

CUNNINGHAM TOWN BOARD MEMO

August 31, 2017

What follows are changes between the tentative and final budgets.

PERSONNEL

- Changed Other Salaries amount to actuals – the tentative budget was based on estimates.
- Add Separation Pay under Assessor's office given incoming Assessor.

ADMIN EXPENSES

- Changed 6220 – Audit services to \$8000 reflecting contracted amount rather than estimate.
- Changed 6221 – Professional Services to 6215 – Admin Services
- Changed 6440 – Changed Telephone service – this expense is now coming out of Supervisor Fund rather than being split between Supervisor and Assessor (Supervisor funds pays for all common administrative expenses).
- Changed General assistance related expenses to Program Expenses, and moved it above social service expenses.
- Changed 6690 – “Rent Assistance” to the more general “Emergency Assistance” and increased from \$40,000 to \$50,000.
- Changed 6750 - Moved Intern/Volunteer Expenses to Program Expenses and adjusted number under GA to \$6,000 to add to intern stipends.
- Added 6760 - Event expenses under Program Expenses to account for anticipated educational series for participants and the public – at \$4,000.
- Changed 6692 – Homeless services to “6770 - Other Services” and reduced amount from \$40,000 to \$20,000.

TAX LIABILITY

I removed Carle and Provena tax liability completely from the FY18 operations budget. This was at the auditor's suggestion since our books operate on a cash basis and, even if we operated on an accrual basis, these expenses are not considered “probable.” The proper place to reflect this money is in the budget narrative when describing the surplus. I have added it to the narrative.

FUND TOTALS

After speaking with the auditor/accountant, I have adjusted the estimated fund balances at the beginning of the year. These are reflected in the updated ordinance

CHART

I have removed the chart and detailed the issue of program vs. overhead balance in the narrative.

I have investigated the case history for an explanation for the decrease in case load and subsequent increase in surplus.



CUNNINGHAM TOWNSHIP

FINAL BUDGET

Fiscal Year 2017 - 2018
July 1, 2017 - June 30, 2018

Cunningham Township
205 West Green Street
Urbana, Illinois 61801

CUNNINGHAM TOWNSHIP TENTATIVE BUDGET

Fiscal Year 2017 - 2018
July 01, 2017 - June 30, 2018

Cunningham Township
205 West Green Street
Urbana, Illinois 61801
(217) 384-4144
dlchynoweth@urbanaininois.us

Elected Officials

Supervisor	Danielle Chynoweth
Assessor	John D. Stebbins
Town Clerk	Charles Smyth

Township Board

Diane Marlin, Chair
Maryalice Wu, Ward 1
Eric Jakobsson, Ward 2
Aaron Ammons, Ward 3
Bill Brown, Ward 4
Dennis P. Roberts, Ward 5
H. Dean Hazen, Ward 6
Jared T. Miller, Ward 7

August 1, 2017

Dear Cunningham Township Board,

Created in 1928, the Cunningham Township is a local taxing body focused on **equity**. Our Assessor division provides independent assessments of properties so that all property owners pay their fair share. Our Supervisor oversees programs to support the lowest income households in Urbana – providing a non- duplicated safety net for Urbana households dealing with the devastations of homelessness, joblessness, or disability. The Assessor, Supervisor, Clerk, and Town Board are elected by and accountable to the people of Urbana.

Our community is one of contrasts – with a large and largely invisible impoverished constituency living alongside a flourishing and vibrant academic community. According to [United Way of Champaign County's 2015 Community Report](#): “Champaign County’s poverty rate is 20.5% and the child poverty rate is 22.3%, both of which are above the state averages. Champaign has the 10th worst rate of poverty amongst Illinois counties. On child homelessness: “Current figures from the 2013-2014 school year confirm that there were 555 homeless school-age children that year ... **Over the past 5 years, child homelessness in Champaign County has increased an estimated 132%.**”

Champaign-Urbana is facing a crisis in lack of low-income housing -- and increase in housing insecurity. According to Social Impact Research Center, 2014, **Champaign County residents are the *most* rent burdened in the state** – with roughly a third of residents severely rent burdened. **“In Champaign County, an individual earning minimum wage would have to work 73 hours a week to afford a two-bedroom apartment and utilities,”** according to the United Way report. Rent and utility assistance are in the top three unmet needs and the top reasons people call 211. Requests for rent assistance represent about a third of all requests that come to our office, even though we have no active rental assistance program. **Local churches report to us that they have spent as much on emergency funding to prevent evictions in the first 6 months of 2017 than all of 2016.**

