



## NOTICE TO MOBILE FOOD TRUCK VENDORS

It has come to my attention that some mobile food truck vendors are choosing not to pay for metered spaces occupied and/or are only paying for metered spaces after parking enforcement arrives on scene to issue a ticket. Please be aware that if you are going to park at a City meter, it must be kept paid at all times.

Payment of the meter can be made by (1) making a request through the City's meter bagging reservation system, (2) use of the City's mobile payment application (MobileMeter) and (3) depositing coins into the meter. Failure to pay for a metered space in any of these ways will result in a ticket.

Be advised, the scope of a parking enforcement officers responsibilities does not include debating non-payment of the meter with customers. If the meter is expired when parking enforcement arrives on scene, a ticket will be issued. If you do not agree with the ticket, you may contest the ticket through the normal channels listed on the back of the ticket--not with the parking enforcement officer.

For more information on the City's meter bagging reservation system or to discuss this matter further, please view the information provided below.

Thank you for your cooperation.

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400 S. Vine Street  
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Phone: (217) 384-2346

**Meter Bagging Reservations Questions:**  
Email: [parkingmeters@urbanaininois.us](mailto:parkingmeters@urbanaininois.us)  
Phone: (217) 384-2314

**Note: Pre-payment of any meter bagging reservation is necessary to secure meter rental.**