



MINUTES OF A REGULAR MEETING **APPROVED**

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**HUMAN RELATIONS COMMISSION**

**DATE:** Wednesday, November 10, 2021

**TIME:** 5:30 p.m.

**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801  
\*Virtually Via Zoom

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**MEMBERS PRESENT:** Stacie Burnett, Asako Kinase-Legget, Peter Resnick, Frances Rigberg, Julie Robinson Schaeffer

**MEMBERS ABSENT:** Carol Bradford,

**1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

Chair Frances Rigberg called this meeting of the Urbana Human Relations Commission to order at 5:30 p.m. Roll was taken. A quorum was present.

**2. APPROVAL OF AGENDA**

Chair Frances Rigberg called for a motion to approve the agenda. Peter Resnick moved to approve the agenda. Stacie Burnett seconded the motion. The motion was approved by a roll call vote.

**3. APPROVAL OF MINUTES**

**a. October 13, 2021**

Stacie Burnett made a motion to approve the minutes from the October 13, 2021 meeting. Peter Resnick seconded the motion. The motion was approved by a roll call vote.

**4. PUBLIC PARTICIPATION**

There was none.

**5. UNFINISHED BUSINESS**

There was none.

**6. NEW BUSINESS**

**a. EEO Workforce Statistics**

- CDW Government LLC
- Mid Illinois Concrete and Excavation, Inc.
- Municipal Emergency Services, Inc.
- Stark Excavating, Inc.

The EEO Workforce Statistics applications were reviewed. Peter Resnick made a motion to approve CDW Government for 2 years, Mid Illinois Concrete and Excavation for 1 year, Municipal Emergency Services for 1 year, and Stark Excavating for 1 year. Julie Robinson Shaeffer seconded the motion. Discussion ensued.

The motion was approved by a roll call vote.

**7. PUBLIC PARTICIPATION**

There was none.

**8. OFFICER'S REPORT**

Carla Boyd gave an update on the status of complaints.

Ms. Boyd stated that the initial letter to property owners introducing herself and educating them on the ordinance has been distributed. Letters to landlords that have verified violations will go out soon.

Ms. Boyd is working with Chair Rigberg researching cost of advertisement on billboards and other media. The Human Rights and Equity Office has seen an increase in calls from community members asking for help. The goal of future advertisements would be to increase awareness even more.

Asako Kinase-Leggett asked about the recent town hall that took place with the City and the NAACP. Ms. Boyd provided a recap of that discussion.

Peter Resnick asked if there has been any feedback from the Mayor or City Council regarding the name change of the Commission. Ms. Boyd said that there has been support for it among staff.

**9. ANNOUNCEMENTS**

There were none.

**10. ADJOURNMENT**

There being no further business to come before the Commission, Frances Rigberg declared the meeting to be adjourned at 5:59 p.m.

Respectfully submitted,  
Tamra Jane Corbin  
Recording Secretary