Cunningham Township plays a critical role in this context of increasing poverty in our community. As a separate taxing body, we have not been affected by the State budget crisis. As a result, we have been able to fill gaps, increasing our allocation to local social service agencies affected by the budget crisis. Centrally located across from the library, the vast majority of our participants are walk-ins who feel comfortable accessing our services in an environment that is face-to-face, personal and welcoming. As a result of this personal contact, we are able to assess whether someone is in an emergency situation -- such as homelessness, lack of safety/domestic violence or lacking basic necessities like shoes or food – and accelerate support and referrals for them. Since Cunningham Township funds the majority of social service agencies in town, our office stays close to the current conditions of support and can help identify gaps. We have our finger on the pulse of street-level needs and are able to bring that perspective to the Town Board in making funding decisions, City of Urbana staff, the Champaign County Continuum of Care (CoC), the Council of Service Providers to the Homeless (CSPH), the local funders group convened by United Way, and other tables where we sit.

The FY18 Budget for Cunningham Township, presented here, shows a shift in priorities towards increasing programs to directly address the needs of the lowest income households in Urbana while shrinking overhead expenses.

- **34% of the proposed budget goes to direct assistance – up from a mere 11% last year – from \$93,893.77 to \$439,000.** Direct assistance is cash assistance or the purchase of items that directly benefit our participants struggling with poverty -- such as help with transport, housing, and medical. **The total going to social service agencies or direct assistance is now 47% - almost half the budget.**
- **Last year, 74% of all township expenses went to either overhead or staffing costs. In this proposed budget, we increased programs, shrinking the portion going to overhead and staffing to 53%.** Of that 53%, half is for program staff (caseworker, advocate and deputy assessors), leaving an administrative overhead of about 25%.
- **On the Supervisor’s side, of our 4 employees, 3 FTE’s are client facing,** and 1 FTE is Administrative – the past 1.5 FTEs served clients. Salaries have decreased about \$24,000 to match comparative rates for social service agencies and the Board is no longer drawing a salary.
- The budget keeps the personal allowance amount at \$265 per month for a single adult. **The personal allowance amount has not kept up with inflation – at 2000 rates, it would be \$290 a month.** The current GA levy could support the estimated 100-125 annual participants we serve by spending surplus at this time, but this approach is not sustainable over the long term. We should discuss a long-term plan to increase the personal allowances to keep up with inflation.
- The budget includes **\$36,100 for the Job Search, Training, and Work program (JSTW)**, which is required by IL public aid statute (305 ILCS 5/6-3) and the General Assistance Handbook (Section 18.02). JSTW is “designated to contribute to the training and experience of employable recipients and assist such recipients in obtaining employment.” (GA Handbook 18.02 e) “A participant in the Job Search, Training, and Work program shall be provided or compensated for day care and other expenses necessitated as a result of participation.”
- The budget includes **\$50,000 for emergency assistance.** At a minimum, we will provide deposit assistance for households transitioning from shelters into Urbana, to match a similar program run by the City of Champaign Township. We intend to work with local partners to design an effective, non-duplicated emergency assistance program to help those most vulnerable (seniors, children, the disabled, and those with medical conditions, etc.) with a host of issues from deposit assistance, rent, utilities, etc.
- The budget includes **\$20,000 for other services.** This can we used to support community initiatives to address poverty. Our greatest need right now is shelter. As a community, we have moved from having a chronic lack of shelter, especially for homeless families, to a crisis lack of shelter. As a result, the homeless are forced to fend for themselves in sub-zero weather and more children are suffering the trauma of living on the streets, in cars, or being shuttled between houses. Cunningham Township will work with Champaign County Continuum of Care and Council of Service Providers to the Homeless to identify gaps needing support as we enter the winter season.
- The budget includes **yearly bus passes for all general assistance participants,** to comply with the policy regarding transportation assistance. (GA Handbook 18.13 k).

