



Human Resources and Finance Department

Human Resources

MEMORANDUM

TO: Femi Fletcher, Chief Examiner, and the Urbana Civil Service Commission

FROM: Human Resources Staff

DATE: March 29, 2023

SUBJECT: Final Eligibility List Calculation for Firefighter-EMT

INTRODUCTION

City of Urbana Human Resources staff recommends establishing the final eligibility list for Firefighter-EMT as follows:

1. **Written exam** = 40 % of composite score
 - Human Relations:(25 % of written exam score)
 - Mechanical: (25% of written exam score)
 - Math: (25 % of written exam score)
 - Reading:(25 % of written exam score)
2. **Oral interviews** = 60 % of composite score
3. **Preference points**
 - VETERANS PREFERENCE - 5 points
 - URBANA RESIDENCY PREFERENCE - 5 points
 - EMERGENCY MEDICAL TECHNICIAN (EMT) LICENSURE
 - Current Illinois Department of Public Health or National Registry EMT-Paramedic (EMT-P): five (5) points
 - Current Illinois Department of Public Health or National Registry AEMT/EMT-Intermediate, or current National Registry Paramedic certification: four (4) points
 - Current Illinois Department of Public Health EMT-Basic (IDPH EMT-B) or National Registry EMT license: two (2) points
 - FIREFIGHTER CERTIFICATION - 2 points
 - Certification as a State of Illinois Certified Firefighter II or State of Illinois Basic Operations Firefighter: two (2) points.
 - EDUCATION PREFERENCE - up to 4 points
 - Bachelor's degree or higher in Fire Science, Emergency Management, Nursing, or closely related area: four (4) points
 - Bachelor's degree or higher, any other curriculum: three (3) points

- AAS in Fire Science, Emergency Management, Nursing, or closely related area: two (2) points
- Associate's degree or 60 hours of coursework (or equivalent) or higher, any other curriculum: one (1) point
- ALLIED SKILLS - up to 2 points
 - Volunteer Community Service. Currently active and in good standing as a volunteer and has actively served as a volunteer in the organization for at least 12 months prior: two (2) points

REQUESTED ACTION

Staff requests establishment of the 2023 Firefighter/EMT register based on the above calculations.