

RESOLUTION NO. T-2018-09-011R

**A RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN AGREEMENTS WITH
SOCIAL SERVICE PROVIDERS FOR GRANTS DISBURSED THROUGH THE
CONSOLIDATED SOCIAL SERVICE FUNDS FOR FY 2019**

WHEREAS, Cunningham Township and the City of Urbana partner annually to provide funding to local social service agencies who meet the needs of Urbana residents through Consolidated Social Service Funding (CSSF);

WHEREAS, on June 25, 2018, the Urbana City Council voted on awards of CSSF grants to various agencies estimating \$175,000 in contributions from Cunningham Township and \$75,000 in contributions from the City of Urbana, including a \$12,500 set aside by the City of Urbana for emergency shelter for women and children;

WHEREAS, the Urbana City Council indicated certain stipulations for agreements with certain agencies indicated in the approved minutes of the June 25, 2018 City Council meeting here: "CM Wu moved to recommend to City Council social service funding as proposed for FY 19 with 3 stipulations: reduce Champaign County Health Care Consumers by \$8,000 contingent on opening an Urbana location; add funds as proposed to the \$30,000 level for the homeless shelter, contingent on opening early (October 1) and remaining open through end of their season; and reduce Champaign County Christian Health Center to \$5,000. This motion was seconded by CM Roberts. CM Brown noted that he was looking for something like two to three hours per week for CCHCC. Supervisor Chynoweth noted that this motion leaves \$2500 left over as unallocated and asked if the committee was willing to put this in Women's Emergency Shelter fund. Council Members Wu and Roberts accepted these requests as friendly amendments. The motion, as amended, passed by unanimous voice vote."

WHEREAS, on August 6, 2018, the Township Board of the Town of Cunningham approved the Town budget for fiscal year 2019, including \$175,000 in funding for social service grants;

WHEREAS, the Township Supervisor and City of Urbana staff have determined which grantees are best served by the Cunningham Township;

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign the attached agreement with the attached social services agencies in the amounts indicated with conditions stipulated by the Urbana City Council at its June 25th, 2018 meeting is approved, and the Board authorizes the Supervisor of the Town of Cunningham to sign said agreements.

Approved this September 4, 2018 by the Township Board of the Town of Cunningham,
Champaign County, State of Illinois.

Charles A. Smyth, Township Clerk

Diane Wolfe Marlin, Township Chair

AN AGREEMENT CONCERNING THE DISPOSITION AND USE
OF FUNDS DISBURSED THROUGH THE CUNNINGHAM TOWNSHIP
CONSOLIDATED SOCIAL SERVICE PROGRAM, FISCAL YEAR 2018-2019

THIS AGREEMENT is made effective July 1, 2018, by and between the CUNNINGHAM TOWNSHIP, Illinois, body corporate and politic, hereinafter referred to as the Township, and **(Name of agency)**, a not-for-profit corporation, hereinafter referred to as the Grantee, in consideration of the following mutual covenants and conditions:

1. The Township will disburse to the Grantee the sum of \$**xxxx.xx**, which said sum will be paid in **XX** equal installments of \$**xxx.xx** in accordance with the provisions of this Agreement, to the Treasurer of the said Agency, commencing on the 1st day of July, 2018 with no installment to be issued after June 30, 2019.
2. The Grantee will use the funds received under this Agreement only as follows:

(Program Name)