- We are re-launching the Township's **internship** program, reaching out to Parkland and the UI to give students hands-on experience to engage in our model of care which is focused on building relationships, supporting dignity, and advocating for the whole person. We have had **1 intern, Tomas Delgado**, join the office focused on statistical analysis and system design and intend to add 3 more.
- In addition, **we have had 5 volunteers join the office, providing over 280 hours of support since May 15th**. This includes our super volunteer Robin Arbiter, who is supporting disabled participants in navigating applications to the social security administration.

Some additional items to note:

- This budget has Cunningham Township funding 21 social service agencies at \$175,000 -- compared to the City of Urbana at \$75,000 for 5 agencies, the City of Champaign \$100,000 for summer youth employment, and the City of Champaign Township at \$20,000 towards youth programming. As funding to address poverty shrinks on the federal and state level, it will be up to local communities to step up and fill these gaps or see a continued increase in homelessness, poverty, and crime.
- Cunningham Township pays 50% of all lawyer fees in defending the lawsuit filed against us by Carle Hospital -- costs split with the City of Urbana, which also pays 100% of paralegal fees. What is at stake is hundreds of millions on the line for the School District, Park District, City, County, and Township. We hope the IL Supreme court will eventually uphold the appellate court ruling that the hospital tax exemption law is unconstitutional.
- The budget includes several technological enhancements. We plan to purchase Visual GA, software used routinely by Illinois Townships including City of Champaign Township, to administer General Assistance. Currently the township uses a cumbersome paper based system that lacks a back-up system. This is a onetime cost of \$8000; future costs will be \$1600 per year. In addition, we will build a simple website that compliments the town board page and allows the public to better access information and services.
- For health care expenses, I have estimated a 20% increase for January through June 2018. For plans on the exchange Health Alliance proposed a 43% increase over last year, which raises concerns about what increases our group plan may face. Once prices are announced, we will compare options.
- The IMRF employer rate for calendar year 2017 is 12.92%. The estimated rate for calendar year 2017 is 13.24%.
- This budget returns to the practice of having the Supervisor's budget pay for most administrative needs held in common, with the Assessor and GA funds paying for expenses specific to those divisions.

Overall, Township income is just shy of \$1.15 Million. This comes from a modest property tax, personal property replacement tax from the state, along with social security reimbursements, dividends from our insurance provider, and interest. We would like to partner with the City of Urbana in the ensuing years to bring in additional funds to grow our programs to better address poverty in our community.

Overall, expense wise, we are recommending short term deficit spending in the General Assistance Fund, which has a healthy surplus. In future budgets we will not repeat the one time equipment and software costs and can reduce legal costs assigned to GA. We can reduce expenses for Emergency Assistance and Other Services to balance future budgets, as need be.

The Cunningham Township has been underspending for the last four years -- at the same time that poverty in our community has seen dramatic increases. The client roles had been reduced from 176 participants in early 2013 to 31 participants in April of 2017. Based on a systematic review of client cases in FY 16, the decrease was due to a number of factors but primarily:

- 1) Requiring general assistance participants who are unable to work due to physical or mental limitations to perform Workfare -- and terminating them when they were not able to perform the required 32 hours of work per month.
- 2) Requiring participants to return to the office monthly for appointments and review of documentation (past practice at Cunningham Township has been every 3-6 months, City of Champaign Township has annual appointments), and
- 3) A zero-tolerance policy for late/missed appointments.

Over a longer horizon, medical costs have decreased as participants have been able to access health insurance through the Affordable Care Act. Historically, when a surplus was available, the Cunningham Township has been able to provide emergency assistance or launch other needed programs. A Rental Assistance Program was launched in 2015-2016 with a budget of \$50,000, but only \$900 was spent for 2 participants. The office receives daily calls for rental assistance, but under the terms of this program as designed, only one caller would have been eligible to receive assistance.

