



**CITY OF URBANA, ILLINOIS
FINANCE DEPARTMENT**

MEMORANDUM

TO: Mayor Diane Wolfe Marlin and City Council Members

FROM: Elizabeth Hannan, Finance Director

DATE: May 10, 2018

SUBJECT: FY2018 Budget Amendment #8 – Omnibus

Introduction: Attached is an Ordinance revising the FY2018 annual budget to provide for items described below. This budget amendment requires six affirmative votes.

Discussion:

Reallocate Savings from Vacant Position to Pay for Engineering Services: Savings from a vacant engineering position would be reallocated to pay for engineering services from a consultant. This position has been proven difficult to fill and this change will allow progress on certain capital improvement projects to continue despite the vacancy. The total amount reallocated is \$46,196.

Reimbursement for MLK Celebration: Revenues and expenditures of \$898 would be added to the budget to reflect an expenditure for the MLK celebration that was reimbursed by the County.

Rebudget Medical Services: \$6,185 for police physicals would be rebudgeted. A level amount is budgeted for this each year, but is being adjusted to reflect changes in timing.

SNAP Double Value Grant: In the Farmers Market Fund, revenues and expenditures related to a Farm Credit Illinois Grant for the SNAP (supplemental nutrition assistance program) double value program would be a. Use of these funds will go directly to support double value incentives at the farmers market. This means that a customer can request \$20 from their LINK Card, receive an additional \$20 from the Market (the award from Farm Credit), and have a total of \$40 to spend with local farmers on eligible Illinois grown and made products. A separate resolution on this agenda will provide for the City Council to accept the grant.

Fiscal Impact: These changes to the budget do not have a significant fiscal impact. All increases in expenditures are either offset by revenue, or are due to changes in timing of expenditures.

Recommendation: Approve the budget amendment authorizing these adjustments to the FY2018 budget.

ORDINANCE NO. 2018-05-032

AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE

(Budget Amendment #8 - Omnibus)

WHEREAS, the City Council heretofore did approve the annual budget ordinance of and for the City of Urbana for the fiscal year beginning July 1, 2017, and ending June 30, 2018; and

WHEREAS, the City Council, after due consideration, finds that revising the annual budget ordinance by deleting, adding to, changing, or creating sub-classes within object classes and object classes themselves is in the best interests of the residents of the City and is desirable for the welfare of the City's government and affairs; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, the Budget Director may not make such revision under the authority so delegated to her pursuant to 65 ILCS 5/8-2-9.6 or Urbana City Code Section 2-133.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1.

The annual budget ordinance be and the same is hereby revised as set forth in Exhibit A, which is attached hereto and incorporated herein by reference.

Section 2.

This Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

This Ordinance is hereby passed by the affirmative vote, the "ayes" and "nays" being called, of two-thirds of the corporate authorities then holding office (6 of 8 votes) of the City of Urbana, Illinois, at a meeting of the corporate authorities.

PASSED BY THE CITY COUNCIL this ___ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Charles A. Smyth, City Clerk

APPROVED BY THE MAYOR this ___ day of _____, _____.

Diane Wolfe Marlin, Mayor

Budget Amendment 2017/18 - 08 - Exhibit A

| | | <u>Current Budget</u> | <u>Revised Budget</u> | <u>Difference</u> | <u>Reason</u> |
|---|----------------------------------|-----------------------|-----------------------|-------------------|--|
| <u>General Operating Fund (100)</u> | | | | | |
| <u>Revenues</u> | | | | | |
| 100-46900 | Other Misc. Revenues | 96,000 | 96,898 | 898 | MLK Celebration Reimbursement - County |
| <u>Total Revenues</u> | | <u>33,578,097</u> | <u>33,578,995</u> | <u>898</u> | |
| <u>Expenditures</u> | | | | | |
| 10010104-52999 | Human Rel - Other Contr Svcs | 2,727 | 3,625 | 898 | MLK Celebration Reimbursed - County |
| 10020201-52103 | Police - Medical Services | 6,734 | 12,919 | 6,185 | Rebudget for Physicals |
| 10040441-50110 | PW Engineering - Salaries | 379,344 | 341,075 | (38,269) | Vacancy - Engineer Position |
| 10040441-50210 | PW Engineering - Insurance | 34,689 | 34,559 | (130) | Vacancy - Engineer Position |
| 10040441-50220 | PW Engineering - FICA & Medicare | 36,373 | 33,454 | (2,919) | Vacancy - Engineer Position |
| 10040441-50251 | PW Engineering - IMRF & SURS | 44,110 | 39,232 | (4,878) | Vacancy - Engineer Position |
| 10040441-52106 | PW Engineering - Arch & Eng Svcs | - | 46,196 | 46,196 | Use Vacancy Savings for Consulting |
| <u>Total Expenditures</u> | | <u>33,499,138</u> | <u>33,506,221</u> | <u>7,083</u> | |
| <u>Ending Fund Balance (estimated)</u> | | <u>4,659,792</u> | <u>4,653,607</u> | <u>(6,185)</u> | |
| Assigned - Computer Equipment | | <u>176,680</u> | <u>176,680</u> | <u>-</u> | |
| Unassigned Fund Balance | | <u>4,483,112</u> | <u>4,476,927</u> | <u>(6,185)</u> | |
| <u>Farmers Market Fund (332)</u> | | | | | |
| <u>Revenues</u> | | | | | |
| 332-46350 | Local Grants | - | 5,000 | 5,000 | Farm Credit Illinois Grant |
| <u>Total Revenues</u> | | <u>100,202</u> | <u>105,202</u> | <u>5,000</u> | |
| <u>Expenditures</u> | | | | | |
| 33250503-52800 | Grant Misc. Contractual Services | 11,802 | 16,802 | 5,000 | SNAP Double Value Program |
| <u>Total Expenditures</u> | | <u>134,380</u> | <u>139,380</u> | <u>5,000</u> | |
| <u>Ending Fund Balance (estimated)</u> | | <u>47,641</u> | <u>4,546,655</u> | <u>-</u> | |