designee) and the decision of the City, in such matters, will be final.

27. Notices

Any notice required to be given under this Contract shall be given to City at the Office of the Director of Public Works and to Contractor at Contractor's business address.

If to Contractor: Name; Address; and City, State and Zip Code.

If to the City: Mr. William R. Gray, Director of Public Works, City of Urbana, 706 South Glover Ave., Urbana, Illinois, 61802.

28. Intent

It is the intent of these specifications to obtain throughout the term of the Contract clean, courteous, well-scheduled, and well-executed collection and disposal services. Further, it is intended that operative language contained herein shall become part of the Contract with the Contractors. The specifications and standards are at a minimum, the City's requirements for the Contract.

29. Holidays

The Contractor may recognize the following holidays for the purpose of this Contract:

New Year's Day	Memorial Day
Independence Day	Labor Day
Thanksgiving Day	Christmas Day

If a service day falls upon a holiday, the Contractor shall perform collection on the next work day.

30. Cleanliness

The Contractor shall handle all containers and receptacles with reasonable care to avoid any damages and shall exert all reasonable precautions to prevent spilling or scattering of materials. The Contractor shall replace all containers and receptacles in an upright position with lids closed at the location where collected and shall clean up and dispose of any contents thereof which may be spilled or lie immediately around a service location prior to leaving. Upon request by the City the Contractor shall, within 48 hours of such request, remove any Contractor supplied containers which may become unsuitable due to odor, condition or other situation, and replace with a container of similar capacity free of such conditions at no additional cost to the City. The Contractor shall make collections with a minimum of noise and disturbance.

31. Damage to Property

The Contractor shall promptly, and without charge to the City, repair or restore, at its own expense and to a condition equal to that existing before the occurrence and satisfactory to the City, any damage done by the Contractor to any property, public or private, as a result of the work. If Contractor fails to promptly repair or restore any such damage, then the City may, after 48 hours written notice to Contractor, itself cause such repair or restoration to be made, with its own forces or with forces hired for that purpose, and charge all costs related thereto to Contractor. If the City determines, in its sole discretion, that such damage has created a dangerous situation requiring immediate response, then the City may cause such repair or restoration to be made without notice to Contractor and charge all costs related thereto to Contractor.

Notwithstanding any other provision of the Contract, Contractor's obligations under this section shall exist without regard to, and shall not be construed to be waived by, the availability or unavailability of any insurance, either of the City or Contractor, to indemnify, hold harmless, or reimburse Contractor for the cost of any repair or replacement work required by this section.

32. Office and Supervision

The Contractor shall maintain an office within 50 miles of 400 S. Vine St. Urbana, IL and shall maintain communications capabilities, including telephone and Email service with appropriate personnel and supervision through which the Contractor can be contacted.

33. Subcontractors

The Contractor shall perform the work with its own personnel and under the management and supervision and control of its own organization unless otherwise approved by the City in writing. All subcontractors used by Contractor shall be acceptable to, and approved in advance, by the City. The City's approval of any subcontractor shall not relieve Contractor of full responsibility and liability for the performance of the work. All work performed under any subcontract shall be subject to all of the provisions of the Contract, and every reference in the Contract to "Contractor" shall be deemed also to refer to all subcontractors of Contractor.

If any subcontractor fails to perform the part of the work undertaken by it in a manner satisfactory to the City, then Contractor shall immediately upon notice of due cause from the City terminate such subcontract. Contractor shall have no claim for damages, or for compensation in excess of the contract price, as a result of any such termination.

34. Risk of Loss

The work and everything pertaining thereto shall be performed and maintained at the sole risk and cost of Contractor. Contractor shall have no claim against the City because of any damage or loss to the work or Contractor's equipment, materials, or supplies.

35. Safety

The Contractor shall be solely responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work of this Contract. Precaution shall be exercised at all times for the protection of persons and property. The safety provisions of all applicable laws, regulations and building codes shall be observed, including safeguards on machinery and equipment, the elimination of hazards, and worker safety training.