Cunningham Township is currently holding \$598,601 in reserves across both the Town fund and GA fund in the case of property tax refunds to Carle and/or Presence Hospitals. The amounts are held as follows

	Supervisor	Assessor	General Assistance	TOTAL
6810 – Carle Property Tax Refund	\$148,604	\$148,604	\$297,206	\$594,414
6820 – Presence Property Tax Refund	\$1,047	\$1,047	\$2,093	\$4,187

Including these potential property tax refunds held in reserve, there is an estimate of the beginning balance of July 01, 2017 in the amount of

Town Fund	\$ 1,101,832.60
General Assistance Fund	\$ 2,023,565.00
Total All Funds	\$ 3,126,397.60

As for process, this tentative budget must be available for inspection for at least 30 days before the Budget and Appropriation Ordinance can be adopted by the Township Board. **It is requested that the board designates this document as the tentative budget at the August 7, 2017 meeting, hold a public hearing the same day, and adopt the final budget at the September 5, 2017 meeting.** The Budget and Appropriation Ordinance must be adopted within the first three months of the fiscal year.

Sincerely,

Danielle Chynoweth, Cunningham Township Supervisor

Ordinance No. T-2017-08-001

Whereas all legal requirements have been complied with: Now therefore be it ordained by the Township Board of the Town of Cunningham, County of Champaign, State of Illinois, in meeting assembled as follows:

That the fiscal year of this Town is hereby fixed and declared to be from July 01, 2017 - June 30, 2018;

That the following budget, incorporated herein, containing an estimate of receipts of the Town and General Assistance funds, is hereby adopted as the budget of this Town and General Assistance funds, and shall be in full force and effect from and after this date;

That there is an estimate of the beginning balance of July 01, 2017 in the amount of

Town Fund	1,102,832.60
General Assistance Fund	2,023,565.00
Total All Funds	3,126,397.60

That the estimate of cash to be received during the Fiscal year, from all sources is

Town Fund	\$787,073.34
General Assistance Fund	\$360,117.93
Total All Funds	\$1,147,191.27

That the estimate of expenses for each of the aforementioned funds is

Town Fund	\$794,955.26
General Assistance Fund	\$524,168.40
Total All Funds	\$1,319,123.66

That the ending balance at the end of the Fiscal Year, June 30, 2018 is estimated to be

Town Fund	\$1,094,950.68
General Assistance Fund	\$1,859,514.53
Total All Funds	\$2,954,465.21

That the following budget is the Annual Appropriation Ordinance of this Town, passed by the Township board of the Town of Cunningham as required by law, and shall be in full force and effect from and after this date. Adopted on September 5, 2017, by the Township Board of the Town of Cunningham in the County of Champaign, State of Illinois, in meeting assembled.

_____ Date
Chair, Township Board

_____ Date
Town Clerk

Descriptions of General Town Fund Divisions

General Town Fund includes three separate divisions: Administration, Social Service Grants, and Assessor.

Administration Division

The functions carried out in the Administration Division are the township's budget preparation and analysis for all funds, financial management and forecasting, property tax levy, maintenance of the township building and grounds, legal services and accounting services.

The elected Cunningham Township Supervisor oversees this division. Compensation and benefits for the following elected officials are included in the Administration budget: Township Supervisor, Town Clerk, and the Town Board. The full-time employee in this division is the Office Administrator. There are no part-time positions.

Social Service Grants Division

The purpose of the Social Service Grants Division is to help provide or help finance health services, rent assistance, homeless assistance, and other various human services, for low-income individuals, children and senior citizens through grants to local agencies. Since the elimination of Federal Revenue Sharing in FY 1986-1987, the Township has levied taxes in the town fund division to try to help compensate for the elimination of that program.

The Township's Social Service Grants program is part of a joint program of the City of Urbana and Cunningham Township. The City Council/Township Board members award grants to specific agencies or programs and then divide the financial responsibility among the two units of local government. The Township Supervisor is responsible for this division and no other Township employees are compensated for the administration of this Division.

Assessor Division

The Cunningham Township Assessor determines fair market value of property and sets the assessment at one-third of fair market value.

The elected Cunningham Township Assessor oversees this division. Compensation and benefits for the elected Assessor are included in this division's budget. Full time employees in this division are the Chief Deputy Assessor (1) and Deputy Assessors (2). There are no part-time positions.

Description of General Assistance Fund

The General Assistance Fund has only one division - General Assistance (GA).

General Assistance is an income maintenance program administered throughout Illinois by Township Supervisors. The purpose of General Assistance is to provide benefits to low-income persons who have applications pending for, or do not qualify for, benefits from other cash assistance programs administered by the Department of Human Services and the Social Security Administration. The eligibility rules and benefit levels vary from township to township. A township can adopt any set of General Assistance standards as long as those standards fall within Illinois statutory requirements. Cunningham Township uses the General Assistance Handbook of the Township Supervisors of Illinois. A copy is available for review at the Cunningham Township Supervisor's office.

