



**APPROVED** MINUTES OF A REGULAR MEETING

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**HUMAN RELATIONS COMMISSION**

**DATE:** Wednesday, August 11, 2021

**TIME:** 5:30 p.m.

**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801

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**MEMBERS PRESENT:** Frances Rigberg, Julie Robinson Schaeffer, Asako Kenase-Leggett

**MEMBERS ABSENT:** Carol Bradford, Stacie Burnett, Rev. Florence Caplow (on leave), Megan McKissack, Peter Resnick

**1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

Chair Frances Rigberg called this meeting of the Urbana Human Relations Commission to order at 5:30 p.m. Roll was taken. A quorum was **not** present.

**2. APPROVAL OF AGENDA**

Chair Frances Rigberg called for a motion to approve, but recognized no quorum present.

**3. APPROVAL OF MINUTES**

No minutes approved due to lack of a quorum.

**4. PUBLIC PARTICIPATION**

- There was none.

**5. UNFINISHED BUSINESS**

- a. Brief discussion in regards to next meeting. A review of the notice to be posted by landlords and employers in regards to the rights of citizens from landlords and employers. Unable to approve, vote or make a resolution on the updated work.

**6. NEW BUSINESS**

**a. Closed Session**

- Unable to go into closed session or elect officers due to a lack of a quorum

**b. EEO Workforce Statistics**

- Updated information requested for W.S. Darley was added to all of the HRC Packets.

**c. Officer's Report**

Updates to be given at the next meeting. However two cases have been closed, one for housing complaint. Another in regards to a call from a mother who was referred to a different department. One formal complaint received. Carla's presentation to the Champaign County Community Coalition was canceled. Carla shared she participated in a Community Walk for Peace and various other community engagement activities.

**7. ANNOUNCEMENTS**

Frances Rigberg made a suggestion to discuss at the next meeting of possibly changing the name of the committee. It was noted the name change of the Human Relations Officer to that of the Human Rights and Equity Officer. It was shared the office named has been changed to Human Rights and Equity Office. One member has left the HRC. New member Asako Kenase-Leggett was introduced.

**8. ADJOURNMENT**

There being no further business to come before the Commission, Frances Rigberg declared the meeting to be adjourned at 5:47 p.m.

Respectfully submitted,  
Lemond Peppers  
Community Engagement Coordinator