



## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

*Economic Development Division*

### m e m o r a n d u m

**TO:** Mayor Diane Wolfe Marlin and City Council Members

**FROM:** John S. Schneider, MPA, Community Development Director  
Brandon S. Boys, AICP, Economic Development Manager  
Rachel Lauren Storm, M.Ed, Public Arts Coordinator

**DATE:** December 5<sup>th</sup>, 2018

**SUBJECT:** **AN ORDINANCE AMENDING URBANA CITY CODE CHAPTER 2, ARTICLE VI, DIVISION 4 – PUBLIC ARTS COMMISSION AND PUBLIC ARTS PROGRAM (Arts & Culture Commission and Arts & Culture Program)**

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### Introduction

The City Council is requested to consider the attached draft ordinance for approval to establish an Arts & Culture Commission and Program in the City of Urbana (**Exhibit A:** *Draft Ordinance Amending Urbana City Code Chapter 2, Article VI, Division 4*). This proposal was recommended by the Urbana Public Arts Commission (**Exhibit B:** *Public Arts Commission Recommendation*) at its November 13<sup>th</sup>, 2018 meeting (**Exhibit C:** *Minutes from November 16<sup>th</sup> meeting of the Public Arts Commission*). The 2008 ordinance establishing the Public Arts Program is also included for reference (**Exhibit D:** *2008 Ordinance Establishing a Public Arts Commission and Permanent Public Arts Program*). Finally, examples of past and present arts programs that showcase the cultural diversity of Urbana are also included (**Exhibit E:** *Sample marketing materials and photos from Urbana Arts Programs events.*)

The proposed ordinance would effectively transform the “Public Arts Program” into the “Arts and Culture Program.” Framing the commission and program through the language of “Arts and Culture” would allow further emphasis on the inextricable relationship between arts and culture. Moreover, the change would encourage collaboration in and among artistic and cultural groups and allow for new partnerships to form that emphasize diversity, inclusion, and cultural vibrancy. Nationally, many cities are transforming their “public arts” programs to “arts and culture” programs as part of a larger commitment to broadening their scope and emphasizing the role of culture and the value of cultural diversity within arts programs, events, and initiatives.

As the City of Urbana is home to residents representing a diversity of cultures, traditions, and social identities, reflecting culture more explicitly in City programs will recognize and celebrate that diversity. The language of “culture” will undoubtedly allow for more collaborative opportunities with local and campus cultural centers, cultural organizations, and organizations working towards cultural and creative organizing in the City of Urbana setting the stage for future growth of Urbana’s Arts & Culture program.

Staff recommends that the City Council approve the ordinance to amend the Public Arts Commission and Program ordinance as presented and expand the scope of the Public Arts Commission and Program to that of an Arts & Culture Commission and Program.

## Background

At the request of Mayor Marlin, the Urbana Public Arts Commission has engaged in an exploratory process over the last six months for expanding the scope of the Urbana Public Arts Program and elevating cultural work in the community. The process included an assessment of trends in and among public arts programs moving towards a deeper incorporation of the role of culture. As part of this process, the Public Arts Commission on November 13<sup>th</sup>, 2018 (**Exhibit C**) recommended a revision of the ordinance (**Exhibit B**) that established the Public Arts Commission and Public Arts Program in order to accommodate the inclusion of culture.

During the past year, also at the direction of Mayor Marlin, the Public Arts Commission and Program assumed responsibility for monies previously distributed directly by the City Council and Mayor. This funding has been distributed in amounts of \$5,000 and above for large-scale festivals and special events such as the Urbana Sweetcorn Festival, CU Folk & Roots Festival and Pygmalion Music Festival. These monies are now administered through the Urbana Arts Grant Program, allowing for a more accessible, transparent and thorough process beginning with the upcoming grant cycle. As such, requests for funding would be distributed under the revised Arts and Culture Grant Program with final approval to be enacted by the Arts & Culture Commission for awards of \$5,000 and above, should the Council approve the proposed ordinance. The Public Arts Commission has historically heard reports from all Urbana Arts Grant recipients for the last ten years and will begin also hearing reports from the major special events.

## Summary of Changes Resulting from the Proposed Ordinance

The proposed ordinance (**Exhibit A**) would amend the existing ordinance (**Exhibit D**) which established the public arts commission and program in the following ways:

- The name of the Commission and Program would be revised to “Arts and Culture Commission” and “Arts and Culture Program.”
- A definition of “culture” would be included as follows: *“includes but is not limited to historic and contemporary traditions of performance, custom, ritual, celebration, fashion, cuisine, knowledge, storytelling, heritage, and oral transmission.”*
- The mission statement would be revised to read: *“The Urbana Arts & Culture Commission celebrates and nurtures the City of Urbana’s cultural and artistic diversity.”*
- A vision statement would be added and read: *“The City of Urbana is a place where arts and culture thrive and all community members and visitors can engage in and experience arts and culture in all of its forms. The Arts & Culture Commission and Program nurtures creative expression, celebrates diversity, builds creative public spaces, and*

*showcases the City of Urbana as a thriving destination for arts and culture. The commission embraces and celebrates the diverse histories, beliefs, and cultures within the City of Urbana.”*