Cunningham Township provides General Assistance to qualifying persons who reside within the Township boundaries (i.e., the City of Urbana city limits) and have an income, after deductions and exemptions, of less than \$674 a month. The exception is homeless individuals who may have an adjusted income up to \$1000 per month. The maximum monthly personal allowance for one adult is currently \$265.00.

Those who receive personal allowances earn these allowances by participating in one of three tracks:

- 1) Job Search, Training, and Work** track is to contribute to the training and experience of employable recipients and assist such recipients in obtaining employment. Participants engage in educational activities, such as GED completion or special certification and make steps towards employment with support from Cunningham Township staff.
- 2) Workfare Program** track is designed to benefit the local community through labor performed by recipients who cannot reasonably be expected to benefit from training and job search activities or otherwise be aided to obtain employment. They serve at local non-profit and government agencies for the amount of their check divided by the minimum wage in Illinois.
- 3) Exempt Track** is for individuals 60 years and older or with a demonstrated disability who are not able to participate in JSTW or CWP. These individuals may receive advocacy support in pursuing social security disability (SSI or SSDI).

General Assistance also goes to support medical needs not covered under Medicaid or other local charitable programs. These may include dentures, eye glasses, etc.

The full-time employees in this division are the Caseworker (1) and the Advocate (1).

TOWN FUND ADMINISTRATION DIVISION			
REVENUE	FY 2018 BUDGET	FY 2017 YTD	FY 2017 BUDGET
4010 · PROPERTY TAX - CURRENT	769,418.34	566,213.75	763,000.00
4011 · PROPERTY TAX - PRIOR YEARS	0.00	1,371.49	2,305.00
4012 · PPRT	14,000.00	15,066.19	15,000.00
4013 · IN LIEU OF TAXES	0.00	0.00	2,000.00
4014 · MOBILE HOME TAXES	55.00	52.56	80.00
4015 · COLLECTOR INTEREST	0.00	15.60	0.00
4020 · INTEREST INCOME	2,300.00	2,377.57	500.00
4040 · MISCELLANEOUS INCOME	1,300.00	1,320.00	200.00
TOWN FUND ADMINISTRATION REVENUE TOTALS	787,073.34	586,417.16	783,085.00

TOWN FUND ADMINISTRATION DIVISION			
PERSONNEL	FY 2018 BUDGET	FY 2017 YTD	FY 2017 BUDGET
6011 · SUPERVISOR'S SALARY	61,454.00	58,916.70	58,752.00
6012 · CLERK'S SALARY	3,700.00	5,392.26	5,728.00
6013 · SALARIES - OTHERS	39,000.00	43,528.88	47,080.00
6020 · BOARD'S SALARY	0.00	4,229.76	4,692.00
6030 · SEPARATION PAY	0.00	0.00	500.00
6040 · HEALTH INSURANCE	17,160.00	12,535.74	16,800.00
6050 · IMRF	13,623.34	14,878.48	17,000.00
6060 · FICA	7,967.78	8,555.14	9,000.00
6070 · UNEMPLOYMENT COMP INS	130.00	132.39	184.00
TOWNS FUND ADMINISTRATION PERSONNEL TOTALS	143,035.12	148,169.35	159,736.00