In the event of accidents or inappropriate behavior of any kind occurring during the performance of this, the Contractor shall immediately notify the City. Upon request of the City, the

Contractor shall provide such accounting of details and/or copies of written accident reports or initiate an appropriate actions and/or responses as the City may require.

36. Collection Equipment

The Contractor shall furnish all necessary equipment and labor for such collection service and shall at all times provide a sufficient amount of equipment and labor to maintain a completely adequate service. All materials shall be collected in and hauled in closed, watertight containers and vehicles so that leaking, spilling, and blowing are prevented. All equipment must be maintained and operated in compliance with all local and state statues, ordinances and regulations and to assure the safety of the collection personnel and residents of the City.

All vehicles shall be labeled with the Contractor's name, address, and telephone number and each truck numbered on the sides and rear in numbers at least six (6) inches high, for identification purposes. The Contractor shall maintain all vehicles in a condition satisfactory to uphold a positive public image as reasonably determined by the City.

The Contractor shall disclose all information listed in the Vehicle Disclosure Form for any vehicles intended to be used to implement the leaf and tree collection services.

37. Local Improvements

The City of Urbana reserves the right to construct any improvement or to permit any construction in any street, which may have the effect for a time of preventing the Contractor from traveling his accustomed route or routes for collection. The Contractor shall, however, by an acceptable method, continue to provide all collection services to the extent as though no interference existed upon the streets or alleys formerly traversed.

39. Penalty, Failure to provide service

If the Contractor fails to provide service as scheduled, the City shall deduct the amount of such service for the period of service not rendered. Continued failure to provide scheduled service may be sufficient grounds for termination of Contract by the City.

40. Force Majeure

If by reason of force majeure the Contractor is unable in whole or in part to carry out the obligations on its part contained in this Agreement, it shall not be deemed in default during the continuance of such inability. The term "force majeure" as used herein shall mean as the City in writing approves: acts of God, strikes, lockouts or other industrial disturbances; acts of public enemies; orders of any kind of the government of the United States or of the State of any of their departments, agencies, or officials, or any civil or military authority; insurrections; riots; epidemics; landslides; lightning; earthquake; fire; storms; floods; tornadoes, washouts; droughts; restraint of government and utilities; or any similar cause or event not reasonably within the control of the Contractor.

The Contractor agrees, however, to remedy with all reasonable dispatch the cause or causes preventing the Contractor from carrying out its representations, undertakings, and agreements, provided that the settlement of strikes, lockouts and other industrial disturbances shall be entirely within the discretion of the Contractor, and the Contractor shall not be required to make settlement of strikes, lockout, and other industrial disturbances by acceding to the demands of the opposing part or parties when such course is in the judgment of the Contractor unfavorable to the Contractor. The Contractor shall advise the City at the earliest possible moment concerning any events constituting a force majeure hereunder.

In the case of a force majeure the City may grant the Contractor a temporary variance in the Contractor's regular schedules and routes at the option of, and according to conditions set by the City.

SPECIFICATIONS

1. Definitions

Municipal waste means any garbage, refuse, rubbish, debris, or litter.

2. Materials to be Collected

The materials to be collected shall be municipal waste as defined herein. The City shall not knowingly deposit any waste materials that are banned from direct disposal in a landfill nor shall the Contractor knowingly collect and dispose of such banned materials as a part of this contract.

3. Disposal

All municipal wastes collected under this contract shall be transported and disposed of in a lawfully permitted landfill facility which is operating in accordance with all applicable federal and state laws and regulations. The Contractor shall submit the name of the landfill intended to be used during this contract in the cover letter to be submitted. If during the contract term the Contractor elects to utilize a landfill other than originally intended, the Contractor shall notify the City in writing within thirty (30) days following this change.

4. Routes of Collection

Collection routes shall be established by the Contractor.

5. Location, Collection Frequency

The Contractor shall provide municipal waste collection service year-round during the term of the contract to the locations indicated in Table 1. The City reserves the right to add or reduce the locations, containers or collection frequency during the term of this Contract, at a mutually agreed price.