- The revised ordinance would acknowledge that the commission composition should reflect the “*full diversity of the Urbana community*” expanding from the current language “full diversity of the arts community”. The revised ordinance would also add “*cultural work*” to the list of experience, expertise, or interests of potential commission members.
- Authorizes the commission the ability to review and approve Arts and Culture Grant agreements when awards are \$5,000 and above, within the budgetary authority granted to the program by the City Council via the annual budget. These decisions would be made at public meetings of the commission in lieu of the full City Council. This change will allow the commission the opportunity to draw upon its collective experiences in the areas of arts and cultural work, as well as easily track and recall the performance of repeat applicants as the commission continues to review the final evaluative reports from recipients in all grant categories.
- The draft ordinance is revised to eliminate reference to the Public Arts Fund, as it was eliminated during the transition to the MUNIS financial system and is not fiscally required in order to achieve the original or future objectives of the program.
- There draft ordinance makes no change to the “1% for the Arts” provision other than to remove reference the Public Arts Fund. The City would still be obligated to allocate and utilize at least one percent of any municipal building project with a construction cost of at least \$750,000 for the inclusion of public art into the project.
- Lastly, the ordinance draft contains numerous other small changes designed to either clarify language or present a consistent shift from “public arts” to “arts and culture”.

## **Discussion**

Staff emphasize that this change will bring numerous benefits, including but not limited to: providing a framework for deepening the City of Urbana’s commitment to providing programs and services that reflect the full spectrum of the Urbana community; contributing to the economic vitality and social cohesion of all Urbana neighborhoods; positioning arts and culture as avenues by which community-based and City-wide priorities can be pursued; promoting the full diversity of cultural experiences and forms of expression in Urbana; harnessing the arts to reduce inequities caused by economic and educational disparities; and cementing the inextricable relationship between culture and the arts.

As the framework of “arts and culture” allows for a broadening of the mission of the Urbana Public Arts Program, the change will elevate many of the City’s existing programs, especially those that aim to promote underrepresented artists and art forms (**Exhibit E**). In the past year, the Urbana Public Arts Program has worked to bolster the work of artists of color and youth; promote a wider diversity of arts forms on our *Art Now!* mini-documentary television program produced in collaboration with Urbana Public Television (UPTV) and showcase the diversity of arts and culture locally. In the past year alone, Art Now! featured artists representing a myriad of arts sectors including: visual arts, dance, theater, zine-making, poetry, documentary filmmaking, disc jockeying, experimental music composition, multimedia arts, and storytelling.

Of the twelve artists featured since last December, eight are people of color; one is a deaf person, and one is a person of 99 years of age. As the 100<sup>th</sup> episode of *Art Now!* draws near, staff aims to continue to work to ensure that featured artists represent the full diversity of the Urbana arts and cultural community.

Further, Urbana Public Arts Program introduced *Open Scene Open Mic*, a multi-generational open mic series that aims to center the voices of artists of color and draw in a wide-array of participants in Downtown Urbana showcasing diversity in age, race/ethnicity, gender, ability status, culture, and artistic medium. *Open Scene Open Mic* has been home to music, spoken word, storytelling, comedy, beat-making, and dance with performers ranging from age five to eighty. Of the nine scheduled hosts, eight are artists of color. The series was kicked-off at the Cunningham Township office, drawing a crowd of nearly 200 people, many of whom are participants in Township's programs and expressed never having connected with the City's arts programs locally.

All of the other Urbana Public Arts programs, including the *Urbana Arts Grants Program*, showcase a wide diversity of cultural traditions, creative sectors, and community groups. From the *Young Artist's Studio* series including arts traditions such as Navajo storytelling to the *Artist of the Corridor Belonging(s)* exhibit which highlighted the stories of local immigrants. In an effort to outreach to low-income artists, staff are partnering with Salt & Light to hold arts grant writing workshops for their program participants. Two of the three Arts in the Schools Grant recipients from this past year are artists of color who are introducing underrepresented arts forms (the Afro-Brazilian martial art capoeira and beat-making in hip hop).

Yet, the move to incorporate "culture" is significant as no matter the unwavering commitment of the program to diverse creative expression, some organizations may not immediately think of the arts as underlying their work, but may quickly see the explicit inclusion of "culture" as a pathway for partnership. Moreover, some art forms such as culinary arts, cultural crafts, and traditional dances are sometimes unfairly excluded from the category of "fine art," but widely recognized as cultural practices. Indeed, the language of "culture" will undoubtedly allow for more collaborative opportunities with local and campus cultural centers, cultural organizations, and organizations working towards cultural and creative organizing in the City of Urbana.

## **Fiscal Impact**

There will be no direct fiscal impact as a result of the proposed ordinance. The Arts & Culture program would continue to operate within the existing budget of the Public Arts program, and the commission would only gain the authority make awards, in the amount of \$5,000 or more, from within the City Council-approved budget.

## **Options**

1. Approve the draft ordinance as presented.
2. Approve the draft ordinance with changes.
3. Deny the draft ordinance.

## Recommendation

Staff recommends that the City Council approve the ordinance to amend the Public Arts Commission and Program ordinance as presented and expand the scope of the Public Arts Commission and Program to that of an Arts & Culture Commission and Program.

