



# CITY OF URBANA

## PEDAL BUS BUSINESS LICENSE APPLICATION

LICENSING PERIOD \_\_\_\_\_ TO \_\_\_\_\_

*Please note: No person shall engage in the business of operating a pedal bus in the City without first having secured a Class PB (pedal buses) liquor license.*

PLEASE PRINT OR TYPE

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
STREET APT/SUITE CITY STATE ZIP CODE

Applicant Phone Number: \_\_\_\_\_  
HOME MOBILE

Applicant Email Address: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_  
STREET APT/SUITE CITY STATE ZIP CODE

Business Mailing Address (if different): \_\_\_\_\_  
STREET CITY STATE ZIP CODE

Business Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Manager Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### OWNER(S), PARTNERS, OR CORPORATE OFFICERS

NAME	TITLE	HOME ADDRESS(STREET, CITY, STATE, ZIP)	PHONE
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NAME	TITLE	HOME ADDRESS(STREET, CITY, STATE, ZIP)	PHONE
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NAME	TITLE	HOME ADDRESS(STREET, CITY, STATE, ZIP)	PHONE
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ATTACH ADDITIONAL SHEET(S) IF NECESSARY

UNDER PENALTIES AS PROVIDED BY LAW, I DECLARE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE INFORMATION ON THIS FORM IS TRUE, CORRECT, AND COMPLETE.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

Please provide the following:

### Proof of insurance:

- Certificate of insurance listing the City of Urbana, 400 S. Vine St., Urbana, IL 61801, as a certificate holder.
- Evidence of general liability insurance in the minimum amounts of \$1,000,000 per person, \$2,000,000 per incident and \$100,000 for property damage.

### Certificate of inspection(s), photos and description:

- Submit a completed certificate of inspection for each pedal bus in operation (City will accept a copy of inspection report from the City of Champaign).
- Submit photos of each pedal bus in operation clearly depicting all four (4) sides of each unit in operation.
- Provide the seating capacity according to the trade rating, company assigned number, body style and color scheme for each pedal bus in operation below:

SEATING CAPACITY	COMPANY ASSIGNED #	BODY STYLE	COLOR(S)
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### Fees:

Pedal Bus Business License Fee (up to 2 pedal buses).....\$ 208.00  
Pedal Bus Additional Registration Fee (per pedal bus).. ..... \$ 52.00  
Late Filing Fee (plus ten dollars (\$10.00) per day after March 25th) .....\$ 26.00

Please return completed application,  
proof of insurance, certificate of inspection(s), photos  
and the appropriate fee to:



**City of Urbana  
Finance Department  
400 South Vine Street  
Urbana, IL 61803-0219**

### FOR OFFICE USE ONLY

<b>REQUIRED DOCUMENTATION:</b>	<b>Insurance</b> ____	<b>Inspection(s)</b> ____	<b>Photos</b> ____
Business Account #:	_____	Amount Paid:	_____
License Number:	_____	Processed By:	_____
Next Renewal Date:	_____	Approval Date:	_____