
Date: Wednesday, September 7, 2022

Time: 01:30 p.m.

Place: Urbana Public Works Department, 706 Glover Avenue, Urbana, IL 61802

Members Present: Carol Augspurgen, Stewart Berlocher, Michael Stevenson, Scott Dossett

Staff Present: Kevin Sanderson

Others Present:

Members Absent: Jackson Bird, Bridget McGill

1. **CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

Carol Augspurgen called the meeting to order at 1:30 pm, Roll call was taken.
A quorum was present.

2. **ADDITIONS TO AGENDA**

No Additions to Agenda

3. **APPROVAL OF MINUTES FROM PREVIOUS MEETING (March 2, 2022)**

Carol Augspurgen motioned to extend the approval of March 2, 2022 minutes to the December 7, 2022 meeting due to additional edits being needed.

Michael Stevenson moved to approve the motion, Stewart Berlocher seconded the motion.
The motion was unanimously approved by voice.

4. **PUBLIC INPUT**

No Public input

5. **UNFINISHED BUSINESS**

Community Development Zoning Ordinance- Kevin Sanderson

Kevin Sanderson is working with the City of Urbana Planning Commission on the edits of the Zoning Ordinances that would apply to new developments and parking lots. Edits include revising the species list to include more native species and expanding the root protection zones. Discussion ensued.

6. **REPORTS OF CITY OFFICIALS AND STAFF AND REPORTS OF COMMITTEES**

a. Arbor Day 2022 Event- Kevin Sanderson

Event was at Blair Park and several local schools participated and learned more about Forestry as a career. Discussion ensued about publication of the event in upcoming years.

b. Fall 2022 Replacement List- Kevin Sanderson

There are 28 donation sites identified as well as 30 replacement sites listed. The COOP Program identified 8 sites as well. Trees ordered from Missouri nursery for October planting. Discussion ensued.

c. Winter Removal List- Kevin Sanderson

Four large trees have been determined, 10 more to be assessed. Arborist Contractor, Mike Rice, has retired and city is in search for new contractor for the large tree removals.

d. AmeriCorps Volunteers- Kevin Sanderson

In coalition with Champaign County, volunteers dedicated 4 days of service to the City of Urbana. Volunteers mulched, pruned and watered, logging close to 240 hours of volunteer time.

7. NEW BUSINESS

Open Meetings Act rules and requirements for commission boards within the City of Urbana were discussed.

8. ANNOUNCEMENTS

- a. Scott Dossett, newly appointed commissioner, provided a brief introduction on his experience
- b. Big Grove Bur Oak survivor tree highlighted in *News-Gazette*

9. FUTURE TOPICS

- a. **Set dates/calendar for following year**

10. ADJOURNMENT

Carol Augspurger motioned to adjourn the meeting at 2:17 p.m.

Michael Stevenson moved to approve the motion, Stewart Berlocher seconded the motion.

The motion was unanimously approved by voice.

The meeting adjourned at 2:17 p.m.

Respectfully submitted,
Lorri Brooks, Recording Secretary