Prepared by:



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Rachel Lauren Storm, M.Ed., Public Arts Coordinator  
Brandon S. Boys, AICP, Economic Development Manager

**Exhibit A:** An Ordinance Amending Urbana City Code Chapter 2, Article VI, Division 4 – Public Arts Commission And Public Arts Program

**Exhibit B:** Motion to Recommend to the Urbana City Council that City Of Urbana Ordinance No. 2008-03-013 An Ordinance Establishing A Public Arts Commission And Permanent Public Arts Program Be Amended To Establish An Arts & Culture Commission And Arts & Culture Program

**Exhibit C:** Minutes from November 16<sup>th</sup>, 2018 meeting of the Public Arts Commission

**Exhibit D:** 2008 Ordinance Establishing a Public Arts Commission and Permanent Public Arts Program

**Exhibit E:** Sample marketing materials and photos from Urbana Arts Programs events

*EXHIBIT A*

Ordinance No. 2018-12-082

**AN ORDINANCE AMENDING URBANA CITY CODE CHAPTER 2, ARTICLE VI,  
DIVISION 4 – PUBLIC ARTS COMMISSION AND PUBLIC ARTS PROGRAM**

**(Arts & Culture Commission and Arts & Culture Program)**

WHEREAS, the City of Urbana, Illinois (hereinafter, the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, 5 ILCS 220/1 *et seq.*, and may exercise any power and perform any function pertaining to its government and affairs, including the power to regulate and promote public health, safety, and welfare;and

WHEREAS, The City Council believes that the promotion of artistic endeavors in all of its many forms, is essential to the vitality of the City in that such artistic endeavors bolsters the quality of life, economic development, public safety, academic advancement, and social tolerance within the City; and

WHEREAS, on September 19, 2005, the City Council adopted Common Goals that included:

- the establishment of a dedicated revenue stream for public art;
- the preservation and commemoration of local and multicultural traditions and histories;
- the integration of art into every feasible public works project--to promote functional and streetscape art;
- to create a program that represents our community in all its diversity-in terms of race, geography, gender, class, sexual orientation, belief-system, etc.;
- to develop a strong public collection of artworks representing diverse communities, artistic styles, and disciplines;
- to provide opportunities for local and national, established and emerging artists in Champaign County; and
- the establishment of a public arts commission;and

WHEREAS, the Mayor of the City of Urbana appointed and the City Council approved the Urbana Public Arts Task Force to study and make recommendations on the creation of a public arts commission and program; and

WHEREAS, the Urbana Public Arts Task Force recommended the creation of a public arts commission and program which would create a dedicated revenue stream for the arts, foster an environment for established and emerging artists to thrive in Urbana, promote life-long participation and learning in the arts, and integrate art into the urban environment; and

WHEREAS, April 21, 2008, the City Council adopted Ordinance No. 2008-03-013, An Ordinance Establishing a Public Arts Commission and Permanent Public Arts Program; and

WHEREAS, the aforesaid Public Arts Commission and Permanent Public Arts Program was established and appears in Urbana City Code Chapter 2, "Administration", Article IV, "Boards and Commissions", Division 4, "Public Arts Commission and Public Arts Program"; and

WHEREAS, the Public Arts Commission and Public Arts Program has operated successfully within the City of Urbana for the past ten years; and

WHEREAS the City of Urbana is home to residents representing a diversity of cultures, traditions, and social identities;

WHEREAS reflecting culture more explicitly in City programs will recognize and celebrate that diversity;

WHEREAS the City of Urbana joins numerous cities across the country transforming public arts programs into arts and culture programs;

WHEREAS, the Public Arts Commission has recommended that the City Council adopt certain amendments to the ordinance that established the Public Arts Commission and Public Arts Program (UCC Sec. 2-94); and

WHEREAS, the City Council wishes to amend the Public Arts Commission and Public Arts Program in the manner recommended by the Public Arts Commission.

NOW, therefore, be it ordained by the City Council of the City of Urbana, Illinois, as follows:

**Section 1.**

Urbana City Code Chapter 2, "Administration"; Article IV, "Boards and Commissions"; Division 4, "Public Arts Commission and Public Arts Program" shall be and hereby is amended to provide, with text appearing as stricken-through being deleted and with text appearing as underlined being added:

Division 4. - ~~PUBLIC-ARTS~~ & CULTURE COMMISSION AND PUBLIC-ARTS & CULTURE PROGRAM

Sec. 2-94. - [Establishment of the ~~public arts commission and public a~~Arts & Culture pCommission and Arts & Culture Program.]

(a) *Urbana ~~Public-Arts~~ & Culture Program; establishment.* The city council hereby establishes the Urbana ~~Public-Arts~~ & Culture Program as set forth herein.

(b) *Definitions.* As used in this division:

The *arts* and *art* as used in this program description includes, but is not limited to, creative writing, dance, film/video, music, theatre, visual arts, crafts, performing arts, spoken word, environmental arts, multimedia arts, architectural arts, landscape architecture, and emerging media.

*Construction cost* means original budgeted cost of construction or alteration of the structure or the project itself, excluding land, engineering and administrative costs, cost for fees and permits, fixtures, furnishings, streets, sewers, similar accessory construction, and indirect costs, such as interest during construction, advertising and legal fees.

*Construction* or *alteration* means construction, rehabilitation, renovation, remodeling or improvement.

*Culture* as used in this program description includes but is not limited to historic and contemporary traditions of performance, custom, ritual, celebration, fashion, cuisine, knowledge, storytelling, heritage, and oral transmission.

*Municipal building* means all municipal buildings except service facilities not normally visited by the public.

*Municipal building project* means a construction project which involves the construction or alteration of a municipal building with an original budgeted construction cost of seven hundred fifty thousand dollars (\$750,000.00) or more.

(c) *Commission.* The Urbana ~~Public Arts & Culture~~ Arts & Culture Commission is hereby established.

(d) *Mission.* ~~The Urbana Public Arts Commission recognizes the arts as essential to the vitality of our city. The commission fosters a dynamic, innovative Urbana, where all residents-emerging artists, established artists, and "non-artists" alike may engage with the arts in its many forms and where artists thrive and are valued. The Urbana Arts & Culture Commission celebrates and nurtures the City of Urbana's cultural and artistic diversity.~~

(e) *Vision.* The City of Urbana is a place where arts and culture thrive and all community members and visitors can engage in and experience arts and culture in all of its forms. The Arts & Culture Commission and Program nurtures creative expression, celebrates diversity, builds creative public spaces, and showcases the City of Urbana as a thriving destination for arts and culture. The commission embraces and celebrates the diverse histories, beliefs, and cultures within the City of Urbana.

