

RESOLUTION NO. T-2022-03-005R

A RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN AN AGREEMENT WITH CHAMPAIGN URBANA TRAUMA AND RESILIENCY INITIATIVE FOR COMMUNITY VIOLENCE RESPONSE TEAM SERVICES, TRAUMA INFORMED CARE TRAINING, AND ORGANIZATIONAL ASSESSMENT

WHEREAS, Cunningham Township Supervisor’s Office (CTSO) encounters families impacted by community violence, where community violence is defined as interpersonal violence between unrelated individuals, including assaults, fights among groups, and shootings in public places, such as schools and on the streets,” and;

WHEREAS, instances of community violence are on the rise in Urbana as they are throughout the United States;

WHEREAS, CTSO seeks to partner with community based approaches to support victims of community violence and interrupt cycles of violence; and

WHEREAS, CU Trauma and Resiliency Initiative is a non-profit organization that educates and promotes healing & resilience in individuals, families, organizations and communities while advocating for justice and equity for all, and has developed Community Violence Response Teams; and

WHEREAS, CTSO seeks to deepen the knowledge base of practice of staff in Trauma Informed Care practices; and

WHEREAS, the Township Board of the Town of Cunningham approved the Town budget for fiscal year 2022, including \$100,000 in funding in “Other Grants” set aside for contracting with outside agencies to extend the services of CTSO; and

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham authorizes the Township Supervisor to sign the attached agreement with CU Trauma and Resiliency Initiative for Community Violence Response Team Services (paid hourly up to \$22,000 and up to \$4,000 in reimbursable expenses) and for Trauma Informed Care Trainings and Trauma Informed Care Organizational Assessment Services (paid hourly at \$50 an hour),

Approved this March 14, 2022 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

Phyllis Clark, Town Clerk

Diane Wolfe Marlin, Chair

**AGREEMENT BETWEEN CUNNINGHAM TOWNSHIP SUPERVISOR'S OFFICE AND CHAMPAIGN
URBANA TRAUMA AND RESILIENCY INITIATIVE FOR COMMUNITY VIOLENCE RESPONSE TEAM
SERVICES, TRAUMA INFORMED CARE TRAINING, AND ORGANIZATIONAL ASSESSMENT**

This Memorandum of Understanding (the “**MOU**”) is entered as of January 1, 2022, by and between Champaign Urbana Trauma and Resiliency Initiative (CU-TRI) with a billing address of 1905 N. Cunningham Ave. #303B, Urbana, IL 61801 and The Cunningham Township Supervisor’s Office (CTSO), with an address of 205 W. Green St. Urbana, IL 61801, collectively “the **Parties.**”

WHEREAS, the Parties desire to enter into an agreement to recognize the differing roles and responsibilities for each party in collaboration for providing “Community Violence Response Team (CVRT) Services, Trauma Informed Care Training, and Organizational Assessment.”

WHEREAS, the Parties desire to memorialize certain terms and conditions of their anticipated endeavor;

NOW THEREFORE, the Parties agree as follows:

1. **Purpose and Scope.** The Parties intend for this MOU to provide the foundation and structure for coordinating and implementing the following services for Cunningham Township participants and referrals of Urbana residents:
 - a. **Community Violence Response Team Services**
 - b. **Trauma Informed Care Trainings**
 - c. **Trauma Informed Care Organizational Assessment for CTSO**

2. **Roles and Responsibilities of CU TRI**
 - a. **Administrative and Financial Disclosure**
 - i. CU TRI agrees to cooperate with site visits with Cunningham Township, as requested, for Township staff to tour and review programs in progress.
 - ii. CU TRI will use fiscal, accounting, and audit procedures that conform to accepted accounting practices and applicable statutes.
 - iii. CU TRI will provide to the Township, upon reasonable notice, access to and the right to examine such books and records of CU TRI, and CU TRI will make such reports to the Township, as the Township may reasonably require so that the Township may determine whether there has been compliance with this Agreement.
 - iv. No person shall be excluded from participation in programs the Township is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this MOU on the ground of race, color, national origin, sex, sexual orientation, gender identity, religion, or on any other ground

upon which such discrimination is prohibited by law or by municipal ordinance.

- v. CU TRI will comply with all applicable statutes, ordinances and regulations. CU TRI will not use any of these funds for lobbying purposes. CU TRI may use these funds to provide opinions on policy matters. If it is determined by the Supervisor of the Cunningham Township that any expenditure made with the funds provided under this Agreement is prohibited by law, the CU TRI will reimburse the Township any amount that is determined to have been spent in violation of the Agreement and/or grant.

b. Programmatic Services

i. Community Violence Response Team

CU TRI will provide the following services to Cunningham Township participants and other Urbana households who have been impacted by community violence. This pilot shall begin April 1, 2022 and will include these services:

1. General support including support for basic and emergency needs, emotional support and skill building, referrals.
CU TRI estimates serving 25 Urbana households
2. Crisis support including screening, assessment, crisis support.
CU TRI estimates serving 5 households.
3. Intensive wrap around services including screening, comprehensive service planning, and high level care for ~12 weeks.
CU TRI estimates serving 3-4 households.
4. Collaboration: The CVRT team from TRI will work in close collaboration with the care management team at CTSO to develop care plans using available CSTO and community resources.

ii. Trauma Informed Trainings

CU-TRI will provide online or in-person trainings to CTSO staff and invited guests (e.g. staff members at partner organizations)