3. Prior to payment of the 1st installment, the Grantee will provide two signed copies of this agreement. **Failure to return the signed agreements by October 15, 2018 may result in the termination of this agreement and loss of the grant.**
4. Prior to payment of the 1st installment, the Grantee will provide to the Township an audit or financial report of the Grantee's most recently completed fiscal year, or the most recent audit or financial report that has been completed.
5. Prior to payment to the Grantee of any installments of the sum to be paid under this Agreement beyond the initial payment, the Grantee will furnish to the Township, in a form satisfactory to the Township:
 - a. Certificate of Compliance that the prior installment has been expended in accordance with this Agreement.
 - b. Agency reporting form, listing expenditures, attaching receipts, and providing a narrative of impacts.
6. **Failure to provide documents described in paragraphs four or five by January 2, 2019 will result in the termination of this agreement and loss of the grant.**
7. The Grantee agrees to cooperate with site visits with Cunningham Township, as requested, for Township staff to tour and review programs in progress.
8. **The Grantee agrees to notify the Cunningham Township Supervisor in writing at supervisor@cunninghamtownship.org of any significant changes in programming no later than the first day of those program changes. Significant changes in programming include but are not limited to: cancellation of the program, an unexpected pause in the program, significant reduction (by 25% or more) in the scope of services, change in major deliverables outlined in the application.**
9. The Grantee will establish on its books and records a separate set of accounts for the funds received under this Agreement, in which it will account for the receipt and expenditure of the funds.
10. The Grantee will use fiscal, accounting, and audit procedures which conform to accepted accounting practices and applicable statutes.
11. The Grantee will provide to the Township, on reasonable notice, access to and the right to examine such books and records of the Grantee, and the Grantee will make such reports to the Township, as the Township may reasonably require so that the Township may determine whether there has been compliance with this Agreement.
12. If it is determined by the Supervisor of the Cunningham Township that any expenditure made with the funds provided under this Agreement is prohibited by law, the Grantee will reimburse the Township any amount that is determined to have been spent in violation of the Agreement and/or grant.
13. No person shall be excluded from participation in programs the Township is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this Agreement on the ground of **race, color, national origin, sex, sexual orientation, gender identity, religion, or on any other ground upon which such discrimination is prohibited by law.**
14. The Grantee will comply with all applicable statutes, ordinances and regulations.
15. The Grantee will not use any of these funds for lobbying purposes.
16. In the event that the Grantee does not use all or a part of the funds received under this Agreement for the

purposes set forth herein by the end of the Township's fiscal year in which this Agreement is made, the Grantee will repay to the Township all such funds not so used, and any interest earned thereon.

17. All provisions of this Agreement concerning the funds provided under this Agreement shall apply to any interest earned on those funds.
18. This Agreement may be terminated by the Township upon a thirty-day notice in writing to the Grantee for failure of the Grantee to comply with the covenants and conditions set forth herein.
19. The Grantee will save and hold harmless the Township and any officer or employee or agent of any kind of the Township from and against all actions, claims or demands of any kind or character whatsoever, which may in any way be caused by or arise out of the Grantee's conduct, activities or programs in the performance and completion of promises and functions or in the achievement of goals and objectives pursuant to this Agreement executed by and between the Township and the Grantee.
20. This Agreement may be amended only by an agreement of the parties executed in the same manner in which this Agreement is executed.
21. The foregoing constitutes the entire Agreement and no verbal statement made before, on, or after the date hereof shall be binding on the parties.

IN WITNESS WHEREOF, the parties hereto, pursuant to authority granted by their respective governing bodies, have executed this Agreement by their authorized officers and with their corporate or official seals attached, on the date first set forth above.

CUNNINGHAM TOWNSHIP:

GRANTEE:

Supervisor

Agency Board Chair

Printed Name

Printed Name

Date signed

Date signed

ATTEST:

ATTEST:

Township Clerk

Agency Board Officer

Printed Name

Printed Name

Date signed

Date signed

Agency Name	Program Title	CTSO	CONDITIONS IN THE CONTRACT
Champaign County Regional Planning Commission	Centralized Intake for Homeless	\$18,000	
	Youth Assessment Center	\$4,000	
Champaign County CASA	Guardian ad Litem Program	\$2,500	
Champaign County Health Care Consumers	Client Services Program (Community Health Worker services)	\$21,000	Reduced by 8K unless they open a location in Urbana 2-3 hrs/wk
CU Men's Shelter	Men's Emergency Winter Homeless Shelter	\$30,000	Open on or before Oct 1, otherwise their grant is reduced to their request of 12K.
Eastern Illinois Foodbank	Urbana Food Distribution	\$10,000	
East Central Illinois Refugee Mutual Assistance Center	Family Support and Strengthening	\$5,000	
Family Service of Champaign County	Counseling	\$1,700	
	HomeCare	\$6,000	
	Meals on Wheels	\$8,000	discount for Urbana residents in need requested
	Senior Counseling and Advocacy	\$1,000	
	Senior Transportation	\$6,000	
FirstFollowers Reentry Program	Youth/Young Adult Workforce Development	\$15,600	
Persons Assuming Control of their Environment	Urbana Housing Education and Advocacy	\$4,000	
	Urbana Personal Assistant	\$5,000	
Urbana Neighborhood Connections Center	Community Study Center	\$12,200	
	Urbana Youth Development Program	\$16,000	
YMCA of the University of Illinois	The New American Welcome Center	\$9,000	
TOTAL Contribution from Cunningham Township		\$175,000	