

Elizabeth A. Hannan

Summary

Nearly thirty years of proven performance and extensive knowledge of both the administrative and operational aspects of local government in the Urbana-Champaign community. Twenty years of experience leading municipal budgeting processes and progressive responsibility directing and managing City departments and divisions. Strategic thinker with experience in developing and executing financial and operational plans and evaluating and implementing organizational change. Skilled and effective communicator comfortable with presenting complex issues to a variety of audiences including staff, management, City Council, press, citizens, and business interests. Considerable collective bargaining experience. Strong commitment to ethical and transparent government and to fostering a productive, supportive, and diverse work environment.

Professional Experience

Finance Director • City of Urbana

400 South Vine Street • Urbana, IL 61801

October 2014 to present

- Chief fiscal officer for the City, serving as a key member of the executive team, collaborating with other City departments, and interacting with City Council and community stakeholders. Primary responsibilities include:
 - ♦ Budgeting, accounting, purchasing, investments, debt management, and risk management, with a total budget of \$50 million and investments of \$40 million, not including pension funds.
 - ♦ Leading the City's budget process, including financial forecasting, recommending budget strategies and financial policies to the Mayor, and liaising with all City departments.
 - ♦ Communicating complex financial information to various audiences including City Council, City staff, and union leadership.
 - ♦ Recommending creative strategies to achieve a sustainable budget, including implementation of a Voluntary Separation Incentive Program (VSIP) and prioritization of City services to prepare for budget reductions.
 - ♦ Researching, monitoring, and evaluating trends that may affect the City's fiscal sustainability, including legislative initiatives and economic trends.
 - ♦ Providing departmental and interdepartmental leadership including facilitating implementation of new financial and HR/payroll software and management of a team that reviewed and recommended new City-wide purchasing policies.
 - ♦ Implementing multiple process improvements to streamline work of Finance staff.
 - ♦ Participating in collective bargaining with IAFF, FOP, and AFSCME.
 - ♦ Serving as Treasurer and Trustee, City of Urbana Police and Fire Pension Funds.

Administrative Services Manager • City of Champaign Public Works Department

702 Edgebrook Drive • Champaign, IL 61820

August 2003 to October 2014

- Managed a division of thirty-two employees in Administration, Fleet Services, Recycling, and Parking Programs (customer service, collections, and enforcement). Primary responsibilities included:
 - ♦ Managing development of the department's budget, including implementing significant budget reductions and a significant staff reorganization.
 - ♦ Preparing written reports and making presentations to City Council on related matters.
 - ♦ Managing all hiring for the Public Works Department.
 - ♦ Working closely with AFSCME union leadership, including participation in collective bargaining.
 - ♦ Planning and coordinating the start-up and operation of the City's first parking deck.
 - ♦ Implementing the City's multi-family recycling program, including all operational aspects of the program and implementation of a user fee.
 - ♦ Implementing the Downtown Parking Plan, which included restructuring parking fines, implementing mobile payment technology, and other changes designed to improve customer service.
 - ♦ Member of teams that negotiated two major mixed-use developments that were pivotal in the renaissance of Downtown Champaign.

Financial Services Manager / Budget Officer • City of Champaign Finance Department

102 North Neil Street • Champaign, IL 61820

July 1993 to August 2003

- Coordinated development of the City's \$100 million annual budget, working with staff in all City departments and at all levels in the organization. Primary responsibilities included:
 - ♦ Preparing financial projections, including revenue forecasts and Five-year Financial Forecast.
 - ♦ Devising and recommending strategies to achieve a balanced budget.
 - ♦ Approving all City purchases in excess of \$5,000 and managing accounts payable.
 - ♦ Preparing written reports and making presentations to the City Council.
 - ♦ Participating in negotiation of the AFSCME labor agreement.
 - ♦ Developing new purchasing procedures with an interdepartmental committee.
 - ♦ Managing a staff of five to nine.

Financial Analyst • City of Champaign Finance Department

102 North Neil Street • Champaign, IL 61820

February 1989 to July 1993

- Collaborated with City staff on development of the City's annual budget. Other responsibilities included:
 - ♦ Preparing financial projections, including revenue forecasts.
 - ♦ Developing projections and making recommendations on the City's property tax levy.
 - ♦ Preparing written reports and making presentations to the City Council.
 - ♦ Developing a database and related reports for management of the City's capital improvement planning process.
 - ♦ Managing a cash defeasance (in-substance payoff) of two bond issues.

Research Intern • City of Champaign Finance Department

102 North Neil Street • Champaign, IL 61820

October 1988 to February 1989

- Assisted with development of the annual budget.
- Prepared Council Bills and accompanying reports.

Operations Coordinator • Urbana Chamber of Commerce

Lincoln Square • Urbana, IL

October 1987 to May 1988

- Served as staff liaison to Legislative and Transportation Committees, managed bookkeeping, and supervised office secretary.

Graduate Intern • City of Cincinnati Planning Department

801 Plum Street • Cincinnati, OH 45202

March 1985 to June 1985

- Recommended measures of economic activity to be used in the City's Economic Monitoring System, which was used to evaluate health of City neighborhoods.

Education

Post-graduate studies in Economics • 1986

University of Cincinnati • Cincinnati, OH

- Completed required courses for Master of Arts in Economics.
- Teaching Assistant for courses in Mathematical Analysis for Economists and Macroeconomic Theory.

Bachelor of Arts in Economics • 1985

University of Cincinnati • Cincinnati, OH

Selected Professional Development Activities

- Midwest Leadership Institute (MLI) – Northern Illinois University Center for Governmental Studies
- Illinois Public Employers Labor Relations Association (IPELRA) Collective Bargaining Simulation
- Continuing education in project management, long-range planning, program planning and evaluation, costing government services, measuring performance, governmental budgeting
- Federal Emergency Management Agency (FEMA) National Incident Management System (NIMS) training, including command and incident management courses

Professional Memberships

- International City/County Management Association (ICMA)
- Government Finance Officers Association (GFOA)
- National Institute of Government Purchasing (NIGP)

References

Available upon request.