(ef) *Composition, appointment.* The Urbana ~~Public Arts & Culture~~ Arts & Culture Commission shall consist of nine (9) members appointed by the mayor, and approved by the council, from constituencies representing various segments of the community which have experience, expertise, or interest in the areas of the arts, cultural work, ~~arts~~-education, planning, neighborhood organizing, event planning, business, or another related field. Members shall be chosen from a diverse range of backgrounds, occupations, and artistic venues, with the intention of reflecting the full diversity of the Urbana ~~arts~~



community. In the making of appointments hereunder, the mayor may receive recommendations from civic groups.

All members shall be voting members.

(fg) *Quorum.* Five (5) members shall constitute a quorum.

(gh) *Terms of members; absence of member.*

(1) The initial terms shall be as follows: There shall be four (4) members whose terms expire June 30, 2009, and five (5) members whose terms expire June 30, 2010. Subsequent appointments shall be made for terms of three (3) years, or until their successors are appointed and approved by the city council. Within sixty (60) days following the expiration of the term of each of those commissioners, a successor shall be appointed by the mayor with the approval of the council, and the successor shall serve for a term of three (3) years.

(2) If a commissioner resigns or is removed from the commission, a successor shall be appointed by the mayor with approval of the city council and shall serve for the unexpired period of the vacated term.

(3) These members of the commission may be removed by the mayor for good cause with the approval of a majority of council present and voting. Absence from all meetings in three (3) consecutive months may be considered to be prima facie good cause.

(hi) *Meetings.* The public arts commission shall meet at least quarterly, on call of the chairperson or of any five (5) members.

(ti) *Chairperson.* The mayor shall designate the chairperson of the commission.

(jk) *Functions and duties generally.* The functions and duties of the Urban ~~Public Arts &~~ Culture Commission are limited to those set forth in this division, and as specifically set forth in any other duly enacted ordinance. Nothing in this division shall be construed as vesting legislative or budgetary discretion or power in the commission.

(kl) *Duties.* The Urbana ~~Public Arts &~~ Culture Commission shall adopt its rules of procedure for whatever regular and special meetings are deemed by the commission to be advisable and necessary to the fulfillment of the duties of the commission.

The roles and responsibilities of the commission may include, but not be limited to, the following:

(1) To explore and recommend to the mayor, city council, city staff, and other groups, ways to further the development of, and interest in, ~~the arts and the~~ local cultural heritage, as well as to offer advice on relevant city projects;

(2) To propose to the mayor and city council an annual public arts and culture program plan that identifies specific program goals for the year, means of achievement, proposed expenditures, sources of supplemental revenue, schedule of execution, necessary resources and responsibilities, and an implementation plan to address the goals;

(3) To propose to the mayor and city council policies regarding the selection of proposed public arts projects such as the involvement of artists in selected building projects, criteria for artist and site selection, evaluation criteria for all programs, and other policies relevant to the public arts and culture program. Such policies should reflect the following ~~three~~four (34) priorities:

- a. Community ~~accessibility to the~~ accessibility to the arts and culture in all of its forms;
- b. Artist ~~accessibility to~~ accessibility to diverse resources audiences and participants;  
and
- c. Opportunities for collaboration and partnerships among and between artistic and cultural groups; and-
- d. Commitment to nurturing and celebrating diversity and creative expression.

(4) To review relevant proposals and assist in the process by which artists, arts organizations, neighborhood organizations, businesses, developers, merchant associations, charitable foundations, or any other member of the general public proposes and creates projects in the arts which are located in public places owned and maintained by the City of Urbana;

(5) To convene temporary selection committees to review and recommend proposals to Urbana's ~~Public Arts & culture P~~rogram for approval by the commission.

(6) To approve proposals that are not permanently placed on municipal property.

(7) To review and approve arts and culture grant agreements when the award to the grant recipient is in the amount of \$5,000.00 or greater so long as funds are available for and allocated for the making of one or more such grants with such approvals being undertaken in accordance with the annual budget and subject to other applicable city ordinances.

(78) To submit, for confirmation, proposals to the mayor and city council confirming the receipt, purchase, maintenance, dispossession, and de-accession of works of art to be permanently placed on municipal property.

(89) To oversee subject to provisions under the section on administration, the receipt, purchase, maintenance, dispossession, and de-accession of works of art to be placed on municipal property;

(910) To research and seek additional funding including donations, grants and other support to further expand ~~public arts~~ and culture programs;

(101) To encourage public participation in local artistic and cultural events and programs;

(142) To cooperate with other entities on matters regarding the arts and culture;

(123) To offer educational programming to the public regarding the arts and culture;

(134) To coordinate events and outreach related to the arts and culture;

(145) To recommend updates to the ~~public arts~~ and culture ordinance;

(156) To take such other actions as the mayor and city council may direct from time to time.

(~~lm~~) *Sub-committees, selection committees.* The ~~public Arts & Culture~~ Commission shall appoint sub-committees as deemed necessary. Sub-committees and selection committees shall serve in an advisory capacity to the public arts commission.

(~~mn~~) *Compensation.* No member of the ~~public Arts & Culture~~ Commission, or any appointed sub-committee, shall receive compensation for his or her services. Members of the committees who are city employees shall receive only such compensation as is set forth as salary and benefits in the annual appropriation ordinance.