TOWN FUND ADMINISTRATION DIVISION			
EXPENSES - ADMIN	FY 2018 BUDGET	FY 2017 YTD	FY 2017 BUDGET
6110 · TRAINING	4,000.00	2,712.62	2,000.00
6120 · TRAVEL	100.00	19.10	300.00
6210 · LEGAL	30,000.00	38,913.76	100,000.00
6215 · ADMIN SERVICES	11,900.00	0.00	0.00
6220 · AUDIT SERVICES	8,000.00	9,600.00	8,300.00
6230 · DUES & SUBS	600.00	318.88	1,300.00
6240 · COMPUTER SERVICE	1,800.00	100.00	400.00
6250 · BUILD URBANA PROGRAM	4,500.00	4,458.00	20,000.00
6260 · GENERAL INSURANCE	4,750.00	9,117.00	9,500.00
6283 · JANITORIAL	4,800.00	4,775.00	4,200.00
6310 · OFFICE SUPPLIES	1,000.00	334.48	1,800.00
6320 · COMPUTER SOFTWARE	1,500.00	0.00	1,500.00
6330 · MISCELLANEOUS EXPENSES	1,000.00	1,033.47	50.00
6340 · POSTAGE	0.00	0.00	400.00
6350 · PRINTING	1,500.00	710.27	1,500.00
6360 · PUBLISHING	400.00	342.88	500.00
6410 · EQUIPMENT MAINTENANCE	800.00	257.97	800.00
6411 · EQUIPMENT PURCHASE (< \$5,000)	500.00	975.40	3,600.00
6412 · EQUIPMENT PURCHASE (> \$5,000)	0.00	0.00	5,500.00
6420 · MAINTENANCE-BUILDING & GROUNDS	800.00	709.00	0.00
6421 · BLDG REPAIRS/MAINT (< \$10,000)	3,700.00	4,605.40	8,000.00
6422 · BLDG REPAIRS/MAINT (> \$10,000)	0.00	0.00	20,000.00
6430 · UTILITIES	5,500.00	5,089.81	6,000.00
6440 · TELEPHONE	7,600.00	3,794.05	6,700.00
6450 · COMPUTER SOFTWARE MAINT	150.00	0.00	0.00
6510 · VEHICLE REPLACEMENT	0.00	0.00	0.00
6520 · VEHICLE MAINTENANCE	1,500.00	0.00	400.00
TOTAL TOWN FUND ADMIN EXPENSES	96,400.00	87,867.09	202,750.00

EXPENSES - PROGRAM			
6690 · EMERGENCY ASSISTANCE	50,000.00	0.00	0.00
6750 - INTERN/VOLUNTEER EXPENSES	4,000.00	0.00	0.00
6770 - OTHER SERVICES	20,000.00	0.00	0.00
TOTAL TOWN FUND PROGRAM EXPENSES	74,000.00	0.00	0.00
TOWN FUND ADMIN TOTAL EXPENSES	313,435.12	236,036.44	362,486.00
TOWN FUND ADMIN (SUPERVISOR) DIVISION TOTALS	488,435.12	346,861.44	537,486.00

TOWN FUND ASSESSOR DIVISION			
PERSONNEL	FY 2018 BUDGET	FY 2017 YTD	FY 2017 BUDGET
ASSESSOR'S SALARY	64,543.50	63,778.08	65,056.00
SALARIES-OTHER	132,325.66	129,731.04	129,744.00
SEPARATION PAY	500.00	0.00	500.00
HEALTH INSURANCE	42,240.00	30,528.26	41,000.00
IMRF	25,750.49	28,000.79	30,000.00
FICA	15,060.49	14,144.68	15,000.00
UNEMPLOYMENT COMPENSATION INSURANCE	350.00	326.79	450.00
TOWN FUND ASSESSOR PERSONNEL TOTALS	280,770.14	266,509.64	281,750.00

TOWN FUND ASSESSOR DIVISION			
EXPENSES	FY 2018 BUDGET	FY 2017 YTD	FY 2017 BUDGET
6110 · TRAINING	4,000.00	1,380.75	4,000.00
6120 · TRAVEL	250.00	220.02	500.00
6230 · DUES & SUBS	3,500.00	2,632.90	3,500.00
6240 · COMPUTER SERVICE	2,150.00	2,028.00	2,000.00
6270 · APPRAISALS	4,500.00	1,500.00	6,500.00
6283 · JANITORIAL	0.00	525.00	2,100.00
6310 · OFFICE SUPPLIES	1,000.00	832.42	1,500.00
6320 · COMPUTER SOFTWARE	0.00	0.00	6,000.00
6330 · MISCELLANEOUS EXPENSES	500.00	0.00	50.00
6340 · POSTAGE	2,000.00	1,833.33	3,000.00
6350 · PRINTING	1,100.00	1,010.77	2,000.00
6360 · PUBLISHING	0.00	0.00	0.00
6410 · EQUIPMENT MAINTENANCE	500.00	474.75	500.04
6411 · EQUIPMENT PURCHASE (< \$5,000)	2,250.00	1,068.23	3,100.00
6440 · TELEPHONE	0.00	3,839.47	3,700.00
6450 · COMPUTER SOFTWARE MAINT	4,000.00	3,900.00	0.00
6520 · VEHICLE MAINTENANCE	0.00	0.00	400.00
TOWN FUND ASSESSOR TOTAL EXPENSES	25,750.00	21,245.64	38,850.04
TOWN FUND ASSESSOR DIVISION TOTALS	306,520.14	287,755.28	320,600.04

