

RESOLUTION NO. 2018-08-038R

**A RESOLUTION AUTHORIZING ENTRY INTO ELECTRONIC
DOCUMENT RECORDING SERVICE AGREEMENT**

**(Electronic Filing Agreement for Filing Documents with Champaign
County Recorder's office)**

WHEREAS, the City of Urbana (the "City") is an Illinois home rule unit of local government pursuant to Section 6 of Article VII of the Illinois Constitution of 1970 and the statutes of the State of Illinois; and

WHEREAS, the City staff, on a routine and regular basis, records various documents including, but not necessarily limited to liens on property, with the Champaign County Recorder's Office; and

WHEREAS, in order to record documents with the Champaign County Recorder's Office, City staff must travel to the Brookens Administrative Center, located at 1776 E. Washington Street, Urbana, Illinois, which travel consumes staff time which could be used more efficiently in the performance of the City's business and affairs; and

WHEREAS, Simplifile, LC, a Utah-based company, has entered into a contractual arrangement with the Champaign County Recorder's Office that allows persons who file documents with the said Recorder's Office to do so electronically and from their respective locations; and

WHEREAS, the City Council deems it appropriate for the City to enter into an agreement with Simplifile, LC in order to permit City staff to have the ability to file documents with the said Recorder's Office electronically.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Urbana, Illinois, resolves as follows:

Section 1.

The Mayor of the City of Urbana, Illinois, shall be and hereby is authorized to enter into, on behalf of the City, the Master Services Agreement with Simplifile, LC in substantially the form of the exhibit appended hereto and made a part hereof.

Section 2.

The Mayor of the City of Urbana, Illinois, shall be and hereby is authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, and the City Clerk shall be and hereby is authorized to attest to said execution of the said Master Services Agreement in substantially the form of the exhibit appended hereto and made a part hereof.

PASSED BY THE CITY COUNCIL this ____ day of _____, 2018

Charles A Smyth, City Clerk

APPROVED BY THE MAYOR this ____ day of _____, 2018.

Diane Wolfe Marlin, Mayor