6. Hours of Operation

Collection service shall not occur prior to 6:00 a.m. nor later than 8:00 pm. on any service day. The Civic Center and the "Downtown" service locations in Table 1 and as depicted on the enclosed map shall only be collected between the hours of 6:00 a.m. and 8:00 a.m.

7. Containers

The Contractor shall supply the number and size of waste containers indicated in Table 1. Such containers shall be kept clean, painted and shall be maintained with functional lids. Containers not maintained in such condition shall be replaced by the Contractor at no additional charge at the request of the City.

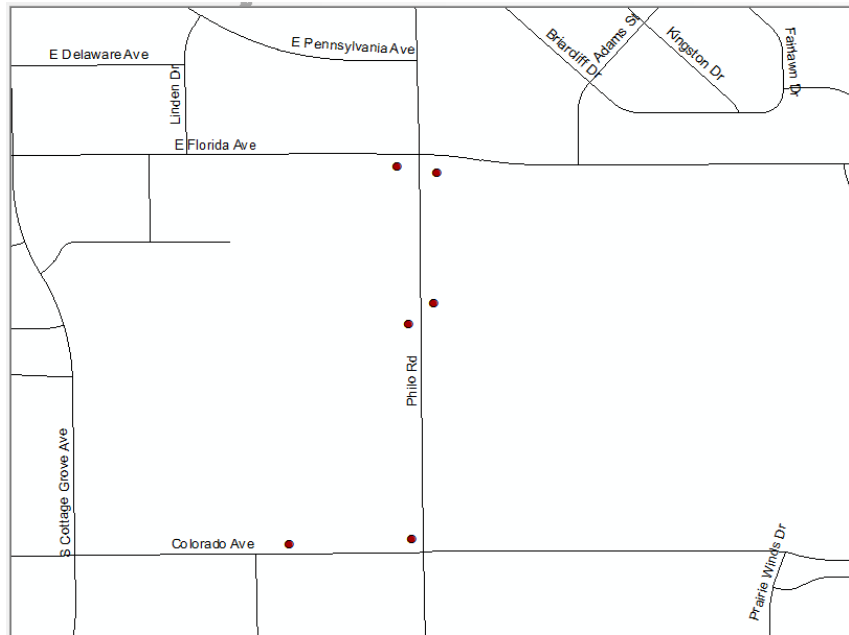
8. Price

The price shall be a firm fixed price including the cost of disposal.