SOCIAL SERVICE DIVISION			
EXPENSES	FY 2018 BUDGET	FY 2017 YTD	FY 2017 BUDGET
6601 · BIG BROTHERS BIG SISTERS	8,900.00	11,175.00	14,900.00
6602 · CHAMPAIGN COUNTY RPC	4,600.00	1,400.00	1,400.00
6603 · ROSECRANCE - TIMES	10,000.00	18,300.00	18,300.00
6604 · ROSECRANCE - RHY	4,600.00	8,400.00	8,400.00
6605 · DON MOYER BOYS & GIRLS CLUB	4,100.00	4,400.00	4,400.00
6606 · ECIRMAC	4,500.00	4,800.00	4,800.00
6607 · EDUCATION FOR EMPL STSTEM #330	3,900.00	2,150.00	4,300.00
6608 · URBANA PARK DISTRICT	0.00	4,500.00	4,500.00
6610 · URBANA NBHD - COMM STUDY	0.00	0.00	14,000.00
6611 · URBANA NBHD - URBANA YOUTH	0.00	0.00	16,700.00
6612 · DAILY BREAD SOUP KITCHEN	3,400.00	0.00	0.00
6613 · PRAIRIE CENTER HEALTH SYSTEMS	11,700.00	0.00	0.00
6614 · RACES	6,400.00	3,350.00	6,700.00
6615 · URBANA SCHOOL HEALTH CENTER	11,500.00	0.00	13,800.00
6616 - CC HEALTH CARE CONSUMERS	16,700.00	0.00	0.00
6617 - FIRST FOLLOWERS	8,400.00	0.00	0.00
6618 - HOMESTEAD	5,000.00	0.00	0.00
6620 · CRISIS NURSERY	10,900.00	8,250.00	11,000.00
6621 - PACE	8,000.00	0.00	0.00
6622 - SOLA GRATIA FARM	3,400.00	0.00	0.00
6623 - YMCA OF UI	7,400.00	0.00	0.00
6630 · COURAGE CONNECTION-HOMELESS	0.00	13,125.00	17,500.00
6631 · COURAGE CONNECTION-DOM VIOLENCE	0.00	9,975.00	13,300.00
6640 · EASTERN ILLINOIS FOODBANK	9,900.00	12,300.00	12,300.00
6650 · GCAP	7,000.00	6,800.00	6,800.00
6660 · WESLEY FOOD PANTRY	4,900.00	0.00	0.00
6680 · FAM SERVICE-RSVP	1,600.00	1,200.00	1,200.00
6681 · FAM SERVICE-SR COUNSEL/ADVOCACY	1,000.00	700.00	700.00
6682 · FAM SERVICE-COUNSELING	1,900.00	0.00	0.00
6683 · FAM SERVICE-HOMECARE	5,600.00	0.00	0.00
6684 · FAM SERVICE-MEALS ON WHEELS	6,300.00	0.00	0.00
6685 · FAM SERVICE-SR TRANSPORTATION	3,400.00	0.00	0.00

SOCIAL SERVICE TOTAL EXPENSES	175,000.00	110,825.00	175,000.00
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TOWN FUND TOTALS	FY 2018 BUDGET	FY 2017 YTD	FY 2017 BUDGET
TOTAL TOWN FUND REVENUE	787,073.34	586,417.16	783,085.00
TOTAL TOWN FUND EXPENSES	794,955.26	634,616.72	1,157,388.04
TOTAL TOWN FUND NET INCOME	-7,881.92	-62,171.40	-75,001.04