1. Trauma Informed Care 101
2. De-escalation
3. Understanding the needs of homeless women
4. Module on trauma informed care homeless services
5. Other trainings as requested

iii. Organizational Assessment

1. CU Tri will work with CTSO to conduct a baseline assessment that will provide the CTSO information about strengths and growing edges of CTSO that are aligned with Trauma Informed Care, and equity values and principles.
2. TRI after the survey is completed, CTSO will receive a summary report.
3. The survey will be administered for 9 months to provide point in time data about the organization's change and progress in adapting TIC policies, procedures and practices.
4. TRI will assist CTSO in prioritizing needs and developing a strategic implementation plan.

iv. Reporting:

CU TRI shall report to CTSO monthly on Community Violence Response Team services conducted in Urbana, including:

1. Brief narrative of activities and outcomes, identifying any barriers unmet needs in service provision.
2. Number of Urbana residents served, with age, ethnicity/race and gender demographics
3. Initiating crisis
4. Type of services received
5. Brief narrative of activities and outcomes
6. Names of all participants CU TRI referred to CTSO.

v. Tracking and Invoicing:

CU TRI shall invoice Cunningham Township monthly:

1. **Community Violence Response Team Services not to exceed \$22,000 billed hourly at the following rates:**
 - a. \$25 per hour for intake, general support, and crisis support.
 - b. \$40 per hour for intensive wrap around services
2. **Up to \$4000 in reimbursed expenditures** to meet the material, safety, and health needs of Urbana residents working with the CVRT.
3. **Training and or Organizational Assessment services for CTSO: \$50 per hour.**

3. Roles and Responsibilities of The Cunningham Township Supervisor's Office (CTSO)

a. Meetings

- i. CTSO set up a meeting between CU TRI and CTSO staff to coordinate program launch on or around April 1.

- ii. By December 15, 2022, CTSO and CU TRI shall meet to reflect on the year, data collection, unmet needs and strategize a collaboration for 2023.
 - b. Referrals:
 - i. CTSO will ensure participant consent prior to making a referral.
 - ii. Referrals can be made to the CVRT 24-7 by calling or texting 217-673-7122 with a name, contact information and a brief description of needs. Referrals can also be made by completing an online referral and then texting/calling 217-673-7122 to inform the team that a referral has been made.
 - iii. Within 24 hours the intake coordinator or someone from the CVRT team will follow up with the referral and will inform CTSO when an intake is made and identify a point of contact in CTSO
 - c. Services:
 - i. CTSO will coordinate with CU TRI to make CTSO services available to Urbana households working with the CVRT including: General Assistance, Rental Assistance, Emergency Housing, Utility Assistance, Food Support, Digital Inclusion work, etc.
 - d. Financial Support:
 - i. Cunningham Township shall pay CU TRI quarterly based on invoices at the rates indicated in 2.b.v.
- 4. **Term.** This Agreement shall commence January 1, 2022 and end December 31, 2022.
- 5. **Supercession.** This MOU supersedes any prior agreements.
- 6. **Termination.** The MOU may be terminated by Township or CU TRI upon a 30 day notice in writing to the other party. The notice shall include the reason for termination.
- 7. **Amendments.** This Agreement may be amended only by an agreement of the parties executed in the same manner in which this Agreement is executed.
- 8. **Representations and Warranties.** Both Parties represent that they are fully authorized to enter into this Agreement. The performance and obligations of either Party will not violate or infringe upon the rights of any third-party or violate any other agreement between the Parties, individually, and any other person, organization, or business or any law or governmental regulation.
- 9. **Indemnity.** The Parties each agree to indemnify and hold harmless the other Party, its respective affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from the negligence of or breach of this Agreement by the indemnifying party, its respective successors and assigns that occurs in connection with this Agreement. This

section remains in full force and effect even after termination of the Agreement by its natural termination or the early termination by either party.

10. **Limitation of Liability.** UNDER NO CIRCUMSTANCES SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY THIRD PARTY FOR ANY DAMAGES RESULTING FROM ANY PART OF THIS AGREEMENT SUCH AS, BUT NOT LIMITED TO, LOSS OF REVENUE OR ANTICIPATED PROFIT OR LOST BUSINESS, COSTS OF DELAY OR FAILURE OF DELIVERY, WHICH ARE NOT RELATED TO OR THE DIRECT RESULT OF A PARTY'S NEGLIGENCE OR BREACH.
11. **Severability.** In the event any provision of this Agreement is deemed invalid or unenforceable, in whole or in part, that part shall be severed from the remainder of the Agreement and all other provisions should continue in full force and effect as valid and enforceable.
12. **Waiver.** The failure by either party to exercise any right, power or privilege under the terms of this Agreement will not be construed as a waiver of any subsequent or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.
13. **Conflicts.** In the event of an unresolvable dispute, both parties agree to participate in a mediation process and to split any costs associated with such. Any outcomes of meditation shall be in writing and binding on the parties.
14. **Legal and Binding Agreement.** This Agreement is legal and binding between the Parties as stated above. The Parties each represent that they have the authority to enter into this Agreement.
15. **Entire Agreement.** The Parties acknowledge and agree that this Agreement represents the entire agreement between the Parties. In the event that the Parties desire to change, add, or otherwise modify any terms, they shall do so in writing to be signed by both parties.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

CU TRI

Signed: _____

By: _____

Date: _____

Cunningham Township Supervisor's Office

Signed:

By: Danielle Chynoweth

Date: