



MINUTES OF A REGULAR MEETING

URBANA HUMAN RELATIONS COMMISSION

DATE: Wednesday, Sept 13, 2017

TIME: 5:30 p.m.

PLACE: Council Chambers
400 South Vine Street
Urbana, Illinois 61801

MEMBERS PRESENT: Daniel Larson, Peter Resnick, Katalyna Thomas, Carol Bradford, Lisa Mosley, Frances Rigberg Baker, Stacie Burnett, Lolita Dumas

MEMBERS NOT PRESENT: Samuel Byndom,

STAFF PRESENT: Vacellia Clark, Preston James, Monique James,

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

- a. Vice Chair Resnick called this meeting of the Urbana Human Relations Commission to order at 5:34 p.m. Roll was taken. A quorum was present. New member Ms. Dumas introduced herself. Mr. Larson arrived and took over as Chair.

2. APPROVAL OF AGENDA

- a. Mr. Resnick a motion that the Commission approve the agenda as presented. Ms. Mosley seconded the motion. Chair Larson called for a voice vote. The motion carried.

3. APPROVAL OF MINUTES

- a. July 12, 2017 Meeting
 - i. Ms. Carol Bradford made a motion that the Commission approve the draft minutes of the July 12, 2017 meeting as presented. Ms. Rigberg-Baker seconded the motion. Chair Larson called for a voice vote. The motion carried.

4. PUBLIC PARTICIPATION

- a. There was none.

5. OLD BUSINESS

- a. There was none

6. NEW BUSINESS

- a. A request for a monetary donation of \$150 was made to assist with refreshment for volunteers for the Expungement Summit. Ms. Mosley made a motion that the Commission approve the donation. Ms. Thomas seconded the motion. Chair Larson called for a voice vote. The motion carried.

7. STAFF REPORT

- a. Approval of EEO Workforce Statistics
 - i. The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
 - 1. Heyl Royster Industries Inc.
 - a. Recommend 1 year
 - 2. Midwest Vac Products LLC
 - a. Recommend 2 years
 - 3. Growmark
 - a. Recommend 6 months
 - 4. Dirtworks Trucking & Excavating
 - a. Recommend 2 year
 - 5. Passport Parking
 - a. Recommend 2 years
 - 6. Martin Equipment
 - a. Recommend 2 years
 - 7. CDW Government
 - a. Recommend 2 years
 - 8. RWT C-U LLC
 - a. Recommend 1 year
 - 9. Springfield Electric Supply Co
 - a. Recommend 1 year
 - 10. Tyler Technologies
 - a. Recommend 2 year
 - 11. Farnsworth
 - a. Recommend 2 years
 - 12. Open Road Paving Co
 - a. Recommend 2 years
 - 13. Stark Excavating
 - a. Recommend 1 year
 - 14. Clark Dietz
 - a. Recommend 1 year
 - 15. Control Technology & Solutions
 - a. Recommend 6 months

Ms. Clark gave a brief presentation to the Commission regarding the workforce statistics for each contractor/vendor, all of which were renewals of previous certifications. Comments and questions from the Commission were addressed by Ms. Clark. Ms. Burnett made a motion that the Commission approve Heyl Royster Industries for 1 year, Midwest Vac Products LLC for 2 years, Growmark for 6 months, Dirtworks Trucking & Excavating for 2 year, Passport Parking for 2 years, Martin Equipment for 2 years, CDW Government for 2 years, RWT C-U LLC for 1 year, Springfield Electric Supply Co for 1 year, Tyler Technologies for 2 years, Farnsworth for 2 years, Open Road Paving Co for 2 years, Stark Excavating for 1 year, Clark Dietz for 1 year and Control Technology & Solutions for 6 months.

A letter was attached with Growmarks certification requesting they attend an HRC meet before they expire in six month to expound upon the good faith efforts with hiring more minorities. The HRC board would also like to offer assistance with efforts in getting more minorities with Growmark . Chair Larson called for a voice vote.
All were in favor. The motion carried unanimously.

b. HRO Activity Report

- i.** Ms. Clark presented the monthly activity report to the Commission. Comments and questions from the Commission were addressed by Ms. Clark during the course of his presentation.

8. ANNOUNCEMENTS

- a.** No announcements

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9. ADJOURNMENT

- a.** There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 6:25 p.m.

Respectfully submitted,

Monique James
Recording Secretary

