
DATE: Tuesday, January 3, 2023
TIME: 6:00 P.M. – 6:45 P.M.
PLACE: City Council Chambers
400 S. Vine St.
Urbana, IL 61801

**Special Meeting
A G E N D A**

- 1. Call to Order and Roll Call**
- 2. Approval of Minutes of Previous Meeting**
 - a. November 22, 2022
- 3. Additions To The Agenda**
- 4. Public Input**
 - a. Presentations**
 - a. Staff Report
- 5. Unfinished Business**
- 6. New Business**
 - a. Urbana HOME Consortium PY22 CHDO Agreements
 - b. Housing & Homeless Innovations (HHI) funding recommendations
- 7. Adjournment**



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

GRANTS MANAGEMENT DIVISION

TO: Community Development Commission Members
FROM: Sheila Dodd, Interim Community Development Services Director
Breaden Belcher, Community Development Coordinator
DATE: December 30, 2022
SUBJECT: Staff Briefing

Department of Housing and Urban Development (HUD) Activity

- Urbana HOME Consortium PY22 CHDO Agreements

Other Grants Management Division Activities

- AAP Timeline
- New CD Commissioners needed
- New Grants Staff



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: City of Urbana Community Development Commission Members

FROM: Sheila Dodd, Interim Community Development Services Director
Breaden Belcher, Community Development Coordinator

DATE: December 30, 2022

SUBJECT: **Housing & Homeless Innovations (HHI) Funding Recommendations**

Introduction

This memorandum provides funding recommendations to the City of Urbana Community Development Commission for nonprofit agencies that have applied to the Housing & Homeless Innovations program. Staff recommends funding six programs that will support housing and homeless service needs in the community. Funding recommendations can be found in Attachment I. Greater detail regarding each program can be found in Attachment II.

Background

The cities of Urbana and Champaign have various funding sources available to address affordable housing needs county-wide. Staff from both cities brought together these funding sources under one streamlined application process in order to make it easier for local agencies to apply for and receive funding by reducing confusion about available funding, and by fostering a county-wide strategic approach to the allocation of funding. These funding sources include:

Urbana HOME ARP	\$2,697,000
Urbana HOME	\$285,000
Champaign CDBG	\$175,000
Champaign General Funds	\$2,200,000
Total:	\$5,357,000

Staff from Urbana and Champaign jointly drafted a rubric for scoring applications submitted for grant funds. The scoring rubric was designed in order to allocate and award grant funds. The rubric was made available to applicants on the HHI website throughout the application period.

Applications opened on November 4, 2022 and closed on December 12, 2022. Staff from Urbana and Champaign held two technical assistance sessions to provide additional information to potential applicants and to answer questions about the program. The first session took place on November 4 in Champaign City Council Chambers, and the second session took place on November 28 at The Urbana Free Library. The presentations were recorded and made available on the HHI website along with application materials and an up-to-date FAQ page.

Methodology

Once applications closed on December 12, staff from both cities convened to score and rank the submissions. The scoring process took place from December 12 through December 16. Staff used the scoring rubric described above to evaluate the applications, and to determine the most appropriate funding source and allocation amount.

Once these allocations are approved by each City Council, separate agreements will be executed by the impacted city and/or funding source. The City of Urbana will be responsible for all grant agreements that are executed using HOME or HOME ARP funding, and the City of Champaign will be responsible for all grant agreements that are executed using Champaign CDBG or Champaign General Funds.

The City will prepare quarterly written reports beginning in April 2023 for all projects and programs funded through this process. Grant funds that remain unallocated at the conclusion of this process will be kept available for eligible projects or programs that address affordable housing and homeless service needs in the community.

Options

1. Forward the proposed funding recommendations to the City of Urbana Committee of the Whole with a recommendation for approval
2. Forward the proposed funding recommendations, with changes, to the City of Urbana Committee of the Whole with a recommendation for approval.
3. Do not recommend approval of the proposed funding recommendations.

Fiscal Impacts

Funds for this program have previously been set aside and approved by Council for the purposes of furthering affordable housing and homeless services. There will be no additional fiscal impacts on the City.

Recommendation

City staff recommend forwarding the proposed funding recommendations for the Housing and Homeless Innovations program to the Committee of the Whole with a recommendation for approval.