(~~no~~) *Dedication.* Every budget for the construction or alteration of a municipal building, which involves the construction or alteration of a municipal building with an original budgeted cost of construction of seven hundred fifty thousand (\$750,000.00), or more, to which there is or will be public access built for or by the City of Urbana, shall provide that at least one (1) percent of the original allocated and utilized budgeted cost of construction, shall be appropriated and deposited in the ~~public arts fund~~ for the purchase, or commission, of art to be located in a public area in, upon, or adjacent to such building, provided; except that if it would be inappropriate to display art at that location, said one percent shall be used for the acquisition or commission of art to be located in a public area in, upon, or adjacent to or in close proximity to other municipal buildings. This provision, however, shall not apply to any building or project constructed with funds which exclude public art as an eligible cost. At the time of project approval, adequate additional funds for the maintenance, and preservation of the subject art shall be put aside into the public arts fund in such manner as directed by the city's finance director.

(o) ~~Public arts fund.~~ A public arts fund is hereby created to serve as an account through which funds from the city, outside grant monies, private and corporate donations for the arts, and other revenue sources can be received, collected, and distributed.

(p) ~~Administration.~~ The Urbana ~~Public Arts & Culture~~ Commission shall have the authority to select works of art, remove works of art previously displayed based on a de-accession policy, promulgate criteria for selection of works of art and artists and maintenance, and take any other action necessary to carry out its purposes for projects as described in the section on duties, in accordance with the annual budget and subject to all ordinances of the City of Urbana.

The community development services department, in coordination with the ~~public Arts & Culture e~~Commission, shall administer the ~~public-arts & culture~~ program and all public arts & culture program projects, including artwork(s) received as gifts to the City of Urbana. The community development services department shall be the contracting officer for commission or purchase all works of art after consultation with the ~~public aArts & Culture e~~Commission.

This Ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a meeting of said Council.

## **Section 2.**

This Ordinance shall be effective upon its adoption by the City Council and signature by the Mayor.

## **Section 3.**

Those sections, paragraphs, and provisions of the Urbana City Code that are not expressly amended or repealed by this Ordinance are hereby re-enacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portions of the Urbana City Code other than those expressly set forth as amended or repealed in this Ordinance. The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof.

## **Section 4.**

The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities.

This Ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a meeting of said Council.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

AYES:

NAYS:

ABSENTIONS:

\_\_\_\_\_  
Charles A. Smyth, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Diane Wolfe Marlin, Mayor

**Exhibit B:**

**Recommendation as approved by the Urbana Public Arts Commission on Nov. 13<sup>th</sup>, 2018**

Motion to recommend to the Urbana City Council that City of Urbana Ordinance No. 2008-03-013 AN ORDINANCE ESTABLISHING A PUBLIC ARTS COMMISSION AND PERMANENT PUBLIC ARTS PROGRAM be amended to establish an Arts & Culture Commission and Arts & Culture

Program and that the Ordinance be amended to:

- 1) Revise the name of Commission and Program throughout the Ordinance as follows:
  - a. the “Urbana Arts & Culture Commission”, and
  - b. the “Urbana Arts & Culture Program”.
- 2) Add a definition of “Culture” as follows:
  - a. “Culture” includes but is not limited to historic and contemporary traditions of performance, custom, ritual, celebration, fashion, cuisine, knowledge, storytelling, heritage, and oral transmission.
- 3) Revise the Mission of the Commission and Program as follows:
  - a. Mission. The Urbana Arts and Culture Commission celebrates and nurtures the City of Urbana’s cultural and artistic diversity.
- 4) Define the Vision of the Commission and Program as follows:
  - a. Vision. The City of Urbana is a place where arts and culture thrive and all community members and visitors can engage in and experience arts and culture in all of its forms. The Arts and Culture Commission and Program nurtures creative expression, celebrates diversity, builds creative public spaces, and showcases the City of Urbana as a thriving destination for arts and culture. The commission embraces and celebrates the diverse histories, beliefs, and cultures within the City of Urbana.
- 5) Acknowledge that the Composition of the Commission shall reflect the “full diversity of the Urbana community”
- 6) Grant sufficient authority to the Commission to approve and award grants in amounts of \$5,000 and above.
- 7) Reflect the following four priorities with respect to selection of proposed arts and culture projects:
  - a. Community access to arts and culture in all of its forms
  - b. Artist access to diverse resources, audiences and participants
  - c. Opportunities for collaboration and partnerships among and between artistic and cultural groups
  - d. Commitment to nurturing and celebrating diversity and creative expression

**MINUTES OF A REGULAR MEETING**

**URBANA PUBLIC ARTS COMMISSION**

**DRAFT UNAPPROVED**

**DATE:** November 13, 2018

**TIME:** 4:30 p.m.

**PLACE:** City Council Chambers, Urbana City Building, 400 South Vine Street, Urbana, Illinois

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**MEMBERS PRESENT:** Katie Harrell, Barbara Hedlund, Eric Jakobsson, Sara Jones, Jenelle Orcherton, Patricia Sammann, Jessica Snyder

**MEMBERS EXCUSED:** Courtney Becks

**STAFF PRESENT:** Brandon Boys, Economic Development Manager; Rachel Storm, Public Arts Coordinator; Sukiya J. Reid, Recording Secretary

**OTHERS PRESENT:** Mayor Diane Marlin

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**1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM**

The Urbana Public Arts Commission was called to order at 4:34 p.m. by Ms. Sammann. Ms. Reid took roll and a quorum was declared present.

