



## MINUTES OF A REGULAR MEETING

---

### URBANA HUMAN RELATIONS COMMISSION

**DATE:** Wednesday, Feb 14, 2018

**TIME:** 5:30 p.m.

**PLACE:** Council  
Chambers 400  
South Vine  
Street Urbana,  
Illinois 61801

---

**MEMBERS PRESENT:** Peter Resnick, Carol Bradford, Frances Rigberg Baker, Daniel Larson,  
Lisa Mosley, Lolita Dumas, Katalyna Thomas

**MEMBERS NOT PRESENT:** Stacie Burnett, Samuel Byndom, Briana Donald

**STAFF PRESENT:** Vacellia Clark, Monique James

**1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

- a. Chair Larson called this meeting of the Urbana Human Relations Commission to order at 5:35 p.m. Roll was taken. A quorum was present

**2. APPROVAL OF AGENDA**

- a. Mrs. Rigberg Baker would like to add the commission statement on the Suburban Express stance. Because it was not added before the agenda was posted, it will be voted on at the March 14th meeting. Mr. Resnick made a motion that the Commission approve the agenda as presented. Ms. Mosley seconded the motion. Chair Larson called for a voice vote. The motion carried.

**3. APPROVAL OF MINUTES**

- a. Dec 13, 2017 Meeting
- i. Ms. Mosley made a motion that the Commission approve the draft minutes of the Dec 13, 2017 Ms. Bradford seconded the motion. Chair Larson called for a voice vote. The motion carried.

**4. PUBLIC PARTICIPATION**

- a. There was none.

**5. OLD BUSINESS**

- a. There was discussion regarding the statement from the HRC on the Suburban.

Express. It was suggested that the final draft will be read at the next HRC meeting, post it on the HRC website and release it to the Media. No vote was taken as it was not officially able to be added to the Agenda for this meeting

**6. NEW BUSINESS**

- a. The City of Champaign would like to have a joined meeting in the fall with both HRC boards. When more information is given regarding the meeting

**7. STAFF REPORT**

- a. Approval of EEO Workforce Statistics
  - i. The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
    - 1. Napa Auto Parts
      - a. Recommend 2 years
    - 2. Mid Illinois Concrete
      - a. Recommend 6 months
    - 3. Bailey Edwards Design Inc
      - a. Recommend 2 years
    - 4. Feutz Contractors Inc
      - a. Recommend 6 months
    - 5. Hoerr Constructions
      - a. Recommend 1 year
    - 6. Vermeer
      - a. Recommend 1 year
    - 7. Schomburg & Schomburg
      - a. Recommend 6 months

Ms. Clark gave a brief presentation to the Commission regarding the workforce statistics for each contractor/vendor, all of which were renewals of previous certifications. Comments and questions from the Commission were addressed by Ms. Clark. Mr. Resnick made a motion that the Commission approve Napa for 2 years, Mid Illinois Concrete for 6 months, Baily Edwards Design Inc. for 2 year, Feutz Construction Inc for 6 months, Hoerr Constructions for 1 year, Vermeer for 1 year, and Schomburg & Schomburg for 6 months.

Ms. Mosley Second the motion, Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

**b. HRO Activity Report**

- i.** Ms. Clark presented the monthly activity report to the Commission. Comments and questions from the Commission were addressed by Ms. Clark during the course of his presentation.

**8. ANNOUNCEMENTS**

There will be a Training in April

**9. ADJOURNMENT**

- a.** There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 6:02 p.m.

Respectfully submitted,

Monique James  
Recording Secretary