Attachments

- I. Funding recommendations
- II. Program Descriptions

Attachment I

Funding Recommendations

Agency	Program/Project	Funding Source	Amount
Champaign County Regional Planning Commission	Housing Navigation	HOME ARP Supportive Services	\$148,224
Champaign County Healthcare Consumers	Special Populations Case Management	HOME ARP Supportive Services	\$296,850
Cunningham Township	Bridge to Home	HOME ARP Supportive Services	\$375,000
CU at Home	Housing Navigation	HOME ARP Supportive Services	\$120,000
Northpoint Development II Corporation	Prairie Ridge Apartments	HOME ARP Development of Affordable Housing	\$500,000
Total:			\$1,440,074

Attachment II

Program Descriptions

Champaign County Regional Planning Commission Housing Navigation and Stabilization Program

Funding Recommendation: \$148,224

The Champaign County Regional Planning Commission's Housing Navigation and Stabilization Program provides supportive case management services to individual and family households who lack fixed, stable housing. Supportive services address the transition to stable housing, the tools needed to maintain housing, as well as the education and support required for long-term housing stability. Households that are eligible to receive Housing Navigation and Stabilization services will be referred through RPC's Centralized Intake for Homeless program and connected with a case manager within 48 business hours of referral.

Case Management Assistance will be provided over the course of 3 terms. "Short-term" assistance (3-6 months) will focus on obtaining the necessary skills, support, and documents to access permanent housing opportunities. "Medium-term" assistance (6-12 months) will provide case management assistance with tasks such as assisting clients in understanding a lease contract, financial management, credit repair, housekeeping, general upkeep, safety, and maintenance of a unit. Finally, "long-term" assistance (beyond 2+ years) will continue in the "transition of care" stage with services until a joint assessment of readiness between the participants and staff has been determined. Linkage to a network of providers to address specialized needs such as mental health, substance use, physical health needs, education, employment, etc. are provided throughout the duration of each term.

Champaign County Health Care Consumers (CCHCC) Special Populations Case Management

Funding Recommendation: \$296,850

CCHCC will expand its Supportive Services program to serve a greater number of homeless individuals, including those who are literally homeless, formerly homeless, or living in transitional or permanent housing. With this funding, CCHCC would like to hire and train two new staff members, an Outreach and Enrollment Community Health Worker, and a Disability Application Specialist. These new staff members would specialize in providing supportive service assistance to the homeless population, and would actively work with this population to enroll

individuals in various public benefits programs such as Medicaid or Medicare health insurance, SNAP, LIHEAP, and disability application services. Assistance in obtaining access to health care, including primary and specialty care, mental health and behavioral health, dental, and vision services, as well as financial assistance for prescriptions and legal services will also be provided.

Additionally, as part of this program, CCHCC will also do extensive outreach, including “street outreach”, to inform all of the local agencies and organizations of their new homelessness-focused program. CCHCC will not only facilitate the homeless population in obtaining referrals for these services and individuals who are homeless but they will also actively seek to recruit members of this population who may not be engaging in these supportive services or staying at shelters in general.

Cunningham Township Supervisor’s Office (CTSO) Bridge to Home

Funding Recommendation: \$375,000

CTSO is seeking one year of support in Housing and Homelessness Innovation Funds towards a six year project (2022-2026) to build the capacity and sustainability of its Bridge to Home program. The Bridge to Home program provides a continuum of housing and supportive services for Champaign County residents whom are experiencing homelessness and housing insecurity, so they may access and maintain permanent housing. The Bridge to Home program threads together Street and School Outreach, Emergency and Transitional Housing, Rapid Rehousing, and Rental Assistance, while providing Case Management from literal homelessness to stabilization in permanent housing. The services Bridge to Home provides includes legal navigation, language translation, supportive services for people with intellectual and developmental disabilities, accessibility to emergency food, clothing, and furnishings needed to move into housing, payment assistance for utility arrears, and other housing stabilization needs.

C-U at Home Housing Navigation

Funding Recommendation: \$120,000

C-U at Home would like to expand its Housing Navigation Program. This expansion would include employing a specialized case management professional who focuses solely on implementing Housing Navigation Activities. C-U at Home's Housing Navigator program will serve those individuals who are staying at C-U at Home, as well as those at risk of homelessness who are identified as ready to take the next step to stability.

C-U at Home specializes in empowering individuals who are experiencing homelessness by providing a safe environment where individuals can progress toward stability and access essential resources such as shelter, laundry, showers, food, and supportive services.

Northpoint Development II Corporation

Prairie Ridge Apartments – New Construction of Rental Units

Funding Recommendation: \$500,000

Northpoint Development II Corporation, the City of Urbana, and the Champaign County Housing Authority are collaborating to propose the new construction of Prairie Ridge Apartments, located at 1001 S. Lierman Avenue. These new Prairie Ridge Apartments will utilize the Illinois Housing Development Authority's Low-Income Housing Tax Credit Program, to exclusively rent to households earning between 30% and 80% of the Champaign County Median Family Income level. Prairie Ridge Apartments will be designed based on community input, and will include meaningful units, buildings, and outdoor amenities. HHI funding will help fill existing funding gaps in the proposed development.