**2. APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the September 11, 2018 meeting were reviewed and corrected by the Commission at the October 23, 2018 meeting, but due to the absence of a quorum could not be voted on until this meeting. Ms. Sammann moved to approve the minutes as corrected. Ms. Hedlund seconded the motion. All Commission members were in favor of approval, and the minutes were unanimously approved as corrected.

The minutes of the October 23, 2018 meeting were reviewed by the Commission. With no changes proposed, Ms. Sammann made a motion to approve the minutes. Ms. Hedlund seconded the motion. All Commission members present were in favor of approval, and the minutes were unanimously approved as presented.

**3. CHANGES TO AGENDA**

Ms. Sammann stated that the meeting will start with the New Business agenda item. Ms. Storm also stated that Makerspace Urbana's Grant Presentation would be moved to the December 11, 2018 meeting.

#### 4. PUBLIC INPUT

There was none.

#### 5. NEW BUSINESS

- **Recommendation to Establish an Arts and Culture Commission**

Ms. Sammann introduced this agenda item. Ms. Storm presented drafted changes for proposed Arts and Culture Commission to the Commission members. She stated that the changes had been presented at the last meeting but that no action could be taken due to lack of a quorum. Mayor Marlin then addressed the Commission regarding her reasoning for asking the Commission to consider expanding to an Arts and Culture Commission. She thanked the Commission for their consideration of her proposal. A brief discussion between members of the Staff and Commission ensued. Following discussion, Mr. Jakobsson made a motion to recommend to the Urbana City Council that the Public Arts Commission request the responsibility and authority to approve and award grants in the amounts of \$5,000 and above (Item 6 on the sample motion prepared by staff). Ms. Sammann seconded the motion. The motion was approved on a voice vote. Ms. Harrell and Ms. Snyder were opposed to the motion. Ms. Snyder stated that her main objection to the motion was that she wanted to have more details on how the process was going to work. Ms. Harrell stated that she also would like to know that process ahead of time.

Mr. Jakobsson then made a motion to recommend that the City of Urbana Ordinance No. 2008-03-013 AN ORDINANCE ESTABLISHING A PUBLIC ARTS COMMISSION AND PERMANENT PUBLIC ARTS PROGRAM be amended to establish an Arts & Culture Commission and Arts & Culture Program and that the Ordinance be amended to:

- 1) Revise the name of Commission and Program throughout the Ordinance as follows:
  - a. the “Urbana Arts & Culture Commission”, and
  - b. the “Urbana Arts & Culture Program”.
- 2) Add a definition of “Culture” as follows:
  - a. “Culture” includes but is not limited to historic and contemporary traditions of performance, custom, ritual, celebration, fashion, cuisine, knowledge, storytelling, heritage, and oral transmission.
- 3) Revise the Mission of the Commission and Program as follows:
  - a. Mission. The Urbana Arts and Culture Commission celebrates and nurtures the City of Urbana’s cultural and artistic diversity.
- 4) Define the Vision of the Commission and Program as follows:
  - a. Vision. The City of Urbana is a place where arts and culture thrive and all community members and visitors can engage in and experience arts and culture in all of its forms. The Arts and Culture Commission and Program nurtures creative expression, celebrates diversity, builds creative public spaces, and showcases the City of Urbana as a thriving destination for arts and culture. The commission embraces and celebrates the diverse histories, beliefs, and cultures within the City of Urbana.
- 5) Acknowledge that the Composition of the Commission shall reflect the “full diversity of the Urbana community”
- 6)\*
- 7) Reflect the following four priorities with respect to selection of proposed arts and culture projects:
  - a. Community access to arts and culture in all of its forms
  - b. Artist access to diverse resources, audiences and participants



- c. Opportunities for collaboration and partnerships among and between artistic and cultural groups
- d. Commitment to nurturing and celebrating diversity and creative expression

(\*Item 6 was approved in the prior motion.)

Ms. Jones seconded it. The motion was unanimously approved by voice vote.

## **6. PRESENTATIONS**

- **Presentation by Staff: Monthly Progress Report**

Ms. Storm presented the City staff's monthly progress report to the Commission, outlining projects in process, recent requests and recommendations from the public, staff activities, and upcoming events.

## **7. ANNOUNCEMENTS**

There were none.

## **8. ADJOURNMENT**

Ms. Sammann made a motion that the meeting be adjourned. Mr. Jakobsson seconded the motion. With no further business, Ms. Sammann declared the meeting adjourned at 6:20 pm.

Submitted,  
Sukiya J. Reid, Recording Secretary

ORDINANCE NO. 2008-03-013

**AN ORDINANCE ESTABLISHING A PUBLIC ARTS COMMISSION  
AND PERMANENT PUBLIC ARTS PROGRAM**

WHEREAS, art, in all its many forms, is essential to the vitality of our city, bolstering quality of life, economic development, public safety, academic performance, and social tolerance; and

WHEREAS, many cities throughout the United States have adopted public arts programs recognizing the need for public support and contribution to the arts; and

WHEREAS, the Urbana City Council adopted Common Goals on September 19, 2005 which included:

- the establishment of a dedicated revenue stream for public art;
- the preservation and commemoration of local and multicultural traditions and histories;
- the integration of art into every feasible public works project--to promote functional and streetscape art;
- to create a program that represents our community in all its diversity--in terms of race, geography, gender, class, sexual orientation, belief-system, etc.;
- to develop a strong public collection of artworks representing diverse communities, artistic styles, and disciplines;
- to provide opportunities for local and national, established and emerging artists in Champaign County; and
- the establishment of a public arts commission; and

**COPY**

WHEREAS, the Urbana Mayor appointed and the City Council approved the Urbana Public Arts Task Force to study and make recommendations on the creation of a public arts commission and program; and

WHEREAS, the Urbana Public Arts Task Force has recommended the creation of a public arts commission and program which would create a dedicated revenue stream for the arts, foster an environment for established and emerging artists to thrive in Urbana, promote life-long participation and learning in the arts, and integrate art into the urban environment; and

WHEREAS, the Urbana City Council wishes to establish a Public Arts Commission and a Public Arts Program.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

**Urbana Public Arts Program; establishment.**

The City Council hereby establishes the Urbana Public Arts Program as set forth herein.

