



## MEMORANDUM

**TO:** Mayor Diane Wolfe Marlin and Members of the City Council

**FROM:** Tim Cowan, Public Works Director  
John Zeman, City Engineer  
Carmen Franks, Assistant City Engineer

**DATE:** June 12, 2023

**RE:** **A Resolution Approving the Capital Improvement Plan (Fiscal Years 2024-2028)**

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### Description

The Capital Improvement Plan (CIP) is updated annually per Section 3 of City Council Resolution No. 8788-R14. The CIP outlines expected revenues and expenditures for capital projects and maintenance for the subsequent five fiscal years. Capital assets include: bridges, pavement, traffic signals, lighting, sidewalks, storm sewers, sanitary sewers, public facilities, and urban canopy. The CIP primarily draws from five funds: Capital Replacement and Improvement (CR&I), Local Motor Fuel Tax, State Motor Fuel Tax, Sewer Benefit Tax, and Stormwater Utility Fee Funds. In addition to the dedicated CIP funds, many operational and maintenance activities are supported by the City's General Fund. Other funds will occasionally support capital improvement projects, but in an ancillary capacity to their primary purpose; these include: TIF funds, parking funds, and CDBG funds.

### Background and Discussion

The CIP for fiscal years 2024-2028 was presented at the May 22, 2023 City Council meeting. Detailed information about asset composition, scheduled projects, and fund balances are within the attached CIP. The CIP report, a map of capital projects, and additional information have been available since May 22, 2023 for public review on a dedicated webpage on the City's [website](#). Since the presentation, there have been a few changes to the CIP, summarized in the attached list of revisions. Most of the changes involved updating FY 23 estimated spending and moving unencumbered funds forward to the FY 24 budget. A prohibitively high bid price received on the Savannah Green Alleys project led us to substantially reduce the scope of that project in order to free up funds for higher priority projects. Start of construction for the two ITEP projects (Florida Ave. Shared-Use Path and Bakers Lane Shared-Use Path) was moved one year earlier to FY 25.

### Fiscal Impact

For FY 24 the CIP commits \$29,865,576 in expenses against \$25,195,600 in revenue, inclusive of \$15,840,703 in borrowing and grants. Over the life of the 5-year CIP, there are \$91,074,081 in revenues, including \$44,871,583 in borrowing and grants, and \$102,642,409 in expenditures outlined in the CIP, inclusive of some General Fund expenditures related to infrastructure asset operations and maintenance. Detailed fund reports and discussion are included in the attached CIP.

### Recommendation

We recommended that Council pass the attached resolution approving the CIP for FY 24-28. The proposed expenditures for FY 24 will be adopted in the FY 24 Budget Ordinance.

### Attachments

1. A Resolution Approving the Capital Improvement Plan (Fiscal Years 2024-2028)
2. Revisions Summary (since May 22, 2023) for the Capital Improvement Plan FY 24-28
3. Capital Improvement Plan (Fiscal Years 2024-2028)