GENERAL ASSISTANCE DIVISION (GA)			
REVENUES	FY 2018 BUDGET	FY 2017 YTD	FY 2017 BUDGET
4010 · PROPERTY TAX - CURRENT	329,392.93	248,360.39	331,649.00
4011 · PROPERTY TAX - PRIOR YEARS	0.00	601.87	1,000.00
4012 · PPRT	14,000.00	15,066.23	10,000.00
4013 · IN LIEU OF TAXES	0.00	0.00	500.00
4014 · MOBILE HOME TAXES	25.00	23.06	50.00
4015 · COLLECTOR INTEREST	0.00	15.61	0.00
4020 · INTEREST INCOME	1,700.00	1,777.64	200.00
4030 · SSI REIMBURSEMENTS	15,000.00	14,425.74	15,000.00
4040 · MISCELLANEOUS INCOME	0.00	1,182.22	280.00
GA REVENUE TOTALS	360,117.93	281,452.76	358,679.00

GENERAL ASSISTANCE DIVISION (GA)			
PERSONNEL	FY 2018 BUDGET	FY 2017 YTD	FY 2017 BUDGET
6013 · SALARIES - OTHERS	58,000.00	67,810.81	73,600.00
6030 · SEPARATION PAY	0.00	0.00	500.00
6040 · HEALTH INSURANCE	12,870.00	12,867.10	8,480.00
6050 · IMRF	7,586.40	9,628.57	10,900.00
6060 · FICA	4,437.00	5,165.00	6,000.00
6070 · UNEMPLOYMENT COMP INS	400.00	358.11	500.00
GA PERSONNEL TOTALS	83,293.40	95,831.80	99,980.00

GENERAL ASSISTANCE DIVISION (GA)			
EXPENSES - ADMIN	FY 2018 BUDGET	FY 2017 YTD	FY 2017 BUDGET
6110 · TRAINING	4,000.00	2,712.63	3,000.00
6120 · TRAVEL	200.00	5.40	100.00
6210 · LEGAL	30,000.00	0.00	0.00
6215 – ADMIN SERVICES	11,900.00	0.00	0.00
6230 · DUES & SUBS	0.00	173.00	350.00

6240 · COMPUTER SERVICE	0.00	100.00	1,000.00
6260 · GENERAL INSURANCE	4,750.00	0.00	0.00
6310 · OFFICE SUPPLIES	600.00	463.67	1,500.00
6320 · COMPUTER SOFTWARE	8,000.00	0.00	1,200.00
6330 · MISCELLANEOUS EXPENSES	0.00	7.67	49.00
6340 · POSTAGE	500.00	41.56	1,000.00
6350 · PRINTING	3,000.00	144.33	1,500.00
6410 · EQUIPMENT MAINTENANCE	0.00	11.52	0.00
6411 · EQUIPMENT PURCHASE (< \$5,000)	6,300.00	886.41	3,000.00
6412 · EQUIPMENT PURCHASE (> \$5,000)	0.00	0.00	6,000.00
6421 · BLDG REPAIRS/MAINT (< \$10,000)	500.00	0.00	0.00
6440 · TELEPHONE	720.00	0.00	0.00
6520 · VEHICLE MAINTENANCE	0.00	0.00	200.00
TOTAL GA EXPENSES - ADMIN	70,470.00	4,546.19	18,899.00
EXPENSES - PROGRAM			
6710 · WORK/TRAINING SUPPLIES	36,100.00	0.00	700.00
6720 · MEDICAL CARE	5,000.00	0.00	63,500.00
6730 · PERSONAL ALLOWANCES	318,000.00	93,893.77	160,000.00
6740 · CLIENT EMPLOYMENT VERIFICATION	1,305.00	74.90	600.00
6750 – INTERN/VOLUNTEER EXPENSES	6,000.00	0.00	0.00
6760 – EVENT EXPENSES	4,000.00	0.00	0.00
TOTAL EXPENSES - PROGRAM	370,405.00	93,893.77	224,200.00
GA TOTAL EXPENSES	524,168.40	194,271.76	343,079.00

GA DIVISION TOTALS	FY 2018 BUDGET	FY 2017 YTD	FY 2017 BUDGET
TOTAL GA REVENUE	360,117.93	281,452.76	358,679.00
GA TOTAL EXPENSES	524,168.40	194,271.76	343,079.00
TOTAL GA NET INCOME	-164,050.47	87,181.00	15,600.00