**Definitions.**

As used in this ordinance:

The "Arts" and "Art" as used in this program description includes but is not limited to creative writing, dance, film/video, music, theatre, visual arts, crafts, performing arts, spoken word, environmental arts, multimedia arts, architectural arts, landscape architecture, and emerging media.

"Construction Cost" means original budgeted cost of construction or alteration of the structure or the project itself, excluding land, engineering and administrative costs, cost for fees and permits, fixtures, furnishings, streets, sewers, similar accessory construction, and indirect costs, such as interest during construction, advertising and legal fees.

"Construction or alteration" means construction, rehabilitation, renovation, remodeling or improvement.

"Municipal building" means all municipal buildings except service facilities not normally visited by the public.

"Municipal building project" means a construction project which involves the construction or alteration of a municipal building with an original budgeted construction cost of \$750,000 or more.

# COPY

**Commission.**

The Urbana Public Arts Commission is hereby established.

**Mission.**

The Urbana Public Arts Commission recognizes the arts as essential to the vitality of our city. The Commission fosters a dynamic, innovative Urbana, where all residents—emerging artists, established artists, and “non-artists” alike—may engage with the arts in its many forms and where artists thrive and are valued.

**Composition, appointment.**

The Urbana Public Arts Commission shall consist of nine (9) members appointed by the Mayor, and approved by the Council, from constituencies representing various segments of the community which have experience, expertise, or interest in the areas of the arts, arts education, planning, neighborhood organizing, event planning, business, or another related field. Members shall be chosen from a diverse range of backgrounds, occupations, and artistic venues, with the intention of reflecting the full diversity of the Urbana arts community. In the making of appointments hereunder, the Mayor may receive recommendations from civic groups.

All members shall be voting members.

**Quorum.**

Five (5) members shall constitute a quorum.

**Terms of members; absence of member.**

(a) The initial terms shall be as follows. There shall be four (4) members whose terms expire June 30, 2009, and five (5) members whose terms expire June 30, 2010. Subsequent appointments shall be made for terms of three (3) years, or until their successors are appointed and approved by the City Council. Within sixty (60) days following the expiration of the term of each of those commissioners, a successor shall be appointed by the Mayor with the approval of the Council, and the successor shall serve for a term of three (3) years.

(b) If a commissioner resigns or is removed from the commission, a successor shall be appointed by the Mayor with approval of the City Council and shall serve for the unexpired period of the vacated term.

(c) These members of the commission may be removed by the Mayor for good cause with the approval of a majority of Council present and voting. Absence from all meetings in three (3) consecutive months may be considered to be prima facie good cause.

**Meetings.**

(a) The Public Arts Commission shall meet at least quarterly, on call of the chairperson or of any five (5) members.

**Chairperson.**

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The Mayor shall designate the chairperson of the commission.

**Functions and duties generally.**

The functions and duties of the Urbana Public Arts Commission are limited to those set forth in this ordinance, and as specifically set forth in any other duly enacted ordinance. Nothing in this ordinance shall be construed as vesting legislative or budgetary discretion or power in the Commission.

**Duties.**

The Urbana Public Arts Commission shall adopt its rules of procedure for whatever regular and special meetings are deemed by the Commission to be advisable and necessary to the fulfillment of the duties of the commission.

The roles and responsibilities of the Commission may include, but not be limited to, the following:

(1) To explore and recommend to the Mayor, City Council, City staff, and other groups, ways to further the development of, and interest in, the arts and the local cultural heritage, as well as to offer advice on relevant city projects;

(2) To propose to the Mayor and City Council an Annual Public Arts Program Plan that identifies specific program goals for the year, means of achievement, proposed expenditures, sources of supplemental revenue, schedule of execution, necessary resources and responsibilities, and an implementation plan to address the goals;

(3) To propose to the Mayor and City Council policies regarding the selection of proposed public arts projects such as the involvement of artists in selected building projects, criteria for artist and site selection, evaluation criteria for all programs, and other policies relevant to the Public Arts Program. Such policies should reflect the following three priorities:

- a) Community accessibility to the arts;
- b) Artist accessibility to resources; and
- c) Opportunities for collaboration and partnerships

(4) To review relevant proposals and assist in the process by which artists, arts organizations, neighborhood organizations, businesses, developers, merchant associations, charitable foundations, or any other member of the general public proposes and creates projects in the arts which are located in public places owned and maintained by the City of Urbana;

(5) To convene temporary selection committees to review and recommend proposals to Urbana's Public Arts Program for approval by the commission.

(6) To approve proposals that are not permanently placed on municipal property.