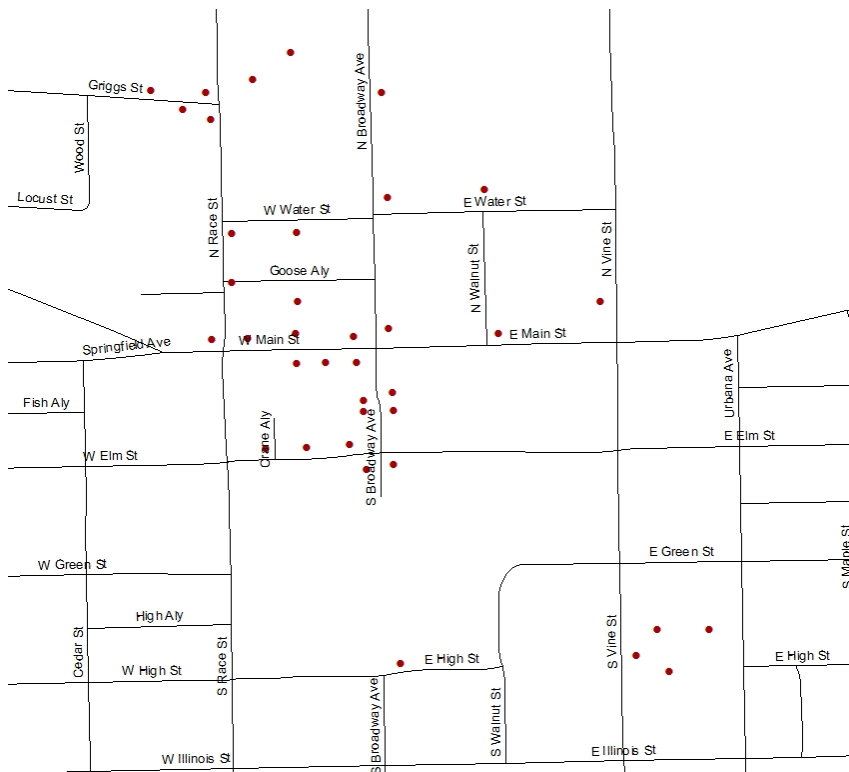
TABLE 1			
Location/Address	Size and Number of Containers	Container Supplied by	Collection Frequency
1) City Building Complex 400 South Vine St.	one / 4 c.y.	Contractor	Twice/week Monday & Thursday or Tuesday & Friday
2) Civic Center 108 East Water St.	one / 2 c.y.	Contractor	Monday and Saturday
3) Public Works Building 706 South Glover Ave.	one / 4 c.y.	Contractor	Once/week
4) North Fire Station 1407 North Lincoln Ave.	two / 90-gal. cart.	Contractor	Once/week
5) South Fire Station 2103 South Philo Rd.	two / 90-gal. cart.	Contractor	Once/week
6) Landscape Recycling Center 901 N. Smith Rd.	one / 4 c.y.	Contractor	Once /week
7A) Downtown - generally between Vine, Cedar, Illinois and Griggs Streets (see map)	41 / 36-gal. containers	City	Twice/week – April thru October Monday & Thursday or Tuesday & Friday
7B) Downtown - generally between Vine, Cedar, Illinois and Griggs Streets (see map)	41 / 36-gal. containers	City	Once/week November thru March
8) South Philo Rd. South Philo South of Florida Ave. (3 containers West side of Philo Rd. 2 containers on East side of Philo Rd. 1 container on Colorado near former grocery.)	6 / 35-gal. containers	City	Once/week
9) Market at the Square - enclosure at the North East corner of Lincoln Square Mall	6 / 90 gal. two-wheeled totes	Contractor	Monday 1 st Monday of May thru 1 st Monday of November

STREET CAN LOCATIONS

Philo Rd.



Downtown



VEHICLE DISCLOSURE FORM

Having read and agreeing to the general terms, conditions and specifications of the bid entitled “CURBSIDE LEAF & TREE COLLECTION SERVICES”, I hereby submit the following vehicle information:

Make	
Model	
Year	
Engine	
Fuel Type	
Fuel Economy	

Make	
Model	
Year	
Engine	
Fuel Type	
Fuel Economy	

Make	
Model	
Year	
Engine	
Fuel Type	
Fuel Economy	

Bid Form

Having read and agreeing to the general terms, conditions and specifications of the proposal entitled "MUNICIPAL FACILITIES AND STREET CAN WASTE COLLECTION SERVICES", I hereby submit the following price bid(s):

<u>Location</u>	<u>Container, #</u>	<u>Frequency</u>	<u>Totals</u>
1) City Building Complex	4 yd. (1)	2/week	\$_____
2) Civic Center	2 yd. (1)	2/week	\$_____
3) Public Works Building	4 yd. (1)	1/week	\$_____
4) North Fire Station	90 gal (2)	1/week	\$_____
5) South Fire Station	90 gal (2)	1/week	\$_____
6) Landscape Recycling Ctre	4 yd. (1)	1/week	\$_____
7A) Downtown(Apr.- Oct.)	36 gal (37)	2/week	\$_____
7B) Downtown (Nov.- Mar.)	36 gal (37)	1/week	\$_____
8) S. Philo Rd.	35 gal (6)	1/week	\$_____
9) Market (May - Nov.)	90 gal (6)	1/week	\$_____

TOTAL \$_____

Signature of Company Official

Firm Name

Printed Name of Company Official

Firm Address

Title

City/State/Zip

Date

Telephone / Fax