**COPY**

- (7) To submit, for confirmation, proposals to the Mayor and City Council confirming the receipt, purchase, maintenance, dispossession, and de-accession of works of art to be permanently placed on municipal property.
- (8) To oversee subject to provisions under the section on Administration, the receipt, purchase, maintenance, dispossession, and de-accession of works of art to be placed on municipal property;
- (9) To research and seek additional funding including donations, grants and other support to further expand public arts programs;
- (10) To encourage public participation in local artistic and cultural events and programs;
- (11) To cooperate with other entities on matters regarding the arts;
- (12) To offer educational programming to the public regarding the arts;
- (13) To coordinate events and outreach related to the arts;
- (14) To recommend updates to the public arts ordinance;
- (15) To take such other actions as the Mayor and City Council may direct from time to time.

**Sub-committees, Selection Committees.**

The Public Arts Commission shall appoint sub-committees as deemed necessary. Sub-committees and selection committees shall serve in an advisory capacity to the Public Arts Commission.

**Compensation.**

No member of the Public Arts Commission, or any appointed sub-committee, shall receive compensation for his or her services. Members of the committees who are city employees shall receive only such compensation as is set forth as salary and benefits in the annual appropriation ordinance.

**Dedication.**

Every budget for the construction or alteration of a municipal building, which involves the construction or alteration of a municipal building with an original budgeted cost of construction of \$750,000, or more, to which there is or will be public access built for or by the City of Urbana, shall provide that at least one percent of the original budgeted cost of construction, shall be appropriated and deposited in the Public Arts Fund for the purchase, or commission, of art to be located in a public area in, upon, or adjacent to such building, provided; except that if it would be inappropriate to display art at that location, said one percent shall be used for the acquisition or commission of art to be located in a public area in, upon, or adjacent to or in close proximity to other municipal buildings. This provision, however, shall not apply to any building or project constructed with funds which exclude public art as an eligible cost. At the time of project approval, adequate additional funds for the maintenance, and

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preservation of the subject art shall be put aside into the Public Arts fund.

**Public Arts Fund.**

A Public Arts Fund is hereby created to serve as an account through which funds from the city, outside grant monies, private and corporate donations for the arts, and other revenue sources can be received, collected, and distributed.

**Administration.**

The Urbana Public Arts Commission shall have the authority to select works of art, remove works of art previously displayed based on a de-accession policy, promulgate criteria for selection of works of art and artists and maintenance, and take any other action necessary to carry out its purposes for projects as described in the section on Duties, in accordance with the annual budget and subject to all ordinances of the City of Urbana.

The Community Development Services Department, in coordination with the Public Arts Commission, shall administer the Public Arts Program and all Public Arts Program projects, including artwork(s) received as gifts to the City of Urbana. The Community Development Services Department shall be the contracting officer for commission or purchase all works of art after consultation with the Public Arts Commission.

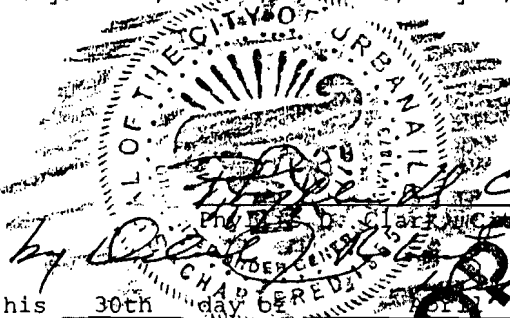
This Ordinance shall be in full force and effect from and after its passage and approval according to law.

PASSED by the City Council this 21st day of April,  
2008 .

AYES: Barnes, Bowersox, Chynoweth, Lewis, Roberts, Smyth, Stevenson

NAYS:

ABSTAINS:



The seal of the City of Urbana is circular with a sunburst in the center. The text around the perimeter reads "SEAL OF THE CITY OF URBANA ILLINOIS". Overlaid on the seal are several signatures and titles. At the top, a signature is written over the words "City Clerk". Below that, another signature is written over the words "City Clerk". At the bottom, a signature is written over the words "City Clerk".

APPROVED by the Mayor this 30th day of April,  
2008 .

*Laurel Lunt Prussing*  
Laurel Lunt Prussing, Mayor

# BELONGING(S)

AN EXHIBITION ON IMMIGRATION

In conjunction with Immigrant Welcome Week in Urbana-Champaign

# Urbana ART EXPO

SAT. SEPT 15 + SUN. SEPT 16, 2018  
10AM-5PM

URBANA CIVIC CENTER  
108 E. Water Street Urbana, 61801

Music by  
**DJ SILKEE**

PERFORMING AT  
THE 4TH ANNUAL  
URBANA ART EXPO

# ART NOW

featuring  
**Patrick Hammie**

*Art Now! Featuring Patrick Hammie*

# Congratulations!

## ART IN THE SCHOOLS GRANTEES

**DEREK LINZY**  
"Essentials in Beat-Making"  
at Urbana High School

**CAPOEIRA ANGOLA CENTER**  
"Capoeira Angola 4 Kids"  
at various Elementary Schools &  
Urbana Middle School

**ROBERTA WESTERMAN**  
"Outdoor Art Classroom"  
at Urbana High School

urbana public arts program | CITY OF URBANA | URBANA ARTS CENTER

# Young Artists Workshop Series:

## Navajo Storytelling Through Art

*Young Artist's Studio*

**Sunday, April 15 • 3:00 - 3:45 p.m.**

For children of ages 5 and up; 7 and under with a caregiver  
Megan's Reading Room (Children's Area)

Join us for the next installment of our Young Artist's Studio, featuring Navajo artist and educator **Beverly Smith!** Beverly will lead us through a storytelling and arts workshop featuring Baje Whitethorne's *Sunpainters*. Youth will hear a story and be guided through creating artworks inspired by stories of their own.



# OPEN SCENE OPEN MIC.





urbana public



arts program



urbana public



arts program

